

Ordinary Meeting Minutes

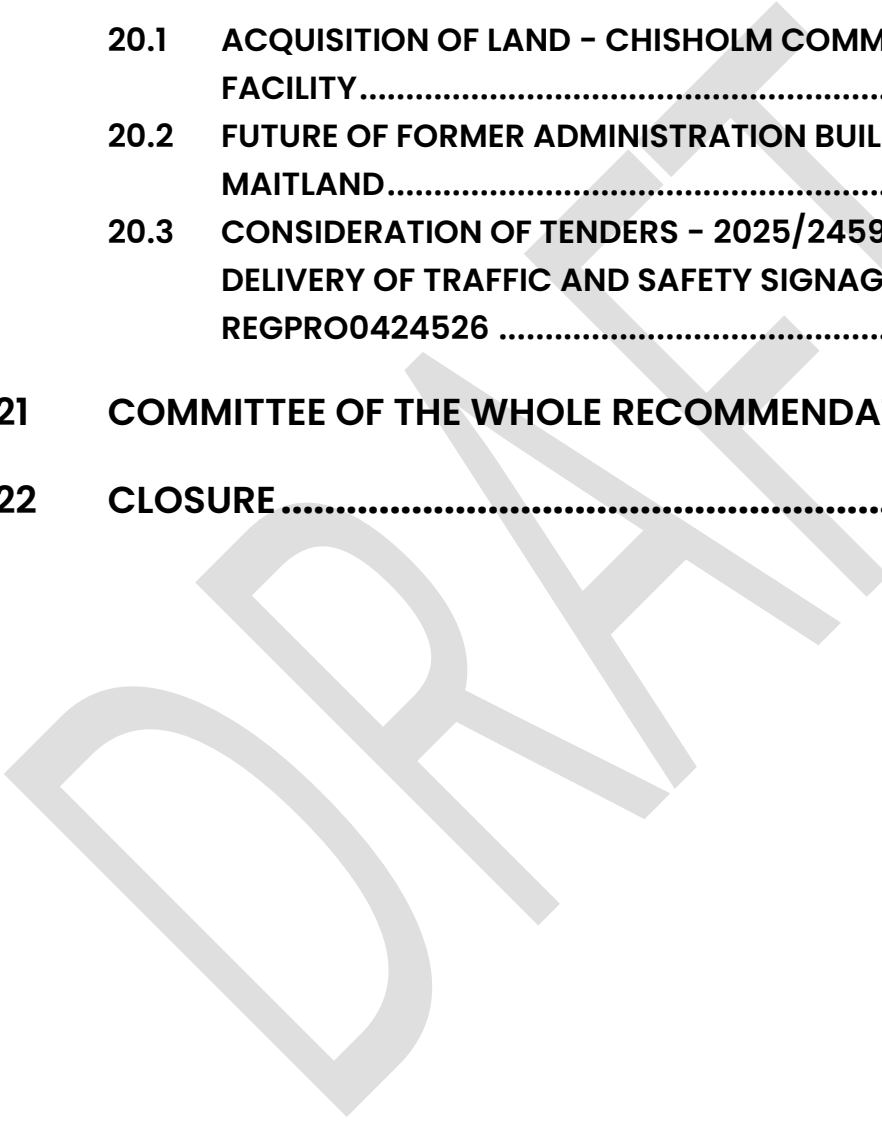
15 July 2025

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PRESENT

Cr Amelia Aitchison
Cr Don Ferris
Cr Kristy Flannery
Cr Mitchell Griffin
Cr Bill Hackney
Cr Sally Halliday
Cr Ken Jordan
Cr Philip Penfold, Mayor
Cr Warrick Penfold
Cr Ben Whiting
Cr Ben Worth
Cr Mike Yarrington

1 INVOCATION

Pastor Scott Wilmott from Hinton Baptist Church read the customary prayer at the commencement of the meeting.

2 ACKNOWLEDGEMENT OF COUNTRY

The General Manager read the Acknowledgement of Country.

3 APOLOGIES, LEAVE OF ABSENCE AND REMOTE ATTENDANCE

COUNCIL RESOLUTION

THAT the apology received for the unavoidable absence of Cr R Barstow be accepted and leave of absence granted

Moved Cr K Jordan, Seconded Cr M Griffin

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

4 DECLARATIONS OF INTEREST

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held 17 June 2025 be confirmed.

Moved Cr M Griffin, Seconded Cr S Halliday

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

6 BUSINESS ARISING FROM MINUTES

Nil

7 WITHDRAWAL OF ITEMS AND ACCEPTANCE OF LATE ITEMS OF BUSINESS

Nil

8 PUBLIC ACCESS

Mr Gary Stoddart representing himself spoke **against** Item No 11.6 - DA/2024/1115 for Take Away Food and Drink Premises (McDonalds) and Signage at 4 Heritage Drive, CHISHOLM

Mr Eckard du Toit representing himself spoke **against** Item No 11.6 - DA/2024/1115 for Take Away Food and Drink Premises (McDonalds) and Signage at 4 Heritage Drive, CHISHOLM

Mr Jarrod Dixon representing SLR Consulting Limited spoke **for** Item No 11.6 - DA/2024/1115 for Take Away Food and Drink Premises (McDonalds) and Signage at 4 Heritage Drive, CHISHOLM

9 MAYORAL MINUTE

9.1 AUTOMATED EXTERNAL DEFIBRILLATORS

FILE NO: 35/5/1
ATTACHMENTS: Nil
RESPONSIBLE OFFICER: General Manager
AUTHOR: Mayor

MAYORAL MINUTE

COUNCIL RESOLUTION

THAT

Council investigate, brief and report to the council on automated external defibrillators on Council property including existing arrangements, purchase costs, operational costs, grant opportunities and potential for increased availability across appropriate sites.

