ORDINARY MEETING
AGENDA

12 NOVEMBER 2024

maitland
CITY COUNCIL

NOTICE IS HEREBY GIVEN, IN ACCORDANCE WITH THE PROVISIONS OF THE LOCAL GOVERNMENT ACT 1993 THAT A **MEETING OF MAITLAND CITY COUNCIL** WILL BE HELD IN THE **COUNCIL CHAMBERS, TOWN HALL, HIGH STREET, MAITLAND,** COMMENCING AT **5.30PM.**

Jeff Smith
General Manager

Please note:

Councillors are reminded of their Oath or Affirmation of Office to undertake their duties in the best interests of the people of the City and Council and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act 1993, or any other Act to the best of their ability and judgement. Councillors are also reminded of their obligations under the Code of Conduct to disclose and appropriately manage conflicts of interest.

In accordance with the NSW Privacy and Personal Information Protection Act, you are advised that all discussion held during the Open Council meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, Staff member or a member of the public.

Table of Contents

Item	Subject	Page No
PRESENT		1
1	INVOCATION	1
2	ACKNOWLEDGEMENT OF COUNTRY	1
3	APOLOGIES, LEAVE OF ABSENCE AND REMOTE ATTENDANCE	1
4	DECLARATIONS OF INTEREST	1
5	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	1
6	BUSINESS ARISING FROM MINUTES	1
7	WITHDRAWAL OF ITEMS AND ACCEPTANCE OF LATE ITEMS OF BUSINESS	1
8	PUBLIC ACCESS	1
9	MAYORAL MINUTE	1
10	OFFICE OF THE GENERAL MANAGER	2
10.1	PROPOSED SUBMISSION ON OLG COUNCILLOR CONDUCT AND MEETING PRACTICES DISCUSSION PAPER	2
11	CITY PLANNING	6
11.1	DA2022/670 FOOD AND DRINK PREMISES, ALTERATIONS, ADDITIONS AND SIGNAGE AT 416A HIGH STREET MAITLAND	6
11.2	DA2021/1559 PROPOSING DEMOLITION, ONE INTO THREE LOT TORRENS TITLE SUBDIVISION AND TREE REMOVAL AT 3 AND 5 MOORE ROAD BOLWARRA HEIGHTS	22

12 CITY SERVICES 41

12.1 LOCAL TRAFFIC COMMITTEE MEETING MINUTES (SEPTEMBER & OCTOBER 2024) 41
12.2 GRANT APPLICATION UNDER THE GET NSW ACTIVE PROGRAM 71
12.3 GRANT APPLICATION UNDER THE CROWN RESERVE IMPROVEMENTS FUND 76
12.4 LOCAL TRAFFIC COMMITTEE MEETING MINUTES (NOVEMBER 2024) 83
12.5 TEMPORARY SUSPENSION OF ALCOHOL FREE ZONE AND ALCOHOL PROHIBITED AREA 121

13 CUSTOMER AND DIGITAL SERVICES 138

NIL

14 PEOPLE AND PERFORMANCE 139

14.1 STATE OF OUR CITY REPORT 139

15 FINANCE 218

15.1 PRESENTATION OF THE FINANCIAL STATEMENTS AND AUDITORS REPORT FOR THE YEAR ENDED 30 JUNE 2024 218

16 ITEMS FOR INFORMATION 286

16.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER GENERAL MANAGER DELEGATION DURING THE 2024 ELECTION CARETAKER PERIOD 286

17 NOTICES OF MOTION/RESCISSION 291

18 QUESTIONS WITH NOTICE 291

19 URGENT BUSINESS 291

20 COMMITTEE OF THE WHOLE 291

21 COMMITTEE OF THE WHOLE RECOMMENDATIONS 291

22 CLOSURE 291

Present

1 Invocation

2 Acknowledgement of Country

3 Apologies, Leave of Absence and Remote Attendance

4 Declarations of Interest

5 Confirmation of Minutes of Previous Meeting

- *The Minutes of the Ordinary Meeting held 22 October 2024 be confirmed.*

6 Business Arising from Minutes

7 Withdrawal of Items and Acceptance of Late Items of Business

8 Public Access

9 Mayoral Minute

10 Office Of The General Manager

10.1 Proposed Submission on Olg Councillor Conduct and Meeting Practices Discussion Paper

FILE NO:	**35/7**
ATTACHMENTS:	**1.OLG Councillor Conduct and Meeting Practices Draft Framework (Under Separate Cover)** **2. Draft Submission to OLG - Councillor Conduct and Meeting Practices Draft Framework**
RESPONSIBLE OFFICER:	**Linda McLaren - Office Manager** **Jeff Smith - General Manager**
AUTHOR:	**Kelsie Wilson - Team Leader OGM**
MAITLAND +10	**Outcome 15 To have an effective and efficient Council**
COUNCIL OBJECTIVE:	**15.3.2 Increase understanding of Council activities through accessible and clear messaging and information**

EXECUTIVE SUMMARY

The Office of Local Government is currently reviewing the Councillor Conduct Framework. The general public, councils, individual councillors and council staff are encouraged to make written submissions in response to the attached discussion paper.

OFFICER'S RECOMMENDATION

THAT

1. **Council note the OLG Councillor Conduct and Meeting Practices Discussion Paper (Attachment 1).**
2. **Council submits written feedback (Attachment 2) to the Office of Local Government on the proposed framework by 15 November 2024.**

REPORT

The Councillor Conduct Framework is under review by the Office of Local Government (OLG) with the aim to facilitate and support local decision making. The new framework *Councillor conduct and meeting practices* proposes changes to the code of conduct, oath of office and definitions and assessment of councillor misbehaviour.

The OLG identifies that strong and thriving communities need effective local government. The way councillors act and how appropriately and transparently decisions are made at meetings is critical in demonstrating to the community that their elected representatives understand the consequences of their decision.

The principles of change outlined in the proposed framework include:

- **Council leadership and decision making is paramount** – it is critical that the sector, as the third tier of government, is given independence to make decisions in the best interests of the community.
- **Freedom of speech** – as elected officials, councillors have the constitutional right and democratic responsibility to speak freely about issues affecting their local community and to advocate for the interests of that community.
- **Transparency and accountability** – as a democracy councils need to hear, consider and debate issues in an open manner.
- **Significant penalties should only be imposed by a judicial or quasi-judicial body** – to ensure procedural fairness and thorough testing of allegations, significant penalties should be given by bodies such as the NSW Civil and Administrative Tribunal
- **A strong and proportionate local government regulator** – the role of OLG should be to create the framework for local government, ensure councils, joint organisations (JOs), and county councils have the capacity to operate within the framework so that the regulator intervenes as rarely as needed
- **Subsidiarity** – decisions are made at the level closest to those impacted by those decisions
- **Justice is timely and proportionate** – where allegations are made, they should be heard, tested and dealt with as quickly as possible

The draft submission identifies that council welcomes the review but provides feedback on the proposed changes to briefing sessions. The feedback received by the OLG will be analysed and incorporated to finalise the revised councillor conduct framework. The OLG will then look to finalise necessary draft legislation, regulations and materials for implementation of the revised model over the coming year.

CONCLUSION

The OLG has been prepared a Councillor conduct and meeting practices framework and is seeking feedback from the community, key stakeholders and the local government sector on the proposed changes. Submissions will be accepted online via the OLG website until close of business on Friday 15 November 2024.

FINANCIAL IMPLICATIONS

This matter has no direct financial impact upon Council's adopted budget or forward estimates.

POLICY IMPLICATIONS

The outcome of the Councillor conduct and meeting practices framework review may result in changes to Council's Code of Conduct, Code of Meeting Practice and Designated Persons Duties of Disclosure Policy. The timing of these changes, if they were to occur, is currently uncertain.

STATUTORY IMPLICATIONS

There will be statutory implications under the Local Government Act 1993 for this matter following the framework review.

Office of the General Manager

Proposed Submission on Olg Councillor Conduct and Meeting Practices Discussion Paper

Draft Submission to OLG - Councillor Conduct and Meeting Practices Draft Framework

Meeting Date: 12 November 2024

Attachment No: 2

Number of Pages: 1

maitland
CITY COUNCIL

7 November 2024
File number: 35/47/3/1
Document number: 3109073

Brett Whitworth
Office of Local Government
Locked Bag 3015
NOWRA NSW 2541

councillorconduct@olg.nsw.gov.au

Dear Mr Whitworth,

Re: Councillor Conduct Framework Review

Maitland City Council appreciates the opportunity to provide feedback on the councillor conduct and meeting practices framework. The proposed framework contains a number of elements that will result in changes to current standard practices should the changes be implemented following the analysis of the feedback received during this consultation period.

We acknowledge that the key principles of the changes to the framework have been developed to reflect community expectations, including the importance of local government being effective to support strong and thriving communities, ensuring councillors act fairly, ethically and without bias in the interests of their constituents.

The review of the existing frameworks is welcomed however, we are unable to support the proposal of banning briefing sessions. The suggestion that councillors receiving briefings from staff is a recent practice is inaccurate. Councils have been providing councillors with the opportunity to develop their knowledge and understanding of matters prior to making decisions during council meetings for many years. Briefing sessions are aligned with the NSW Government's expectation of increasing commitment to Councillor professional development. Councillor attendance at briefing sessions reflects an increasing desire from Councillors to be more fully engaged, knowledgeable and professional in their decision making. An inability to provide councillors with briefings would be detrimental to good decision-making process.

The purpose of briefing sessions is not for debate or for decisions to be predetermined, but for Council staff to provide Councillors with the necessary advice, and information to support them in making confident and informed decisions relevant to their communities.

It is Council's understanding that Local Government NSW (LGNSW) is submitting a sector-wide response to the consultation paper that is aligned with the position expressed above.

If you would like to discuss this submission, please contact the Team Leader, Officer of the General Manager on (02) [redacted]

Yours sincerely,

Kelsie Wilson
Team Leader OGM

263 High Street | PO Box 220 | Maitland NSW 2320
02 4934 9700 | info@maitland.nsw.gov.au | maitland.nsw.gov.au

DRAFT

11 City Planning

11.1 DA2022/670 Food and Drink Premises, Alterations, Additions and Signage at 416a High Street Maitland

FILE NO:	**DA/2022/670**
ATTACHMENTS:	**1.Locality Plan** **2. Development Plans** **3. Assessment Report (Under Separate Cover)** **4. Recommended Conditions of Consent (Under Separate Cover)** **5. Submissions**
RESPONSIBLE OFFICER:	**Matthew Prendergast - Director City Planning** **Cindy Littlewood - Manager Development & Compliance** **Kristy Cousins - Coordinator Planning & Development**
AUTHOR:	**Adrian Quinn - Senior Development Planner**
APPLICANT:	**Skelcon Pty Ltd**
OWNER:	**416 High Street Pty Ltd**
PROPOSAL:	**Food and drink premises, alterations, additions and signage**
LOCATION:	**Lot 1 in DP1303034, 416A High Street Maitland**
ZONE:	**MU1 - Mixed Use**

EXECUTIVE SUMMARY

Development application DA/2022/670 was lodged on 24 June 2022 for demolition of warehouse and erection of residential flat building. It was substantially amended to adaptive re-use as food and drink premises on 10 November 2023 and the design was most recently amended on 23 August 2024, in response to Council's consideration of the proposal in accordance with the provisions of the EP&A Act 1979 relating to heritage conservation, submissions and public interest.

The subject property located at 416 High Street Maitland and is adjacent the Central Maitland Levee walkway. The property is accessed via a right of way to High Street and contains an existing three storey Georgian period brick warehouse. The property is located within the Central Maitland Heritage Conservation Area.

The proposal for which consent is being sought and is the subject of this report, is a change of use to a food and drink premises, alterations and additions, and signage.

The application is being reported to Council due to submissions being received. In total 21 were received: 17 objections in the initial notification period and 5 in support of the adaptive re-use in the second exhibition period.

Key issues are heritage conservation, an interim heritage order (not issued), public submissions, construction access and social impacts.

The application has been assessed against the relevant heads of consideration under section 4.15(1) in the Environmental Planning and Assessment Act 1979 and considered to be satisfactory subject to the imposition of conditions.

OFFICER'S RECOMMENDATION

THAT

1. **DA/2022/670 for food and drink premises, alterations, additions and signage at 416A High Street Maitland is approved subject to the recommended schedule of conditions provided in Attachment 4 of this report.**

BACKGROUND

This application was initially lodged as a very different concept to that being tabled today, being for demolition of the existing contributory 1840s warehouse building and erection of a 4-storey residential flat building. 17 submissions were received in objection to that proposal.

An interim heritage order (IHO) request was lodged by a member of the public and considered by Heritage NSW' State Heritage Register Committee, including the Heritage Minister, for State Heritage Register listing.

Concurrently, Council requested that the applicant work through the steps set out as legal precedent within NSW Land and Environment Court Planning Principle Helou v Strathfield Municipal Council [2006] NSWLEC 66 at 43-46, which established the procedure to be followed in assessing the demolition of a contributory item within a heritage conservation area.

This process, including the preparation of a structural engineer's report and detailed costing revealed that the cost to make the building safe (in the long term) was not unreasonable and that the building must therefore be retained.

The applicant then significantly amended their application to the current proposal to adaptively re-use the building as a food and drink premises.

The State Heritage Register Committee subsequently voted not to issue an IHO due to the insufficient threat of harm to the item.

SITE DESCRIPTION

The legal description of the land on which the development is to be carried out is Lot 1 in DP1303034, 416A High Street MAITLAND.

The site is 401.6m2 in size, flat and quadrilateral shaped. It contains a battle-axe handle and is benefited by a right of way to High Street 2.99 wide and height limited to 3.66m. The site

drains to a stormwater pit within the levee. The site contains a 3-storey 1840s brick warehouse that is within the Central Maitland heritage conservation area, but not a listed item. It is very prominent within Central Maitland, directly adjacent to the Hunter River, with frontage to the levee walkway and river views. See locality plan at **Attachment 1.**

PROPOSAL

The proposal subject to this assessment is for the following:

- Change of use from warehouse to food and drink premises including fit-out in the main building with a capacity of 100 patrons/staff and hours of operation 06:30am – midnight,
- Internal and external alterations to the existing building,
- Attached awning to north-eastern wall,
- New outdoor dining terrace, including demolition of Council fence, removal of hedges from Council land and making good with new paving and landscaping to edge of levee pavement,
- Drainage works, above ground rainwater tank,
- Business/building identification under-awning sign (externally illuminated), and
- Pedestrian access through Council land along the levee and High Street.

A detailed description of the proposal can be viewed in the assessment report contained in **Attachment 3,** with development plans in **Attachment 2** of this report.

KEY ISSUES

Access

Access to the site is a significant issue for the construction phase of the development, for steel girders, concrete trucks, truck deliveries and a crane. A construction management plan was submitted, however full details were not supplied, with the applicant noting that full detail cannot be determined until engineering plans are finalised. This will not occur until Construction Certificate stage.

A condition of consent has required that all construction access is by the right of way/battle-axe handle from High Street, and not from the levee walkway, as the latter would create conflict with pedestrians and cyclists and potentially damage the red-brick pavers and geotechnical stability of the Hunter Valley Flood Mitigation Scheme levee and retaining walls that support it. This approach allows the detailed design at CC stage to reflect the constraints.

