

Ordinary Meeting Minutes

17 March 2026

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PRESENT

Cr Amelia Aitchison
Cr Race Barstow
Cr Don Ferris
Cr Kristy Flannery
Cr Mitchell Griffin
Cr Bill Hackney
Cr Sally Halliday
Cr Ken Jordan
Cr Philip Penfold, Mayor
Cr Warrick Penfold
Cr Ben Whiting
Cr Ben Worth
Cr Mike Yarrington

1 INVOCATION

Pastor Manny Pillay from the Wesleyan Methodist Church read the customary prayer at the commencement of the meeting.

2 ACKNOWLEDGEMENT OF COUNTRY

The General Manager read the Acknowledgement of Country.

3 APOLOGIES, LEAVE OF ABSENCE AND REMOTE ATTENDANCE

Nil

4 DECLARATIONS OF INTEREST

Cr K Flannery declared a significant non-pecuniary interest in Item 19.2 – Sale of Property in Rutherford due to a family connection with this property. Cr Flannery will manage this by leaving the chambers.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held 17 February 2026 be confirmed.

Moved Cr K Jordan, Seconded Cr R Barstow

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

6 BUSINESS ARISING FROM MINUTES

Nil

7 WITHDRAWAL OF ITEMS AND ACCEPTANCE OF LATE ITEMS OF BUSINESS

7.1 Acceptance of Late Items:

19.4 - Consideration of Engagement – Gas Relocation Works, Haussman Drive Thornton

COUNCIL RESOLUTION

THAT Council accept the Late Item 19.4 – Consideration of Engagement – Gas Relocation Works, Haussman Drive Thornton

Moved Cr M Griffin, Seconded Cr B Whiting

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

8 MAYORAL MINUTE

Nil

9 OFFICE OF THE GENERAL MANAGER

Nil

10 CITY PLANNING

10.1 SITE MASTERPLAN FOR THE FORMER ANAMBAH LANDFILL

FILE NO:	55/2
ATTACHMENTS:	1. Community Consultation Report (Under Separate Cover)
RESPONSIBLE OFFICER:	Director City Planning Manager Environment & Sustainability
AUTHOR:	Project Manager Waste Services
MAITLAND +10	Outcome 2 Sustainable Maitland
COUNCIL OBJECTIVE:	2.2.4 Circular economy
Previous Items:	10.3 - Former Anambah Landfill Remediation and Future uses of the Site - Ordinary Council - 27 Feb 2024 5:30 PM (Policy & Finance)

EXECUTIVE SUMMARY

Maitland City Council owns, and previously operated, the former Anambah Landfill site, located on Lot 2 DP1176708, Anambah Road, Rutherford. It is a historic landfill site which operated from 1976-1993 and is noted to be without environmental management systems compliant to modern standards. The site ceased operations in 1993 and is currently in an unremediated state. The site is currently undergoing planning for remediation and future use. This report provides the outcomes of community consultation and feasibility analysis to support development of a site masterplan.

OFFICER'S RECOMMENDATION

THAT

1. Further detailed investigation of the proposed land use for the former Anambah landfill site is progressed through a master planning process, taking into consideration the outcomes of community consultation (Attachment 1).
2. A draft site masterplan and supporting addendum report on ownership and operation models is prepared in FY2027 and funded through the Landfill Remediation Reserve
3. A further report is brought to Council in 2027 outlining the outcomes of items 1 and 2 above.

COUNCIL RESOLUTION

THAT

- 1. Further detailed investigation of the proposed land use for the former Anambah landfill site is progressed through a master planning process, taking into consideration the outcomes of community consultation (Attachment 1).**
- 2. A draft site masterplan and supporting addendum report on ownership and operation models is prepared in FY2027 and funded through the Landfill Remediation Reserve**
- 3. A further report is brought to Council in 2027 outlining the outcomes of items 1 and 2 above.**

Moved Cr S Halliday, Seconded Cr K Jordan

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

10.2 DRAFT MAITLAND DEVELOPMENT CONTROL PLAN 2026 AND DRAFT MAITLAND MANUAL OF ENGINEERING STANDARDS 2026 - FOR ADOPTION

FILE NO:	103/193
ATTACHMENTS:	<ol style="list-style-type: none"> 1. Response to Submissions Report (Under Separate Cover) 2. Draft Maitland Development Control Plan 2026 (Under Separate Cover) 3. Draft Maitland Development Control Plan 2026 - Supporting Documents (Under Separate Cover) 4. Draft Maitland Manual of Engineering Standards 2026 (Under Separate Cover) 5. Draft Maitland Manual of Engineering Standards 2026 - Supporting Documents (Under Separate Cover) 6. Register of Changes (Under Separate Cover)
RESPONSIBLE OFFICER:	<p>Director City Planning Manager Strategic Planning Coordinator Planning & Development</p>
AUTHOR:	<p>Strategic Planner Strategic Planning Policy Lead Coordinator Engineering and Development Senior Subdivision & Development Engineer</p>
MAITLAND'S FUTURE	1 Liveable Maitland
COUNCIL OBJECTIVE:	1.1.3 Housing diversity

EXECUTIVE SUMMARY

On 20 May 2025, Council resolved to place the draft Maitland Development Control Plan 2025 (MDCP 2025) and the draft Maitland Manual of Engineering Standards 2025 (MMoES 2025) on public exhibition. The draft MDCP 2025 and draft MMoES 2025 were exhibited from 26 May 2025 to 4 August 2025 (70 days). During the exhibition period, 249 unique submissions were received.

The new MDCP 2026 and MMoES 2026 have been prepared to modernise the documents to align with Council and State strategies, policies, and guidelines; to improve referencing and account for new legislation, and to assist in streamlining Council's development assessment process.

The purpose of this report is to inform Council on the outcomes of public exhibition, recommend to Council that the final draft MDCP 2026 and draft MMoES 2026 be adopted, and repeal the Building Line and Fencing – Radburn Estate Thornton Policy, which will be made obsolete by the MDCP 2026.

OFFICER'S RECOMMENDATION

THAT

1. Council acknowledges the Response to Submissions Report (Attachment 1) and the Register of Changes (Attachment 6).
2. The draft Maitland Development Control Plan 2026 (Attachment 2) and its supporting documents (Attachment 3) be adopted, inclusive of the Mount Vincent Urban Release Area Development Control Plan and the amendments made under the Register of Changes.
3. The draft Maitland Manual of Engineering Standards 2026 (Attachment 4) and its supporting documents (Attachment 5) be adopted, inclusive of the amendments made under the Register of Changes.
4. The Maitland Development Control Plan 2026 and Maitland Manual of Engineering Standards 2026 come into effect one (1) month from the passing of this resolution and repeal the Maitland Manual of Engineering Standards 2014, the Maitland Development Control Plan 2011, and the Building Line and Fencing – Radburn Estate Thornton Policy 2024.
5. Public notice be given in Council's website in accordance with the Environmental Planning and Assessment Regulation 2021.
6. Notification of Council's decision be provided to those who made a submission.
7. Council staff provide a report to Council within 18 months on the performance of the Maitland Development Control Plan 2026 and Maitland Manual of Engineering Standards 2026.

PROCEEDINGS IN BRIEF

Councillor Race Barstow proposed an additional point to the above motion which was accepted by the mover and seconder.

THAT

1. Council acknowledges the Response to Submissions Report (Attachment 1) and the Register of Changes (Attachment 6).
2. The draft Maitland Development Control Plan 2026 (Attachment 2) and its supporting documents (Attachment 3) be adopted, inclusive of the Mount Vincent Urban Release Area Development Control Plan and the amendments made under the Register of Changes.

3. The draft Maitland Manual of Engineering Standards 2026 (Attachment 4) and its supporting documents (Attachment 5) be adopted, inclusive of the amendments made under the Register of Changes.
4. The Maitland Development Control Plan 2026 and Maitland Manual of Engineering Standards 2026 come into effect one (1) month from the passing of this resolution and repeal the Maitland Manual of Engineering Standards 2014, the Maitland Development Control Plan 2011, and the Building Line and Fencing – Radburn Estate Thornton Policy 2024.
5. Public notice be given in Council’s website in accordance with the Environmental Planning and Assessment Regulation 2021.
6. Notification of Council’s decision be provided to those who made a submission.
7. Council staff provide a report to Council within 18 months on the performance of the Maitland Development Control Plan 2026 and Maitland Manual of Engineering Standards 2026.
8. Council prioritise consideration of user friendly accessibility of the documents.