Moved Mayor P Penfold

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

9.2 COST SHIFTING ONTO LOCAL GOVERNMENT

FILE NO: 35/5/1
ATTACHMENTS: Nil
RESPONSIBLE OFFICER: General Manager
AUTHOR: Mayor

MAYORAL MINUTE

COUNCIL RESOLUTION

THAT

1. Council note the findings of the LGNSW Cost Shifting report for the 2023/2024 financial year; and
2. A copy of the cost shifting report be placed on Council's website so that our communities can access it; and
3. Council writes to the Premier, the NSW Treasurer, NSW Minister for Local Government, the Member for Maitland and the Member for Upper Hunter seeking that they urgently address these costs through a combination of regulatory reform and appropriate funding.

Moved Mayor P Penfold

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

10 OFFICE OF THE GENERAL MANAGER

10.1 LOCAL GOVERNMENT REMUNERATION TRIBUNAL ANNUAL DETERMINATION 2025

FILE NO:	35/5/1
ATTACHMENTS:	1.Circular 25-10 2025/26 Determination of the Local Government Remuneration Tribunal 2. Local Government Remuneration Tribunal Annual Determination 2025 (Under Separate Cover)
RESPONSIBLE OFFICER:	General Manager Office Manager
AUTHOR:	Team Leader OGM
MAITLAND +10	Outcome 4 Achieving together
COUNCIL OBJECTIVE:	4.2.3 Development and growth of our people

EXECUTIVE SUMMARY

The Local Government Act 1993 requires the Local Government Remuneration Tribunal to report to the Minister for Local Government on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

In the Annual Determination released on 17 April 2025 for sections 239 and 241 of the Local Government Act 1993, the Tribunal advised that as a review of categories was last carried out in 2023, the Tribunal will next consider the model, criteria for each group, and the allocation of councils in the 2026 review.

The Tribunal determined a 3% per annum increase in the minimum and maximum fees applicable for the Mayoral and Councillor fees from 1 July 2025.

OFFICER'S RECOMMENDATION

THAT

- 1. Council adopt the 3% increase for the maximum Mayor and Councillor remuneration fees as listed in the Local Government Remuneration Tribunal Annual Determination 2025 for the Regional Strategic Area category, effective from 1 July 2025.**

PROCEEDINGS IN BRIEF

A motion was moved being the Officers Recommendation with an additional point 2.
(Cr M Yarrington / Cr K Jordan)

THAT

1. Council adopt the 3% increase for the maximum Mayor and Councillor remuneration fees as listed in the Local Government Remuneration Tribunal Annual Determination 2025 for the Regional Strategic Area category, effective from 1 July 2025.
2. For the remainder of this Council term, Councillor and Mayoral fees are set at the maximum fee for the Regional Strategic Area category, as set out in applicable Local Government Remuneration Tribunal Annual Determinations.

The motion when put to the meeting was declared carried.

COUNCIL RESOLUTION

THAT

- 1. Council adopt the 3% increase for the maximum Mayor and Councillor remuneration fees as listed in the Local Government Remuneration Tribunal Annual Determination 2025 for the Regional Strategic Area category, effective from 1 July 2025.**
- 2. For the remainder of this Council term, Councillor and Mayoral fees are set at the maximum fee for the Regional Strategic Area category, as set out in applicable Local Government Remuneration Tribunal Annual Determinations.**

Moved Cr M Yarrington, Seconded Cr K Jordan

CARRIED

The division resulted in 11 for and 1 against, as follows:

For:	Cr A Atkinson	Against:	Cr S Halliday
	Cr D Ferris		
	Cr K Flannery		
	Cr M Griffin		
	Cr B Hackney		
	Cr K Jordan		
	Mayor P Penfold		
	Cr W Penfold		
	Cr B Whiting		
	Cr B Worth		
	Cr M Yarrington		

10.2 DESIGNATED PERSONS – DUTIES OF DISCLOSURE POLICY

FILE NO:	35/1/2 & 35/1/3
ATTACHMENTS:	1.Designated Persons Duties of Disclosure Policy
RESPONSIBLE OFFICER:	Office Manager General Manager
AUTHOR:	Team Leader OGM
MAITLAND +10	Outcome 4 Achieving together
COUNCIL OBJECTIVE:	4.1.3 Transparent decision making

EXECUTIVE SUMMARY

The Designated Persons – Duties of Disclosure Policy is required to be reviewed annually. All staff positions are reviewed annually against the criteria outlined within the Local Government Act 1993. The current policy was adopted in May 2024. The policy has been reviewed and is being reported to Council.

The purpose of the Designated Persons Duties of Disclosure Policy is to identify all staff including the General Manager who hold a position on which exercising the functions of the position could give rise to a conflict between a person's duty as a member of staff and the person's private interest.

OFFICER'S RECOMMENDATION

THAT

1. The Designated Persons Duties of Disclosure Policy (Attachment 1) be adopted.

COUNCIL RESOLUTION

THAT

1. The Designated Persons Duties of Disclosure Policy (Attachment 1) be adopted.

Moved Cr B Whiting, Seconded Cr M Yarrington

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:

Cr A Atkinson
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

DRAFT

11 CITY PLANNING

11.1 RE-EXHIBITION OF DRAFT VOLUNTARY PLANNING AGREEMENT – THORNTON BRENTWOOD PTY LTD – A & D LAWRENCE FIELDS, THORNTON

FILE NO:	103/41/66
ATTACHMENTS:	1.Letter of Offer
RESPONSIBLE OFFICER:	Director City Planning Manager Strategic Planning Coordinator City Planning
AUTHOR:	Principal Development Contributions Planner
MAITLAND +10	Outcome 1 Liveable Maitland
COUNCIL OBJECTIVE:	1.2.3 Safe and efficient road networks

EXECUTIVE SUMMARY

A letter of offer to enter into a Voluntary Planning Agreement (VPA) was submitted to Council by Thornton Brentwood Pty Ltd on 7 December 2023 for the construction of a public road, parking and associated drainage works on Council owned land at Thomas Coke Drive Thornton. The offer is linked to a Planning Proposal for the reclassification of the subject land from Community to Operational land.

