

Ordinary Meeting Minutes

25 February 2025

Table of Contents

ITEM	SUBJECT	PAGE NO
1	INVOCATION.....	1
2	ACKNOWLEDGEMENT OF COUNTRY.....	1
3	APOLOGIES, LEAVE OF ABSENCE AND REMOTE ATTENDANCE.....	1
4	DECLARATIONS OF INTEREST.....	1
5	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	1
6	BUSINESS ARISING FROM MINUTES.....	2
7	WITHDRAWAL OF ITEMS AND ACCEPTANCE OF LATE ITEMS OF BUSINESS.....	2
8	PUBLIC ACCESS.....	2
9	MAYORAL MINUTE.....	2
10	OFFICERS REPORTS.....	3
10.1	Q2 FY24-25 PROGRESS REPORT.....	3
10.2	SIX MONTHLY PROGRESS REPORT - JULY TO DECEMBER 2024.....	5
10.3	WASTE SERVICES PROCUREMENT OF FOUR SIDE LOADING COLLECTION VEHICLES.....	7
10.4	SUBMISSION ON IPART DISCUSSION PAPER - REVIEW OF APPROACH TO ASSESSING DEVELOPMENT CONTRIBUTIONS PLANS.....	9
10.5	PROPOSED SUBMISSION ON OLG MODEL MEETING CODE CONSULTATION DRAFT.....	11
11	POLICY AND FINANCE COMMITTEE.....	14
11.1	COUNCILLOR EXPENSES AND FACILITIES POLICY.....	14

11.2	2025 ALGA NATIONAL GENERAL ASSEMBLY	16
11.3	DRAFT CODE OF MEETING PRACTICE	19
11.4	ELECTRIC VEHICLE CHARGING INFRASTRUCTURE ON PUBLIC LAND POLICY FOR ADOPTION	22
11.5	MEMORIAL, CELEBRATION AND COMMEMORATIVE ITEMS POLICY	24
11.6	EQUITY DIVERSITY AND RESPECT POLICY REVIEW	27
11.7	SECOND QUARTER BUDGET REVIEW 2024/25 - PERIOD ENDED 31 DECEMBER 2024	29
11.8	STATEMENT OF INVESTMENTS AS AT 31 JANUARY 2025	31
11.9	INDIVIDUAL DEVELOPMENT GRANTS ROUNDS ONE, TWO AND THREE 2024/2025	33
11.10	BIANNUAL COMMUNITY GRANTS PROGRAM ROUND TWO 2024/2025.....	36
11.1	COUNCILLOR EXPENSES AND FACILITIES POLICY	38
11.2	2025 ALGA NATIONAL GENERAL ASSEMBLY	38
11.3	DRAFT CODE OF MEETING PRACTICE	39
11.4	ELECTRIC VEHICLE CHARGING INFRASTRUCTURE ON PUBLIC LAND POLICY FOR ADOPTION	39
11.5	MEMORIAL, CELEBRATION AND COMMEMORATIVE ITEMS POLICY	39
11.6	EQUITY DIVERSITY AND RESPECT POLICY REVIEW	39
11.7	THAT 39 SECOND QUARTER BUDGET REVIEW 2024/25 - PERIOD ENDED 31 DECEMBER 2024	40
11.8	STATEMENT OF INVESTMENTS AS AT 31 JANUARY 2025	40
11.9	INDIVIDUAL DEVELOPMENT GRANTS ROUNDS ONE, TWO AND THREE 2024/2025	40
11.10	BIANNUAL COMMUNITY GRANTS PROGRAM ROUND TWO 2024/2025.....	40
12	ITEMS FOR INFORMATION	42
12.1	COUNCILLOR NOTICE OF MOTIONS – Q2 PROGRESS UPDATE	42
12.2	AUDIT RISK AND IMPROVEMENT COMMITTEE (ARIC) MEETING MINUTES – DECEMBER 2024	44
13	NOTICES OF MOTION/RESCISSION	46

14 QUESTIONS WITH NOTICE 46

15 URGENT BUSINESS 46

16 COMMITTEE OF THE WHOLE 48

**16.1 PROPERTY TRANSACTIONS - LOT 23 DP834277 (517SQM)
 & LOT 231 DP1045371 (165SQM), ALLAN WALSH DRIVE,
 MAITLAND..... 48**

17 COMMITTEE OF THE WHOLE RECOMMENDATIONS 50

18 CLOSURE..... 51

Present

Cr Amelia Aitchison
Cr Race Barstow
Cr Don Ferris
Cr Kristy Flannery
Cr Mitchell Griffin
Cr Bill Hackney
Cr Sally Halliday
Cr Ken Jordan
Cr Philip Penfold, Mayor
Cr Warrick Penfold
Cr Ben Whiting
Cr Ben Worth
Cr Mike Yarrington

1 Invocation

The General Manager read the customary prayer at the commencement of the meeting.

2 Acknowledgement of Country

The General Manager read the Acknowledgement of Country.

3 Apologies, Leave of Absence and Remote Attendance

Nil

4 Declarations of Interest

Cr R Barstow declared a non-significant non-pecuniary interest in Item 11.10 Biannual Community Grants Program Round Two 2024/2025 as she is a volunteer at Girl Guides.

5 Confirmation of Minutes of Previous Meeting

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held 11 February 2025 be confirmed.

Moved Cr K Jordan, Seconded Cr D Ferris

CARRIED

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

6 Business Arising from Minutes

Nil

7 Withdrawal of Items and Acceptance of Late Items of Business

Nil

8 Public Access

Nil

9 Mayoral Minute

Nil

10 Officers Reports

10.1 Q2 FY24–25 Progress Report

FILE NO:	35/33/18/12
ATTACHMENTS:	Nil
RESPONSIBLE OFFICER:	Executive Manager People and Performance Manager Corporate Planning and Performance
AUTHOR:	Corporate Performance Lead
MAITLAND +10	Outcome 15 To have an effective and efficient Council
COUNCIL OBJECTIVE:	15.3.1 Monitor and report progress against the delivery of projects and services, as identified in the community Strategic Plan, Delivery Program and annual Operational Plan

EXECUTIVE SUMMARY

The Quarterly Progress Report to Council is a new initiative introduced in Q1 FY2024–25 to strengthen trust and support transparent decision-making. This report informs the Six-Monthly Progress Report to the community, providing a clear account of our progress.