COUNCIL RESOLUTION

THAT

1. **Council acknowledges the Response to Submissions Report (Attachment 1) and the Register of Changes (Attachment 6).**
2. **The draft Maitland Development Control Plan 2026 (Attachment 2) and its supporting documents (Attachment 3) be adopted, inclusive of the Mount Vincent Urban Release Area Development Control Plan and the amendments made under the Register of Changes.**
3. **The draft Maitland Manual of Engineering Standards 2026 (Attachment 4) and its supporting documents (Attachment 5) be adopted, inclusive of the amendments made under the Register of Changes.**
4. **The Maitland Development Control Plan 2026 and Maitland Manual of Engineering Standards 2026 come into effect one (1) month from the passing of this resolution and repeal the Maitland Manual of Engineering Standards 2014, the Maitland Development Control Plan 2011, and the Building Line and Fencing – Radburn Estate Thornton Policy 2024.**
5. **Public notice be given in Council’s website in accordance with the Environmental Planning and Assessment Regulation 2021.**
6. **Notification of Council’s decision be provided to those who made a submission.**
7. **Council staff provide a report to Council within 18 months on the performance of the Maitland Development Control Plan 2026 and Maitland Manual of**

Engineering Standards 2026.

- 8. Council prioritise consideration of user friendly accessibility of the documents.**

Moved Cr S Halliday, Seconded Cr K Jordan

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

10.3 ADOPTION OF DRAFT DEVELOPMENT CONTROL PLAN – ANAMBAH URBAN RELEASE AREA

FILE NO:	DCP25003
ATTACHMENTS:	<ol style="list-style-type: none">1. Submissions (Under Separate Cover)2. Response to Submissions Report (Under Separate Cover)3. Anambah Urban Release Area Draft Area Plan (Under Separate Cover)
RESPONSIBLE OFFICER:	Director City Planning Manager Strategic Planning Coordinator City Planning
AUTHOR:	Senior Strategic Planner
MAITLAND'S FUTURE	1 Liveable Maitland
COUNCIL OBJECTIVE:	1.1.3 Housing diversity

EXECUTIVE SUMMARY

On 18 November 2025, Council resolved to place the Draft Anambah Urban Release Area (AURA) Development Control Plan (DCP) on public exhibition. The Anambah Urban Release Area is located to the west of Anambah Road and north of the Wyndella Estate and comprises approximately 500 hectares of land. The land was rezoned in 2020 to facilitate urban development within a rural and environmental interface.

The Draft DCP was publicly exhibited for 28 days, from 21 November 2025 to 19 December 2025. During the exhibition period, 20 submissions were received from residents, government agencies, and developers and their representatives.

This report outlines the outcomes of the public exhibition, summarises the key issues raised in submissions, and seeks Council's endorsement of the final Draft Anambah URA DCP for adoption.

OFFICER'S RECOMMENDATION

THAT

- 1. Council notes the submissions received during public exhibition (Attachment 1) and the corresponding Response to Submissions, which summarises and addresses the matters raised (Attachment 2).**
- 2. The Draft Anambah Urban Release Area Development Control Plan 2026 (Attachment 3) be adopted and incorporated into the Maitland Development**

Control Plan 2011 and, upon its in-force date, into the Maitland Development Control Plan 2026.

3. Notification of Council's decision be provided to those who made a submission.

COUNCIL RESOLUTION

THAT

1. Council notes the submissions received during public exhibition (Attachment 1) and the corresponding Response to Submissions, which summarises and addresses the matters raised (Attachment 2).
2. The Draft Anambah Urban Release Area Development Control Plan 2026 (Attachment 3) be adopted and incorporated into the Maitland Development Control Plan 2011 and, upon its in-force date, into the Maitland Development Control Plan 2026.
3. Notification of Council's decision be provided to those who made a submission.

Moved Cr K Jordan, Seconded Cr B Hackney

CARRIED

The division resulted in 12 for and 1 against, as follows:

For:	Cr A Atkinson Cr R Barstow Cr K Flannery Cr M Griffin Cr B Hackney Cr S Halliday Cr K Jordan Mayor P Penfold Cr W Penfold Cr B Whiting Cr B Worth Cr M Yarrington	Against:	Cr D Ferris
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10.4 DA2024/568 FOR RURAL INDUSTRY - DEMOLITION OF EXISTING STRUCTURES AND CONSTRUCTION OF THREE SHEDS AT 41 CRACKNELL LANE, SOUTH MAITLAND

FILE NO:	DA2024/568
ATTACHMENTS:	1. Locality Plan 2. Development Plans 3. Assessment Report (Under Separate Cover) 4. Recommended Conditions of Consent
RESPONSIBLE OFFICER:	Director City Planning Manager Development Principal Planner
AUTHOR:	Senior Development Planner
APPLICANT:	Hill Top Planers Pty Ltd
OWNER:	Benjamin Ross Morgan and Kristy Lee Morgan
PROPOSAL:	Rural Industry – demolition of existing structures and construction of three sheds
LOCATION:	41 Cracknell Lane, South Maitland 2320 (Lot 16 DP 701499 and Lot 17 DP 701499)
ZONE:	RU1 Primary Production Zone

EXECUTIVE SUMMARY

*Development Application No. DA/2024/568 proposes a Rural Industry comprising of demolition of existing structures and construction of three sheds. The locality plan can be viewed at **Attachment 1** and Development Plans in **Attachment 2**.*

The development application was first reported to Council for determination on 16 September 2025 with a recommendation for refusal. At that meeting, Council resolved to defer the application to provide the proponent with an opportunity to respond to a range of issues identified in the report.

The application was subsequently reported back to Council on 9 December 2025 with a recommendation for refusal on the basis that key impacts remained unresolved. Council resolved to again defer consideration of the application to allow the applicant a further opportunity to address the outstanding issues and requested that a further report, including draft conditions of consent, be presented to Council as soon as practicable for future consideration.

The applicant provided additional information on 28 January 2026, which satisfactorily addresses the outstanding matters.

The original application was also the subject of one (1) objection during the initial

*assessment process. This submission is discussed in detail under the Assessment Report provided as **Attachment 3** to this report.*

*An assessment of the application has been undertaken against Section 4.15(1) of the Environmental Planning and Assessment (EP&A) Act, 1979. The proposed development is now considered to be acceptable in terms of the relevant matters for consideration under the Act and is recommended for approval subject to the recommended schedule of conditions contained in **Attachment 4**.*

OFFICER'S RECOMMENDATION

THAT

- 1. DA2024/568 for Rural Industry – demolition of existing structures and construction of three sheds at 41 Cracknell Lane, South Maitland (Lot 16 DP 701499 and Lot 17 DP 701499) is approved subject to the recommended schedule of conditions contained in Attachment 4 of this report.**

COUNCIL RESOLUTION

THAT

- 1. DA2024/568 for Rural Industry – demolition of existing structures and construction of three sheds at 41 Cracknell Lane, South Maitland (Lot 16 DP 701499 and Lot 17 DP 701499) is approved subject to the recommended schedule of conditions contained in Attachment 4 of this report.**

Moved Cr K Jordan, Seconded Cr B Hackney

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

10.5 PROJECT UPDATE - HITCHING POST HIGH STREET MAITLAND - LOCAL HERITAGE LISTING

FILE NO:	RZ24001
ATTACHMENTS:	Nil
RESPONSIBLE OFFICER:	Director City Planning Manager Strategic Planning
AUTHOR:	Principal Strategic Planner
MAITLAND'S FUTURE	3 Vibrant Maitland
COUNCIL OBJECTIVE:	3.2.1 Diverse heritage and cultures

EXECUTIVE SUMMARY

This report provides Council with an update on actions taken in response to resolutions made on 22 August 2023 and 9 July 2024 regarding the Hitching Post, located at 461 High Street, Maitland.

In accordance with Council's resolutions, officers have completed an independent heritage assessment and commenced preparation of a draft Planning Proposal to amend the Maitland Local Environmental Plan 2011 to list the Hitching Post as an item of local heritage significance.

This report seeks Council's endorsement to use the completed heritage assessment to develop a digital brochure outlining the historical significance of the Hitching Post, and to install a QR code near the site to improve public access to this information.

OFFICER'S RECOMMENDATION

THAT

- 1. Council notes the information contained in this report.**
- 2. The heritage assessment report prepared by GML Heritage be used to develop a digital brochure outlining the historical significance of the Hitching Post, to be published on Council's website and other relevant digital platforms as required.**
- 3. Council investigate appropriate options for the digital displaying of information that is easily accessible to the public such as QR code or smart tags.**
- 4. Council endorses the closure of the resolution of 9 July 2024 relating to the preparation and progression of a Planning Proposal for the Hitching Post as a heritage item of local significance under Schedule 5 of the *Maitland Local Environmental Plan 2011*.**

COUNCIL RESOLUTION**THAT**

1. Council notes the information contained in this report.
2. The heritage assessment report prepared by GML Heritage be used to develop a digital brochure outlining the historical significance of the Hitching Post, to be published on Council's website and other relevant digital platforms as required.
3. Council investigate appropriate options for the digital displaying of information that is easily accessible to the public such as QR code or smart tags.
4. Council endorses the closure of the resolution of 9 July 2024 relating to the preparation and progression of a Planning Proposal for the Hitching Post as a heritage item of local significance under Schedule 5 of the Maitland Local Environmental Plan 2011.