Ongoing negotiations and consultation between Council, the applicant and the community have resulted in amendments to the planning proposal, and a revised letter of offer from the Applicant.

This report outlines the key elements of the revised offer and recommends that Council support the offer in principle and commence the process to prepare and exhibit the VPA.

OFFICER'S RECOMMENDATION

THAT

1. Council notes and accepts in principle the offer to enter into the draft Voluntary Planning agreement as detailed in this report;
2. Council delegates approval of the exhibition of the Voluntary Planning Agreement to the General Manager;
3. A further report be presented to Council following exhibition of the Voluntary Planning Agreement.

COUNCIL RESOLUTION

THAT

- 1. Council notes and accepts in principle the offer to enter into the draft Voluntary Planning agreement as detailed in this report;**
- 2. Council delegates approval of the exhibition of the Voluntary Planning Agreement to the General Manager;**
- 3. A further report be presented to Council following exhibition of the Voluntary Planning Agreement.**

Moved Cr D Ferris, Seconded Cr B Hackney

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:

Cr A Atkinson
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

11.2 RECLASSIFICATION OF COUNCIL OWNED LAND AT A & D LAWRENCE FIELDS – THOMAS COKE DRIVE, JOHN ARTHUR AVENUE AND GOVERNMENT ROAD, THORNTON – OUTCOMES OF COUNCILLOR BRIEFING AND COMMUNITY ENGAGEMENT – THORNTON BRENTWOOD PTY LTD

FILE NO: RZ22001

ATTACHMENTS: 1.Planning Proposal (Under Separate Cover)

RESPONSIBLE OFFICER: Director City Planning
Manager Strategic Planning
Coordinator City Planning

AUTHOR: Senior Strategic Planner

EXECUTIVE SUMMARY

At its meeting on 30 June 2022, Council adopted a Planning Proposal to reclassify part of the A & D Lawrence Fields from community to operational land to enable access to a proposed residential subdivision (DA 2019/682). The proposal was exhibited from 5 September to 3 October 2022, followed by a public hearing on 29 November 2022.

A Voluntary Planning Agreement (VPA) offer was supported by Council on 11 April 2023 to progress the reclassification, with public exhibition occurring from 12 July to 9 August 2024.

On 18 March 2025, Council deferred finalisation to allow further stakeholder engagement and to explore additional parking options to ensure a net community benefit. Engagement held on 22 April 2025 identified the need for a master plan to address car parking, access, and pedestrian safety.

A Councillor Briefing was held on 6 May 2025 where a master plan and the need for safe access and increased car parking capacity was discussed. An amended VPA letter of offer has since been prepared and is presented under a separate item in this agenda.

Presuming that Council support the amended VPA letter of offer, it is recommended that this Planning Proposal be endorsed to reclassify the land from Community to Operational.

OFFICER'S RECOMMENDATION

THAT

- 1. Council endorses the Planning Proposal (Attachment 1) over Lot 848 DP 703278 (John Arthur Ave), Part Lot 1538 DP 832922 and Part Lot 8884 DP 786883 (Thomas Coke Drive), Thornton, and requests that the Minister for Planning and Public Spaces make the amendments to the *Maitland Local Environmental Plan 2011*.**

2. Council notifies all those who made a submission during the public exhibition and attended the public hearing process.

COUNCIL RESOLUTION

THAT

1. Council endorses the Planning Proposal (Attachment 1) over Lot 848 DP 703278 (John Arthur Ave), Part Lot 1538 DP 832922 and Part Lot 8884 DP 786883 (Thomas Coke Drive), Thornton, and requests that the Minister for Planning and Public Spaces make the amendments to the *Maitland Local Environmental Plan 2011*.
2. Council notifies all those who made a submission during the public exhibition and attended the public hearing process.

Moved Cr M Yarrington, Seconded Cr B Hackney

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:

Cr A Atkinson
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

11.3 ADOPTION OF PLANNING PROPOSAL 107 HAUSSMAN DRIVE THORNTON (PP-2023-2323) – INNER CITY BUILDING PTY LTD

FILE NO: PP-2023-2323 / RZ21002

ATTACHMENTS: 1.Draft Planning Proposal (Under Separate Cover)

RESPONSIBLE OFFICER: Director City Planning
Manager Strategic Planning
Coordinator City Planning

AUTHOR: Senior Strategic Planner

EXECUTIVE SUMMARY

This report details the results of state agency and public consultation and seeks Council's endorsement for a planning proposal to rezone land at 107 Haussman Drive, Thornton from RU2 Rural Landscape to R1 General Residential and C3 Environmental Management.

The planning proposal was exhibited on 26 May to 24 June 2025 with one submission being received, which supported the proposal.

It is recommended that Council approves the planning proposal in Attachment 1 and finalises the draft amendment to the Maitland Local Environmental Plan 2011.

OFFICER'S RECOMMENDATION

THAT

1. Council notes the outcomes of the State agency and community consultation.
2. Council endorses the planning proposal (Attachment 1) to amend the *Maitland Local Environmental Plan 2011*.
3. Council finalises the amendment to the MLEP 2011 under delegation granted by the Minister for Planning and Public Spaces, pursuant to section 3.36 of the *Environmental Planning and Assessment Act 1979*.
4. Notifies those who made a submission of the outcome of the proposal.
5. Delegate authority to the General Manager to place an amendment to the Maitland Development Control plan on exhibition, that includes the rezoning site on the Thornton North Precincts Map and identifies associated provisions to satisfy agency requirements.

COUNCIL RESOLUTION**THAT**

1. Council notes the outcomes of the State agency and community consultation.
2. Council endorses the planning proposal (Attachment 1) to amend the *Maitland Local Environmental Plan 2011*.
3. Council finalises the amendment to the MLEP 2011 under delegation granted by the Minister for Planning and Public Spaces, pursuant to section 3.36 of the *Environmental Planning and Assessment Act 1979*.
4. Notifies those who made a submission of the outcome of the proposal.
5. Delegate authority to the General Manager to place an amendment to the Maitland Development Control plan on exhibition, that includes the rezoning site on the Thornton North Precincts Map and identifies associated provisions to satisfy agency requirements.