Some deliveries by car/van can be made to the site via the driveway handle.

Heritage

The subject site is located within the Central Maitland Heritage Conservation Act. As noted previously in this report, the application has been significantly modified to address the Heritage Conservation concerns raised with the proposed demolition.

Heritage impact arising from the removal of original timber floors and columns is a significant issue, however it is acknowledged that the building is not currently listed as a Heritage item. The internal fabric of the building has sustained damage due to the age of the timber structure; portions are fire damaged or have been removed, and it has been determined that structurally the building requires a new internal steel frame upon which the brick structure will sit to ensure its longevity.

As such, the level of conservation is appropriate with this proposal, which includes the removal of all timber floors and support columns, construction of a new internal steel frame, reconstruction of part of the first floor as a mezzanine utilising that timber and retention of cut-off joists in the brick walls for heritage interpretation purposes.

The proposed additions are appropriately scaled and complementary materials and colours. With the new awning and door openings designed to ensure that they do not detract from the character of the building and enable the adaptive re-use addressing the Hunter River frontage. The proposal is considered to be a positive heritage outcome.

Social

Potential adverse social impacts from increased access to alcohol will be offset by the positive social impacts of the proposal and will include an improved activation of Central Maitland after dark. The submitted acoustic report supports amplified music until midnight and so live music may accompany the use. It is notable that the NSW Government is currently undertaking night-time economy reforms to encourage activity such as this.

CONSULTATION

Public submissions

The proposal was publicly notified twice, in accordance with the Environmental Planning and Assessment Act 1979 and the Maitland Development Control Plan 2011. The original proposal, for demolition of the warehouse and erection of a residential flat building received 17 submissions, all in objection.

Subsequently amended to adaptive re-use, the second notification drew 4 submissions, all in support, with some requests/suggestions.

Detailed consideration of the submissions can be viewed within **Attachment 3**.

Government Agency Submissions

The proposal is of a type that requires Council, as the consent authority, to obtain the comments and general terms of approval from the following government agencies:

- Water NSW – GTAs provided
- Hunter Valley Flood Mitigation Scheme – Certificates of approval provided.

FINANCIAL IMPLICATIONS

This matter has no direct financial impact upon Council's adopted budget or forward estimates.

POLICY IMPLICATIONS

This matter has no specific policy implications for Council.

STATUTORY IMPLICATIONS

Statutory implications relating to assessment of the subject application have been addressed in the body of the report

CONCLUSION

This application has been assessed against Section 4.15(1) of *the Environmental Planning and Assessment Act 1979* as amended. The proposed development is considered acceptable in terms of the relevant matters for consideration under the Act and the development application is recommended for approval subject to the recommended conditions contained within **Attachment 4.**

City Planning

DA2022/670 Food and Drink Premises, Alterations, Additions and Signage at 416a High Street Maitland

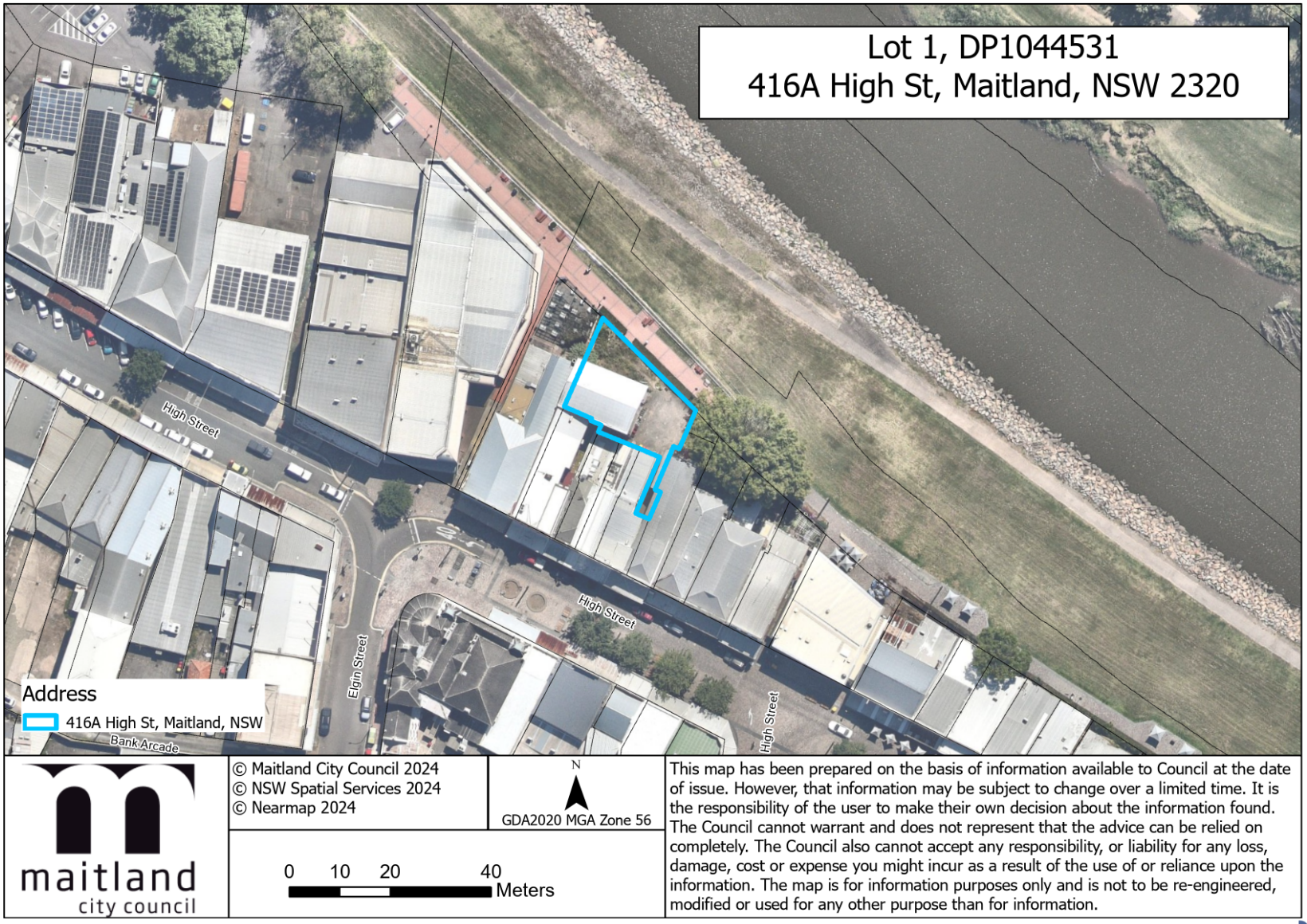
Locality Plan

Meeting Date: 12 November 2024

Attachment No: 1

Number of Pages: 1

DA2022/670 FOOD AND DRINK PREMISES, ALTERATIONS, ADDITIONS AND SIGNAGE AT 416A HIGH STREET MAITLAND (Cont.)



City Planning

DA2022/670 Food and Drink Premises, Alterations, Additions and Signage at 416a High Street Maitland

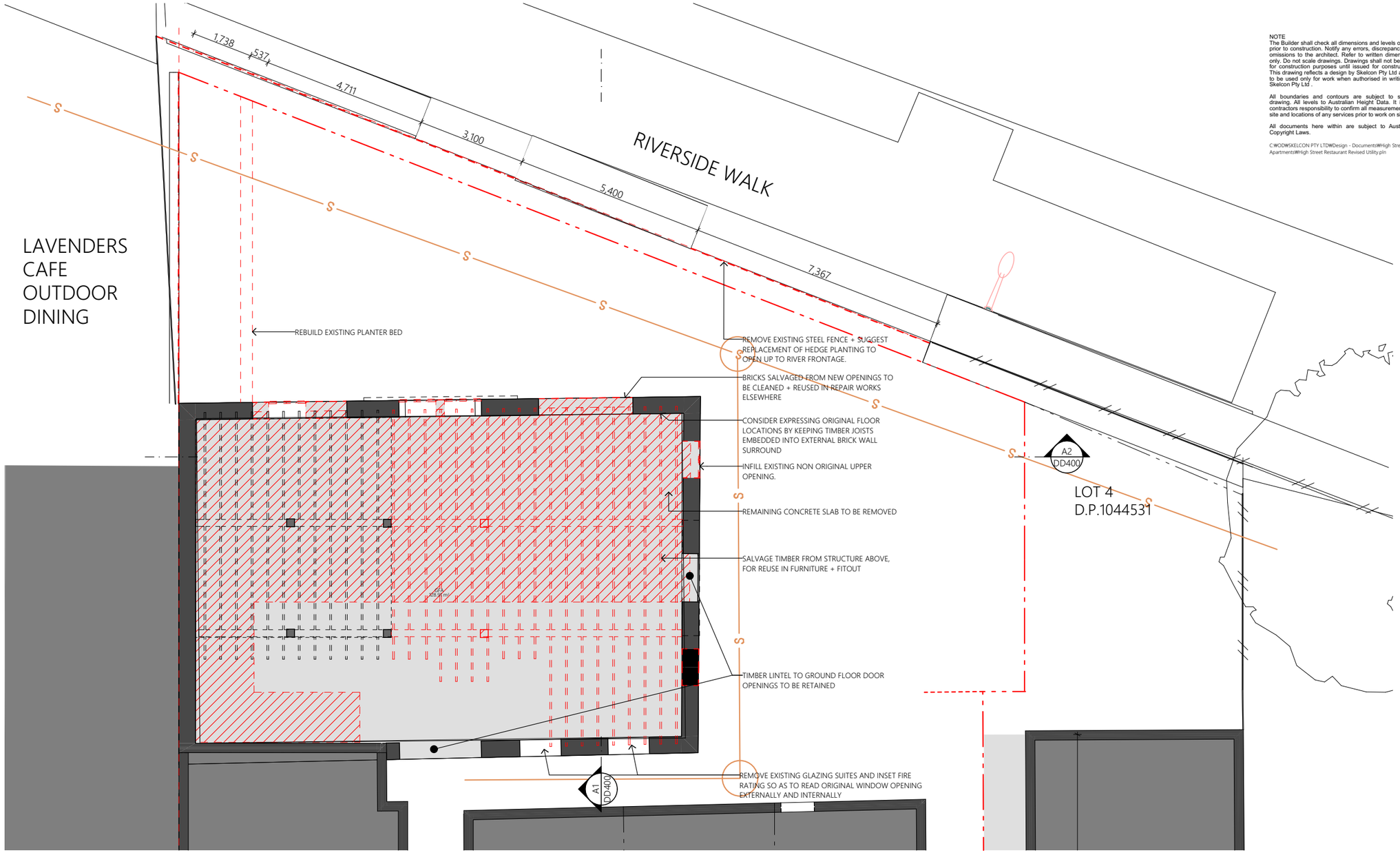
Development Plans

Meeting Date: 12 November 2024

Attachment No: 2

Number of Pages: 6

DA2022/670 FOOD AND DRINK PREMISES, ALTERATIONS, ADDITIONS AND SIGNAGE AT 416A HIGH STREET MAITLAND (Cont.)



NOTE
The Builder shall check all dimensions and levels on site prior to construction. Notify any errors, discrepancies or omissions to the architect. Refer to written dimensions only. Do not scale drawings. Drawings shall not be used for construction purposes until issued for construction. This drawing reflects a design by Skelcon Pty Ltd and is to be used only for work when authorised in writing by Skelcon Pty Ltd .

All boundaries and contours are subject to survey drawing. All levels to Australian Height Data. It is the contractors responsibility to confirm all measurements on site and locations of any services prior to work on site.

All documents here within are subject to Australian Copyright Laws.

C:¥ODW¥SKELCON PTY LTD¥Design - Documents¥High Street Apartments¥High Street Restaurant Revised Utility.pln

Skelcon.

LEGEND
REFER TO SOHI PREPARED BY CONTEMPORARY HERITAGE

ISSUE	DESCRIPTION	BY	CHK	DATE
01	DA SET			16/01/2024
02	DA SET			17/01/2024
03	RFI			5/04/2024
04	REVISED RFI			3/06/2024
05	REVISED RFI			23/08/2024

CLIENT
GLEN GREEDY

LOCATION
416 HIGH STREET MAITLAND NSW 2320

PROJECT NO.
860

PROJECT
416 HIGH STREET
ADAPTIVE REUSE

DRAWING
EXISTING | DEMOLITION
FLOOR PLAN

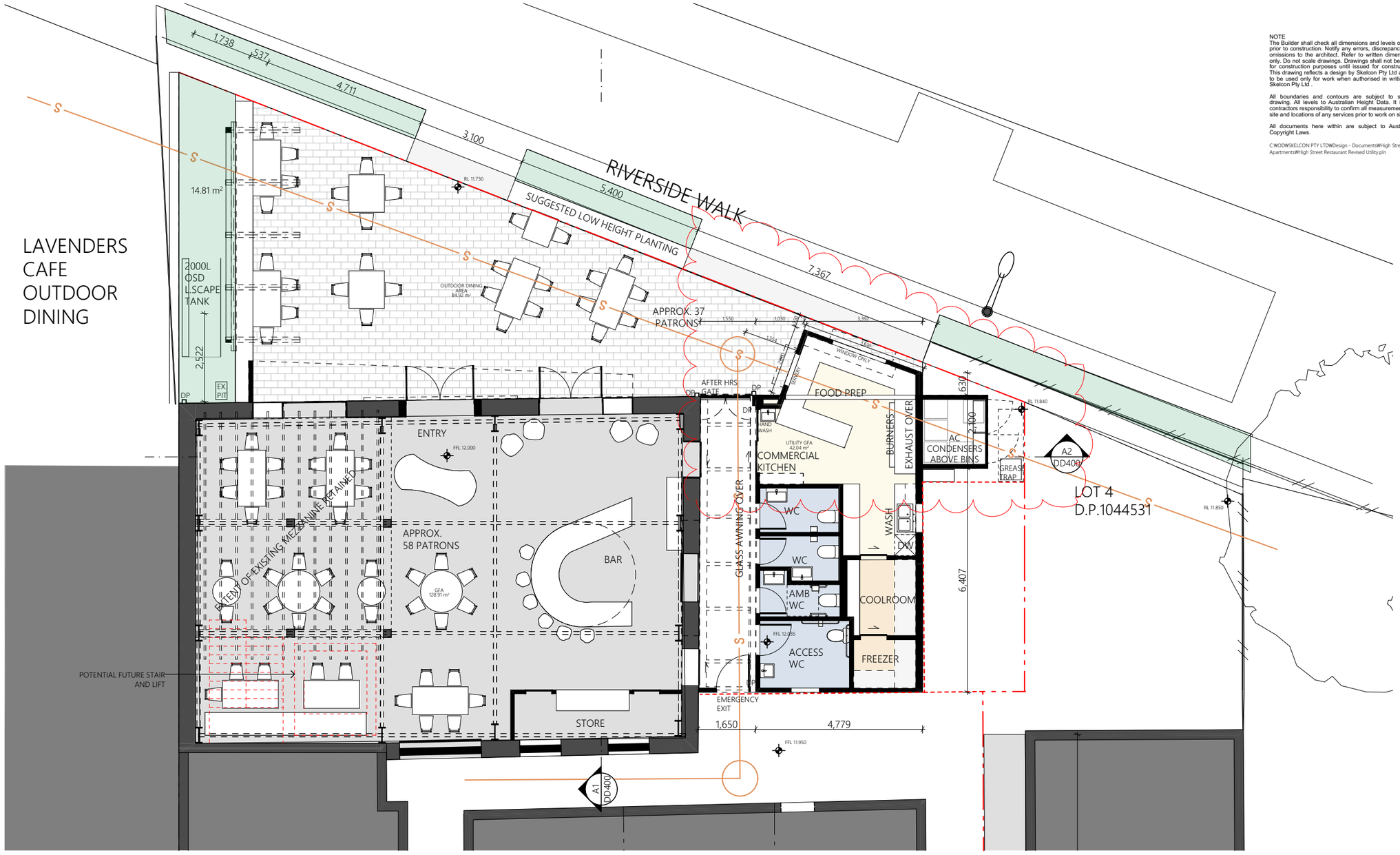
SCALE
1:100@A3

DRAWING NO.
DD200

ISSUE NO.
05

maitland CITY COUNCIL

DA2022/670 FOOD AND DRINK PREMISES, ALTERATIONS, ADDITIONS AND SIGNAGE AT 416A HIGH STREET MAITLAND (Cont.)