This Quarter Two (Q2) progress report provides a snapshot of Council’s 2022–2026 Delivery Program, outlining key projects, initiatives, and performance from October to December 2024. It details progress on our operational plan, performance metrics, and financial and capital status as of 31 December 2024. The report highlights service and infrastructure delivery, major achievements, and financial performance, ensuring transparency and accountability.

Additionally, a community report will be published every six months, summarising key achievements, challenges, and financial insights from the preceding half-year.

OFFICER’S RECOMMENDATION

THAT

- 1. Council receives the quarter two Progress Report for the period October to December 2024 on progressing the Delivery Program 2022 – 2026;**

COUNCIL RESOLUTION

THAT

- 1. Council receives the quarter two Progress Report for the period October to December 2024 on progressing the Delivery Program 2022 – 2026;**

Moved Cr S Halliday, Seconded Cr K Jordan

CARRIED

For:

Cr A Atkinson
Cr R Barstow
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

10.2 Six Monthly Progress Report – July to December 2024

FILE NO:	35/33/18/12
ATTACHMENTS:	1. Six Monthly Progress Report (Under Separate Cover)
RESPONSIBLE OFFICER:	Executive Manager People and Performance Manager Corporate Planning and Performance
AUTHOR:	Corporate Strategy Lead Corporate Planning & Reporting Officer
MAITLAND +10	Outcome 15. To have an effective and efficient Council
COUNCIL OBJECTIVE:	15.3.1 Monitor and report progress against the delivery of projects and services, as identified in the community Strategic Plan, Delivery Program and annual Operational Plan

EXECUTIVE SUMMARY

Our Six-Monthly Progress Report has been revised to strengthen trust and support clear and open communication. We want to ensure our community stays up to date on the things that matter most to them.

Previously known as On the Move, our Six-Monthly Progress Report offers a summary of the projects and initiatives within Council's Operational Plan 2024-25 and Delivery Program 2022-2026.

With a strong community focus, the report provides accessible and transparent updates on budgetary and operational performance for the period of 1 July to 31 December 2024. It includes performance highlights, key operational activities aligned with the themes of our Community Strategic Plan, infrastructure works delivered under our capital works program, and our financial position as of 31 December 2024.

OFFICER'S RECOMMENDATION

THAT

1. Council receive the Six Monthly Progress Report (previously On the Move), a report for the period July to December 2024 on progressing the Delivery Program 2022 - 2026; and
2. The report be made available to the community on Council's website and promoted via social media.

COUNCIL RESOLUTION

THAT

1. Council receive the Six Monthly Progress Report (previously On the Move), a report for the period July to December 2024 on progressing the Delivery Program 2022 - 2026; and
2. The report be made available to the community on Council's website and promoted via social media.

Moved Cr K Jordan, Seconded Cr S Halliday

CARRIED

For:

Cr A Atkinson
Cr R Barstow
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

10.3 Waste Services Procurement of Four Side Loading Collection Vehicles

FILE NO:	61
ATTACHMENTS:	Nil
RESPONSIBLE OFFICER:	Director City Planning Manager Environment & Sustainability
AUTHOR:	Operations Manager Waste Services
MAITLAND +10	Outcome 13 To reduce our waste
COUNCIL OBJECTIVE:	13.1.2 Deliver a sustainable waste management collection and disposal service

EXECUTIVE SUMMARY

This report requests approval to commence procurement activities for four side loading collection vehicles to ensure efficient delivery of Council's Waste Services.

OFFICER'S RECOMMENDATION

THAT

- 1. Council approve funding of \$1,960,000 to commence the tender process for four side-loading collection vehicles for the general waste collection service.**

COUNCIL RESOLUTION

THAT

- 1. Council approve funding of \$1,960,000 to commence the tender process for four side-loading collection vehicles for the general waste collection service.**

Moved Cr S Halliday, Seconded Cr M Griffin

CARRIED

For:

Cr A Atkinson
Cr R Barstow
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

10.4 Submission on IPART Discussion Paper – Review of Approach to Assessing Development Contributions Plans

FILE NO:	103/41
ATTACHMENTS:	<ol style="list-style-type: none"> 1. Discussion Paper – Review of our approach to assessing contributions plans (Under Separate Cover) 2. Draft Submission to IPART on 2024 Discussion Paper
RESPONSIBLE OFFICER:	Director City Planning Manager Strategic Planning Coordinator City Planning
AUTHOR:	Principal Development Contributions Planner
MAITLAND +10	Outcome 16 To work together to be the best our community can be
COUNCIL OBJECTIVE:	16.1.2 Work with service providers and other levels of government to deliver land use planning and community infrastructure outcomes

EXECUTIVE SUMMARY

*The Independent Pricing and Regulatory Tribunal NSW (IPART) has published a Discussion Paper titled **Review of Our Approach to Assessing Contributions Plans**. This report seeks Council's endorsement of a submission in response to the Discussion Paper.*

OFFICER'S RECOMMENDATION

THAT

- 1. The attached submission on IPART's Discussion Paper be endorsed by Council, and**
- 2. Authority be delegated to the Manager Strategic Planning to sign the submission.**

COUNCIL RESOLUTION

THAT

- 1. The attached submission on IPART's Discussion Paper be endorsed by Council, and**
- 2. Authority be delegated to the Manager Strategic Planning to sign the submission.**

Moved Cr S Halliday, Seconded Cr M Yarrington

CARRIED

For:

**Cr A Atkinson
Cr R Barstow
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington**

Against:

10.5 Proposed Submission on OLG Model Meeting Code Consultation Draft

FILE NO:	35/7
ATTACHMENTS:	<ol style="list-style-type: none"> 1. Consultation Draft of the new Model Code of Meeting Practice for Local Councils in NSW (Under Separate Cover) 2. Submission on OLG Model Meeting Code
RESPONSIBLE OFFICER:	Office Manager General Manager
AUTHOR:	Team Leader OGM
MAITLAND +10	Outcome 15 To have an effective and efficient Council
COUNCIL OBJECTIVE:	15.3.2 Increase understanding of Council activities through accessible and clear messaging and information

EXECUTIVE SUMMARY

The Office of Local Government is currently reviewing the Councillor Conduct Framework. The Office of Local Government has issued a consultation draft of the amended Model Meeting Code and accompanying paper to seek the views of the local government sector, key stakeholders and the community on the proposed amendments.

OFFICER'S RECOMMENDATION

THAT

- 1. Council note proposed amendments to the Model Meeting Code are indicated in track changes in the consultation draft (Attachment 1).**
- 2. Council submits written feedback (Attachment 2) to the Office of Local Government on the proposed framework by 28 February 2025.**

PROCEEDINGS IN BRIEF

A motion was moved.
(Cr A Atkinson, Mayor P Penfold)

THAT

1. Council note proposed amendments to the Model Meeting Code are indicated in track changes in the consultation draft (Attachment 1).
2. Council submits written feedback (Attachment 2) to the Office of Local Government on the proposed framework by 28 February 2025
3. The feedback be amended by adding the following point to the Model Meeting Code Amendment submission by MCC to the OLG. As follows:

Expulsion from Meetings - Clauses 15.15 - 15.17

The proposed clause raises concerns as it extends the chairperson's authority beyond what is outlined in section 10.2 of the Local Government Act 1993 (NSW). In its current form, this clause allows the chair of a council or committee meeting to expel any individual, including a councillor, without requiring a resolution from the meeting or prior council approval to exercise such a power. A change of this nature should be legislated to avoid confusion and legal challenges to an expulsion.

COUNCIL RESOLUTION**THAT**

- 1. Council note proposed amendments to the Model Meeting Code are indicated in track changes in the consultation draft (Attachment 1).**
- 2. Council submits written feedback (Attachment 2) to the Office of Local Government on the proposed framework by 28 February 2025.**
- 3. The feedback be amended by adding the following point to the Model Meeting Code Amendment submission by MCC to the OLG. As follows:**

Expulsion from Meetings - Clauses 15.15 - 15.17

The proposed clause raises concerns as it extends the chairperson's authority beyond what is outlined in section 10.2 of the Local Government Act 1993 (NSW). In its current form, this clause allows the chair of a council or committee meeting to expel any individual, including a councillor, without requiring a resolution from the meeting or prior council approval to exercise such a power. A change of this nature should be legislated to avoid confusion and legal challenges to an expulsion.

Moved Cr A Atkinson, Seconded Mayor P Penfold**CARRIED**

Cr R Barstow
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Council moved into Policy & Finance Committee at 5:56 pm.

Moved Cr M Griffin, Seconded Cr M Yarrington

CARRIED

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

11 Policy and Finance Committee

11.1 Councillor Expenses and Facilities Policy

FILE NO:	35/7
ATTACHMENTS:	1. Draft Councillor Expenses and Facilities Policy
RESPONSIBLE OFFICER:	General Manager Office Manager
AUTHOR:	Team Leader OGM
MAITLAND +10	Outcome 15. To have an effective and efficient Council
COUNCIL OBJECTIVE:	15.1.2 Ensure Council is financially sustainable and meets required levels of performance

EXECUTIVE SUMMARY

At Council Meeting 10 December 2024, the Draft Council Expenses and Facilities Policy was presented to Council and endorsed to be placed on public exhibition, allowing members of the community to provide feedback prior to the adoption of the policy.

There were no submissions received from the community during the public exhibition period however, a request has been made from Councillors for minor changes to be made and the purpose of this report returning to Council is for the proposed changes to be discussed.

OFFICER'S RECOMMENDATION

THAT

1. Council endorse the Draft Councillor Expenses and Facilities Policy (Attachment 1).

PROCEEDINGS IN BRIEF

A motion was moved.
(Cr M Griffin, Cr S Halliday)

THAT

1. Council endorse the Draft Councillor Expenses and Facilities Policy (Attachment 1).
2. Council adopt the Draft Councillor Expenses and Facilities Policy (Attachment 1), with the following amendment:
 - a. Increase the allocation in clause 6.30 from \$20,000 to \$30,000 and use this allocation to cover the costs for all delegates (not just voting delegates).

COMMITTEE RECOMMENDATION

THAT

1. Council endorse the Draft Councillor Expenses and Facilities Policy (Attachment 1).
2. Council adopt the Draft Councillor Expenses and Facilities Policy (Attachment 1), with the following amendment:
 - a. Increase the allocation in clause 6.30 from \$20,000 to \$30,000 and use this allocation to cover the costs for all delegates (not just voting delegates).

Moved Cr M Griffin, Seconded Cr S Halliday

CARRIED

For:	Cr A Atkinson Cr R Barstow Cr D Ferris Cr K Flannery Cr M Griffin Cr B Hackney Cr S Halliday Cr K Jordan Mayor P Penfold Cr W Penfold Cr B Whiting Cr B Worth Cr M Yarrington	Against:
------	---	----------

11.2 2025 ALGA National General Assembly

FILE NO:	35/48
ATTACHMENTS:	Nil
RESPONSIBLE OFFICER:	Office Manager
AUTHOR:	Executive Assistant
MAITLAND +10	Outcome 14 To have elected leaders that look out for us
COUNCIL OBJECTIVE:	14.3.1 Ensure Councillors have access to professional development and support required to enable them to best fulfill their role

EXECUTIVE SUMMARY

This report is presented to Council to determine a voting delegate of Council for the purpose of voting on motions presented at the 2025 Australian Local Government Association National General Assembly conference.