Moved Cr S Halliday, Seconded Cr M Griffin

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:

Cr A Atkinson
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

11.4 DA/1991/117:4 – MODIFICATION TO WASTE DISPOSAL FACILITY LANDFILL TIME LIMIT – 109 MOUNT VINCENT ROAD EAST MAITLAND

FILE NO:	DA/1991/117:4
ATTACHMENTS:	1. Locality Plan 2. Planners Assessment Report (Under Separate Cover) 3. Submissions
RESPONSIBLE OFFICER:	Director City Planning Coordinator Planning & Development Principal Planner
AUTHOR:	Senior Development Planner
APPLICANT:	Maitland City Council
OWNER:	Maitland City Council
PROPOSAL:	Section 4.55(1A) for Mount Vincent Waste Management Centre Landfill Operations Limit
LOCATION:	Lot 22 DPI298343, 109 Mount Vincent Road EAST MAITLAND NSW 2323
ZONE:	SPI Special Activities Waste Disposal Facility, RU2 Rural Landscape and C3 Environmental Management

EXECUTIVE SUMMARY

This report presents Council with an assessment of an application pursuant to Section 4.55(1A) of the Environmental Planning and Assessment Act 1979 (as amended), in relation to the Council-owned and operated Mount Vincent Road Waste Management Centre, which operates under development consent DA/1991/117.

The application seeks to insert a new condition confirming that there is no time limit on the operation of the landfill component of the facility, consistent with 1990 Patterson Britton report, commissioned as part of the 1991 approval. The proposed modification is administrative in nature, involves no physical works, and does not alter the approved use, footprint, or waste capacity of the facility.

Following consultation with the EPA and further discussions with the applicant, it is proposed that the clarification be implemented through two separate conditions. The first confirms that there is no time limit on the operation of the waste or resource management facility. The second restates the approved landfill height limit of 59.3 metres AHD, consistent with the existing development consent and the site's Environmental Protection Licence (EPL No. 6116). This approach ensures regulatory clarity while avoiding any misinterpretation that the whilst the acceptance of landfill into the site must cease once the facility reaches its final design height, the broader facility can continue to operate.

Public notification of the application was undertaken for a period of 28 days, and one submission was received. The matters raised have been considered and are addressed in detail in this report.

The application has been assessed against the requirements of Section 4.55(1A) and 4.15 of the Environmental Planning and Assessment Act, 1979 and is considered to be satisfactory subject to the imposition of modified conditions.

OFFICER'S RECOMMENDATION

THAT

- 1. The application to modify Development Consent DA/1991/117 under Section 4.55(1A) of the Environmental Planning and Assessment Act 1979 to the waste or resource management facility be approved, subject to the inclusion of the following conditions of consent:**
 - a) Despite any other provision of this consent, there is no time limit on the operation of the landfill at the waste or resource management facility.**
 - b) The final height of the landfill must be no greater than 59.3 metres AHD, in accordance with DA/1991/117 as modified on 12 June 2018.**

COUNCIL RESOLUTION

THAT

- 1. The application to modify Development Consent DA/1991/117 under Section 4.55(1A) of the Environmental Planning and Assessment Act 1979 to the waste or resource management facility be approved, subject to the inclusion of the following conditions of consent:**
 - a) Despite any other provision of this consent, there is no time limit on the operation of the landfill at the waste or resource management facility.**
 - b) The final height of the landfill must be no greater than 59.3 metres AHD, in accordance with DA/1991/117 as modified on 12 June 2018.**

Moved Cr S Halliday, Seconded Cr K Flannery

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:

Cr A Atkinson
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

DRAFT

11.5 IT MUST BE MORPETH MARKETING PROGRAM

FILE NO:	139/61
ATTACHMENTS:	Nil
RESPONSIBLE OFFICER:	Director City Planning
AUTHOR:	Visitor Economy Officer
MAITLAND +10	Outcome 3 Vibrant Maitland
COUNCIL OBJECTIVE:	3.1.2 Strengthened and diversified precincts

EXECUTIVE SUMMARY

This report provides Council an update on the final outcomes of the It Must Be Morpeth Incorporated (IMBM) led Visitor Economy Marketing Program that Council made a \$25,000 co-contribution to in 2024-25.

This report also advises that Council officers are continuing to work with IMBM with the aim of coming to a similar arrangement for the 2025-26 financial year.

OFFICER'S RECOMMENDATION

THAT the information contained in this Report be noted.

COUNCIL RESOLUTION

THAT the information contained in this Report be noted.

Moved Cr M Griffin, Seconded Cr M Yarrington

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:

Cr A Atkinson
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

DRAFT

11.6 DA/2024/1115 FOR TAKE AWAY FOOD AND DRINK PREMISES (MCDONALDS) AND SIGNAGE AT 4 HERITAGE DRIVE, CHISHOLM

FILE NO:	DA/2024/1115
ATTACHMENTS:	<ol style="list-style-type: none">1. Locality Plan2. Development Plans3. Assessment Report (Under Separate Cover)4. Recommended Conditions of Consent5. Submissions (Under Separate Cover)
RESPONSIBLE OFFICER:	Director City Planning Manager Development & Compliance Coordinator Planning & Development
AUTHOR:	Senior Development Planner
APPLICANT:	SLR Consulting
OWNER:	Chisholm SC Pty Ltd
PROPOSAL:	Take Away Food and Drink Premises and Signage
LOCATION:	4 Heritage Drive CHISHOLM
ZONE:	E1 Local Centre

EXECUTIVE SUMMARY

*A development application (DA/2024/1115) has been received seeking consent for a Take Away Food and Drink Premises and Signage at 4 Heritage Drive Chisholm. The locality plan can be viewed in **Attachment 1**.*

The application was reported to the 17 June 2025 Council meeting, where Council resolved to defer its determination in order to request the applicant amend the hours of operation to more reasonable and appropriate trading hours, considering the site's context, surrounding land uses, community concerns, and potential amenity impacts.