NOTE
The Builder shall check all dimensions and levels on site prior to construction. Notify any errors, discrepancies or omissions to the architect. Refer to written dimensions only. Do not scale drawings. Drawings shall not be used for construction purposes until issued for construction. This drawing reflects a design by Skelcon Pty Ltd and is to be used only for work when authorised in writing by Skelcon Pty Ltd .

All boundaries and contours are subject to survey drawing. All levels to Australian Height Data. It is the contractors responsibility to confirm all measurements on site and locations of any services prior to work on site.

All documents here within are subject to Australian Copyright Laws.

C:\WORKS\SKELCON PTY LTD\Design - Documents\High Street Apartments\High Street Restaurant Revised Utility.pln

LEGEND
REFER TO SOHI PREPARED BY CONTEMPORARY HERITAGE

ISSUE	DESCRIPTION	BY	CHK	DATE
01	DA SET			16/01/2024
02	DA SET			17/01/2024
03	RFI			5/04/2024
04	REVISED RFI			3/06/2024
05	REVISED RFI			23/08/2024

Skelcon.

CLIENT
GLEN GREEDY

LOCATION
416 HIGH STREET MAITLAND NSW 2320

PROJECT NO.
860

PROJECT
416 HIGH STREET
ADAPTIVE REUSE

DRAWING
GROUND FLOOR PLAN

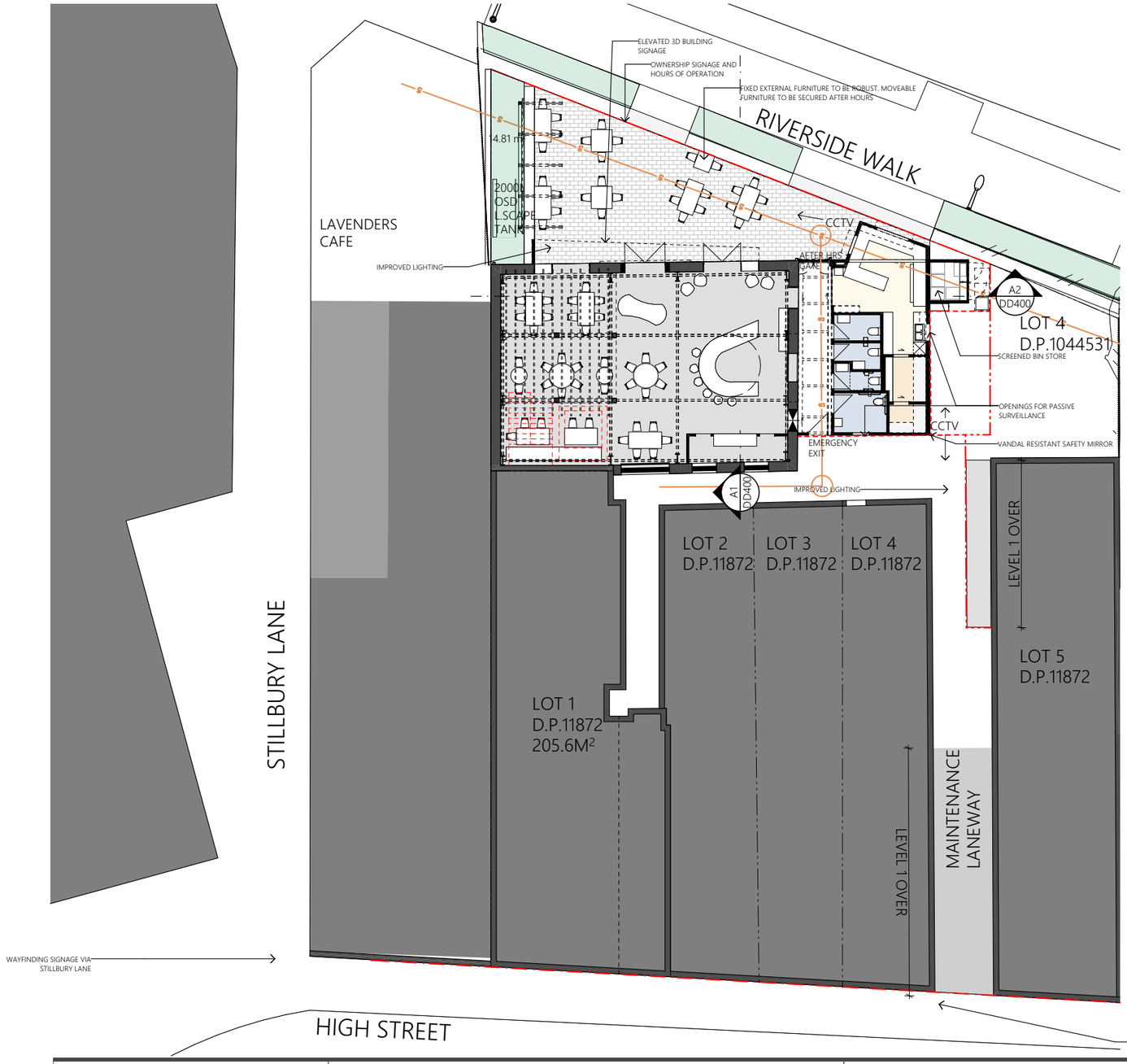
SCALE
1:100@A3

DRAWING NO.
DD201

ISSUE NO.
05

maitland CITY COUNCIL

DA2022/670 FOOD AND DRINK PREMISES, ALTERATIONS, ADDITIONS AND SIGNAGE AT 416A HIGH STREET MAITLAND (Cont.)



NOTE
The Builder shall check all dimensions and levels on site prior to construction. Notify any errors, discrepancies or omissions to the architect. Refer to written dimensions only. Do not scale drawings. Drawings shall not be used for construction purposes until issued for construction. This drawing reflects a design by Skelcon Pty Ltd and is to be used only for work when authorised in writing by Skelcon Pty Ltd .

All boundaries and contours are subject to survey drawing. All levels to Australian Height Data. It is the contractors responsibility to confirm all measurements on site and locations of any services prior to work on site.

All documents here within are subject to Australian Copyright Laws.

C:¥ODW¥SKELCON PTY LTD¥Design - Documents¥High Street Apartments¥High Street Restaurant Revised Utility.pln

LEGEND
REFER TO SOHI PREPARED BY CONTEMPORARY HERITAGE

ISSUE	DESCRIPTION	BY	CHK	DATE
01	REVISED RFI			3/06/2024
02	REVISED RFI			23/08/2024

Skelcon.

CLIENT
GLEN GREEDY

LOCATION
416 HIGH STREET MAITLAND NSW 2320

PROJECT NO.
860

PROJECT
416 HIGH STREET
ADAPTIVE REUSE

DRAWING
GROUND FLOOR CPTED

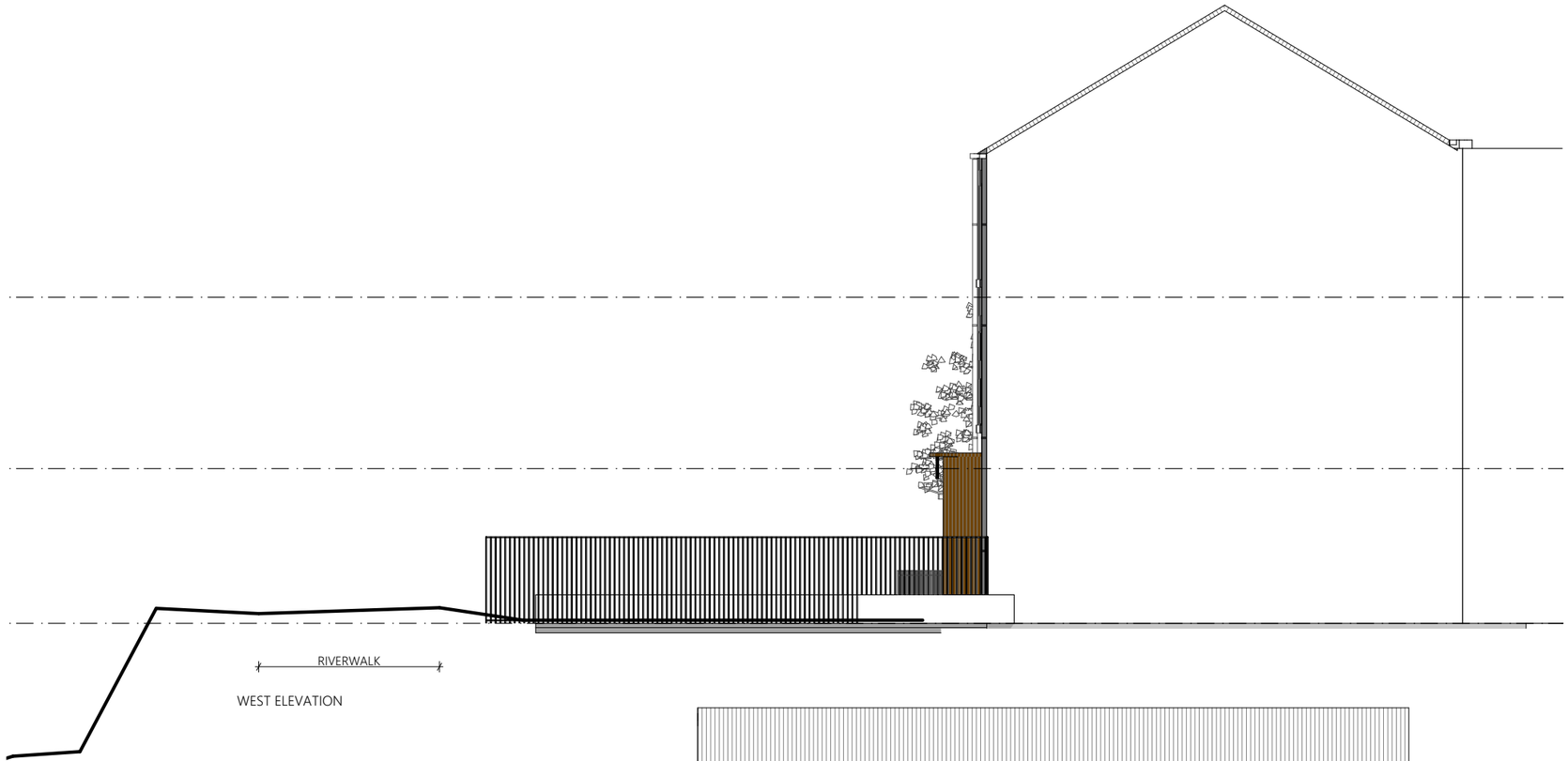
SCALE
1:200@A3

DRAWING NO.
DD202

ISSUE NO.
02

maitland CITY COUNCIL

DA2022/670 FOOD AND DRINK PREMISES, ALTERATIONS, ADDITIONS AND SIGNAGE AT 416A HIGH STREET MAITLAND (Cont.)



WEST ELEVATION



NORTH ELEVATION

NOTE
The Builder shall check all dimensions and levels on site prior to construction. Notify any errors, discrepancies or omissions to the architect. Refer to written dimensions only. Do not scale drawings. Drawings shall not be used for construction purposes until issued for construction. This drawing reflects a design by Skelcon Pty Ltd and is to be used only for work when authorised in writing by Skelcon Pty Ltd .

All boundaries and contours are subject to survey drawing. All levels to Australian Height Data. It is the contractors responsibility to confirm all measurements on site and locations of any services prior to work on site.

All documents here within are subject to Australian Copyright Laws.

C:¥OD¥SKELCON PTY LTD¥Design - Documents¥High Street Apartments¥High Street Restaurant Revised Utility.pln

Skelcon.