Moved Cr M Griffin, Seconded Cr M Yarrington

CARRIED

The division resulted in 9 for and 4 against, as follows:

For:	Cr K Flannery	Against:	Cr A Atkinson
	Cr M Griffin		Cr R Barstow
	Cr B Hackney		Cr D Ferris
	Cr S Halliday		Cr B Whiting
	Cr K Jordan		
	Mayor P Penfold		
	Cr W Penfold		
	Cr B Worth		
	Cr M Yarrington		

10.6 VISITOR INFORMATION SERVICE

FILE NO:	12/52
ATTACHMENTS:	Nil
RESPONSIBLE OFFICER:	Director City Planning Director City Services
AUTHOR:	Manager Strategic Planning Manager Libraries & Learning
MAITLAND'S FUTURE	4 Achieving together
COUNCIL OBJECTIVE:	4.1.2 Trusted customer experience

EXECUTIVE SUMMARY

Council resolved in August 2023 to discontinue a standalone accredited Visitor Information Centre (VIC) and to investigate alternative delivery models for access to visitor information. Since then, officers have completed analysis drawing on the 2023 Visitor Information Services Review, ten-week community engagement, and updated service usage metrics. The recommended approach is to integrate access to visitor information from the Maitland Regional Art Gallery (MRAG). As the City's foremost cultural attraction, this provides a sustainable and seamless customer experience, with MRAG a recognized touchpoint for visitors and residents looking to explore the city. This approach will be supported through visitor information available on Council's MyMaitland website.

OFFICER'S RECOMMENDATION

THAT

- 1. Council endorses integrating access to Visitor Information from the Maitland Regional Art Gallery (MRAG), commencing Friday 1 May.**
- 2. Council note that this approach is consistent with the August 2023 Council resolution and community engagement outcomes regarding access to visitor information.**
- 3. Council notes that a report on potential use of the current Visitor Information Centre for Heritage storage and exhibition will be provided at the April 2026 meeting of Council.**

COUNCIL RESOLUTION

THAT

- 1. Council endorses integrating access to Visitor Information from the Maitland Regional Art Gallery (MRAG), commencing Friday 1 May.**
- 2. Council note that this approach is consistent with the August 2023 Council resolution and community engagement outcomes regarding access to visitor information.**
- 3. Council notes that a report on potential use of the current Visitor Information Centre for Heritage storage and exhibition will be provided at the April 2026 meeting of Council.**

Moved Cr W Penfold, Seconded Cr M Yarrington

CARRIED

The division resulted in 12 for and 1 against, as follows:

For:	Cr A Atkinson	Against:	Cr B Hackney
	Cr R Barstow		
	Cr D Ferris		
	Cr K Flannery		
	Cr M Griffin		
	Cr S Halliday		
	Cr K Jordan		
	Mayor P Penfold		
	Cr W Penfold		
	Cr B Whiting		
	Cr B Worth		
	Cr M Yarrington		

11 CITY SERVICES

11.1 YEAR-ROUND GRANTS PROGRAM ROUND FOUR 2025/2026

FILE NO:	10/5/27
ATTACHMENTS:	Nil
RESPONSIBLE OFFICER:	Director City Services Manager Community & Recreation
AUTHOR:	Coordinator Major Venues & Facilities Team Leader Community & Sport Liaison Community Development & Programs Officer
MAITLAND'S FUTURE	3 Vibrant Maitland
COUNCIL OBJECTIVE:	3.3.2 Advocacy and partnerships

EXECUTIVE SUMMARY

Council's Year-Round Community Grants Program aims to provide financial support to residents living in the Local Government Area (LGA) who are aspiring to achieve excellence at the highest levels in their chosen sport OR are seeking professional development or small project opportunities in the field of creative arts.

This report presents to Council a recommendation to endorse the funding of eight (8) applications under Council's Year-Round Community Grants Program Round Four (4) 2025/2026.

OFFICER'S RECOMMENDATION

THAT

- 1. Council approves the allocation of funds for Round Four (4) of the Year-Round Community Grants Program 2025/2026, as recommended in this report for applications numbered one (1) to eight (8) in accordance with Section 356 of the Local Government Act, 1993.**
- 2. Council formally thanks all thirteen (13) applicants for their submissions and advises them of Council's decision.**

PROCEEDINGS IN BRIEF

A motion was moved.
(Cr S Halliday / Cr M Griffin)

THAT

1. Council approves the allocation of funds for Round Four (4) of the Year-Round Community Grants Program 2025/2026, as recommended in this report for applications numbered one (1) to eight (8) in accordance with Section 356 of the Local Government Act, 1993.
2. Council formally thanks all thirteen (13) applicants for their submissions and advises them of Council's decision.
3. That Council amends the International Women's day scholarship program to provide four (4) scholarships of \$1000 each, to be named in recognition and honour of the first female:
Mayor of Maitland,
Member for Maitland,
Member for Paterson and
Member for Lyne
And further that Council establish four (4) scholarships of \$1000 each to be awarded in recognition of International Men's Day.

The motion when put to the meeting was declared carried.

COUNCIL RESOLUTION**THAT**

1. Council approves the allocation of funds for Round Four (4) of the Year-Round Community Grants Program 2025/2026, as recommended in this report for applications numbered one (1) to eight (8) in accordance with Section 356 of the Local Government Act, 1993.
2. Council formally thanks all thirteen (13) applicants for their submissions and advises them of Council's decision.
3. That Council amends the International Women's day scholarship program to provide four (4) scholarships of \$1000 each, to be named in recognition and honour of the first female:
**Mayor of Maitland,
 Member for Maitland,
 Member for Paterson and
 Member for Lyne**
 And further that Council establish four (4) scholarships of \$1000 each to be awarded in recognition of International Men's Day.

Moved Cr S Halliday, Seconded Cr M Griffin

CARRIED

The division resulted in 9 for and 4 against, as follows:

For:	Cr K Flannery Cr M Griffin Cr B Hackney Cr S Halliday Cr K Jordan Mayor P Penfold Cr W Penfold Cr B Worth Cr M Yarrington	Against:	Cr A Atkinson Cr R Barstow Cr D Ferris Cr B Whiting
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11.2 RESCINDING OF PLANT AND EQUIPMENT REPLACEMENT POLICY

FILE NO:	12/6
ATTACHMENTS:	1. Plant and Equipment Replacement Policy (2023)
RESPONSIBLE OFFICER:	Director City Services Manager Works
AUTHOR:	Civil Engineer
MAITLAND'S FUTURE	4 Achieving together
COUNCIL OBJECTIVE:	4.3.1 Informed planning

EXECUTIVE SUMMARY

Council staff have undertaken a detailed review of Council's Plant and Equipment Replacement Policy. During the review, the policy was deemed to be no longer required, as its intent and controls can be more effectively implemented and maintained through an operational procedure.

Operational procedures enable flexibility to reflect changes in legislative and operational requirements, technological advancements, industry best practice, and financial considerations, ensuring plant management and procurement remains current and effective.

OFFICER'S RECOMMENDATION

THAT

- 1. Council's Plant and Equipment Replacement Policy be rescinded.**

COUNCIL RESOLUTION

THAT

- 1. Council's Plant and Equipment Replacement Policy be rescinded.**

Moved Cr M Yarrington, Seconded Cr M Griffin

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:

Cr A Atkinson
Cr R Barstow
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

11.3 ROADSIDE TRIBUTES POLICY REVIEW 2026

FILE NO:	122/909
ATTACHMENTS:	1. Roadside Tributes Policy 2023 2. Draft Roadside Tributes Policy 2026
RESPONSIBLE OFFICER:	Director City Services Manager Asset Strategy and Engineering
AUTHOR:	Operations Manager Transport & Infrastructure Engineering Road Safety Officer
MAITLAND +10	Outcome 1 Liveable Maitland
COUNCIL OBJECTIVE:	1.2.1 Efficient and sustainable movement

EXECUTIVE SUMMARY

Council's Roadside Tributes Policy was last adopted by Council in March 2023. This policy has now been reviewed, updated and presented to Council for adoption.

The reviewed Roadside Tributes Policy 2026 provides guidelines on advice, installation, removal, or relocation of tributes at sites of road accidents resulting in a fatality.