*Following discussions with Council planning staff, the applicant clarified that whilst the proposal demonstrated compliance with the relevant heads of consideration, in response to concerns raised by Councillors and neighbouring residents, the applicant has now proposed to amend the trading hours to **5am-12am daily**.*

*The following report presents a summary of the key issues with a detailed assessment report provided in **Attachment 3** of this report. The application has been assessed against the relevant heads of consideration under section 4.15(1) in the Environmental Planning and Assessment Act 1979 and considered to be satisfactory subject to the imposition of conditions contained within **Attachment 4** of this report.*

OFFICER'S RECOMMENDATION

THAT

1. **DA/2024/1115 for Take Away Food and Drink Premises and Signage at 4 Heritage Drive, Chisholm be approved subject to the recommended schedule of conditions provided in Attachment 4 of this report.**

COUNCIL RESOLUTION

THAT

1. **DA/2024/1115 for Take Away Food and Drink Premises and Signage at 4 Heritage Drive, Chisholm be approved subject to the recommended schedule of conditions provided in Attachment 4 of this report.**

Moved Cr K Jordan, Seconded Cr M Yarrington

CARRIED

The division resulted in 11 for and 1 against, as follows:

For:

Cr A Atkinson
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

Cr S Halliday

12 CITY SERVICES

12.1 LOCAL TRAFFIC COMMITTEE MEETING MINUTES (JUNE 2025)

FILE NO:	140/5
ATTACHMENTS:	1. Local Traffic Committee Meeting Minutes June 2025 with attachments (Under Separate Cover) 2. June Agenda Item 5.1 NAIDOC Street March High Street Maitland – Temporary Traffic Management
RESPONSIBLE OFFICER:	Director City Services Manager Asset Strategy and Engineering
AUTHOR:	Operations Manager Transport & Infrastructure Engineering Traffic Management Officer
MAITLAND +10	Outcome 1 Liveable Maitland
COUNCIL OBJECTIVE:	1.2.1 Efficient and sustainable movement

EXECUTIVE SUMMARY

The minutes of Maitland City Council's Local Traffic Committee meeting held on Thursday 5 June 2025 are attached for information. At this meeting, temporary road closure applications were considered and endorsed for acceptance for one (1) event. Due to the date the application was received by Council and the dates of the corresponding Local Traffic Committee and Council Meeting, this temporary road closure has been approved by the Mayor under Section 226(d.) of the Local Government Act 1993.

OFFICER'S RECOMMENDATION

THAT

1. The Local Traffic Committee meeting minutes of 5 June 2025 be noted.
2. The traffic management plans and road closures for the following events as recommended in the attached reports be noted:
 - a. NAIDOC Street March 2025 High Street Maitland – Tuesday 08 July 2025 – Temporary Traffic Management

COUNCIL RESOLUTION

THAT

1. The Local Traffic Committee meeting minutes of 5 June 2025 be noted.
2. The traffic management plans and road closures for the following events as recommended in the attached reports be noted:
 - a. NAIDOC Street March 2025 High Street Maitland – Tuesday 08 July 2025 – Temporary Traffic Management

Moved Cr W Penfold, Seconded Cr B Worth

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:

Cr A Atkinson
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

12.2 MAITLAND PUBLIC ART POLICY REVIEW

FILE NO:	35/1
ATTACHMENTS:	1.Maitland Public Art Policy October 2010 2. DRAFT Maitland Public Art Policy 2025
RESPONSIBLE OFFICER:	Director City Services
AUTHOR:	Gallery Director
MAITLAND +10	Outcome 3 Vibrant Maitland
COUNCIL OBJECTIVE:	3.2.1 Diverse heritage and cultures

EXECUTIVE SUMMARY

The Maitland Public Art Policy is intended to provide a framework and guidelines for the commissioning and approvals of public art into the public domain. The policy guides the development and care of a public art collection that fosters a sense of pride, place and belonging and reflects the diversity and creative aspirations of the community.

OFFICER'S RECOMMENDATION

THAT

1. Council rescind the Maitland Public Art Policy 2010
2. Council endorses the Draft Maitland Public Art Policy 2025 to be placed on public exhibition for a period of 28 days.
3. Should there be no submissions of objection:
 - a. Council adopts the Maitland Public Art Policy 2025.
 - b. Council delegates any minor changes of the Policy to the General Manager. Any significant changes will result in a further report and recommendation to Council.

COUNCIL RESOLUTION**THAT**

- 1. Council rescind the Maitland Public Art Policy 2010**
- 2. Council endorses the Draft Maitland Public Art Policy 2025 to be placed on public exhibition for a period of 28 days.**
- 3. Should there be no submissions of objection:**
 - a. Council adopts the Maitland Public Art Policy 2025.**
 - b. Council delegates any minor changes of the Policy to the General Manager. Any significant changes will result in a further report and recommendation to Council.**

Moved Cr B Hackney, Seconded Cr S Halliday

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:

Cr A Atkinson
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

12.3 BIENNIAL COMMUNITY GRANTS PROGRAM ROUND ONE 2025/2026

FILE NO:	10/5/18
ATTACHMENTS:	Nil
RESPONSIBLE OFFICER:	Director City Services Manager Asset Strategy and Engineering
AUTHOR:	Operations Manager Asset Management Coordinator Community & Recreation Planning Community Development & Programs Officer
MAITLAND +10	Outcome 3 Vibrant Maitland
COUNCIL OBJECTIVE:	3.3.1 Growth opportunities

EXECUTIVE SUMMARY

Council's Biannual Community Grants Program aims to provide financial support to community organisations, groups and individuals to deliver initiatives that meet community needs and benefit residents in our community.

This report presents to Council a recommendation to endorse the funding of nineteen (19) applications under Council's Biannual Community Grants Program Round One (1) 2025/2026.