LEGEND

REFER TO SOHI PREPARED BY CONTEMPORARY HERITAGE

ISSUE	DESCRIPTION	BY	CHK	DATE
01	DA SET			16/01/2024
02	DA SET			17/01/2024
03	RFI			5/04/2024
04	REVISED RFI			3/06/2024
05	REVISED RFI			23/08/2024

CLIENT
GLEN GREEDY

LOCATION
416 HIGH STREET MAITLAND
NSW 2320

PROJECT
416 HIGH STREET
ADAPTIVE REUSE

PROJECT NO.
860

DRAWING
ELEVATIONS - SHEET 1

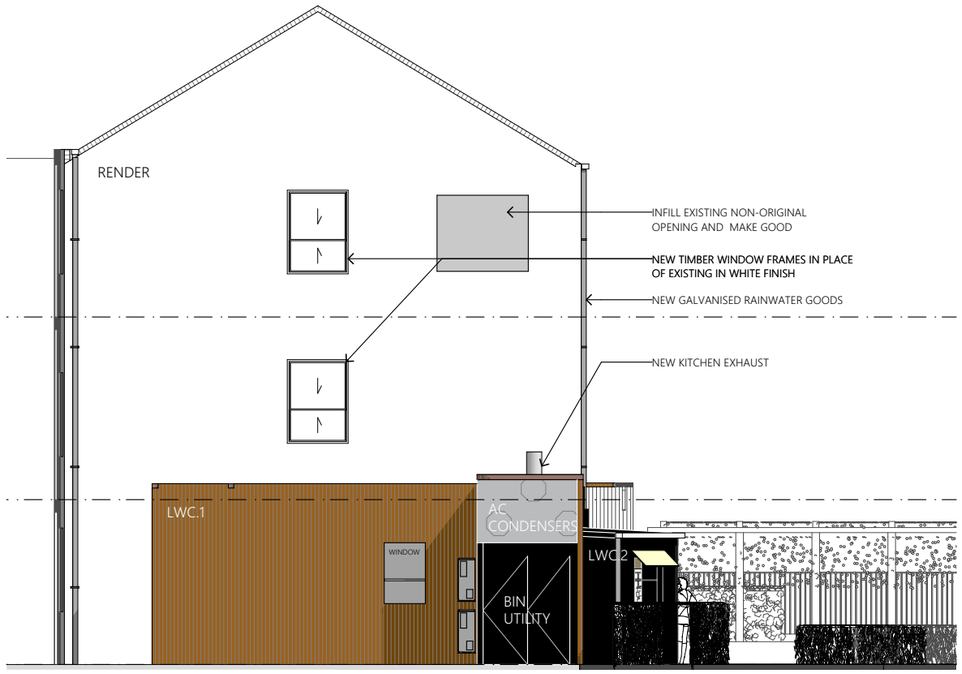
SCALE
1:100@A3

DRAWING NO.
DD300

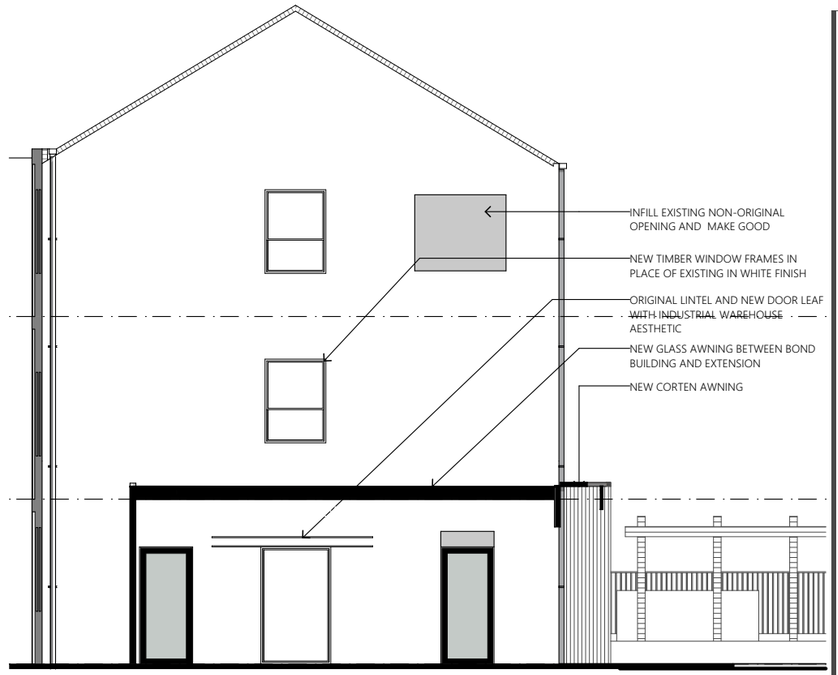
ISSUE NO.
05

maitland CITY COUNCIL

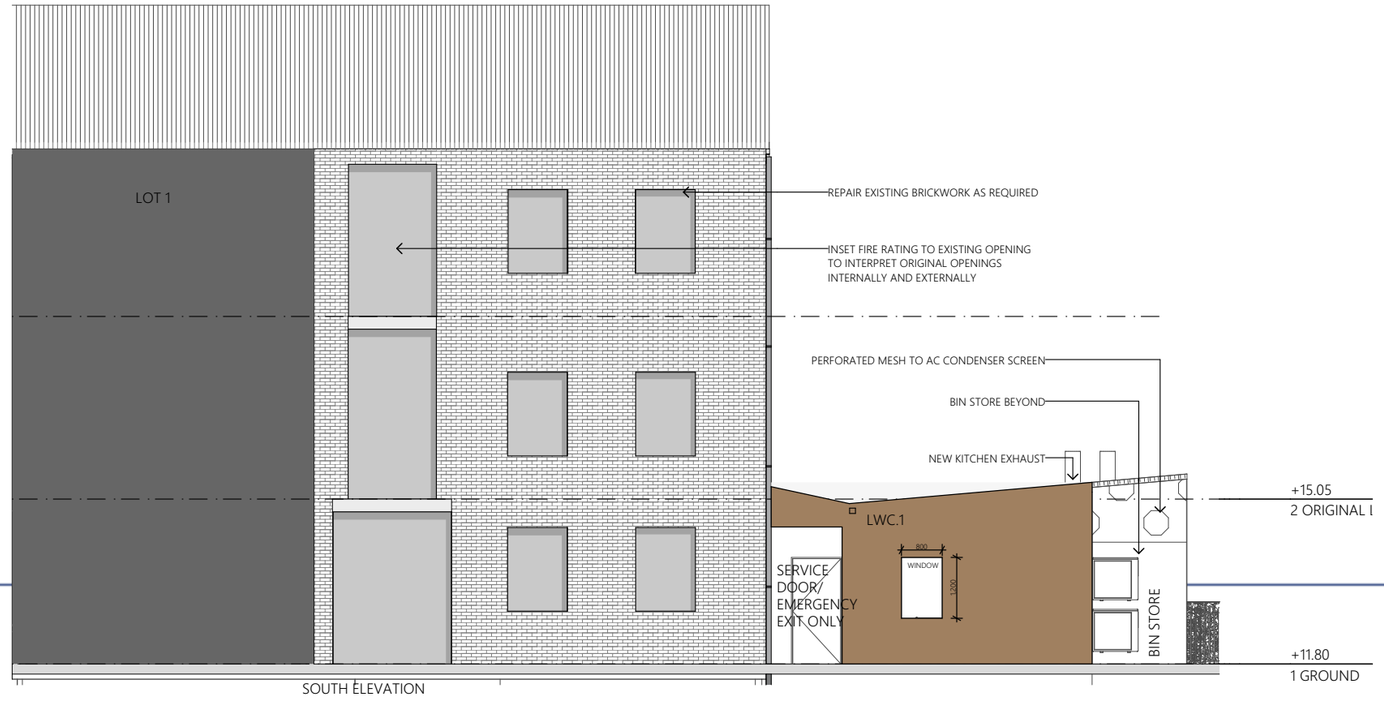
DA2022/670 FOOD AND DRINK PREMISES, ALTERATIONS, ADDITIONS AND SIGNAGE AT 416A HIGH STREET MAITLAND (Cont.)



EAST ELEVATION



EAST ELEVATION - BEYOND EXTENSION



SOUTH ELEVATION

NOTE
The Builder shall check all dimensions and levels on site prior to construction. Notify any errors, discrepancies or omissions to the architect. Refer to written dimensions only. Do not scale drawings. Drawings shall not be used for construction purposes until issued for construction. This drawing reflects a design by Skelcon Pty Ltd and is to be used only for work when authorised in writing by Skelcon Pty Ltd .

All boundaries and contours are subject to survey drawing. All levels to Australian Height Data. It is the contractors responsibility to confirm all measurements on site and locations of any services prior to work on site.

All documents here within are subject to Australian Copyright Laws.

C:¥ODW¥SKELCON PTY LTD¥Design - Documents¥High Street Apartments¥High Street Restaurant Revised Utility.pln

Skelcon.

LEGEND

REFER TO SOHI PREPARED BY CONTEMPORARY HERITAGE

ISSUE	DESCRIPTION	BY	CHK	DATE
01	DA SET			16/01/2024
02	DA SET			17/01/2024
03	RFI			5/04/2024
04	REVISED RFI			3/06/2024
05	REVISED RFI			23/08/2024

CLIENT
GLEN GREEDY

LOCATION
416 HIGH STREET MAITLAND
NSW 2320

PROJECT
416 HIGH STREET
ADAPTIVE REUSE

PROJECT NO.
860

DRAWING
ELEVATIONS - SHEET 2

SCALE
1:100@A3

DRAWING NO.
DD301

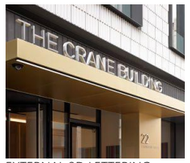
ISSUE NO.
05

maitland CITY COUNCIL

DA2022/670 FOOD AND DRINK PREMISES, ALTERATIONS, ADDITIONS AND SIGNAGE AT 416A HIGH STREET MAITLAND (Cont.)



PORTION OF RETAINED TIMBER STRUCTURE AND MEZZANINE



EXTERNAL 3D LETTERING

LIGHT COLOUR TO EXTERNAL RENDER

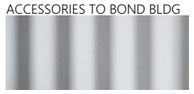


CONCRETE FLOOR FINISH



AESTHETIC OF NEW INTERNAL DOORS

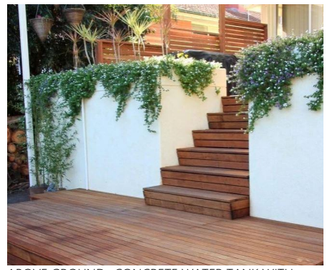
SHALE GREY ROOF AND ACCESSORIES TO BOND BLDG



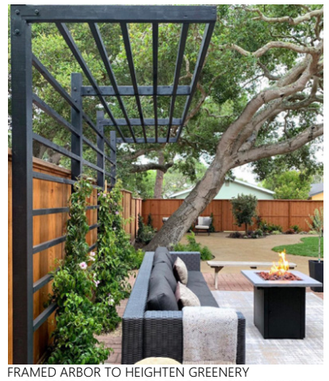


RAVENSFIELD STONE LINTELS TO EXTG WINDOWS AS REQ





ABOVE GROUND_ CONCRETE WATER TANK WITH INTEGRATED PLANTING. BLACK PAINT FINISH



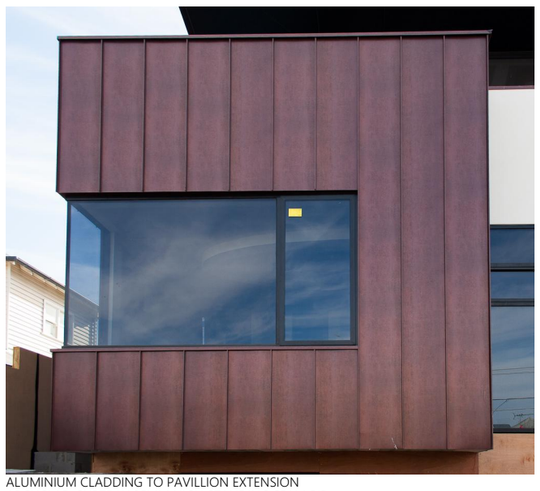
FRAMED ARBOR TO HEIGHTEN GREENERY ALONGSIDE EXTERNAL SEATING. BLACK ALUMINIUM SQUARE PROFILE MIN. 100MM SPACING



THIN METAL PROFILE TO PROPOSED AWNING. ALUMINIUM POWDERCOAT FINISH TO BEST BATCH BRONZE DOOR FRAMES



GLASS AWNING LINK BETWEEN NEW EXTENSION + BOND BUILDING FACADE



ALUMINIUM CLADDING TO PAVILLION EXTENSION ARCHCLAD CLIPTRAY 25MM HIGH STANDING SEAM RIB, 275MM PANEL WIDTH. NATUREL ANTIQUE COPPER



NEW BRONZE COLOUR, STEEL OPENINGS TO GROUND FLOOR GLAZED OPENINGS



BLACK ALUMINIUM CLADDING TO PORTION OF PAVILLION EXTENSION. ARCHCLAD EXPRESS SYSTEM. 25MM. 192MM PANEL WIDTH. SATIN BLACK ALUMINIUM



BLACK ALUMINIUM PERFORATED MESH CLADDING TO AC CONDENSER SCREEN AND EXTERNAL CORRIDOR BARRIER.

Skelcon.

LEGEND

REFER TO SOHI PREPARED BY CONTEMPORARY HERITAGE

ISSUE	DESCRIPTION	BY	CHK	DATE
01	REVISED RFI			3/06/2024
02	REVISED RFI			23/08/2024

CLIENT
GLEN GREEDY

LOCATION
416 HIGH STREET MAITLAND NSW 2320

PROJECT NO.
860

PROJECT
416 HIGH STREET ADAPTIVE REUSE

DRAWING
MATERIALS

SCALE
@A3

DRAWING NO.
DD501

ISSUE NO.
02

maitland CITY COUNCIL

City Planning

DA2022/670 Food and Drink Premises, Alterations, Additions and Signage at 416a High Street Maitland

Submissions

Meeting Date: 12 November 2024

Attachment No: 5

Number of Pages: 8

DA2022/670 FOOD AND DRINK PREMISES, ALTERATIONS, ADDITIONS AND SIGNAGE AT 416A HIGH STREET MAITLAND (Cont.)

NATIONAL TRUST
HUNTER BRANCH

www.nationaltrust.org.au

HBNT 6/24
22 May 2024

Maitland City Council

Attn: Adrian Quinn, Assessing Officer

DA.Admin@maitland.nsw.gov.au

Re: **DA/2022/670** 416 High Street MAITLAND NSW 2320 Proposed Boundary adjustment, Food and Drink Premises & Alterations and Additions

Dear Adrian,

The *Hunter Branch of the National Trust* appreciates the opportunity afforded by Maitland City Council to comment on the revised DA for 416 High St – the historic former *Wolfe & Gorrick Bond Store.*

Generally, the project is a better solution for this contributory building in the central Maitland HCA. The NT supports the proposed development and makes the following comments and suggestions for council to consider when assessing the DA:

1. Externally, window heads and sills are constructed using *Ravensfield* sandstone. The quarry is no longer active and has been subdivided for residential purposes. Council has a small supply of *Ravensfield* sandstone from the former *East Maitland Gaol* that may be of assistance in creating replacement heads and sills where needed. Alternative supplies need to be similar in colour and texture to be successful.

2. Replacement timber windows need to be detailed to suit the era of the building.

3. The reference to possibly replacing or repairing the cement rendered areas of walling with lime base render is not supported. A weak cement-based render was used on nineteenth century buildings with little damage when applied to external areas.

4. The ground floor concrete slab may be covering archaeological information that could provide further detail on the use of this building. Care should be exercised during its removal.

5. The suggested doors opening out to the Riverside Walk area appear drawn as glazed aluminium, but described in the SOHI as timber doors with an example shown with vertical lining boards. As the ground floor and its new awning are designed as a contemporary restaurant, the Trust has no objection to the use of glazed aluminium.

6. The Trust recommends council require a Heritage Consultant's signoff on the DA documents and conditions at the Construction Certificate stage. This will ensure a continued heritage oversight of the project.

The Hunter Branch of the National Trust declares that it does not make donations to any political entities.

Yours Faithfully,

Chair, Hunter Branch
National Trust of Australia (NSW)
m:

The Hunter Branch represents the local views of the Hunter Region heritage community

The National Trust of Australia (New South Wales) ABN 82 491 958 802

11.2 DA2021/1559 Proposing Demolition, One into Three Lot Torrens Title Subdivision and Tree Removal at 3 and 5 Moore Road Bolwarra Heights

FILE NO:	**DA2021/1559**
ATTACHMENTS:	**1.Locality Plan** **2. Development Plans** **3. Assessment Report (Under Separate Cover)** **4. Recommended Conditions of Consent** **5. Submissions**
RESPONSIBLE OFFICER:	**Matthew Prendergast - Director City Planning** **Cindy Littlewood - Manager Development & Compliance** **Kristy Cousins - Coordinator Planning & Development**
AUTHOR:	**Kristen Wells - Principal Planner**
APPLICANT:	**Hunter Development Brokerage**
OWNER:	**Deepak Harindranath Ramsay**
PROPOSAL:	**Demolition, One into Three Lot Torrens Title Subdivision**
LOCATION:	**3 and 5 Moore Road, Bolwarra Heights**
ZONE:	**R1 – General Residential**

EXECUTIVE SUMMARY

A development application (DA/2021/1559) has been received seeking consent for Demolition, One into Three Lot Torrens Title Subdivision and Tree Removal at 3 and 5 Moore Road, Bolwarra (Lot 12 DP 977972, and Lot 50 DP 1247500). It is acknowledged that the development is proposed over two lots, being 3 and 5 Moore Road, Bolwarra. The subdivision is proposed almost entirely upon 3 Moore Road. Works on 5 Moore Road are confined to connecting to an existing stormwater pit. Owners consent for the minor works have been received. Unless otherwise specified, this report refers to the subdivision upon 3 Moore Road (Lot 12 DP 977972).