OFFICER'S RECOMMENDATION

THAT

- 1. Council nominate a Councillor as voting delegate for the National General Assembly incorporating the Regional Cooperation and Development Forum hosted by the Australian Local Government Association in Canberra from 24-27 June 2025.**

PROCEEDINGS IN BRIEF

A motion was moved
(Mayor P Penfold, Cr M Griffin)

THAT

1. The Council nominate Cr Sally Halliday as voting delegate for the National General Assembly incorporating the Regional Cooperation and Development forum hosted by the Australian Local Government Association in Canberra from 24-27 June 2025.

Cr B Whiting moved an amendment
(Cr B Whiting, Cr D Ferris)

THAT

1. The Council nominate Cr Amelia Atkinson as voting delegate for the National General Assembly incorporating the Regional Cooperation and Development forum hosted by the Australian Local Government Association in Canberra from 24-27 June 2025.

The amendment when put to the meeting was lost.

For:	Cr A Atkinson	Against:	Cr K Flannery
	Cr R Barstow		Cr M Griffin
	Cr D Ferris		Cr B Hackney
	Cr B Whiting		Cr S Halliday
			Cr K Jordan
			Mayor P Penfold
			Cr W Penfold
			Cr B Worth
			Cr M Yarrington

The motion was then put to the meeting and declared carried.

COMMITTEE RECOMMENDATION

THAT

1. **Council nominate Cr Sally Halliday as voting delegate for the National General Assembly incorporating the Regional Cooperation and Development Forum hosted by the Australian Local Government Association in Canberra from 24-27 June 2025.**

Moved Mayor P Penfold, Seconded Cr M Griffin

CARRIED

For:

Cr A Atkinson
Cr R Barstow
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

11.3 Draft Code of Meeting Practice

FILE NO:	35/1 & 35/7
ATTACHMENTS:	1. Draft Code of Meeting Practice 2. Public Submission of Draft Code of Meeting Practice 3. Letter of Response to Public Submission
RESPONSIBLE OFFICER:	Office Manager General Manager
AUTHOR:	Team Leader OGM
MAITLAND +10	Outcome 17. An efficient and effective Council
COUNCIL OBJECTIVE:	17.2.1 To maintain effective and appropriate systems to ensure decision-making is transparent, accessible and accountable

EXECUTIVE SUMMARY

The Local Government Act 1993 requires Council to exhibit and adopt a new Code of Meeting Practice within the first 12 months of a new term. Council's draft Code of Meeting Practice was presented to Council Meeting 10 December 2024 and was endorsed to be placed on Public Exhibition.

One submission was received during the public exhibition period and the purpose of this report is to present the concerns raised by the community for consideration prior to the policy being adopted.

OFFICER'S RECOMMENDATION

THAT

- 1. Council note the submission received during public exhibition period.**
- 2. Council adopt the draft Code of Meeting Practice (Attachment 1).**

PROCEEDINGS IN BRIEF

A motion was moved
(Cr K Jordan, Cr M Yarrington)

THAT

1. Council note the submissions received during the public exhibition period
2. Council make the following minor amendments to the draft Code of Meeting Practice (Attachment 1):
 - a. Clause 2.1 be amended to change Ordinary Meetings from the fourth Tuesday of each month to the third Tuesday of each month
 - b. Clause 2.7 be amended to change 4 days to 5 days
3. Council determine the above changes to not be substantial and therefore adopt the amended draft Code of Meeting Practice without public exhibition, in accordance with s362(2) of the NSW Local Government Act 1993.

Cr M Griffin moved an amendment
(Cr M Griffin, Cr S Halliday)

THAT

1. Council notes submissions received during the public exhibition period
2. Council make the following minor amendments to the draft Code of Meeting Practice (Attachment 1):
 - a. Clause 2.1 be amended to change Ordinary meetings from the fourth Tuesday of each month to the second and fourth Tuesday of each month
 - b. Clause 2.7 be amended to change 4 days to 6 days
3. Council determine the above changes to not be substantial and therefore adopt the amended draft Code of Meeting Practice without public exhibition, in accordance with s362(2) of the NSW Local Government Act 1993.

The amendment when put to the meeting was declared lost.

For:	Cr A Atkinson Cr R Barstow Cr D Ferris Cr M Griffin Cr S Halliday Cr B Whiting	Against:	Cr K Flannery Cr B Hackney Cr K Jordan Mayor P Penfold Cr W Penfold Cr B Worth Cr M Yarrington
-------------	---	-----------------	---

The motion was then put to the meeting and declared carried.

COMMITTEE RECOMMENDATION**THAT**

1. Council note the submissions received during the public exhibition period
2. Council make the following minor amendments to the draft Code of Meeting Practice (Attachment 1):
 - a. Clause 2.1 be amended to change Ordinary Meetings from the fourth Tuesday of each month to the third Tuesday of each month
 - b. Clause 2.7 be amended to change 4 days to 5 days
3. Council determine the above changes to not be substantial and therefore adopt the amended draft Code of Meeting Practice without public exhibition, in accordance with s362(2) of the NSW Local Government Act 1993.

Moved Cr K Jordan, Seconded Cr M Yarrington

CARRIED

For:

Cr K Flannery
Cr B Hackney
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Worth
Cr M Yarrington

Against:

Cr A Atkinson
Cr R Barstow
Cr D Ferris
Cr M Griffin
Cr S Halliday
Cr B Whiting

11.4 Electric Vehicle Charging Infrastructure on Public Land Policy for Adoption

FILE NO:	55/2
ATTACHMENTS:	1. DRAFT Electric Vehicle Charging Infrastructure on Public Land Policy
RESPONSIBLE OFFICER:	Director City Planning Manager Environment & Sustainability
AUTHOR:	Principal Sustainability Officer
MAITLAND +10	Outcome 11 To reduce our reliance on non-renewable natural resources
COUNCIL OBJECTIVE:	11.1.2 Implement solutions that reduce our reliance on non-renewable natural resources

EXECUTIVE SUMMARY

This report outlines the exhibition process and submissions received on the draft Electric Vehicle Charging Infrastructure on Public Land Policy. No formal submissions on the policy were received, with community feedback coming via a survey on Council's Your Say platform. The feedback demonstrated strong support for the policy, and it is considered suitable for adoption in its current form.