OFFICER'S RECOMMENDATION

THAT

1. Council approves the allocation of funds for Round One (1) of the Biannual Community Grants Program which includes the Community Projects Grants Program and the Community Celebrations Grants Program, as recommended in this report from applications numbered one (1) to nineteen (19), in accordance with Section 356 of the Local Government Act, 1993.
2. Council formally thanks all twenty-one (21) applicants for their submissions and advises them of Council's decision.
3. Council notes the resignation of Catherine Weaver and endorses the appointment of Megan Williams to the Community Grants Assessment Panel.

PROCEEDINGS IN BRIEF

A motion was moved being the Officers Recommendation with an additional point 4.
(Cr P Penfold / Cr S Halliday)

THAT

1. Council approves the allocation of funds for Round One (1) of the Biannual Community Grants Program which includes the Community Projects Grants Program and the Community Celebrations Grants Program, as recommended in this report from applications numbered one (1) to nineteen (19), in accordance with Section 356 of the Local Government Act, 1993.
2. Council formally thanks all twenty-one (21) applicants for their submissions and advises them of Council's decision.
3. Council notes the resignation of Catherine Weaver and endorses the appointment of Megan Williams to the Community Grants Assessment Panel.
4. Council waive the cost of development application fees for the Maitland Healthstays Project on Turton Street East Maitland and fund up to \$6,000 for the Planning Reform fee and Archiving Fee from the community grants program budget.

The motion when put to the meeting was declared carried.

COUNCIL RESOLUTION

THAT

1. **Council approves the allocation of funds for Round One (1) of the Biannual Community Grants Program which includes the Community Projects Grants Program and the Community Celebrations Grants Program, as recommended in this report from applications numbered one (1) to nineteen (19), in accordance with Section 356 of the Local Government Act, 1993.**
2. **Council formally thanks all twenty-one (21) applicants for their submissions and advises them of Council's decision.**
3. **Council notes the resignation of Catherine Weaver and endorses the appointment of Megan Williams to the Community Grants Assessment Panel.**
4. **Council waive the cost of development application fees for the Maitland Healthstays Project on Turton Street East Maitland and fund up to \$6,000 for the Planning Reform fee and Archiving Fee from the community grants program budget.**

Moved Mayor P Penfold, Seconded Cr S Halliday

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:

Cr A Atkinson
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

DRAFT

12.4 MAITLAND PARK MASTER PLAN AND PLAYSPACE CONCEPT PLAN

FILE NO:	101/10/3
ATTACHMENTS:	<ol style="list-style-type: none">1. Maitland Park Master Plan – Exhibited2. Maitland Park Master Plan – Final3. Maitland Park City-Wide Playspace – Exhibited4. Maitland Park City-Wide Playspace – Final5. Maitland Park Master Plan – Public Exhibition Submissions
RESPONSIBLE OFFICER:	Director City Services Manager Asset Strategy and Engineering
AUTHOR:	Operations Manager Asset Management Coordinator Community & Recreation Planning Strategic Recreation Planner Landscape Planner
MAITLAND +10	Outcome 1 Liveable Maitland
COUNCIL OBJECTIVE:	1.1.1 Quality open space network

EXECUTIVE SUMMARY

This report presents the community consultation outcomes and subsequent amendments to the associated plans for the Maitland Park Master Plan and the Maitland Park City-Wide Playspace concept plan. The Maitland Park Master Plan received over 150 survey responses and five (5) formal submissions and the Maitland Park City-Wide Playspace concept plan received over 440 responses.

OFFICER'S RECOMMENDATION

THAT

1. Council endorses the Maitland Park Master Plan inclusive of the concept plan for Maitland Park City-Wide Playspace.
2. Council acknowledges that the Maitland Park Master Plan and the Maitland Park City-Wide Playspace, will be delivered through a staged approach, as noted in this report.
3. Council Officers continue to seek funding opportunities for the staged delivery of both of these projects.

COUNCIL RESOLUTION**THAT**

1. Council endorses the Maitland Park Master Plan inclusive of the concept plan for Maitland Park City-Wide Playspace.
2. Council acknowledges that the Maitland Park Master Plan and the Maitland Park City-Wide Playspace, will be delivered through a staged approach, as noted in this report.
3. Council Officers continue to seek funding opportunities for the staged delivery of both of these projects.

Moved Mayor P Penfold, Seconded Cr K Jordan

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:

Cr A Atkinson
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

13 CUSTOMER AND DIGITAL SERVICES

Nil

DRAFT

14 PEOPLE AND PERFORMANCE

14.1 ADOPTION OF RISK APPETITE STATEMENT

FILE NO:	81/17/1
ATTACHMENTS:	1.MCC Enterprise Risk Appetite Statement
RESPONSIBLE OFFICER:	Acting Executive Manager People and Performance
AUTHOR:	Acting Manager Enterprise Risk Health and Safety
MAITLAND +10	Outcome 4 Achieving together
COUNCIL OBJECTIVE:	4.1.3 Transparent decision making

EXECUTIVE SUMMARY

The Local Government Act 1993 and the Local Government Regulation 2021 require each Council to have an audit, risk and improvement committee, a robust risk management framework, and effective internal audit function.

This includes the requirement for the governing body to approve a Risk Appetite Statement that conveys how much risk will be tolerated in pursuit of its strategic objectives.

OFFICER'S RECOMMENDATION

THAT

1. Council adopts the Risk Appetite Statement.

COUNCIL RESOLUTION

THAT

1. Council adopts the Risk Appetite Statement.

Moved Cr S Halliday, Seconded Cr K Jordan

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:

Cr A Atkinson
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

DRAFT

15 FINANCE

15.1 STATEMENT OF INVESTMENTS AS AT 30 JUNE 2025

FILE NO:	82/2
ATTACHMENTS:	1.Council's Holdings as at 30 June 2025
RESPONSIBLE OFFICER:	Executive Manager Finance Manager Financial Reporting
AUTHOR:	Financial Accountant
MAITLAND +10	Outcome 4 Achieving together
COUNCIL OBJECTIVE:	4.1.3 Transparent decision making

EXECUTIVE SUMMARY

Clause 212 of the Local Government (General) Regulation 2021 required Council to report on its investments.