The application was notified from 26 January 2022 to 9 February 2022. Six submissions were received during the exhibition period. The concerns raised by the objectors in respect to the proposed development include vehicle access, visual impact / streetscape, tree removal, flooding / stormwater, design and density. The submissions have been satisfactorily addressed within the assessment report, found in ***Attachment 3.***

OFFICER'S RECOMMENDATION

THAT

1. **DA/2021/1559 for a Demolition, One into Three Lot Torrens Title Subdivision and Tree Removal at 3 and 5 Moore Road, Bolwarra Heights be approved. The approval is subject to the recommended schedule of conditions provided in Attachment 4 of this report.**

DA2021/1559 PROPOSING DEMOLITION, ONE INTO THREE LOT TORRENS TITLE SUBDIVISION AND TREE REMOVAL AT 3 AND 5 MOORE ROAD BOLWARRA HEIGHTS

Introduction

The purpose of this report is to provide Council with an assessment of the proposal to enable determination of DA/2021/1559 at 3 Moore Road, Bolwarra seeking consent for Demolition, One into Three Lot Torrens Title Subdivision and Tree Removal.

The application is reported to Council as six submissions were received during the public notification process and the proposed development seeks a minor variation to a control prescribed within the Maitland Development Control Plan ("DCP") 2011.

A detailed assessment in accordance with Section 4.15 of the *Environmental Planning and Assessment Act 1979* is provided within **Attachment 3.**

Site Description

The site is known as 3 Moore Road Bolwarra NSW and has a legal description of Lot 12, Sec D in Deposited Plan 977972. The site is rectangular in shape and has a total site area of 3226.8m^2. The site is located on the southern side of Moore Road with vehicle access gained via the 31.1m wide frontage to Moore Road. Moore Road is positioned within the northern most portion of Bolwarra, accessed off Tocal Road. The site is located outside of the Bolwarra Heritage Conservation Area and is unconstrained in terms of bushfire, flooding, subsidence and other key issues. The location of the site is represented in Figure 1 below.

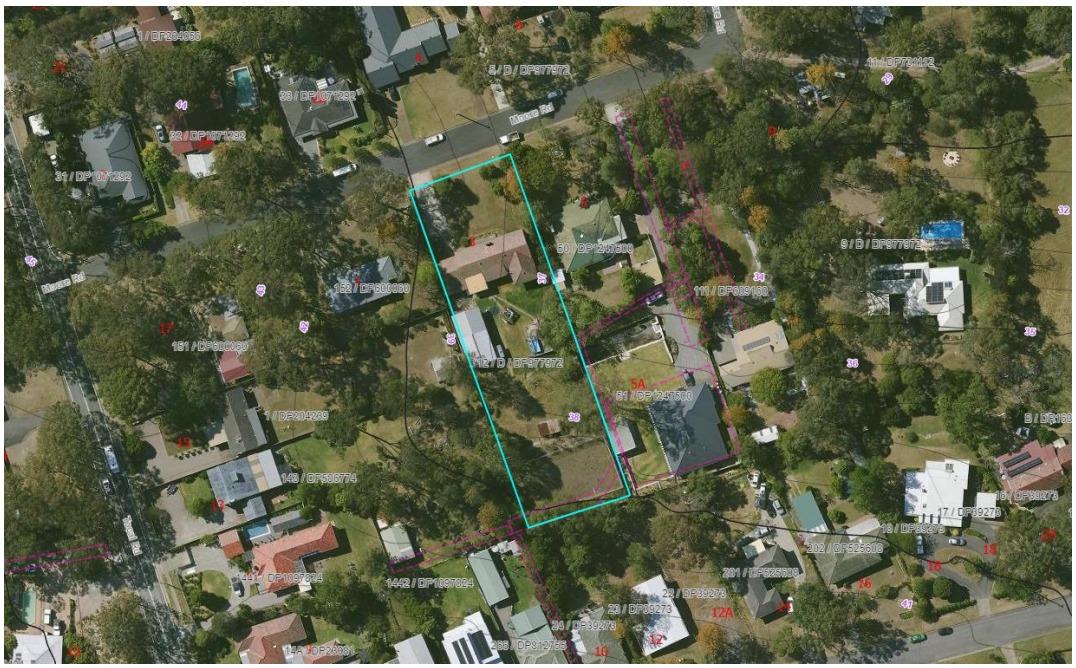


Figure 1: Aerial image of 3 Moore Road, Bolwarra (Metromap 2023)

Existing improvements on the site include a detached single-storey dwelling house located at the Moore Road frontage with ancillary structures at the rear, including a detached garage, carport, raised concrete slab and remnants of a tennis court. The site consists of scattered vegetation across the site. The property is in a well-established residential area predominantly consisting of detached dwelling houses located on various sized allotments.

Evidence of previous subdivision, where rear allotments are portioned off can be found upon the eastern adjoining allotment, 5 Moore Road. A subdivision was approved in 2016, permitting the apportionment of a rear allotment from a street fronting allotment. This has set a precedent for similar style subdivision in the area.

Proposal

The proposal involves a one into three lot subdivision (creating two additional lots), featuring the following:

- Proposed Lot 121 (retaining the existing dwelling), with frontage to Moore Road, 1150.7sqm (1037.7sqm excluding right of access);
- Proposed Lot 122, centrally positioned in the subdivision, 900sqm (753sqm excluding right of access);
- Proposed Lot 123, at the very rear of the subdivision, 1176.1sqm.
- All proposed lots will be accessed via a shared driveway.

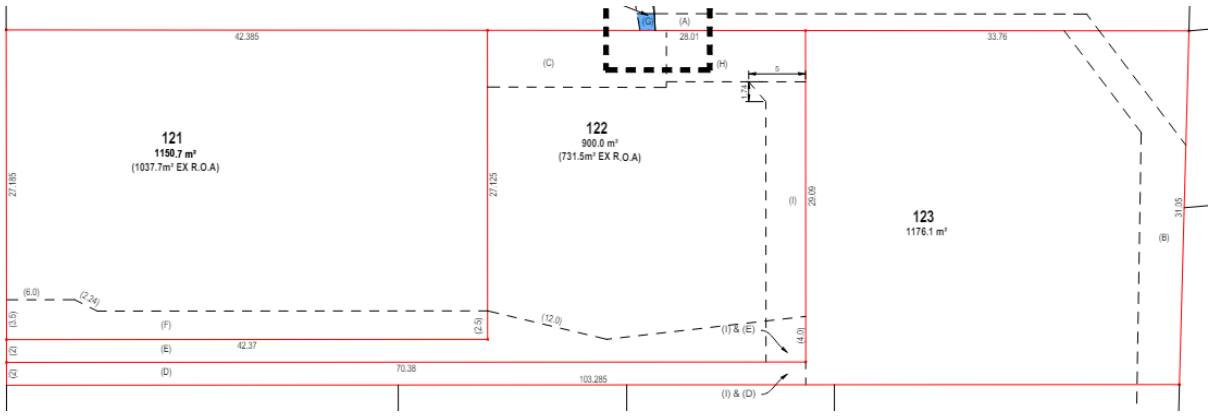


Figure 2: Subdivision Plan

Works on site include the retention of the existing dwelling and demolition of all other structures on site, including a detached garage, a carport attached to the main dwelling, concrete slabs, rear shed and remnants of a tennis court. There will be earthworks required across the site to create a fall of the land towards an existing stormwater system. The removal of trees is required as part of the works and is discussed in further detail within **Attachment 3.**

KEY ISSUES

Stormwater

A concept civil works plan (Reference: 22152, Dwg. No. 22152C-01 Sheets 1 -13 prepared by: HDB Town Planning and Design, dated 02/07/2024, Rev F) has been provided which demonstrates compliance with the objectives and controls of this chapter.

Stormwater from the subdivision can discharge into an existing pit on the northern adjoining property (5 Moore Road). Owners consent for this connection has been received. The internal driveway will be shaped to ensure stormwater from hardstand area is collected onsite and

directed to a series of pits on site, before being discharged into the existing inter-allotment drainage easement.

As demonstrated through revised engineering documentation, all stormwater impacts resulting from the proposed subdivision have been modelled and calculated to meet relevant targets.

The proposed stormwater works are not anticipated to increase downstream impacts. The post-development flows have been calculated to be less than pre-development for all major storm events, including the 1% AEP storm rate. It is anticipated that the captured stormwater will be connected to the existing Council stormwater piping located in the stormwater easement that crosses the subject site.

A positive covenant will be imposed on each new lot to require the provision of future onsite detention systems in association with any future construction (i.e. dwellings). Concept locations for the onsite detention systems have been shown on civil plans.

Appropriate conditions of consent have been included to ensure the development works comply with relevant provision of Council's Manual of Engineering Standards.

Tree Removal

Three (3) trees that would need consent for removal have been included as part of this application. Other trees exist onsite and are required for removal, but these trees do not require consent being either exotic species, citrus trees, or less than 3 metres. All vegetation on site has been inspected by Councils ecologist who made the following comments:

> *The trees along the fence (proposed lot 122) appear to be planted and consist of common natives species of Weeping Bottlebrush (Callistemon viminalis), Lily-pily (Syzygium australis), Black Wattle seedling (Callicoma serratifolia) and Native Peach seedling (Trema tomentosa). However, I have queried one shrub on the property as Netted Bottlebrush (Callistemon linearifolius)... A condition of consent has been imposed regarding this tree.*
>
> *No habitat features present (tree hollows, stick nests, mud nests etc).*
>
> *... Other trees and shrubs on site were exotic including Peppercorn Tree (Schinus molle) and Citrus species.*
>
> *The largest tree in the stand is within the neighbouring property. This tree is possibly a Magenta Lily-pily (Syzygium paniculatum).*

There is no objection to the removal of trees within proposed lot 122 to facilitate the development. However, the *Magenta Lily-Pily* on the adjoining lot was raised as an area of concern with the applicant. An Arborist Report has been prepared to consider the level of impact the proposed works would have on the tree. It is noted that there is an extent of earthworks required on the eastern boundary of the subdivision to accommodate the

stormwater design. With conditions of consent, it has been confirmed that no impact is likely to be experienced to this tree. The proposal has been assessed in accordance with the provisions of the SEPP and DCP 2011 and is deemed satisfactory.

Driveway Design

The proposal includes the retention of an existing driveway serving the dwelling, which will be extended to provide vehicular access via a handle for the two proposed lots.

Provision DC.1.10 of Chapter C.10 of the Maitland DCP 2011 states that; *" No more than 2 lots may be serviced by a reciprocal right-of- carriageway (ROC) which shall be centrally located within both access handles."*

To address this clause, a second, alternative driveway could be provided on the eastern side of the dwelling to enable for separate access to the rear two allotments. However, to construct a driveway on this side of the dwelling, removal of significant vegetation would be required. The placement of a second vehicle crossover onto Moore Road would also have a negative impact on the existing low scale character of the streetscape.

The minor variation, in this case, allowing all three lots to be accessed via the access handle on the western boundary, is supported. The use of the existing driveway is a better outcome than constructing a second driveway, which would also require further vegetation removal. The driveway will also be conditioned to be constructed in a coloured concrete, or 'Morpeth mix' design. This will assist to minimising any visual intrusiveness of the driveway.

No adverse impact is anticipated because of this arrangement.

Public Submissions

The proposal was publicly notified and advertised from 26 January 2022 to 9 February 2022 in accordance with the *Environmental Planning and Assessment Act 1979* and the Maitland Development Control Plan 2011. Six (6) submissions were received by Council during the notification period, the redacted submissions can be viewed in **Attachment 5**. A summary of the issues raised in the submission is outlined in the table below, with a detailed response to the submissions provided in **Attachment 3**.

DA2021/1559 PROPOSING DEMOLITION, ONE INTO THREE LOT TORRENS TITLE SUBDIVISION AND TREE REMOVAL AT 3 AND 5 MOORE ROAD BOLWARRA HEIGHTS

Submission reference No.	Submission items	Planners Comment
1, 3, 6	*No more than 2 lots to be serviced via an access handle.* *The driveway is a roadway and should be treated as such.*	The proposal includes the retention of an existing driveway serving the dwelling, which will be extended to provide vehicle access via a handle for the two proposed lots. Provision DC.1.10 of Chapter C.10 of the Maitland DCP 2011 states that *" No more than 2 lots may be serviced by a reciprocal right-of- carriageway (ROC) which shall be centrally located within both access handles."* To address this clause, a second, alternative driveway could be provided on the eastern side of the dwelling to enable for separate access to the rear two allotments. However, to construct a driveway on this side of the dwelling, removal of significant vegetation would be required. The placement of a second vehicle crossover onto Moore Road would also have a negative impact on the existing low scale character of the streetscape. The minor variation, in this case, allowing all three lots to be accessed via the access handle on the western boundary, is supported. The use of the existing driveway is a better outcome than constructing a second driveway, which would also require further vegetation removal. The driveway will also be conditioned to be constructed in a coloured concrete, or 'Morpeth mix' design. This will assist to minimising any visual intrusiveness of the driveway. No adverse impact is anticipated because of this arrangement. The driveway will be a shared driveway and not a roadway. Maintenance of the proposed driveway will befall the owners of each lot according to who land ownership according to the title plan, in accordance with standard convention.

1, 2, 3, 4, 6	*The subdivision is out of character with existing subdivisions in the area.* *Quiet character of the area may be impacted. Amenity of the area to be compromised.* *Lot size out of character.*	The proposed subdivision is permissible with consent and is entirely compliant with the development standards within the MLEP, including the minimum lot size requirement of 450sqm. The subdivision is considered to have a positive impact by facilitating housing diversity and accessibility in an existing residential area.
1, 3, 4, 5, 6	*Flooding issue of downstream properties.* *Insufficient stormwater mechanisms; potential for the Council stormwater to overflow.* *The site is stated as not flood affected, but storm events do cause adverse flooding impacts.* *Flood impacts to eastern boundary, Lot 123 of particular concern.* *Past flood events have scoured the land washed blue gravel downstream.* *Adding two more lots with unrestricted flows to the existing system will result in increased stormwater runoff that will overwhelm a system that is currently not working.* *The proposed IAD shall be sized to meet appropriate standards.* *Erosion measures should be put in place.*	As demonstrated through revised engineering documentation, all stormwater impacts resulting from the proposed subdivision have been modelled and calculated to meet relevant targets. The proposed stormwater works are not anticipated to increase downstream impacts. The post-development flows have been calculated to be less than pre-development for all major storm events, including the 1% AEP storm rate. It is anticipated that the captured stormwater will be connected to the existing Council stormwater piping located in the stormwater easement that crosses the subject site. A positive covenant will be imposed on each new lot to require the provision of future onsite detention systems in association with any future construction (i.e. dwellings). Concept locations for the onsite detention systems have been shown on civil plans. Erosion and sediment control measures will be conditioned within any consent to be issued for this subdivision.