OFFICER'S RECOMMENDATION

THAT

- 1. Council rescind the Roadside Tributes Policy 2023.**
- 2. Council adopt the Roadsides Tributes Policy 2026.**

COUNCIL RESOLUTION

THAT

- 1. Council rescind the Roadside Tributes Policy 2023.**
- 2. Council adopt the Roadsides Tributes Policy 2026.**

Moved Cr W Penfold, Seconded Cr B Hackney

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

11.4 LOCAL TRANSPORT FORUM MEETING MINUTES (FEBRUARY 2026)

FILE NO:	140/5
ATTACHMENTS:	<ol style="list-style-type: none"> 1. Local Transport Forum Minutes (5 February 2026) (Under Separate Cover) 2. Reference Map - NHVR 1234100V2 3. 9 December 2025 Item 12.2 LTF Council Report and Minutes (Under Separate Cover)
RESPONSIBLE OFFICER:	Director City Services Manager Asset Strategy and Engineering
AUTHOR:	Traffic Management Officer Operations Manager Transport & Infrastructure Engineering
MAITLAND'S FUTURE	1 Liveable Maitland
COUNCIL OBJECTIVE:	1.2.3 Safe and efficient road networks

EXECUTIVE SUMMARY

The minutes of Maitland City Council's Local Transport Forum Meeting held on Thursday, 5 February 2026 are attached. At this meeting, the following reports were considered:

- 5.1 - Event - Steamfest 2026 - Event Traffic & Transport Management.*
- 5.2 - Anzac Day - Central Maitland - 25 April 2026 - Event Traffic & Transport Management.*
- 5.3 - Anzac Day - East Maitland - 25 April 2026 - Event Traffic & Transport Management.*
- 5.4 - Anzac Day - Morpeth - 25 April 2026 - Event Traffic & Transport Management.*
- 5.5 - Live at The Levee Street Party - Event Traffic & Transport Management.*
- 5.6 - Level up at The Levee - Event Traffic & Transport Management.*
- 5.7 - Proposed Line Marking and Signage for Sidlay Stage 1 - 547 Raymond Terrace Road, Chisholm.*
- 5.8 - Proposed Line Marking and Signage for Hillcrest Stage 3 - 48 Windermere Road, Lochinvar.*
- 5.9 - Proposed Line Marking and Signage for Railway Street, Maitland - Pedestrian Refuge and Pedestrian Crossing*
- 5.10 - Luskintyre Road NHVR B-Double Permits*

OFFICER'S RECOMMENDATION**THAT**

- 1. The Local Transport Forum meeting minutes for the meeting held on 5 February 2026 be noted; and**
- 2. Council approve the proposed Traffic & Transport Management for Steamfest 2026, as per Local Transport Forum Item 5.1. This is a mandatory referral to LTF and Council.**
- 3. Council notes the traffic management plans and road closure information for the following events as recommended in the attached minutes of the Local Transport Forum meeting:**
 - a. Maitland ANZAC Day service,**
 - b. East Maitland ANZAC Day service,**
 - c. Morpeth ANZAC Day service,**
 - d. Live at The Levee event,**
 - e. Level up at The Levee event.**
- 4. Council notes the installation of signage and line marking information for the following developments as recommended in the attached minutes of the Local Transport Forum meeting:**
 - a. Sidley Stage 1 – 547 Raymond Terrace Road, Chisholm,**
 - b. Hillcrest Stage 3 – 48 Windermere Road, Lochinvar,**
 - c. Pedestrian crossing and associated pedestrian facilities at Maitland Railway Station.**
- 5. Council investigates remediation of the northernmost intersection of Pywells Road and Luskintyre Road to allow general access vehicles to safely negotiate the intersection without crossing the centre line, as per Local Transport Forum Item 5.10.**
- 6. Council requests the National Heavy Vehicle Regulator (NHVR) rescind route 1 (1234100R1V1) only, as shown in Attachment 2, of permit number 1234100V2, for B-Double use on Luskintyre Road, Luskintyre, based on road safety at the northern most intersection of Luskintyre Road and Pywells Road. This is a mandatory referral to LTF and Council, as per Local Transport Forum Item 5.10.**

COUNCIL RESOLUTION**THAT**

1. The Local Transport Forum meeting minutes for the meeting held on 5 February 2026 be noted; and
2. Council approve the proposed Traffic & Transport Management for Steamfest 2026, as per Local Transport Forum Item 5.1. This is a mandatory referral to LTF and Council.
3. Council notes the traffic management plans and road closure information for the following events as recommended in the attached minutes of the Local Transport Forum meeting:
 - a. Maitland ANZAC Day service,
 - b. East Maitland ANZAC Day service,
 - c. Morpeth ANZAC Day service,
 - d. Live at The Levee event,
 - e. Level up at The Levee event.
4. Council notes the installation of signage and line marking information for the following developments as recommended in the attached minutes of the Local Transport Forum meeting:
 - a. Sidley Stage 1 – 547 Raymond Terrace Road, Chisholm,
 - b. Hillcrest Stage 3 – 48 Windermere Road, Lochinvar,
 - c. Pedestrian crossing and associated pedestrian facilities at Maitland Railway Station.
5. Council investigates remediation of the northernmost intersection of Pywells Road and Luskintyre Road to allow general access vehicles to safely negotiate the intersection without crossing the centre line, as per Local Transport Forum Item 5.10.
6. Council requests the National Heavy Vehicle Regulator (NHVR) rescind route 1 (1234100R1V1) only, as shown in Attachment 2, of permit number 1234100V2, for B-Double use on Luskintyre Road, Luskintyre, based on road safety at the northern most intersection of Luskintyre Road and Pywells Road. This is a mandatory referral to LTF and Council, as per Local Transport Forum Item 5.10.

Moved Cr W Penfold, Seconded Cr B Hackney

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:		Against:
	Cr A Atkinson	
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

11.5 THE LEVEE CENTRAL MAITLAND 10 YEAR REVIEW UPDATE

FILE NO:	103/4/24
ATTACHMENTS:	Nil
RESPONSIBLE OFFICER:	Director City Services Manager Community & Recreation
AUTHOR:	Coordinator City Events & Activation Senior Place Activation Officer The Levee Public Programs Officer
MAITLAND'S FUTURE	3 Vibrant Maitland
COUNCIL OBJECTIVE:	3.2.2 City activation and presentation

EXECUTIVE SUMMARY

At the September 2025 Council meeting, Council resolved to receive a report reviewing the performance of The Levee Central Maitland over its first 10 years of operation. The requested report was to evaluate what has worked, what could be improved, conduct a cost versus benefit analysis, and assess the extent to which the originally desired outcomes have or have not been achieved.

A preliminary assessment confirms that while financial, operational and activation data is available across the 10 year period, historical baseline data and consistent outcome measures are limited. As a result, a traditional cost benefit analysis cannot be undertaken in a fully robust or defensible manner without reliance on assumptions or proxy measures.

This report therefore seeks Council's endorsement of the proposed scope for a 10 year review report that will be presented to Council in June 2026.

OFFICER'S RECOMMENDATION

THAT

- 1. Council endorse the proposed scope of The Levee Central Maitland 10 Year Review as outlined in this report, to be presented to Council in June 2026.**

COUNCIL RESOLUTION

THAT

- 1. Council endorse the proposed scope of The Levee Central Maitland 10 Year Review as outlined in this report, to be presented to Council in June 2026.**

Moved Cr M Griffin, Seconded Cr S Halliday

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

12 CUSTOMER AND DIGITAL SERVICES

Nil

13 PEOPLE AND PERFORMANCE

13.1 FRAUD AND CORRUPTION PREVENTION POLICY

FILE NO:	81/17
ATTACHMENTS:	1. Fraud and Corruption Prevention Policy DRAFT 2. Fraud and Corruption Prevention Policy 2017
RESPONSIBLE OFFICER:	General Manager
AUTHOR:	Executive Manager People and Performance
MAITLAND'S FUTURE	4 Achieving together
COUNCIL OBJECTIVE:	4.3.2 Culture of improvement and innovation

EXECUTIVE SUMMARY

The Fraud and Corruption Prevention Policy is due for review and this report presents a revised draft Policy for adoption.

OFFICER'S RECOMMENDATION

THAT

- 1. Council endorses the revised Fraud and Corruption Prevention Policy (Attachment 1) to be placed on public exhibition for a period of 28 days.**
- 2. Should there be no submissions of objection;**
 - a. Council adopts the Fraud and Corruption Prevention Policy.**
 - b. Council delegates any minor changes of the Policy to the General Manager. Any significant changes will result in a further report and recommendation to Council.**

COUNCIL RESOLUTION

THAT

1. Council endorses the revised Fraud and Corruption Prevention Policy (Attachment 1) to be placed on public exhibition for a period of 28 days.
2. Should there be no submissions of objection;
 - a. Council adopts the Fraud and Corruption Prevention Policy.
 - b. Council delegates any minor changes of the Policy to the General Manager. Any significant changes will result in a further report and recommendation to Council.