As at the end of June 2025, Council had investments totaling \$228,615,445 under management.

Council's investment portfolio recorded a marked-to-market return of 4.60% per annum versus the bank bill index benchmark return of 3.94% per annum. The actual investment return for the month of June was \$844,806, an unfavourable variance of \$121,413 when compared to the monthly budget forecasts of \$966,219.

The full year budget forecast for investment returns is \$11,106,030. The actual investment returns for the year to 30 June 2025 are \$11,550,934, amounting to a favourable variance of \$444,904 which can be attributed to the interest rate environment.

Council remains fully compliant with all Investment Policy requirements.

OFFICER'S RECOMMENDATION

THAT

1. The report indicating Council's Funds Management position be received and noted.
 2. The certification of the Responsible Accounting Officer be noted and the report adopted.
-

COUNCIL RESOLUTION

THAT

1. The report indicating Council's Funds Management position be received and noted.
2. The certification of the Responsible Accounting Officer be noted and the report adopted.

Moved Cr S Halliday, Seconded Cr K Flannery

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:

Cr A Atkinson
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

16 ITEMS FOR INFORMATION

16.1 COUNCILLOR NOTICE OF MOTIONS – Q4 PROGRESS UPDATE

FILE NO:	35/7
ATTACHMENTS:	1.Outstanding Notice of Motions Q4 Report
RESPONSIBLE OFFICER:	Office Manager General Manager
AUTHOR:	Team Leader OGM
MAITLAND +10	Outcome 4 Achieving together
COUNCIL OBJECTIVE:	4.1.3 Transparent decision making

EXECUTIVE SUMMARY

At Council Meeting 10 December 2024, Council endorsed reporting on a quarterly basis on councillor motions which have been carried, including an action plan outlining progress of each resolution. The purpose of this report is to provide a progress update on Notice of Motions submitted during the previous two terms of Council for Quarter 4.

OFFICER'S RECOMMENDATION

THAT the information contained in this Report be noted.

COUNCIL RESOLUTION

THAT the information contained in this Report be noted.

Moved Cr B Hackney, Seconded Cr M Griffin

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:

Cr A Atkinson
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

DRAFT

17 NOTICES OF MOTION/RESCISSION

17.1 25TH ANNIVERSARY OF THE SYDNEY OLYMPIC TORCH RELAY

NOTICE OF MOTION SUBMITTED BY CR MITCHELL GRIFFIN

FILE NO: 35/7/4
ATTACHMENTS: Nil
RESPONSIBLE OFFICER: General Manager

Cr Mitchell Griffin has indicated his intention to move the following Notice of Motion at the next Council Meeting being held on 15 July 2025:

THAT

- 1. Council notes that 30 August 2025 will mark 25 years since the Sydney Olympic Torch Relay came to Maitland.***
- 2. The General Manager makes suitable arrangements for an event to commemorate the occasion of the 25th anniversary as he sees fit and within his delegation.***

PROCEEDINGS IN BRIEF

A motion was moved.
(Cr M Griffin / Cr S Halliday)

THAT

- Council notes that 30 August 2025 will mark 25 years since the Sydney Olympic Torch Relay came to Maitland.
- Council delegate to the General Manager to mark the date as he sees fit within his delegations
- Council proceed with the offer from the Australian Olympic Committee as per the Officers Report.

The motion when put to the meeting was declared carried.

COUNCIL RESOLUTION

THAT

4. Council notes that 30 August 2025 will mark 25 years since the Sydney Olympic Torch Relay came to Maitland.
5. Council delegate to the General Manager to mark the date as he sees fit within his delegations
6. Council proceed with the offer from the Australian Olympic Committee as per the Officers Report.

Moved Cr M Griffin, Seconded Cr S Halliday

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:

Cr A Atkinson
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

18 QUESTIONS WITH NOTICE

Nil

19 URGENT BUSINESS

Nil

Council moved into Committee of the Whole at 6.36 pm.

Moved Cr M Yarrington, Seconded Cr B Whiting

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:

Cr A Atkinson
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

Council moved into Closed Session of the Committee of the Whole for the reasons specified in the Agenda, and closed the meeting to the public at 6.37 pm.

Moved Cr K Jordan, Seconded Cr M Griffin

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:

Cr A Atkinson
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

20 COMMITTEE OF THE WHOLE

20.1 ACQUISITION OF LAND – CHISHOLM COMMUNITY FACILITY

FILE NO: 103/41/8 & 89715

ATTACHMENTS: Nil

RESPONSIBLE OFFICER: Director City Planning
Executive Manager Finance
Manager Strategic Planning
Coordinator City Planning

AUTHOR: Principal Development Contributions Planner
Senior Property Advisor

MAITLAND +10 Outcome 1 Liveable Maitland

COUNCIL OBJECTIVE: 1.1.2 Connected living

THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

EXECUTIVE SUMMARY

The Thornton North Development Contributions Plan identifies new community facilities required to support the growing population at Chisholm and Thornton. The acquisition of privately owned land is required to deliver the facilities identified within the plan.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

COUNCIL RESOLUTION**THAT**

1. Council authorise the General Manager to finalise the purchase of Lot 720 DP1210544, Heritage Drive, Chisholm, at the agreed value, as outlined in the body of the report;
2. Funds for the purchase of the property be drawn from the Thornton North Development Contributions Plan as detailed in this report;
3. Council authorise the General Manager to sign all documents related to the acquisition;
4. Upon acquisition the land is classified as 'Operational Land'.