OFFICER'S RECOMMENDATION

THAT

- 1. Council adopts the Electric Vehicle Charging Infrastructure on Public Land Policy**
- 2. The policy is enacted at all Council owned and operated sites**
- 3. In alignment with the policy's cost recovery model and Council 24-25 fees and charges a fee of 30c/kWh (inc. GST) be levied for all Council operated sites from a commencement date of Wednesday 12 March 2025.**

COMMITTEE RECOMMENDATION

THAT

- 1. Council adopts the Electric Vehicle Charging Infrastructure on Public Land Policy**
- 2. The policy is enacted at all Council owned and operated sites**
- 3. In alignment with the policy's cost recovery model and Council 24-25 fees and charges a fee of 30c/kWh (inc. GST) be levied for all Council operated sites from a commencement date of Wednesday 12 March 2025.**

Moved Cr B Hackney, Seconded Cr K Flannery

CARRIED

For:

Cr A Atkinson
Cr R Barstow
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

11.5 Memorial, Celebration and Commemorative Items Policy

FILE NO:	101/1
ATTACHMENTS:	<ol style="list-style-type: none"> 1. Draft Memorial, Celebration and Commemorative Items Policy 2. Draft Memorial, Celebration and Commemorative Items Application Form
RESPONSIBLE OFFICER:	Director City Services Manager Community & Recreation
AUTHOR:	Team Leader Community & Sport Liaison
MAITLAND +10	Outcome 1 To stay friendly, happy and proud as our city grows
COUNCIL OBJECTIVE:	1.1.2 Provide inclusive spaces where people can access services, and participate in a wide range of recreation, cultural and social activities

EXECUTIVE SUMMARY

The proposed Memorial, Celebration and Commemorative Items Policy is intended to provide a set of conditions, criteria and guidelines for management of requests for the installation of items on land that is under the management of Maitland City Council.

This new policy has been informed and developed by key stakeholder consultation, extensive research regarding our existing documentation and processes, alongside a comparison with other Council's documentation. This new Policy establishes a formal policy for the current process undertaken at Maitland City Council.

OFFICER'S RECOMMENDATION

THAT

- 1. Council endorses the new draft Memorial, Celebration and Commemorative Items Policy and Application Form to be placed on public exhibition for a period of 28 days**
- 2. Should there be no submissions of objection;**
 - a. Council adopts the new draft Memorial, Celebration and Commemorative Items Policy and Application Form**
 - b. Council delegates any minor changes of the Policy to the Director City Services, any significant changes will result in a further report to Council**

COMMITTEE RECOMMENDATION

THAT

- 1. Council endorses the new draft Memorial, Celebration and Commemorative Items Policy and Application Form to be placed on public exhibition for a period of 28 days**
- 2. Should there be no submissions of objection;**
 - a. Council adopts the new draft Memorial, Celebration and Commemorative Items Policy and Application Form**
 - b. Council delegates any minor changes of the Policy to the Director City Services, any significant changes will result in a further report to Council**

Moved Cr M Yarrington, Seconded Cr K Flannery

CARRIED

For:

Cr A Atkinson
Cr R Barstow
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

11.6 Equity Diversity and Respect Policy Review

FILE NO:	PCD01/2016/89
ATTACHMENTS:	1. Draft Equity Diversity Inclusion and Belonging Policy 2. Equity, Diversity and Respect Policy 2016
RESPONSIBLE OFFICER:	Executive Manager People and Performance
AUTHOR:	Manager Organisational Development
MAITLAND +10	Outcome 16 To work together to be the best our community can be
COUNCIL OBJECTIVE:	16.2.3 Provide an environment of safety and wellbeing for Council's workforce

EXECUTIVE SUMMARY

Maitland City Council is committed to providing a workplace that embraces the principles of equity, diversity, inclusion and belonging for all workers.

OFFICER'S RECOMMENDATION

THAT

- 1. Council adopt the revised and renamed Equity Diversity Inclusion and Belonging Policy 2025.**

COMMITTEE RECOMMENDATION

THAT

- 1. Council adopt the revised and renamed Equity Diversity Inclusion and Belonging Policy 2025.**

Moved Cr R Barstow, Seconded Cr K Flannery

CARRIED

For:

Cr A Atkinson
Cr R Barstow
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

11.7 Second Quarter Budget Review 2024/25 – Period Ended 31 December 2024

FILE NO:	2
ATTACHMENTS:	1. Quarterly Budget Review Statement Dec 2024
RESPONSIBLE OFFICER:	Executive Manager Finance
AUTHOR:	Manager Financial Reporting Senior Corporate Accountant
MAITLAND +10	Outcome 15 To have an effective and efficient Council
COUNCIL OBJECTIVE:	15.1.2 Ensure Council is financially sustainable and meets required levels of performance

EXECUTIVE SUMMARY

The attached Quarterly Budget Review Statement (QBRS) presents a summary of Council's financial position at the end of each quarter. It is a mechanism whereby Councillors and the community are informed of Council's progress against the Operational Plan (original budget) and the last revised budget, along with recommended changes and reasons for major variances.

The second quarter review for 2024/25 reports a decrease of \$0.2M in the operating result and a projected reduction in capital expenditure of \$21.7M.

The \$0.2M reduced operating result (before capital) primarily reflects projected additional income from investments of \$1.8M offset by projected additional expenditure for project Galileo \$1.2M, legal costs \$0.4M and Waste Collection & Disposal costs \$0.3M.