Moved Cr B Worth, Seconded Cr M Griffin

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

14 FINANCE

14.1 DRAFT PROCUREMENT POLICY

FILE NO:	35/1
ATTACHMENTS:	<ol style="list-style-type: none">1. Draft Procurement Policy 4.0 (Under Seperate Cover)2. Adopted Procurement Policy 2022 (Under Seperate Cover)
RESPONSIBLE OFFICER:	Executive Manager Finance
AUTHOR:	Executive Manager Finance
MAITLAND'S FUTURE	4 Achieving together
COUNCIL OBJECTIVE:	4.1.3 Transparent decision making

EXECUTIVE SUMMARY

The Draft Procurement Policy represents a comprehensive rewrite of Council's existing Procurement Policy (Attachment 2), introducing a more robust, risk-based and end-to-end procurement governance framework. The review responds directly to internal audit findings and identified control gaps and is designed to strengthen transparency, accountability and consistency in Council's procurement practices.

Council undertakes procurement activities across a broad range of goods, services and works to support service delivery, infrastructure delivery and community outcomes. To ensure these activities are carried out in a transparent, ethical and financially responsible manner, a revised Draft Procurement Policy has been developed.

The Draft Policy strengthens Council's procurement governance framework by clarifying roles and responsibilities, enhancing approval and oversight arrangements, and aligning procurement practices with legislative requirements, audit recommendations and contemporary best practice.

This report seeks Council endorsement to place the Draft Procurement Policy on public exhibition for a minimum period of 28 days to enable community and stakeholder feedback prior to final adoption.

OFFICER'S RECOMMENDATION

THAT

1. Council endorses the Draft Procurement Policy 4.0 (Attachment 1) to be placed on public exhibition for a period of 28 days.
2. Should there be no submissions of objection:
 - a. Council adopts the Procurement Policy.
 - b. Council delegates authority to the General Manager to approve any minor amendments to the Policy. Any significant changes will be the subject of a further report to Council for consideration.

COUNCIL RESOLUTION

THAT

1. Council endorses the Draft Procurement Policy 4.0 (Attachment 1) to be placed on public exhibition for a period of 28 days.
2. Should there be no submissions of objection:
 - a. Council adopts the Procurement Policy.
 - b. Council delegates authority to the General Manager to approve any minor amendments to the Policy. Any significant changes will be the subject of a further report to Council for consideration.

Moved Cr R Barstow, Seconded Cr K Flannery

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

14.2 STATEMENT OF FINANCIAL INVESTMENTS AS AT 28 FEBRUARY 2026

FILE NO:	82/2
ATTACHMENTS:	1. Council's Holdings as at 28 February 2026
RESPONSIBLE OFFICER:	Executive Manager Finance Manager Financial Reporting
AUTHOR:	Financial Accountant
MAITLAND'S FUTURE	4 Achieving together
COUNCIL OBJECTIVE:	4.1.3 Transparent decision making

EXECUTIVE SUMMARY

Clause 212 of the Local Government (General) Regulation 2021 required Council to report on its investments.

As at the end of February 2026, Council had investments totaling \$253,121,663 under management.

Council's investment portfolio recorded a marked-to-market return of 4.27% per annum versus the bank bill index benchmark return of 3.76% per annum. The actual investment return for the month of February was \$794,782, an unfavourable variance of \$96,461 when compared to the revised monthly budget forecasts of \$891,243

The revised year-to-date budget forecast for investment returns is \$7,129,979. The actual investment returns for the year-to-date are \$7,325,975, amounting to a favourable variance of \$195,996 which can be attributed to a combination of the current interest rate environment and additional capital for investment.

Council remains fully compliant with all Investment Policy requirements.

OFFICER'S RECOMMENDATION

THAT

- 1. The report indicating Council's Funds Management position be received and noted.**
- 2. The certification of the Responsible Accounting Officer be noted and the report adopted.**

COUNCIL RESOLUTION

THAT

- 1. The report indicating Council's Funds Management position be received and noted.**
- 2. The certification of the Responsible Accounting Officer be noted and the report adopted.**

Moved Cr S Halliday, Seconded Cr M Griffin

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

14.3 DRAFT POLICY REVIEW AND AWARDING OF RATE SUBSIDY TO COMMUNITY GROUPS – 2024/25, 2025/26 AND 2026/27

FILE NO:	10/5/26
ATTACHMENTS:	1. Draft Rates Subsidy for Community Groups Policy 2.0 2. Adopted Rates Subsidy for Community Groups Policy 2021
RESPONSIBLE OFFICER:	Executive Manager Finance
AUTHOR:	Manager Financial Services
MAITLAND'S FUTURE	4 Achieving together
COUNCIL OBJECTIVE:	4.1.3 Transparent decision making

EXECUTIVE SUMMARY

Council's Rate Subsidy for Community Groups Policy enables provision of an annual rates subsidy to not-for-profit community organisations delivering benefits to the Maitland community.

This report outlines the subsidy to be awarded for 2024/25, 2025/26 and 2026/27 and seeks Council endorsement to place the updated policy (attachment 1) on public exhibition.

OFFICER'S RECOMMENDATION

THAT

- 1. The applications made under Council's Rate Subsidy for Community Groups Policy for 2024/25, 2025/26 and 2026/27 are approved as outlined in the body of this report.**
- 2. Council endorses the Draft Rate Subsidy for Community Groups Policy 2.0 (Attachment 1) to be placed on public exhibition for a period of 28 days.**
- 3. Should there be no submissions of objection:**
 - a) Council adopts the Rate Subsidy for Community Groups Policy.**
 - b) Council delegates authority to the General Manager to approve any minor amendments to the Policy. Any significant changes will be the subject of a further report to Council for consideration.**

COUNCIL RESOLUTION

THAT

1. The applications made under Council's Rate Subsidy for Community Groups Policy for 2024/25, 2025/26 and 2026/27 are approved as outlined in the body of this report.
2. Council endorses the Draft Rate Subsidy for Community Groups Policy 2.0 (Attachment 1) to be placed on public exhibition for a period of 28 days.
3. Should there be no submissions of objection:
 - a) Council adopts the Rate Subsidy for Community Groups Policy.
 - b) Council delegates authority to the General Manager to approve any minor amendments to the Policy. Any significant changes will be the subject of a further report to Council for consideration.

Moved Cr M Griffin, Seconded Cr S Halliday

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

15 ITEMS FOR INFORMATION

15.1 AUDIT RISK & IMPROVEMENT COMMITTEE (ARIC) MEETING MINUTES - 11.11.25

FILE NO:	81/26
ATTACHMENTS:	1. ARIC Minutes - 11.11.25
RESPONSIBLE OFFICER:	Executive Manager People and Performance Manager Enterprise Risk, Health and Safety
AUTHOR:	Senior Risk and Audit Officer
MAITLAND'S FUTURE	4 Achieving together
COUNCIL OBJECTIVE:	4.1.3 Transparent decision making

EXECUTIVE SUMMARY

The Audit Risk & Improvement Committee (ARIC) meeting was held on 11 November 2025. The minutes of the meeting are submitted to Council for information.

OFFICER'S RECOMMENDATION

THAT Council note the minutes from the ARIC meeting of 11 November 2025.

COUNCIL RESOLUTION

THAT Council note the minutes from the ARIC meeting of 11 November 2025.

Moved Cr S Halliday, Seconded Cr R Barstow

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:		Against:
	Cr A Atkinson	
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

16 NOTICES OF MOTION/RESCISSION

16.1 GROOVIN THE MOO FESTIVAL

NOTICE OF MOTION SUBMITTED BY CR MITCHELL GRIFFIN

FILE NO: 35/7/4
ATTACHMENTS: Nil
RESPONSIBLE OFFICER: General Manager

Cr Mitchell Griffin has indicated his intention to move the following Notice of Motion at the next Council Meeting being held on 17 March 2026:

THAT

- 1. Council notes the return of the music festival Groovin the Moo in 2026 with the festival being hosted at Lismore.**
- 2. Council notes the previous success of the event being held in Maitland and the large number of people it attracted to the city to attend.**
- 3. Council liaises with Maitland Showground to seek interest in hosting the festival should the opportunity arise.**
- 4. If there is interest displayed from Maitland Showground, council makes approaches to the festival promoter to advocate on behalf of the city for a return of the event in 2027.**

PROCEEDINGS IN BRIEF

A motion was moved being the Notice of Motion
(Cr M Griffin / Cr B Worth)

Cr A Atkinson moved an amendment
(Cr A Atkinson / Cr D Ferris)

THAT

1. Council notes the return of the music festival Groovin the Moo in 2026 with the festival being hosted at Lismore.
2. Council notes the previous success of the event being held in Maitland and the large number of people it attracted to the city to attend.
3. Council liaises with Maitland Showground to seek interest in hosting the festival should the opportunity arise.
4. If there is interest displayed from Maitland Showground, council makes approaches to the festival promoter to advocate on behalf of the city for a return of the event in 2027.
5. That Council broaden its advocacy beyond Groovin the Moo and formally approach Great Southern Nights and Destination NSW to explore opportunities for live music programming, event partnerships, and precinct activation in Maitland, consistent with Council's strategic objectives

The amendment when put to the meeting was declared carried.