Moved Cr B Worth, Seconded Cr K Jordan

CARRIED

The division resulted in 11 for and 1 against, as follows:

For:

Cr A Atkinson
Cr D Ferris
Cr K Flannery
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

Cr M Griffin

20.2 FUTURE OF FORMER ADMINISTRATION BUILDING, HIGH ST, MAITLAND

FILE NO:	12/38/6
ATTACHMENTS:	1. Former council report 26 September 2023 2. Former Administration building -12 December 2023 report
RESPONSIBLE OFFICER:	Executive Manager Finance
AUTHOR:	Senior Property Advisor
MAITLAND +10	Outcome 4 Achieving together
COUNCIL OBJECTIVE:	4.1.3 Transparent decision making

THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

EXECUTIVE SUMMARY

At its inaugural meeting of 4 June 2025, Council's Property Advisory Panel reviewed the update provided by staff on the former Council Administration building at 283 – 285 High Street Maitland.

The panel recommended that Council be updated on the staff briefing provided to the panel and that further activity be undertaken by staff to ensure all relevant options for the building are explored with the intent of securing an optimal outcome for the community.

Following exploration of relevant options for the site, a report will be brought back to Council by staff for decision.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

COUNCIL RESOLUTION**THAT**

1. Council notes the staff report on the unsolicited offer received on 283 – 285 High Street Maitland.
2. Council resolves to suspend plans to demolish the former administration building, 283-285 High Street, Maitland while staff work with the Property Advisory Panel to explore commercial options in relation to the site, including sale and commercial leasing.
3. Following exploration of commercial options for the site, a report be brought back to Council by staff for decision.

Moved Cr B Worth, Seconded Cr B Whiting

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:

Cr A Atkinson
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

20.3 CONSIDERATION OF TENDERS – 2025/2459 SUPPLY AND DELIVERY OF TRAFFIC AND SAFETY SIGNAGE REGPRO0424526

FILE NO: 2025/2459
 ATTACHMENTS: 1.Evaluation Results
 RESPONSIBLE OFFICER: Executive Manager Finance
 AUTHOR: Coordinator Corporate Procurement
 MAITLAND +10 Outcome 4 Achieving together
 COUNCIL OBJECTIVE: 4.1 Trusted services

THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

EXECUTIVE SUMMARY

An arrangement was originally initiated by Regional Procurement in 2014 in collaboration with participating Hunter Councils to establish a coordinated approach for tenders managed by Regional Procurement.

In line with this approach, Regional Procurement conducted a public tender process for the supply and delivery of traffic and safety signage on behalf of participating member councils within the Hunter region. This process was carried out in accordance with Clause 166(a) of the Local Government (General) Regulation 2021.

It is important to note that Regional Procurement is not classified as a “prescribed agency”. As such, the provisions of Section 55(1) of the Local Government Act 1993 (NSW) – Requirements for Tendering—continue to apply to councils engaging with organisations that are not prescribed agencies. Specifically, Section 55(1)(e) requires councils to invite tenders before entering into any contract for the provision of goods or materials, whether by sale, lease, or otherwise.

*Based on historical data, the **estimated expenditure** for the supply and delivery of traffic and safety signage to Maitland City Council over a three-year period is approximately **\$1.1 million**.*

*Given the projected expenditure and the fact that Regional Procurement is not a prescribed agency, the purpose of this report is to **seek Council’s consideration and endorsement of the tender evaluation outcome, and the acceptance of the recommended tenderers who meet Maitland City Council’s requirements.***

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

COUNCIL RESOLUTION

THAT

- 1. Council accept all conforming tenders on a panel for supply and delivery of traffic and safety signage, as nominated in Attachment 1 – Tender Evaluation Report.**
- 2. Council appoints all conforming tenders as a panel resource to provide Council with traffic and safety signage for the period 1 July 2025 to 30 June 2028 with the option for a twelve (12) month optional extension based on supplier performance.**

Moved Cr M Griffin, Seconded Cr B Worth

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:	Cr A Atkinson Cr D Ferris Cr K Flannery Cr M Griffin Cr B Hackney Cr S Halliday Cr K Jordan Mayor P Penfold Cr W Penfold Cr B Whiting Cr B Worth Cr M Yarrington	Against:
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Council resumed into Ordinary Council at 7.13 pm.

Moved Cr B Whiting, Seconded Cr M Yarrington

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

21 COMMITTEE OF THE WHOLE RECOMMENDATIONS

The General Manager read the Recommendation from the Committee of the Whole/Closed Session as follows:

20.1 Acquisition of Land - Chisholm Community Facility

THAT

1. Council authorise the General Manager to finalise the purchase of Lot 720 DP1210544, Heritage Drive, Chisholm, at the agreed value, as outlined in the body of the report;
2. Funds for the purchase of the property be drawn from the Thornton North Development Contributions Plan as detailed in this report;
3. Council authorise the General Manager to sign all documents related to the acquisition;
4. Upon acquisition the land is classified as 'Operational Land'.

20.2 Future of Former Administration Building, High St, Maitland

THAT

1. Council notes the staff report on the unsolicited offer received on 283 – 285 High Street Maitland.
2. Council resolves to suspend plans to demolish the former administration building, 283-285 High Street, Maitland while staff work with the Property Advisory Panel to explore commercial options in relation to the site, including sale and commercial leasing.
3. Following exploration of commercial options for the site, a report be brought back to Council by staff for decision.

20.3 CONSIDERATION OF TENDERS - 2025/2459 SUPPLY AND DELIVERY OF TRAFFIC AND SAFETY SIGNAGE REGPRO0424526

THAT

1. Council accept all conforming tenders on a panel for supply and delivery of traffic and safety signage, as nominated in Attachment 1 – Tender Evaluation Report.
2. Council appoints all conforming tenders as a panel resource to provide Council with traffic and safety signage for the period 1 July 2025 to 30 June 2028 with the option for a twelve (12) month optional extension based on supplier performance.

COUNCIL RESOLUTION

THAT

The Committee's recommendations be adopted.

Moved Cr M Yarrington, Seconded Cr K Jordan

CARRIED

The division resulted in 12 for and 0 against, as follows:

For:	Cr A Atkinson	Against:
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

22 CLOSURE

The meeting was declared closed at 7.16 pm.

.....
Chairperson

DRAFT