The \$21.7M reduction in capital expenditure reflects a series of adjustments to facilitate the planned delivery of works for 2024/25, and the reallocation of works to 2025/26. A detailed review of capital expenditure for the remainder of 2024/25 has been undertaken and reported. The changes proposed are being used to inform the development of the 25/26 capital works program.

OFFICER'S RECOMMENDATION

THAT

- 1. The variations for the 31 December 2024 quarter be approved and form part of the Operational Plan for 2024/25.**

COMMITTEE RECOMMENDATION

THAT

- 1. The variations for the 31 December 2024 quarter be approved and form part of the Operational Plan for 2024/25.**

Moved Cr S Halliday, Seconded Cr K Jordan

CARRIED

For:

**Cr A Atkinson
Cr R Barstow
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington**

Against:

11.8 Statement of Investments as at 31 January 2025

FILE NO:	82/2
ATTACHMENTS:	1. Council's Holdings as at 31 January 2025
RESPONSIBLE OFFICER:	Executive Manager Finance Manager Financial Reporting
AUTHOR:	Financial Accountant
MAITLAND +10	Outcome 15 To have an effective and efficient Council
COUNCIL OBJECTIVE:	15.1.2 Ensure Council is financially sustainable and meets required levels of performance

EXECUTIVE SUMMARY

Clause 212 of the Local Government (General) Regulation 2021 required Council to report on its investments.

As at the end of January 2025, Council had investments totaling \$212,227,569 under management.

Council's investment portfolio recorded a marked-to-market return of 5.48% per annum versus the bank bill index benchmark return of 4.59% per annum. The actual investment return for the month of January was \$996,050, a favourable variance of \$230,230 when compared to the revised monthly budget forecasts of \$765,820.

Council remains fully compliant with all Investment Policy requirements.

The Reserve Bank of Australia reduced the cash rate by 0.25% to 4.1% at its meeting on the 18th February. Council will continue to monitor for any impacts to Council's returns.

OFFICER'S RECOMMENDATION

THAT

- 1. The report indicating Council's Funds Management position be received and noted.**
- 2. The certification of the Responsible Accounting Officer be noted and the report adopted.**

COMMITTEE RECOMMENDATION

THAT

- 1. The report indicating Council's Funds Management position be received and noted.**
- 2. The certification of the Responsible Accounting Officer be noted and the report adopted.**

Moved Cr S Halliday, Seconded Cr M Griffin

CARRIED

For:

**Cr A Atkinson
Cr R Barstow
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington**

Against:

11.9 Individual Development Grants Rounds One, Two and Three 2024/2025

FILE NO:	10/5/18
ATTACHMENTS:	Nil
RESPONSIBLE OFFICER:	Director City Services Manager Asset Strategy and Engineering
AUTHOR:	Operations Manager Asset Management Coordinator Community & Recreation Planning Graduate Community & Recreation Liaison Officer
MAITLAND +10	Outcome 15 To have an effective and efficient Council
COUNCIL OBJECTIVE:	15.1.2 Ensure Council is financially sustainable and meets required levels of performance

EXECUTIVE SUMMARY

Council's Year-Round Community Grants Program aims to provide financial support to residents living in the Local Government Area (LGA) who are aspiring to achieve excellence at the highest levels in their chosen sport OR are seeking professional development or small project opportunities in the field of creative arts.

This report presents to Council a recommendation to endorse the funding of Thirty (30) applications under Council's Year-Round Community Grants Program Round One (1), Round Two (2) and Round Three (3) 2024/2025, in accordance with Section 356 of the Local Government Act and Council's Community Grants Program Policy.

OFFICER'S RECOMMENDATION

THAT

- Council approves the allocation of funds for Round One (1), Round Two (2) and Round Three (3) of the Year-Round Community Grants Program 2024/2025, as recommended in this report for applications numbered one (1) to thirty (30) in accordance with Section 356 of the Local Government Act, 1993.**
- Council formally thanks all forty-seven (47) applicants for their submissions and advises them of Council's decision.**

PROCEEDINGS IN BRIEF

A motion was moved being the officers recommendation
(Cr M Yarrington, Cr K Flannery)

Cr R Barstow moved an amendment

This amendment to the motion was accepted by the mover and seconder as an addition to the original motion.

THAT

1. Council approves the allocation of funds for Round One (1), Round Two (2) and Round Three (3) of the Year-Round Community Grants Program 2024/2025, as recommended in this report for applications numbered one (1) to thirty (30) in accordance with Section 356 of the Local Government Act, 1993.
2. Council formally thanks all forty-seven (47) applicants for their submissions and advises them of Council's decision.
3. Council request staff to identify further ways to promote the creative arts stream of the program, given the lack of applications.

COMMITTEE RECOMMENDATION

THAT

1. **Council approves the allocation of funds for Round One (1), Round Two (2) and Round Three (3) of the Year-Round Community Grants Program 2024/2025, as recommended in this report for applications numbered one (1) to thirty (30) in accordance with Section 356 of the Local Government Act, 1993.**
2. **Council formally thanks all forty-seven (47) applicants for their submissions and advises them of Council's decision.**
3. **Council request staff to identify further ways to promote the creative arts stream of the program, given the lack of applications.**

Moved Cr M Yarrington, Seconded Cr K Flannery

CARRIED

For:

Cr A Atkinson

Against:

Cr R Barstow
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

11.10 Biannual Community Grants Program Round Two 2024/2025

FILE NO:	10/5/18
ATTACHMENTS:	Nil
RESPONSIBLE OFFICER:	Director City Services
AUTHOR:	Operations Manager Asset Management Coordinator Community & Recreation Planning Graduate Community & Recreation Liaison Officer
MAITLAND +10	Outcome 15 To have an effective and efficient Council
COUNCIL OBJECTIVE:	15.1.2 Ensure Council is financially sustainable and meets required levels of performance

EXECUTIVE SUMMARY

Council's Biannual Community Grants Program aims to provide financial support to community organisations, groups and individuals to deliver initiatives that meet community needs and benefit residents in our community.