The division resulted in 13 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

The amendment now becomes the motion

COUNCIL RESOLUTION

THAT

1. Council notes the return of the music festival Groovin the Moo in 2026 with the festival being hosted at Lismore.
2. Council notes the previous success of the event being held in Maitland and the large number of people it attracted to the city to attend.
3. Council liaises with Maitland Showground to seek interest in hosting the festival should the opportunity arise.
4. If there is interest displayed from Maitland Showground, council makes approaches to the festival promoter to advocate on behalf of the city for a return of the event in 2027.
5. That Council broaden its advocacy beyond Groovin the Moo and formally approach Great Southern Nights and Destination NSW to explore opportunities for live music programming, event partnerships, and precinct activation in Maitland, consistent with Council's strategic objectives

Moved Cr M Griffin, Seconded Cr B Worth

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

16.2 RECREATIONAL VEHICLE ACCOMMODATION OPTIONS

NOTICE OF MOTION SUBMITTED BY CR WARRICK PENFOLD

FILE NO: 35/8/4
ATTACHMENTS: Nil
RESPONSIBLE OFFICER: General Manager

Cr Warrick Penfold has indicated his intention to move the following Notice of Motion at the next Council Meeting being held on Tuesday, 17 March 2026:

THAT

- 1. Council acknowledges the potential economic benefits to Maitland of expanded recreational vehicle accommodation options within the LGA.**
- 2. Council staff engage with recreational vehicle industry associations to explore the suitability of Council owned and managed land to be leased or licenced for such a purpose, excluding Walka Water Works.**
- 3. Council staff provide regular progress updates to Council's Property Advisory Panel, with a report back to Council by the end of October 2026.**

PROCEEDINGS IN BRIEF

A motion was moved.
(Cr W Penfold / Cr S Halliday)

THAT

- Council acknowledges the potential economic benefits to Maitland of expanded recreational vehicle short term parking options (similar to that currently provided at Harold Gregson) within the LGA.
- Council staff engage with recreational vehicle industry associations to explore the suitability of Council owned and managed land to be leased or licenced for such a purpose, excluding Walka Water Works.
- Council staff provide regular progress updates to Council's Property Advisory Panel, with a report back to Council by the end of October 2026.

The motion when put to the meeting was declared carried.

COUNCIL RESOLUTION

THAT

- 1. Council acknowledges the potential economic benefits to Maitland of expanded recreational vehicle short term parking options (similar to that currently provided at Harold Gregson) within the LGA.**
- 2. Council staff engage with recreational vehicle industry associations to explore the suitability of Council owned and managed land to be leased or licenced for such a purpose, excluding Walka Water Works.**
- 3. Council staff provide regular progress updates to Council's Property Advisory Panel, with a report back to Council by the end of October 2026.**

Moved Cr W Penfold, Seconded Cr S Halliday

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

16.3 WOMEN IN MBA

NOTICE OF MOTION SUBMITTED BY CR DON FERRIS

FILE NO: 35/7/4
ATTACHMENTS: Nil
RESPONSIBLE OFFICER: General Manager

Cr Don Ferris has indicated his intention to move the following Notice of Motion at the next Council Meeting being held on 17 March 2026:

THAT COUNCIL

1. Enters into the Women in MBA (WiMBA) program with the University of Newcastle;
and
2. Offers approximately two (2) placements per year to eligible female employees who:
 - * have completed a minimum of two years of service with Maitland City Council;
 - and
 - * meet the program's entry requirements as determined by the University of Newcastle.

Cr Don Ferris withdrew his Notice of Motion

16.4 INCREASING TRANSPARENCY AND PUBLIC BRIEFINGS

NOTICE OF MOTION SUBMITTED BY CR DON FERRIS

FILE NO: 35/7/4
ATTACHMENTS: Nil
RESPONSIBLE OFFICER: Jeff Smith - General Manager

Cr Don Ferris has indicated his intention to move the following Notice of Motion at the next Council Meeting being held on 17 March 2026:

THAT

Council commits to offering more public briefings, delivered in a format similar to the private Councillor Briefings offered before 2026, ensuring that the information required for sound decision making is accessible, understandable, and available to the whole Maitland Community

PROCEEDINGS IN BRIEF

A motion was moved being the Notice of Motion
(Cr D Ferris / Cr B Whiting)

An amendment was moved.
(Cr M Griffin / Mayor P Penfold)

THAT

1. Council defer consideration of this matter until after the outcome of the disallowance motion regarding the regulation introducing the new Model Code of Meeting Practice moved by Dr Amanda Cohn in the NSW Legislative Council is known
2. Staff report back to Council within 3 months with an options paper

The amendment when put to the meeting was declared carried

The division resulted in 9 for and 4 against, as follows:

For:	Cr K Flannery	Against:	Cr A Atkinson
	Cr M Griffin		Cr R Barstow
	Cr B Hackney		Cr D Ferris
	Cr S Halliday		Cr B Whiting
	Cr K Jordan		
	Mayor P Penfold		
	Cr W Penfold		
	Cr B Worth		
	Cr M Yarrington		

The amendment now becomes the motion.

COUNCIL RESOLUTION

THAT

- 1. Council defer consideration of this matter until after the outcome of the disallowance motion regarding the regulation introducing the new Model Code of Meeting Practice moved by Dr Amanda Cohn in the NSW Legislative Council is known**
- 2. Staff report back to Council within 3 months with an options paper**

Moved Cr D Ferris, Seconded Cr B Whiting

CARRIED

The division resulted in 11 for and 2 against, as follows:

For:	Cr A Atkinson	Against:	Cr R Barstow
	Cr K Flannery		Cr D Ferris
	Cr M Griffin		
	Cr B Hackney		
	Cr S Halliday		
	Cr K Jordan		
	Mayor P Penfold		
	Cr W Penfold		
	Cr B Whiting		
	Cr B Worth		
	Cr M Yarrington		

17 QUESTIONS WITH NOTICE

17.1 RATEABLE SOCIAL HOUSING PROPERTIES

SUBMITTED BY CR MITCHELL GRIFFIN

FILE NO: 35/7/2
ATTACHMENTS: Nil
RESPONSIBLE OFFICER: General Manager

Cr Mitchell Griffin has asked the following Question With Notice for the Council Meeting being held on 17 March 2026:

Can council officers advise how many State-owned rateable properties (ie social housing) are exempt from rates so far in 25/26 due to the properties not being leased.

RESPONSE BY EXECUTIVE MANAGER - FINANCE

There are currently five properties owned by the NSW Government for social housing purposes that are exempt from rates for 2025/26. State owned properties held for social housing are only exempt from rates when there is no dwelling on the property. State owned property held for social housing may become exempt from rates for a period from the demolition of an existing dwelling until the completion of construction of a new dwelling.

17.2 MAITLAND RAILWAY STATION OVERPASS - NEW ENGLAND HIGHWAY

SUBMITTED BY CR MITCHELL GRIFFIN

FILE NO: 35/7/2
ATTACHMENTS: Nil
RESPONSIBLE OFFICER: General Manager

Cr Mitchell Griffin has asked the following Question With Notice for the Council Meeting being held on 17 March 2026:

Can council advise whether there has been any approaches to date from either the Federal or State Government in relation to land acquisition within Maitland Park for the proposed second flyover at the roundabout adjacent Maitland Railway Station?

RESPONSE BY EXECUTIVE MANAGER - FINANCE

Council can advise that no approaches have been made by either the Federal or State Government in relation to land acquisition within Maitland Park for a proposed second flyover at the roundabout adjacent to Maitland Railway Station.

However, Transport for NSW (TfNSW) have contacted Maitland City Council to confirm the appropriate Council contacts for two existing Council-led projects:

- *Next Stop: Maitland*
- *Maitland Park Master Plan*

TfNSW advised that the enquiry was to assist with planning for the westbound upgrade at the New England Highway and Cessnock Road.