1	*Compromise of the visual amenity of Moore Road.*	The proposed additional lots are situated to the rear of the existing dwelling and will be shielded from view from public areas, including Moore Road. The visual amenity of Moore Road is expected to remain uncompromised because of this subdivision.
2	*Increased density of development will compromise the quiet lifestyle.* *Negative impact on social wellbeing of the neighbourhood.*	The proposal is for an additional two residential allotments only. The specific type and density of development that will be sought on these lots is not known. This can only be considered under separate proposal, where an assessment against relevant planning considerations (including social impacts) will be conducted.
2	*The existing lot is rented out, further renters may disrupt the neighbourhood.*	Any future dwellings on the new lots will need separate approval. The rental status of future dwellings is not a relevant planning matter at this time.
3, 4	*Privacy issues if two storey dwellings or dual occupancies are developed on the subdivided lots.* *Building envelopes are shown, but the type of development is not known.* *Preference for designated building envelopes, specifying the types of development that is permitted.*	No dwellings are proposed as part of this application. Any future dwellings on the new lots will need to be approved separately and will need to demonstrate compliance with the relevant standards/requirements.
3	*The submitted plans lack detail.*	This issue raised with the applicant and adequately addressed by way of provision of revised and additional documents, to the satisfaction of Council.
3, 4	*Retaining walls; query the materials of the retaining walls.*	The proposed retaining wall will be constructed in accordance with the requirements of the BCA, with a condition being imposed requiring that the walls are constructed in concrete sleepers or similar.
3, 4	*Fencing; request for fencing to be place prior to the commencement of works.*	Replacement fencing will be required alongside the eastern boundary where earthworks are required. The fence shall be at a height of 1.8m and in colourbond material (basalt). The fencing shall be in place prior to

		the release of the Subdivision Certificate for the development.
3	*No services for additional residents.*	The addition of two further allotments is not expected to overburden existing services in the area. The site has access to electricity, sewer and water. Confirmation from service providers.
3	*Additional traffic issues.*	Overall, the proposed development provides for an additional two residential allotments. The proposed has been assessed against and is supported from a traffic perspective due to the minimal and acceptable impact in the local area.
6	*Tree removal (7 trees).*	Upon clarification from the applicant, three (3) trees that would need consent for removal have been included as part of this application. Other trees exist onsite and are required for removal, but these trees do not require consent being either exotic species, citrus trees, or less than 3 metres in height. The trees have been inspected and it is concluded that none of the trees contain hollows, habitat for native fauna, or are endangered species. Replacement planting of the three trees is required at a rate of 1:1. This is a condition of consent.

It is also noted that an email from a former Councillor was received during the assessment of this development application (04/02/2022). This has not been submitted as an official submission; however, the email and the contents are addressed within **Attachment 3**, assessment report.

FINANCIAL IMPLICATIONS

This matter has no direct financial impact upon Council's adopted budget or forward estimates.

POLICY IMPLICATIONS

This matter has no specific policy implications for Council.

STATUTORY IMPLICATIONS

Statutory implications relating to assessment of the subject application have been addressed in the body of the report

CONCLUSION

This application has been assessed against Section 4.15(1) of *the Environmental Planning and Assessment Act 1979* as amended. The proposed development is considered acceptable in terms of the relevant matters for consideration under the Act and the development application is recommended for approval subject to the recommended conditions contained within **Attachment 4.**

City Planning

DA2021/1559 Proposing Demolition, One into Three Lot Torrens Title Subdivision and Tree Removal at 3 and 5 Moore Road Bolwarra Heights

Locality Plan

Meeting Date: 12 November 2024

Attachment No: 1

Number of Pages: 1

DA2021/1559 PROPOSING DEMOLITION, ONE INTO THREE LOT TORRENS TITLE SUBDIVISION AND TREE REMOVAL AT 3 AND 5 MOORE ROAD BOLWARRA HEIGHTS (Cont.)



maitland
CITY COUNCIL

City Planning

DA2021/1559 Proposing Demolition, One into Three Lot Torrens Title Subdivision and Tree Removal at 3 and 5 Moore Road Bolwarra Heights

Development Plans

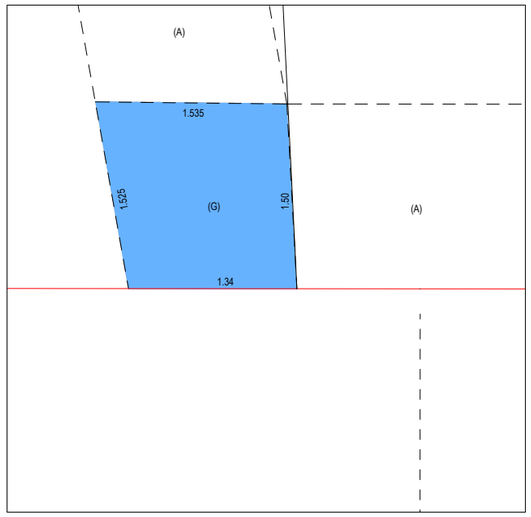
Meeting Date: 12 November 2024

Attachment No: 2

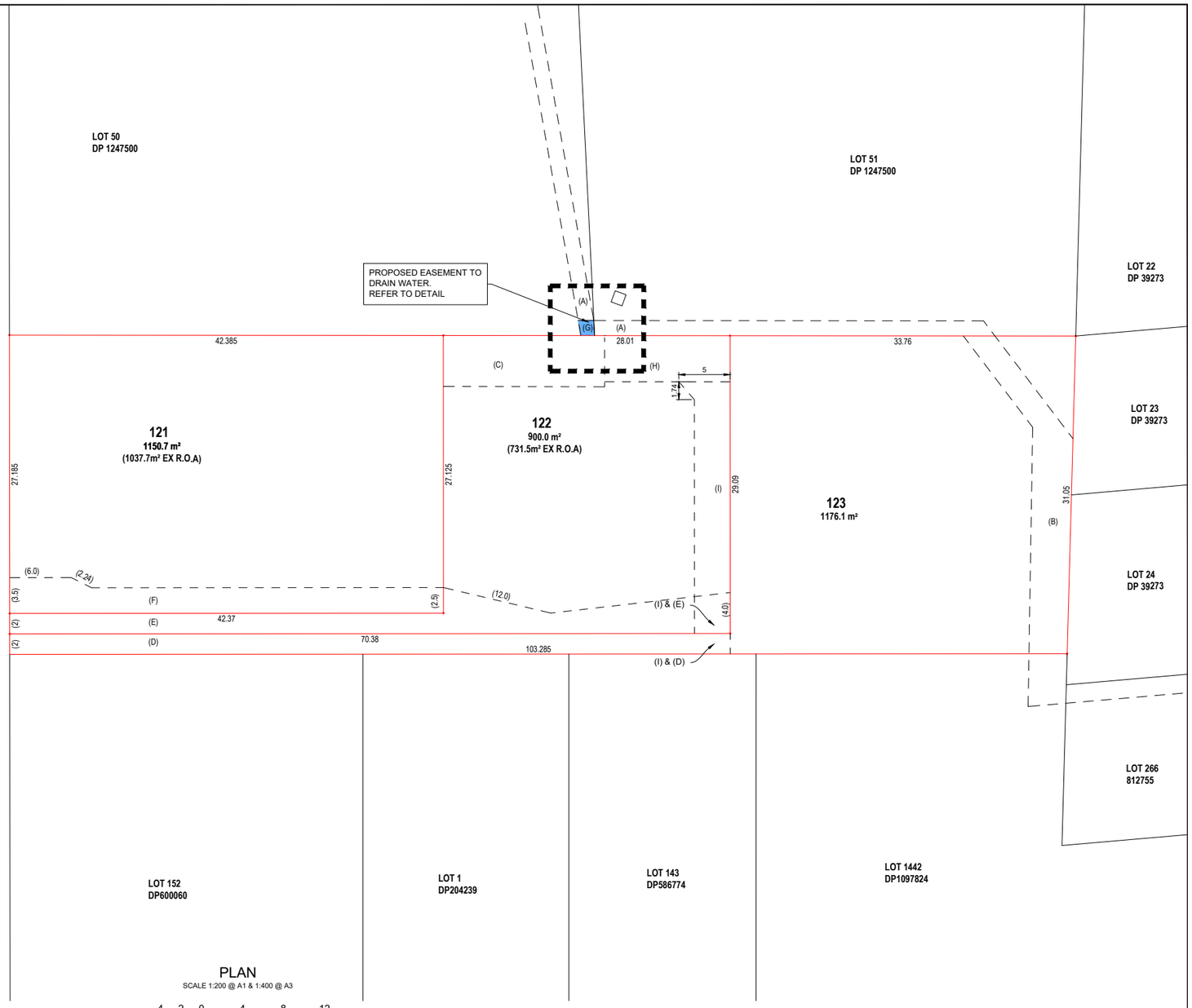
Number of Pages: 2

DA2021/1559 PROPOSING DEMOLITION, ONE INTO THREE LOT TORRENS TITLE SUBDIVISION AND TREE REMOVAL AT 3 AND 5 MOORE ROAD BOLWARRA HEIGHTS (Cont.)

A1



DETAIL
SCALE 1:20 @ A1 & 1:40 @ A3
0.4 0.2 0 0.4 0.8 1.2
1:20 (A1) / 1:40 (A3)



PLAN
SCALE 1:200 @ A1 & 1:400 @ A3
4 2 0 4 8 12
1:200 (A1) / 1:400 (A3)

EASEMENTS
(A) - EASEMENT TO DRAIN WATER 1.5 & VAR. (VIDE DP 1247500)
(B) - EASEMENT TO DRAIN WATER 2.5 & VAR. (VIDE DP 1074999)
(C) - PROPOSED EASEMENT TO DRAIN WATER 5m WIDE
(D) - PROPOSED RIGHT OF ACCESS AND EASEMENT FOR SERVICES 2m WIDE
(E) - PROPOSED RIGHT OF ACCESS AND EASEMENT FOR SERVICES 2m WIDE & VARIABLE
(F) - PROPOSED RIGHT OF ACCESS AND EASEMENT FOR SERVICES 2.5m WIDE & VARIABLE
(G) - PROPOSED EASEMENT TO DRAIN WATER 1.5m WIDE
(H) - PROPOSED EASEMENT TO DRAIN WATER 4.5m WIDE
(I) - PROPOSED EASEMENT TO DRAIN WATER 3.5m WIDE

REV	DATE	DESCRIPTION	INITIAL	APPR.
D	14.05.24	EASEMENT (C)	J.S	R.F
C	25.01.23	EASEMENTS	J.S	R.F
B	03.03.23	SPLAY ON R.O.A.	S.S	R.F
A	30.11.22	DA ISSUE	S.S	R.F

DIAL 1100 BEFORE YOU DIG

hdb
TownPlanning & Design
1st Floor, 44 Church Street, PO Box 40, MAITLAND NSW 2320
P: (02) 4933 6682 F: (02) 4933 6683
E: admin@hdb.com.au W: www.hdb.com.au
ABN 35 078 017 508

© COPYRIGHT 2022 - HUNTER DEVELOPMENT BROKERAGE PTY LTD
All rights reserved. Hunter Development Brokerage Pty Ltd advises that this document and all information contained therein is protected by copyright under the Australian Copyright Act 1968. Reproduction of this document in part or whole and/or use without the written permission from Hunter Development Brokerage Pty Ltd constitutes a breach of copyright. The document may only be used for the purposes for which it was commissioned and in accordance with the Terms of Engagement for the commission. Any reference to the document must include the document in its entirety and also include reference to Hunter Development Brokerage Pty Ltd.

SURVEY BY:	
DATUM:	MGA 94
REDUCED LEVEL:	
ORIGIN OF LEVELS:	
CONTOUR INTERVAL:	
DESIGNED: R.F	DRAWN: S.S
CHECKED: R.F	APPROVED: R.F

CLIENT
SUBODH SHIRODKAR

PLAN: 1:200 (A1) / 1:400 (A3)
LONGITUDINAL SECTION: HORIZ. N/A VERT. N/A
CROSS SECTION: HORIZ. N/A VERT. N/A

PROJECT
PROPOSED SUBDIVISION OF LOT 12 SECTION D DP 977972
NO.3 MOORE ROAD, BOLWARRA HEIGHTS
DRAWING TITLE
PROPOSED EASEMENT ON LOT 50 DP 1247500
SHEET 1 OF 1 SHEETS

HDB Job No 22152 | REVISION D
DWG No 22152(PS)
CONCEPT
4 2 0 4 8 12
1:200 (A1) / 1:400 (A3)

J:_2022_22152 - 3 MOORE RD BOLWARRA HEIGHTS_DESIGN_URBAN DESIGN_22152(PS)REVD.VWX

Maitland CITY COUNCIL

DA2021/1559 PROPOSING DEMOLITION, ONE INTO THREE LOT TORRENS TITLE SUBDIVISION AND TREE REMOVAL AT 3 AND 5 MOORE ROAD BOLWARRA HEIGHTS (Cont.)