This report presents to Council a recommendation to endorse the funding of fifteen (15) applications under Council's 2024/2025 Biannual Community Grants Program Round Two (2), in accordance with Section 356 of the Local Government Act and Council's Community Grants Program Policy.

OFFICER'S RECOMMENDATION

THAT

- 1. Council approves the allocation of funds for Round Two (2) of the Biannual Community Grants Program which includes the Community Projects Grants Program and the Community Celebrations Grants Program, as recommended in this report from applications numbered one (1) to fifteen (15), in accordance with Section 356 of the Local Government Act, 1993.**
- 2. Council formally thanks all twenty-two (22) applicants for their submissions and advises them of Council's decision.**

COMMITTEE RECOMMENDATION

THAT

- 1. Council approves the allocation of funds for Round Two (2) of the Biannual Community Grants Program which includes the Community Projects Grants Program and the Community Celebrations Grants Program, as recommended in this report from applications numbered one (1) to fifteen (15), in accordance with Section 356 of the Local Government Act, 1993.**
- 2. Council formally thanks all twenty-two (22) applicants for their submissions and advises them of Council's decision.**

Moved Cr M Yarrington, Seconded Cr B Worth

CARRIED

For:

**Cr A Atkinson
Cr R Barstow
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington**

Against:

Council resumed into Ordinary Council at 7:01 pm.

Moved Cr M Griffin, Seconded Cr M Yarrington

CARRIED

For:	<p>Cr A Atkinson Cr R Barstow Cr D Ferris Cr K Flannery Cr M Griffin Cr B Hackney Cr S Halliday Cr K Jordan Mayor P Penfold Cr W Penfold Cr B Whiting Cr B Worth Cr M Yarrington</p>	Against:
-------------	--	-----------------

The following recommendations made whilst Council was in Policy & Finance Committee were read to the meeting by the General Manager.

11.1 Councillor Expenses and Facilities Policy

THAT

1. Council endorse the Draft Councillor Expenses and Facilities Policy (Attachment 1).
2. Council adopt the Draft Councillor Expenses and Facilities Policy (Attachment 1), with the following amendment:
 - a. Increase the allocation in clause 6.30 from \$20,000 to \$30,000 and use this allocation to cover the costs for all delegates (not just voting delegates)

11.2 2025 ALGA National General Assembly

THAT

1. Council nominate Cr Sally Halliday as voting delegate for the National General Assembly incorporating the Regional Cooperation and Development Forum hosted by the Australian Local Government Association in Canberra from 24-27 June 2025.

11.3 Draft Code of Meeting Practice

THAT

1. Council note the submissions received during the public exhibition period
2. Council make the following minor amendments to the draft Code of Meeting Practice (Attachment 1):
 - a. Clause 2.1 be amended to change Ordinary Meetings from the fourth Tuesday of each month to the third Tuesday of each month
 - b. Clause 2.7 be amended to change 4 days to 5 days
3. Council determine the above changes to not be substantial and therefore adopt the amended draft Code of Meeting Practice without public exhibition, in accordance with s362(2) of the NSW Local Government Act 1993.

11.4 Electric Vehicle Charging Infrastructure on Public Land Policy for Adoption

THAT

1. Council adopts the Electric Vehicle Charging Infrastructure on Public Land Policy
2. The policy is enacted at all Council owned and operated sites
3. In alignment with the policy's cost recovery model and Council 24-25 fees and charges a fee of 30c/kWh (inc. GST) be levied for all Council operated sites from a commencement date of Wednesday 12 March 2025.

11.5 Memorial, Celebration and Commemorative Items Policy

THAT

1. Council endorses the new draft Memorial, Celebration and Commemorative Items Policy and Application Form to be placed on public exhibition for a period of 28 days
2. Should there be no submissions of objection;
 - a. Council adopts the new draft Memorial, Celebration and Commemorative Items Policy and Application Form
 - b. Council delegates any minor changes of the Policy to the Director City Services, any significant changes will result in a further report to Council

11.6 Equity Diversity and Respect Policy Review

THAT

1. Council adopt the revised and renamed Equity Diversity Inclusion and Belonging Policy 2025.

11.7 Second Quarter Budget Review 2024/25 – Period Ended 31 December 2024

THAT

1. The variations for the 31 December 2024 quarter be approved and form part of the Operational Plan for 2024/25.

11.8 Statement of Investments as at 31 January 2025

THAT

1. The report indicating Council's Funds Management position be received and noted.
2. The certification of the Responsible Accounting Officer be noted and the report adopted.

11.9 Individual Development Grants Rounds One, Two and Three 2024/2025

THAT

1. Council approves the allocation of funds for Round One (1), Round Two (2) and Round Three (3) of the Year-Round Community Grants Program 2024/2025, as recommended in this report for applications numbered one (1) to thirty (30) in accordance with Section 356 of the Local Government Act, 1993.
2. Council formally thanks all forty-seven (47) applicants for their submissions and advises them of Council's decision.
3. Council request staff to identify further ways to promote the creative arts stream of the program, given the lack of applications.

11.10 Biannual Community Grants Program Round Two 2024/2025

THAT

1. Council approves the allocation of funds for Round Two (2) of the Biannual Community Grants Program which includes the Community Projects Grants Program and the Community Celebrations Grants Program, as recommended in this report from applications numbered one (1) to fifteen (15), in accordance with Section 356 of the Local Government Act, 1993.
2. Council formally thanks all twenty-two (22) applicants for their submissions and advises them of Council's decision.