17.3 WOODBERRY BUSINESS PRECINCT REVITALISATION

SUBMITTED BY CR RACE BARSTOW

FILE NO:	35/7/2
ATTACHMENTS:	Nil
RESPONSIBLE OFFICER:	General Manager

Cr Race Barstow has asked the following Question With Notice for the Council Meeting being held on 17 March 2026:

- 1. What investment has Council made to support the revitalisation of the Woodberry business precinct to date? Please provide the total amount invested and a breakdown by project or initiative.*
- 2. What actions has Council undertaken to improve the amenity, safety, and economic activity of the precinct? This may include infrastructure works, streetscape improvements, economic development programs, or engagement with local businesses and property owners.*
- 3. Has Council undertaken any assessment or strategic planning relating to the future of the Woodberry business precinct?*
- 4. What further initiatives are currently planned, funded, or under consideration to support revitalisation and improve the viability of the precinct?*

RESPONSE BY DIRECTOR CITY SERVICES AND DIRECTOR CITY PLANNING

The following information outlines Council's current and past investment, actions, strategic planning, and future initiatives relating to the Woodberry business precinct.

Council has supported the Woodberry business precinct through a range of programs, engagement activities, and economic development initiatives. This includes access to the annual Business Development Program, including training, workshops, and capability building sessions and access to Council's business engagement team for referrals, support, and advisory pathways. Information is delivered to 160 Woodberry businesses listed in Council's Business Database via our monthly e-newsletter *Business Matters*.

Over the past 10 years Council has provided the following revitalisation projects in the Woodberry business precinct:

- 2024-2025 - Road rehabilitation of Kookaburra Parade including resurfacing of the small business precinct carpark on Kookaburra Parade (\$188,000)
- 2024-2025 - Road rehabilitation of Kingfisher Lane, also including footpath repair, kerb and gutter repairs and speed hump replacement (\$99,000)
- 2019 - 2020 - Footpath construction (300m) on Kookaburra Parade to improve access for pedestrians to business precinct. (\$85,000)
- 2018 - 2019 - Footpath construction (120m) on Lark Street to improve access for pedestrians to business precinct. (\$50,000)

Two other projects delivered that have activated the general business precinct area were:

- 2023-2024 - Rebuilding of Woodberry Pump track (\$50,000) – located adjacent to Woodberry business precinct
- 2022-2023 – Woodberry Skate Park and multipurpose court (\$697,000) – located adjacent to Woodberry business precinct

In the current financial year Council has also completed heavy patching in the main business precinct car park (\$20,000) with line marking of this car park still to occur this year.

Woodberry is included within the Eastern Economic Precinct in the *Economic Development Strategy 2025–2030*, enabling strategic alignment and future investment planning, along with access to broader citywide programs that support local operators. At this time, no dedicated revitalisation capital budget has been allocated solely to the Woodberry precinct; however, the area benefits from Council’s broader service delivery programs and business economy support.

The precinct is incorporated into broader strategic planning frameworks, including the *Economic Development Strategy 2025–2030*, which identifies activation opportunities, local employment support, and amenity improvements for neighbourhood business centres. The Maitland Local Strategic Planning Statement 2041, Community Strategic Plan 2025 - 2034, and Delivery Program and Operational Plan also continue to identify opportunities for improved public domain, infrastructure, and economic sustainability. No precinct-specific revitalisation masterplan or assessment has been undertaken to date.

Council has several initiatives planned, funded, or under consideration to continue supporting the precinct. These include implementation of the *Economic Development Strategy 2025–2030*, focusing on local precinct activation, small business support, workforce and industry development, and business engagement. Council will also continue to deliver the annual Business Development Program and ongoing communication via the *Business Matters* newsletter. Opportunities for precinct activation, place-based improvements, and potential inclusion in future neighbourhood centre assessments may be explored subject to resources, partnerships, and engagement processes. In addition, Council has commenced preparation of an Employment Lands Strategy, which will provide further guidance on employment-based land-use planning across the City, including the Woodberry business precinct.

Council remains committed to supporting the Woodberry business precinct through ongoing business engagement, citywide infrastructure and amenity maintenance, strategic planning inclusion, and programs that contribute to business capability, visibility, and economic resilience, with further opportunities for revitalisation to be considered through future planning and budget processes.

There have been no revitalisation projects or initiatives that have been undertaken by Council’s Place Activation Team in Woodberry over the last 24 months. Staff are currently reviewing the program for 2026/2027.

Council conducts routine amenities cleaning/maintenance in this area that includes:

- Weekly sweeping of the car parks and surrounds (with street sweeper truck) on Wednesday's
- Fortnightly garden maintenance and litter collection
- Annual mulching of gardens
- Quarterly footpath cleaning (concrete washing/high pressure cleaning etc)
- Graffiti removal as required

Routine cleaning/maintenance activities listed above have an annual budget of \$24,000

17.4 CULTURAL TOURISM OPPORTUNITIES IN MAITLAND

SUBMITTED BY CR RACE BARSTOW

FILE NO: 35/7/2
ATTACHMENTS: Nil
RESPONSIBLE OFFICER: General Manager

Cr Race Barstow has asked the following Question With Notice for the Council Meeting being held on 17 March 2026:

Maitland will host the 2026 Local Government NSW Destination and Visitor Economy Conference from 27–29 May 2026. The Destination NSW Visitor Economy Strategy 2035 places a strong focus on cultural tourism and visitor experiences and identifies funding opportunities to support this work.

Has Council engaged with the local Aboriginal & Torres Strait Islander community to explore cultural tourism opportunities within Maitland?

Has Council considered opportunities to showcase cultural experiences to delegates attending the LGNSW Destination and Visitor Economy Conference?

What initiatives, if any, are currently underway or planned to develop or promote cultural tourism experiences within the Maitland LGA?

RESPONSE BY DIRECTOR CITY PLANNING

The NSW Visitor Economy Strategy 2035 and the Destination Sydney Surrounds North Destination Management Plan 2022 – 2030 identify opportunities to develop history, heritage and Aboriginal experiences across the region. Opportunities associated with Newcastle Airport and the Port of Newcastle to support growth in international (inbound) tourism are also recognised, along with the Hunter Joint Organisation’s Hunter Global Tourism initiative, which identifies the region’s rich cultural heritage as a point of difference in attracting visitors.

At the local level, The Maitland Destination Management Plan 2020 – 2030 (DMP) identifies arts, heritage and culture as one of seven key themes for destination development, and authentic Aboriginal cultural tourism experiences as an opportunity for product development.

The Maitland Economic Development Strategy 2025 – 2035 (EDS) also includes objectives aligned with Aboriginal economic development and cultural tourism, including 1.1.4 (Knowledge), 2.3.1. and 2.3.4 (Vibrancy) and 4.3.3 (Equity).

Engagement with the local Aboriginal & Torres Strait Islander community

Council's teams collaborate with local Aboriginal and Torres Strait Islander (ATSI) community representatives, cultural practitioners, businesses and organisations to explore opportunities for storytelling, cultural interpretation and authentic Aboriginal cultural experiences within Maitland.

Engagement includes:

- Ongoing conversations with Mindaribba Local Aboriginal Land Council.
- Collaboration with Aboriginal artists, educators and cultural knowledge holders as part of Council's public art, heritage, events and cultural initiatives.
- Maitland Riverlights, provides a significant platform for cultural storytelling, performance and celebration, and contributes to broader visitor awareness and appreciation of local Aboriginal culture.
- Maitland Regional Art Gallery (MRAG) is a key driver of cultural tourism and has 2025/26 Operational Plan actions to increase visitation and audience engagement. Through its exhibitions, programming, residencies and partnerships with artists and Elders, MRAG champions Aboriginal cultural representation in an inclusive and accessible environment.
- Ongoing community engagement undertaken for Council on strategies and plans.

These collaborations by Council highlight the opportunities that Aboriginal economic development and cultural tourism present for Maitland and the broader region.

Showcasing cultural experiences at the LGNSW 2026 DVE Conference

In bidding for and planning the Local Government NSW 2026 Destination and Visitor Economy Conference, a range of opportunities have been explored with Local Government NSW to showcase Maitland's local cultural experiences to conference delegates.

Opportunities identified to date include:

- A Welcome to Country to be delivered by a local Elder.
- The use of the historic Maitland Town Hall as the conference and dinner venue.
- Welcome Function to be held at MRAG.
- A presentation on Maitland's premier cultural festival, Maitland Riverlights.
- Inclusion of local performers, artists and cultural practitioners within the conference program, where possible.
- Opportunities to involve local ATSI peoples, integrate storytelling and promote cultural interpretation in the site inspections, where possible.
- Opportunities to promote local content through speaker gifts, where appropriate.
- Providing pre and post touring information via the MyMaitland website

These opportunities will be developed in consultation with community representatives to ensure cultural appropriateness and local relevance.