A1

LEGEND:

- Major Contour
- Minor Contour
- Subject Boundary
- Easement Boundary
- Fence
- OHP — OHP — Approx. Location Overhead Power Supply
- W — W — Approx. Location Underground Water Mains
- S — S — Approx. Location Underground Sewer Mains
- T — T — Approx. Location U'ground Telecommunications Line
- G — G — Approx. Location Underground Gas Mains
- Stormwater Pipe
- Top of Kerb
- Lip of Kerb
- Edge of Driveway
- Crown of Road Formation
- Edge of Concrete
- Top of Retaining Wall
- TB — TB — Top of Bank
- BB — BB — Bottom of Bank
- Edge of Garden
- PP Power Pole
- HYD Hydrant
- WM Water Meter
- SMH Sewer Maintenance Hole
- SIO Sewer Inspection Opening
- Gutter Level
- Ridge Level
- Floor Level
- Palm
- Tree
- Trees To Be Failed T8,T9, T10, T11, T12, T13, T14, T15, T16 & T17

TREE SCHEDULE (APPROX)			
NO.	DIAMETER	SPREAD	HEIGHT
T1	0.3	8	12
T2	0.6	10	12
T3	0.4	8	10
T4	0.3	8	12
T5	0.5	10	12
T6	0.45	8	12
T7	0.3	6	3
T8	0.5	6	5
T9	0.4	6	8
T10	0.3	6	8
T11	0.3	6	8
T12	0.3	6	3
T13	0.3	6	8
T14	0.3	6	3
T15	0.3	6	3
T16	0.4	10	5

EASEMENTS
(A) - EASEMENT TO DRAIN WATER 1.5 & VAR. (VIDE DP 1247500)
(B) - EASEMENT TO DRAIN WATER 2.5 & VAR. (VIDE DP 1074999)
(C) - PROPOSED EASEMENT TO DRAIN WATER 1.5m WIDE
(D) - PROPOSED RIGHT OF ACCESS AND EASEMENT FOR SERVICES 2m WIDE
(E) - PROPOSED RIGHT OF ACCESS AND EASEMENT FOR SERVICES 2m WIDE & VARIABLE
(F) - PROPOSED RIGHT OF ACCESS AND EASEMENT FOR SERVICES 2.5m WIDE & VARIABLE
(G) - PROPOSED EASEMENT TO DRAIN WATER 1.5m WIDE
(H) - PROPOSED EASEMENT TO DRAIN WATER 4.5m WIDE
(I) - PROPOSED EASEMENT TO DRAIN WATER 3.5m WIDE

CAUTION: ONLY CLEARLY VISIBLE SERVICES OR UTILITY STRUCTURES, ON OR ABOVE GROUND LEVEL, HAVE BEEN SURVEYED. **THE LOCATION OF ALL SERVICES OR UTILITY LINES/STRUCTURES SHOWN IN THIS DIAGRAM ARE APPROXIMATE ONLY.** YOU ARE ADVISED TO SEEK INFORMATION FROM THE RELEVANT SERVICE OR UTILITY AUTHORITY FOR ALL DETAILS OF DEPTH AND/OR LOCATION OF SERVICE OR UTILITY LINES/ STRUCTURES WHICH SUPPLY THE SUBJECT PROPERTY.
www.dialbeforeyoudig.com.au DIAL 1100 BEFORE YOU DIG
THE SURVEY INFORMATION SHOWN IS FOR THE SPECIFIC PURPOSE AS INSTRUCTED BY THE CLIENT ONLY. IT SHOULD NOT BE USED FOR ANY OTHER PURPOSE WITHOUT PERMISSION OF INTRAX.

REV	DATE	DESCRIPTION	INITIAL	APPR.
D	14/05/24	TREE ON No.5	SJ	R.F
C	21/02/24	PROPOSED EASEMENTS	R.F.	R.F.
B	8/06/23	COUNCIL RFI	R.F.	R.F.
A	15/02/23	PRELIMINARY ISSUE	S.S	R.F.

DIAL 1100 BEFORE YOU DIG

hdb TownPlanning & Design
1st Floor, 44 Church Street, PO Box 40, MAITLAND NSW 2320
P: (02) 4933 6682 F: (02) 4933 6683
E: admin@hdb.com.au W: www.hdb.com.au
ABN 35 078 017 508

© COPYRIGHT 2022 - HUNTER DEVELOPMENT BROKERAGE PTY LTD
All rights reserved. Hunter Development Brokerage Pty Ltd advises that this document and all information contained therein is protected by copyright under the Australian Copyright Act 1968. Reproduction of this document in part or whole and/ or use without the written permission from Hunter Development Brokerage Pty Ltd constitutes a breach of copyright. The document may only be used for the purposes for which it was commissioned and in accordance with the Terms of Engagement for the commission. Any reference to the document must include the document in its entirety and also include reference to Hunter Development Brokerage Pty Ltd.

SURVEY BY: A.FARRELLY
DATUM: AHD
REDUCED LEVEL: 45.544
ORIGIN OF LEVELS: SSM 98754
CONTOUR INTERVAL: 0.5m
DESIGNED: R.F. DRAWN: S.S
CHECKED: R.F. APPROVED: R.F.
PLAN: 1:200 (A1) / 1:400 (A3)
LONGITUDINAL SECTION: HORIZ. N/A VERT. N/A
CROSS SECTION: HORIZ. N/A VERT. N/A

CLIENT: DEEPAL RAMSAY

PROJECT: THE PROPOSED SUBDIVISION OF LOT 12 SECTION D ~~DP977972~~ NO.3 MOORE ROAD BOLWARRA HEIGHTS
DRAWING TITLE: PROPOSED SUBDIVISION
SHEET 2 OF 2 SHEETS

HDB Job No 22152 | REVISION D
DWG No 22152(DM)
CONCEPT NOT FOR CONSTRUCTION
1:200 (A1) / 1:400 (A3)

City Planning

DA2021/1559 Proposing Demolition, One into Three Lot Torrens Title Subdivision and Tree Removal at 3 and 5 Moore Road Bolwarra Heights

Recommended Conditions of Consent

Meeting Date: 12 November 2024

Attachment No: 4

Number of Pages: 7

Schedule of Conditions DA/2021/1559

APPROVED PLANS AND DOCUMENTATION

1. The proposed subdivision shall be carried out in accordance with the stamped approved plans and documentation as detailed in the following schedule, and any amendments to those plans arising through conditions of this consent.

Plan Ref No.	Sheet No.	Revn No.	Revision Date	Prepared by: (consultant)
Proposed Easement of Lot 50 DP 1247500	1 of 1	D	14.05.2024	HDB
Demolition and Tree Felling Plan	1 and 2	D	14.05.2024	HDB
Concept Civil Plans	1 to 13	F	02/07/2024	HDB
Stormwater Report	1-31	1	02/07/2024	HDB
Plan and Section @ Neighbours Tree	1 of 1	C	03/05/2024	HDB

CONTRIBUTIONS & FEES

2. Pursuant to Section 7.11 of the Environmental Planning and Assessment Act 1979 and the Maitland City Wide Development Contributions Plan 2016, a contribution of $17,782 shall be paid to the Council.

The contribution is calculated from Council's adopted Development Contributions Plan in the following manner:

Facility	Per Lot	Total
	1	2
City Wide Aquatics	$1,195	$2,390.00
Citywide Competition Netball Courts	$277	$554.00
City Wide Recreation & Open Space	$999	$1,998.00
City wide Multipurpose Centre Floor Space	$783	$1,566.00
City Wide Library Floor Space	$757	$1,514.00
City Wide Road & Traffic Facilities	$3,958	$7,916.00
City Wide Cycleways/Shared Paths	$706	$1,412.00
City Wide Plan Management/Administration	$216	$432.00
Total	$8,891	$17,782.00

Any outstanding component of the contribution will be indexed quarterly in accordance with the provisions of the abovementioned Development Contributions Plan. Reviewed rates will apply following release of CPI indices by the Australian Bureau of Statistics for each quarter. Please refer to Council's web page for the current rates applicable.

Payment of the above amount is required prior to issue of the Subdivision Certificate for the development.

City Planning

DA2021/1559 Proposing Demolition, One into Three Lot Torrens Title Subdivision and Tree Removal at 3 and 5 Moore Road Bolwarra Heights

Submissions

Meeting Date: 12 November 2024

Attachment No: 5

Number of Pages: 9

Kristen Wells
Town Planner
Maitland City Council

DOC No.
REC'D 03 FEB 2022 MCC
FILE No.
REFER

1st February, 2021
Reference: DA/2021/1559

Dear Ms Wells

We thank you for your time in talking to us about the proposed subdivision of 3 Moore Road Bolwarra Heights, . We now write to advise that we are strongly opposed to the current Development Application for the Proposed Subdivision of Lot 12, Sec D, DP 977972 known as 3 Moore Road Bolwarra Heights NSW 2320.

will be directly impacted by it we have many concerns, the major ones being

Stormwater
Since moving here last year, we have had several significant rain events and have witnessed firsthand the amount of surface stormwater runoff which comes down the hill from 3 Moore Road together with the collective runoff from properties in Wesley Street and Tocal Road. Although the **Statement of Environmental Effects** documents states *'From available records, the site is not subject to flooding'* consideration must be given to the fact that the water might not currently pool on the proposed development sight but the movement of water through it certainly effects our property and the property below us, who's owners have had historical issues with stormwater, and I believe led to Council undertaking significant stormwater drainage works, and the insistence by Council that a very large detention pit was installed during the subdivision works on this block.

What guarantees can be given that the development will not cause any further issues with stormwater?

How will surface water from the proposed lots be managed once the subdivision is completed given there will be no ground cover left and only dirt? Lot 123 is of major concern as the natural slope is to our western boundary, how will this water be managed, and what about issues with silt, leaves, noxious weeds etc, all of which will be washed down on to our property in heavy rain. Both lots could be left vacant for some time before any further building work is undertaken adding to the potential for problems.

Retaining Wall
We are concerned about the lack of detail regarding the construction of the retaining wall. We would reject the use of treated pine sleepers in this location given the conditions and would expect concrete sleepers or concrete blocks as a minimum.

There is also no mention of a boundary fence, on the plans or within the document. We would expect the developer to install a new fence on top of, and for the full length of, the new retaining wall **before** the commencement of any works to provide safety, security and privacy to the

12 City Services

12.1 Local Traffic Committee Meeting Minutes (September & October 2024)

FILE NO:	**140/5**
ATTACHMENTS:	**1.Local Traffic Committee Report - September 2024 Final Minutes** **2. Local Traffic Committee Report - October 2024 Final Minutes**
RESPONSIBLE OFFICER:	**Jason Linnane - Director City Services**
AUTHOR:	**Stephen Smith - Manager Assets and Engineering** **Chris Pinchen - Operations Manager Transport & Infrastructure Engineering** **Steven Roach - Traffic Management Officer**
MAITLAND +10	**Outcome 2 To easily get to where we want to go**
COUNCIL OBJECTIVE:	**2.2.2 Make our roads safer through the timely delivery of road maintenance and safety programs**

EXECUTIVE SUMMARY

The minutes of Maitland City Council's Local Traffic Committee meeting held 5 September 2024 and 3 October 2024 are attached for information.

OFFICER'S RECOMMENDATION

THAT

1. **That the Local Traffic Committee meeting minutes of 5 September 2024 and 3 October 2024 be noted.**

REPORT

The minutes of Maitland City Council's Local Traffic Committee (LTC) Meeting held 5 September 2024 and 3 October 2024 are attached for information. The LTC recommended regulatory items contained within these minutes have been authorised by the General Manager under Council's Instrument of Delegated Authority, dated 8 November 2022.

City Services

Local Traffic Committee Meeting Minutes (September & October 2024)

Local Traffic Committee Report - September 2024 Final Minutes

Meeting Date: 12 November 2024

Attachment No: 1

Number of Pages: 12

LOCAL TRAFFIC COMMITTEE MEETING

MINUTES

5 SEPTEMBER 2024

LOCAL TRAFFIC COMMITTEE MEETING MINUTES **5 SEPTEMBER 2024**

PRESENT

Stephen Smith – Maitland City Council (Chairperson)
Giovanna Kozary– State Member's Representative
Nicholas Trajcevski – Transport for NSW Representative
Sergeant Mark Taylor – Maitland Police Representative
William Ridley – Hunter Valley Buses
Chris Pinchen – Maitland City Council
Kate Taylor – Maitland City Council
Steven Roach – Maitland City Council
Jalal Irfani - Maitland City Council
Christina Devine – Maitland City Council (minute taker)

COMMENCEMENT

The meeting was declared open at 9:32 am.

1 ACKNOWLEDGEMENT OF COUNTRY

2 APOLOGIES AND LEAVE OF ABSENCE

Senior Constable Matt Bernardine – Maitland Police Representative

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

- No objection or amendments were received within the two week notification period with regards to the distributed Minutes of the Local Traffic Committee Meeting held 1 August 2024 and the minutes were hereby considered adopted on 5 September 2024.

4 BUSINESS ARISING FROM MINUTES

5 SEPTEMBER 2024

5 LOCAL TRAFFIC COMMITTEE REPORTS

5.1 NOTIFICATION OF IMPLEMENTED WORKS UNDER CONDITION 10 OF THE CHANGES (NO. 2) TO TEMPORARY DELEGATIONS TO COUNCILS FOR TRAFFIC MANAGEMENT & PEDESTRIAN WORKS

FILE NO:	**140/5**
ATTACHMENTS:	**1. Verdant Drive East Maitland**
AUTHOR:	**Traffic Management Officer** **Operations Manager Transport & Infrastructure Engineering** **Road Safety Officer** **Manager Assets and Engineering**

EXECUTIVE SUMMARY

In accordance with the issue of the Instrument of Delegation and Authorisation for Traffic Management and Pedestrian Works, Temporary Delegation to Councils No. 2 on behalf of Transport for NSW by the Secretary of the Department of Transport on the 12 December 2023 the following report presents those items which are to be completed or have been undertaken utilizing this delegated authority and is tabled "for information only" as a record of works having been carried out under this instrument.

OFFICER'S RECOMMENDATION

THAT

1. **In accordance with Schedule 4, Condition 10 of the Instrument of Delegation and Authorisation for Traffic Management and Pedestrian Works, Temporary Delegation to Councils No. 2 dated 12 December 2023; the following items are recorded "for information only" as works that are to be completed or have been carried out by Council under this instrument.**
    a. **NS1 "No Stopping" line marking of a 10x10m zone around kerb returns to help inform and enforce Clause 170 of the Road Rules for parking in proximity to the intersections at:**
        a. **Verdant Drive and Knoll Cresent East Maitland**
        b. **Verdant Drive and Stronach Avenue East Maitland.**

5 SEPTEMBER 2024

COMMITTEE RECOMMENDATION

THAT

1. **In accordance with Schedule 4, Condition 10 of the Instrument of Delegation and Authorisation for Traffic Management and Pedestrian Works, Temporary Delegation to Councils No. 2 dated 12 December 2023; the following items are recorded "for information only" as works that are to be completed or have been carried out by Council under this instrument.**
    a. **NS1 "No Stopping" line marking of a 10x10m zone around kerb returns to help inform and enforce Clause 170 of the Road Rules for parking in proximity to the intersections at:**
        a. **Verdant Drive and Knoll Cresent East Maitland**
        b. **Verdant Drive and Stronach Avenue East Maitland.**

5 SEPTEMBER 2024

Local Traffic Committee Reports

NOTIFICATION OF IMPLEMENTED WORKS UNDER CONDITION 10 OF THE CHANGES (NO. 2) TO TEMPORARY DELEGATIONS TO COUNCILS FOR TRAFFIC MANAGEMENT & PEDESTRIAN WORKS

Verdant Drive East Maitland

Meeting Date: 5 September 2024

Attachment No: 1

Number of Pages: 1

5 SEPTEMBER 2024



5 SEPTEMBER 2024

6 GENERAL BUSINESS

FILE NO: **140/5**

ATTACHMENTS: **Nil**

AUTHOR: **Support Officer Engineering & Design**
Operations Manager Transport & Infrastructure Engineering

QUERY/ DETAILS	ACTION/ OUTCOME
6.1 – CORINA AVE BUS STOP • Council is considering relocating the existing bus stop near No. 42 Corina Avenue Bolwarra Heights further north as part of the next CPTIGS Program. Who is the appropriate person to receive an initial enquiry to relocate the stop.	• Council to email William Ridley at CDC Buses with proposed bus stop location to be provided.
6.2 – BUS ROUTES THROUGH CELEBES ST • Council following up on a request to CDC Buses to alter school bus routes so that they no longer travel through Celebes Street, Ashtonfield, to aid in school drop off/ pickup congestion prevention.	• CDC Buses have looked into alternative bus routes and are looking at implementing these in the new school year, 2025.
6.3 – PARKING ON CESSNOCK RD • There have been issues with coffee van patrons parking on Cessnock Road encroaching onto the shared pathway, causing a safety issue for pedestrians and cyclists. • Council advised TfNSW that there are plans to install wheel stops to provide a barrier and more protection for pedestrians and cyclists using the shared path. • Advice from TfNSW suggests that because the works are outside of the pavement there is no concern for Council to undertake the proposal.	• Council to provide a plan of proposed works to TfNSW and install wheel stops.”