COUNCIL RESOLUTION

THAT

The Committee's recommendations be adopted

Moved Cr B Whiting, Seconded Cr M Griffin

CARRIED

For:

Cr A Atkinson
Cr R Barstow
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

12 Items for Information

12.1 Councillor Notice of Motions – Q2 Progress Update

FILE NO:	35/7
ATTACHMENTS:	1. Councillor Notice of Motions – Q2 Report
RESPONSIBLE OFFICER:	General Manager Office Manager
AUTHOR:	Team Leader OGM
MAITLAND +10	Outcome 14 To have elected leaders that look out for us
COUNCIL OBJECTIVE:	14.3.1 Ensure Councillors have access to professional development and support required to enable them to best fulfill their role

EXECUTIVE SUMMARY

At Council Meeting 10 December 2024, Council endorsed reporting quarterly on councillor motions which have been carried, including an action plan outlining progress of each resolution. The purpose of this report is to provide a progress update on Mayoral Minutes and Councillor Notice of Motions presented to Council.

OFFICER'S RECOMMENDATION

THAT the information contained in this Report be noted.

COUNCIL RESOLUTION

THAT the information contained in this Report be noted.

Moved Cr M Griffin, Seconded Cr S Halliday

CARRIED

For:

Cr A Atkinson
Cr R Barstow
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

12.2 Audit Risk and Improvement Committee (ARIC) Meeting Minutes - December 2024

FILE NO:	81/26
ATTACHMENTS:	1. ARIC Minutes - 2 December 2024
RESPONSIBLE OFFICER:	Executive Manager People and Performance Manager Enterprise Risk, Health & Safety
AUTHOR:	Senior Risk and Audit Officer
MAITLAND +10	Outcome 15 To have an effective and efficient Council
COUNCIL OBJECTIVE:	15.1.4 Implement and maintain a contemporary governance, audit and risk framework

EXECUTIVE SUMMARY

The Audit Risk and Improvement Committee (ARIC) meeting for December was held on 2 December 2024. The minutes of the meeting are submitted to Council for information.

OFFICER'S RECOMMENDATION

THAT Council note the minutes from the ARIC Meeting of 2 December 2024.

COUNCIL RESOLUTION

THAT Council note the minutes from the ARIC Meeting of 2 December 2024.

Moved Cr S Halliday, Seconded Cr M Griffin

CARRIED

For:

Cr A Atkinson
Cr R Barstow
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

13 Notices of Motion/Rescission

Nil

14 Questions with Notice

Nil

15 Urgent Business

Nil

Council moved into the Committee of the Whole at 7:17 pm.

Moved Cr M Yarrington, Seconded Cr B Worth

CARRIED

For:

Cr A Atkinson
Cr R Barstow
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

Council moved into Close Session of the Committee of the Whole for the reasons specified in the Agenda, and closed the meeting to the public at 7:18 pm.

Moved Cr M Yarrington, Seconded Cr M Griffin

CARRIED

For:

Cr A Atkinson
Cr R Barstow
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

16 Committee of the Whole

16.1 Property Transactions – Lot 23 DP834277 (517sqm) & Lot 231 DP1045371 (165sqm), Allan Walsh Drive, Maitland

FILE NO:	39867 & 31623
ATTACHMENTS:	1. Allan Walsh Drive, Maitland
RESPONSIBLE OFFICER:	Executive Manager Finance
AUTHOR:	Senior Property Advisor
MAITLAND +10	Outcome 15 To have an effective and efficient Council
COUNCIL OBJECTIVE:	15.1.2 Ensure Council is financially sustainable and meets required levels of performance

THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

EXECUTIVE SUMMARY

Council owns two vacant land lots on Allan Walsh Drive that are being used informally as car parking for the adjacent landowners. The landowners have now made an approach to acquire the land to improve their car parking and access.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

COMMITTEE RECOMMENDATION**THAT**

1. Council authorises the General Manager and the Mayor to enter into negotiations with the adjoining property landowners of Lot 23 DP834277 (517sqm) & Lot 231 DP1045371 (165sqm), Allan Walsh Drive, Maitland, on terms acceptable to all parties.
2. Any agreed sale price is at a value no less than a current independent valuation report to be commissioned.
3. Council authorises the General Manager to sign all documents related to the sale of the site.
4. Funds from the sale to be set aside in an asset replacement reserve for future strategic activity.

Moved Cr D Ferris, Seconded Cr R Barstow

CARRIED

For:

Cr A Atkinson
Cr R Barstow
Cr D Ferris
Cr K Flannery
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr K Jordan
Mayor P Penfold
Cr W Penfold
Cr B Whiting
Cr B Worth
Cr M Yarrington

Against:

Council resumed into Ordinary Council at 7:23 pm.

Moved Cr R Barstow, Seconded Cr M Griffin

CARRIED

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

17 Committee of the Whole Recommendations

The General Manager read the Recommendation from the Committee of the Whole/Closed Session as follows:

16.1 Property Transactions - Lot 23 DP834277 (517SQM) & Lot 231 DP1045371 (165SQM), Allan Walsh Drive, Maitland

THAT

1. Council authorises the General Manager and the Mayor to enter into negotiations with the adjoining property landowners of Lot 23 DP834277 (517sqm) & Lot 231 DP1045371 (165sqm), Allan Walsh Drive, Maitland, on terms acceptable to all parties.
2. Any agreed sale price is at a value no less than a current independent valuation report to be commissioned.
3. Council authorises the General Manager to sign all documents related to the sale of the site.
4. Funds from the sale to be set aside in an asset replacement reserve for future strategic activity.

COUNCIL RESOLUTION

THAT

The Committee's recommendations be adopted

Moved Cr B Worth, Seconded Cr D Ferris

CARRIED

For:	Cr A Atkinson	Against:
	Cr R Barstow	
	Cr D Ferris	
	Cr K Flannery	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr K Jordan	
	Mayor P Penfold	
	Cr W Penfold	
	Cr B Whiting	
	Cr B Worth	
	Cr M Yarrington	

18 Closure

The meeting was declared closed at 7:24 pm.

.....
Chairperson