Current and planned cultural tourism initiatives in Maitland

Across the organisation, a range of initiatives are being progressed that support cultural tourism, including:

- Incorporating Aboriginal stories and cultural knowledge into public art, placemaking, events, exhibitions and interpretive projects.
- Exploring partnership-driven opportunities for cultural tours, events and interpretive experiences within Maitland.
- Promoting cultural experiences through destination marketing content across MyMaitland channels and via the Maitland Visitor Information Centre.
- Hosting capacity building events for businesses including the Maitland Visitor Economy Forum, Maitland Mixer (visitor economy networking event) and the Destination NSW Experience Development workshop held in May 2025.
- Providing access to information, services and other small business support including grants via Council's monthly business e-newsletter, Business Matters.

Collectively, these initiatives contribute to a more inclusive, culturally diverse and vibrant visitor economy in Maitland, benefiting the community, visitors and the broader region.

18 URGENT BUSINESS

Nil

Council moved into the Committee of the Whole at 8.10 pm.

Moved Cr B Whiting, Seconded Cr B Hackney

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

Council moved into Close Session of the Committee of the Whole for the reasons specified in the Agenda, and closed the meeting to the public at 8.10 pm.

Moved Cr M Griffin, Seconded Cr S Halliday

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

19 COMMITTEE OF THE WHOLE

19.1 DESIGN, MANUFACTURE, ASSEMBLY AND COMMISSIONING OF FOUR (4) SIDE LOADER WASTE VEHICLES

FILE NO:	2021-137-1993
ATTACHMENTS:	1. Side Loader Garbage Trucks Evaluation Matrix
RESPONSIBLE OFFICER:	Director City Planning Operations Manager Waste Services Manager Environment & Sustainability
AUTHOR:	Coordinator Waste Collections
MAITLAND'S FUTURE	Outcome 2 Sustainable Maitland
COUNCIL OBJECTIVE:	2.2 Sustainable and resilient communities

THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows: (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

EXECUTIVE SUMMARY

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows:

(d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

COMMITTEE RECOMMENDATION**THAT COUNCIL**

1. Accept the tender submitted by Superior Pak for the design, manufacture, assembly and commissioning of four (4) side loader waste collection vehicles for the lump sum amount of \$2,264,200 excluding GST;
2. Approve the allocation of additional capital funding of \$304,200 to be funded via equipment finance;
3. Allocate the income generated from the sale of the outgoing collection vehicles towards the purchase to offset this additional funding; and
4. Authorise the General Manager to finalise and execute all necessary contractual documentation.

Moved Cr M Griffin, Seconded Cr S Halliday

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

Cr K Flannery declared a non-pecuniary interest in item 19.2, Cr K Flannery left the Chambers at 8.13 pm and did not participate in discussion or voting on the matter.

19.2 SALE OF PROPERTY IN RUTHERFORD

FILE NO:	27732
ATTACHMENTS:	Nil
RESPONSIBLE OFFICER:	Executive Manager Finance
AUTHOR:	Senior Property Advisor
MAITLAND'S FUTURE	4 Achieving together
COUNCIL OBJECTIVE:	4.3.1 Informed planning

THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

EXECUTIVE SUMMARY

Council has been approached by the adjoining landowner expressing interest in purchasing a Council-owned property located in Rutherford.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

COMMITTEE RECOMMENDATION

THAT

- 1. Council agrees to sell the property that is the subject of this report, as a going concern, and in accordance with this report.**
- 2. Council authorises the General Manager to sign all documentation related to the sale of the property.**
- 3. Council directs the sale proceeds to be credited into Strategic Property Reserve.**

Moved Cr D Ferris, Seconded Cr B Worth

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

Cr K Flannery returned to the chambers at 8.21pm

19.3 ACQUISITION OF LAND IN MAITLAND

FILE NO: 31604, 31605, 31613

ATTACHMENTS:

RESPONSIBLE OFFICER: Executive Manager Finance

AUTHOR: Senior Property Advisor

MAITLAND'S FUTURE 4 Achieving together

COUNCIL OBJECTIVE: 4.3.1 Informed planning

THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

EXECUTIVE SUMMARY

Council was recently made aware of the availability to acquire a large land parcel that could have various strategic uses.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

COMMITTEE RECOMMENDATION**THAT**

1. Council agrees to acquire the property that is the subject of this report, in accordance with this report.
2. Council authorises the General Manager to sign all documentation related to this acquisition.
3. Acquisition funding will be sourced from Section 7.11 funds under the 2016 City Wide Contributions Plan.
4. The acquired land is classified as Operational land.

Moved Mayor P Penfold, Seconded Cr K Jordan

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

19.4 CONSIDERATION OF ENGAGEMENT - GAS RELOCATION WORKS, HAUSSMAN DRIVE THORNTON

FILE NO:	2026/482
ATTACHMENTS:	1. Relocation Diagram
RESPONSIBLE OFFICER:	Director City Services Manager Works
AUTHOR:	Operations Manager Civil Projects Senior Project Manager - Design Services
MAITLAND'S FUTURE	Outcome 1 Liveable Maitland
COUNCIL OBJECTIVE:	1.2 Integrated movement

THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows: (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

EXECUTIVE SUMMARY

Council's 2025/26 Capital Works Program includes the delivery of a lane duplication project and roundabout construction at Haussman Drive and Taylor Avenue, Thornton. To facilitate these works the relocation of approximately 350m of high-pressure steel gas main is required, to ensure the main is located outside of the new road footprint. Jemena is the asset owner, and the only entity authorised to perform or subcontract these works under the Gas Supply Act 1996. Council has received an offer from Jemena to undertake the relocation works, which is presented to Council for consideration and endorsement.

The report is being presented to Committee of the Whole as it contains commercially sensitive information.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows:

(d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

COMMITTEE RECOMMENDATION

THAT

- 1. Council resolves not to invite tenders for these works and engage directly with Jemena in accordance with Section 55(3)(i) of the Local Government Act 1993, due to Council's inability to engage external providers for the works under the Gas Supply Act 1996.**
- 2. Council accepts the offer presented by Jemena of \$1,627,612 (ex GST) to relocate the High Pressure gas main on Haussman Drive, Thornton.**
- 3. Council delegates authority to the General Manager to sign the contract agreement for the relocation works.**

Moved Cr M Griffin, Seconded Cr R Barstow

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

Council resumed into Ordinary Council at 8.27 pm.

Moved Cr D Ferris, Seconded Cr B Worth

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

15 COMMITTEE OF THE WHOLE RECOMMENDATIONS

The General Manager read the Recommendation from the Committee of the Whole/Closed Session as follows:

19.1 Design, Manufacture, Assembly and Commissioning of four (4) side loader waste vehicles

THAT COUNCIL

1. Accept the tender submitted by Superior Pak for the design, manufacture, assembly and commissioning of four (4) side loader waste collection vehicles for the lump sum amount of \$2,264,200 excluding GST;
2. Approve the allocation of additional capital funding of \$304,200 to be funded via equipment finance;
3. Allocate the income generated from the sale of the outgoing collection vehicles towards the purchase to offset this additional funding; and
4. Authorise the General Manager to finalise and execute all necessary contractual documentation.

19.2 Sale of Property in Rutherford

THAT

1. Council agrees to sell the property that is the subject of this report, as a going concern, and in accordance with this report.
2. Council authorises the General Manager to sign all documentation related to the sale of the property.
3. Council directs the sale proceeds to be credited into Strategic Property Reserve.

19.3 Acquisition of Land in Maitland

THAT

1. Council agrees to acquire the property that is the subject of this report, in accordance with this report.
2. Council authorises the General Manager to sign all documentation related to this acquisition.
3. Acquisition funding will be sourced from Section 7.11 funds under the 2016 City Wide Contributions Plan.
4. The acquired land is classified as Operational land.

19.4 Consideration of Engagement – Gas Relocation Works, Haussman Drive Thornton

THAT

1. Council resolves not to invite tenders for these works and engage directly with Jemena in accordance with Section 55(3)(i) of the Local Government Act 1993, due to Council's inability to engage external providers for the works under the Gas Supply Act 1996.
2. Council accepts the offer presented by Jemena of \$1,627,612 (ex GST) to relocate the High Pressure gas main on Haussman Drive, Thornton.
3. Council delegates authority to the General Manager to sign the contract agreement for the relocation works.

COUNCIL RESOLUTION

THAT

The Committee's recommendations be adopted

Moved Cr M Griffin, Seconded Cr M Yarrington

CARRIED

The division resulted in 13 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

16 CLOSURE

The meeting was declared closed at 8.31 pm.

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Chairperson