City Services

Local Traffic Committee Meeting Minutes (September & October 2024)

Local Traffic Committee Report - October 2024 Final Minutes

Meeting Date: 12 November 2024

Attachment No: 2

Number of Pages: 20

LOCAL TRAFFIC COMMITTEE MEETING

MINUTES

3 OCTOBER 2024

3 OCTOBER 2024

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
COMMENCEMENT		**1**
1	**ACKNOWLEDGEMENT OF COUNTRY**	**1**
2	**APOLOGIES AND LEAVE OF ABSENCE**	**1**
3	**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**	**1**
4	**BUSINESS ARISING FROM MINUTES**	**1**
5	**LOCAL TRAFFIC COMMITTEE REPORTS**	**2**
5.1	MARCH AGAINST DOMESTIC VIOLENCE - HIGH STREET MAITLAND - TEMPORARY TRAFFIC MANAGEMENT	2
5.2	INSTALLATION OF NO U TURN SIGNAGE ABERGLASSLYN RD, ABERGLASSLYN	14
6	**GENERAL BUSINESS**	**15**
6.1	CAMP QUALITY CONVOY	15
6.2	THE CIRCUS	15
6.3	BUS STOPS – MORPETH GARDENS	16
6.4	BLUE LIGHTS ON DRIVEWAYS	16
6.5	TRAFFIC STUDY – NEW MAITLAND HOSPITAL ROUNDABOUT	17
7	**CLOSURE**	**18**

LOCAL TRAFFIC COMMITTEE MEETING MINUTES **3 OCTOBER 2024**

PRESENT

Stephen Smith – Maitland City Council (Chairperson)
Giovanna Kozary– State Member's Representative
Nicholas Trajcevski – Transport for NSW Representative – Until 10:11am
Tracey Marks – Transport for NSW Representative
Sergeant Mark Taylor – Maitland Police Representative
Sergeant Amber Brown – Maitland Police Representative
William Ridley – Hunter Valley Buses
Chris Pinchen – Maitland City Council
Kate Taylor – Maitland City Council
Steven Roach – Maitland City Council
Claire Corcoran - Maitland City Council
Jalal Irfani - Maitland City Council
Christina Devine – Maitland City Council (minute taker)

COMMENCEMENT

The meeting was declared open at 9:33 am.

1 ACKNOWLEDGEMENT OF COUNTRY

2 APOLOGIES AND LEAVE OF ABSENCE

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

No objection or amendments were received within the two week notification period with regards to the distributed Minutes of the Local Traffic Committee Meeting held 5 September 2024 and the minutes were hereby considered adopted on 19 September 2024.

4 BUSINESS ARISING FROM MINUTES

3 OCTOBER 2024

5 LOCAL TRAFFIC COMMITTEE REPORTS

5.1 MARCH AGAINST DOMESTIC VIOLENCE - HIGH STREET MAITLAND - TEMPORARY TRAFFIC MANAGEMENT

FILE NO:	**2023/397508**
ATTACHMENTS:	**1. March Against Violence Street Traffic Guidance Schemes**
AUTHOR:	Traffic Management Officer Operations Manager Transport & Infrastructure Engineering Manager Assets and Engineering

EXECUTIVE SUMMARY

An application has been received from the Maitland Sunrise Rotary Club to conduct the March Against Domestic Violence, planned to be held Friday 29 November 2024. The street march is planned to start at the Maitland Courthouse, continue along High Street and finish at the Maitland Administration Centre. This report details the proposed temporary traffic management for the event which includes police escort, temporary traffic barriers and traffic controllers.

OFFICER'S RECOMMENDATION

THAT

1. The details associated with the proposed March against Domestic Violence to be held Friday 29 November 2024 including the Traffic Guidance Scheme prepared for along High Street, Maitland be noted.

COMMITTEE RECOMMENDATION

THAT

1. The details associated with the proposed March against Domestic Violence to be deferred until the next Local Traffic Committee meeting and a Council representative will go back to the applicant to discuss alternative route options.

General Business

MARCH AGAINST DOMESTIC VIOLENCE - HIGH STREET MAITLAND - TEMPORARY TRAFFIC MANAGEMENT

March Against Violence Street Traffic Guidance Schemes

Meeting Date: 3 October 2024

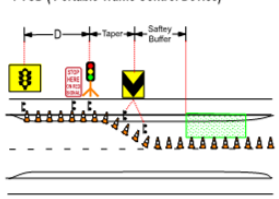
Attachment No: 1

Number of Pages: 10

3 OCTOBER 2024

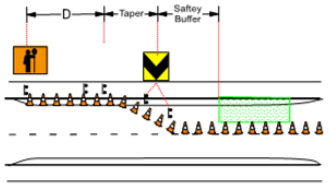
Traffic Control Types

PTCD (Portable Traffic Control Device)



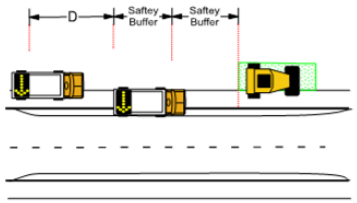
PTCD must be used instead of a manual traffic controller for all rk sites under traffic control when the existing permanent speed limit is above 45km/h. This requirement is not applicable to instances and environments of emergency response.

TC (Manual Traffic Controller)



A TC may be used provided all of the following conditions are met:
- Use of a PTCD is demonstrated to not achieve the safest outcome;
- The decision to use a manual traffic controller instead of a PTCD is documented in the TMP or supporting risk assessment; and
- Approval is granted by the one-up manager of the PWZTMP qualified person responsible for the works relevant TMP

Mobile works



Vehicle placement Dynamic works should be planned so that work vehicles do not need to straddle an edge line,and the placement of the work vehicles does not put at risk vulnerable road users.
REF Table 7.7 TCAWS MANUAL

Saftey Buffer

A safety buffer is the unoccupied space between the taper and work areas, and allows for a driver of an errant vehicle to correct, slow or stop before entering the work area. When designing a TGS, a space of no less than 30 m must be provided prior to the work are for the safety buffer.Safety buffers are not required or departure, however if road users are able approach the work area from either end, a safety buffer must be provided at both ends of the work area.Roadwork and storage of vehicles, plant, equipment and stockpiled materials must not occur in safety buffers. Road workers must not occupy the safety buffer area except when accessing the work area

Tapers

Reccomended Taper Length REF: *7.3 TCAWS manual*

	Recommended Taper Length		
Existing permanent speed limit (km/h)	Traffic control taper	Lateral shift taper	Merge taper
45 or less	15	15	15
46 to 55	15	15	30
56 to 65	30	30	60
66 to 75	N/A	70	115
76 to 85	N/A	80	130
86 to 95	N/A	90	145
96 to 105 N/A	N/A	100	160
Greater than 105	N/A	110	180

Taper lengths should be increased at locations with poor sight distances or speed compliance, and supported by a site-specific risk assessment and documented in the TMP

Multiple Tapers REF: *7.4 TCAWS manual*

Existing permanent speed limit (km/h)	Distance between tapers (m)
45 or less	10
46 to 55	25
56 to 65	70
Greater than 66 - 75	1.5D

When installing multiple tapers, the minimum distance between each taper.

*** These TGS Guidelines are for reference purposes only & may not be suitable or applicable in all circumstances. If unsure of the setup required, contact your supervisor.**

Spacing of Cones and Bollards REF: *6.2.5 TCAWS manual*

Purpose and usage	Speed zone of device location (km/h)	Maximum spacing (m)
On approach to a traffic controller position (centreline or edge line)	All cases	4
Merge tapers	55 to 75 greater than 76	9 12
Lateral shift tapers	55 to 75 greater than 76	12 18
Protecting freshly painted lines	55 to 75 greater than 76	24 60*
All other purposes	less than or equal to 55 56 to 75 greater than 76	4 12 18

Where traffic volumes are high or other conditions warrant it, consideration should be given to reducing the spacing of cones to as close as 1 m to prevent traffic taking a wrong turn through cones or bollards.

3 OCTOBER 2024

Speed Zones

Speed Zone	Selection Criteria **REF:** *4.5.2 TCAWS manual - Table4.8*
80 km/h	**The speed limit must be reduced to 80 km/h where:** -Workers on foot, or operating plant, are between 3 m and 6 m of a traffic lane with no intervening physical barrier; km/h roadwork speed zone is used and the use of a Speed Limit AHEAD (G9-79) sign is considered inadequate - There are changed traffic conditions on the site such as, reduction in the number or width of lanes and varying surfaces;
70 km/h	**The speed limit may be reduced to 70 km/h where:** A Variable Speed Limit Signage is in place; Integrated Speed Limit and Lane Use Signs (ISLUS) are in place; or VMS are used to display regulatory speed zone signage.
60 km/h	**The speed limit must be reduced to 60 km/h where:** Workers on foot, or operating plant, are between 1.5 m and 3 m of traffic with no intervening physical barrier; Traffic control is used; There is frequent interaction between work vehicles and through traffic; There is a reduced standard of alignment due to the works; or There is a loose surface such as gravel or a newly sprayed bitumen seal.
40 km/h	**The speed limit must be reduced to 40 km/h where:** Workers on foot, or operating plant, are closer than 1.5 m to traffic with no intervening physical barrier There is a severe change in the alignment considering the surrounding speed environment; or A bridge deck has an inconsistent surface or there might be structural damage to the bridge by vehicles travelling at higher speeds.
30 km/h	**Traffic should be reduced to 30 km/h where:** Workers on foot, or operating plant, are closer than 1.5 m to traffic with no intervening physical barrier; The existing posted speed limit of a road is 45 km/h or less; or It has been identified by divisional procedures.

Roadwork speed zones must be selected in accordance with the conditions provided above, and can be supported by using appropriate signs and devices as stated.
A roadwork speed zone is only used for the duration of the need, and not used while work is not being undertaken or when road conditions have resumed to their normal operation.

*** These TGS Guidelines are for reference purposes only & may not be suitable or applicable in all circumstances. If unsure of the setup required, contact your supervisor.**

Dual Sign Arrangements **REF:** *6.5.7 TCAWS manual*

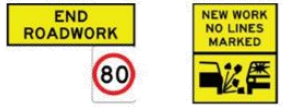
Dual sign arrangements are two independent signs displayed together at one position either side by side or 'stacked'.

Dual sign arrangements may be used, provided all of the following conditions are met:

- The size of both signs, including the legend, size of symbol or area occupied by the legend is unchanged from the standard sign;
- The lateral offset meets the Spacing of Sign requirements; and
- Where used in a dual sign arrangement, regulatory or detour signs must be located nearest to the travel edge of the lane.

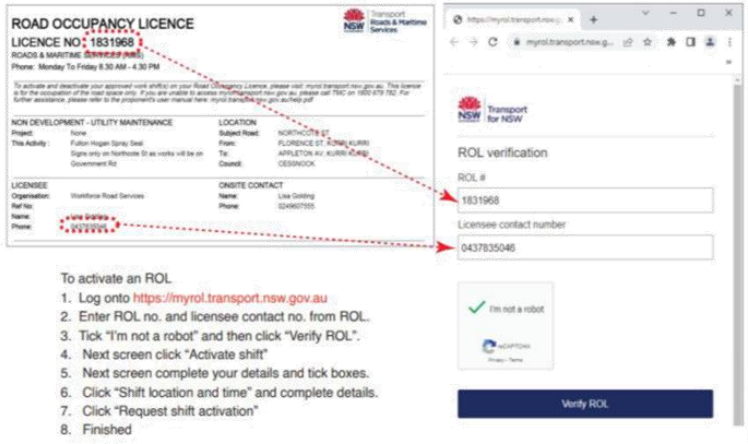


Side-by-side dual sign arrangements



Stacked dual sign arrangements

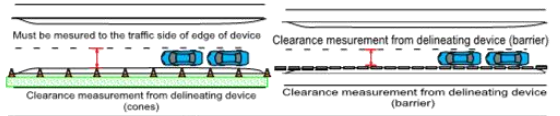
Activating an ROL



To activate an ROL
1. Log onto https://myrol.transport.nsw.gov.au
2. Enter ROL no. and licensee contact no. from ROL.
3. Tick "I'm not a robot" and then click "Verify ROL".
4. Next screen click "Activate shift"
5. Next screen complete your details and tick boxes.
6. Click "Shift location and time" and complete details.
7. Click "Request shift activation"
8. Finished

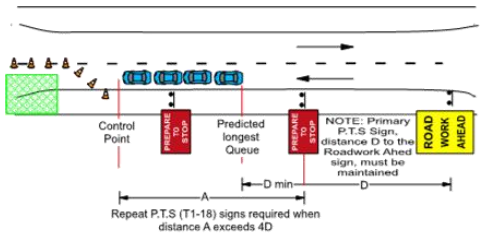
3 OCTOBER 2024

EDGE CLEARANCES REF: 6.2.1 TCAWS manual



Edge of traffic lane to:	Edge Clearence
Line of traffic cones or bollards	- 0.5 m for traffic speeds less than 65 km/h - 1.0 m for traffic speeds greater than 65 km/h
Barrier boards, temporary guide posts or temporary hazard markers	- 1.0 m
Road safety barrier system	- 0.3 m for traffic speeds less than 45 km/h - 0.5 m for traffic speeds 45 to 65 km/h - 1.0 m for traffic speeds 65 to 85 km/h - 2.0 m for traffic speeds greater than 85 km/h

End of queue Management REF: 4.6 TCAWS manual



PEDESTRIANS REF: 4.4.2 TCAWS 6.1 (P52)

* For works on and around footpath of 1.2m shall be maintained at all times for pedestrians to pass unhindered.
* Pedestrians shall not be directed onto roadway unless traffic controllers are used to control site and proper measures are in place to conform with AS 1742.3, TCAWS v6.1 and Austroads Guide.

TOLERANCES REF: 7.10.3 TCAWS 6.1 (P179)

* Adjustments of signs and devices can be made of 10% towards the work area and 25% away from the work area.

SIGN SPACINGS REF: 7.3 TCAWS 6.1 (P141)

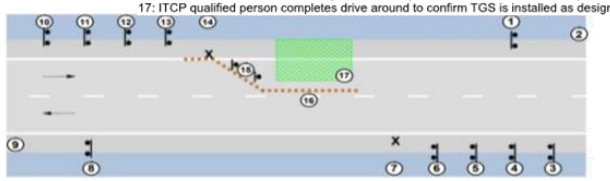
Speed Of Traffic in km/h	Dimension "D" in meters
65 km/h or less	Posted Speed x1.5 in meters
65 km/h or greater	Posted Speed x2 in meters

These TGS Guidelines are for reference purposes only & may not be suitable or applicable in all circumstances. If unsure of the setup required, contact your supervisor.

Installation of signs and devices REF: 4.6 TCAWS manual

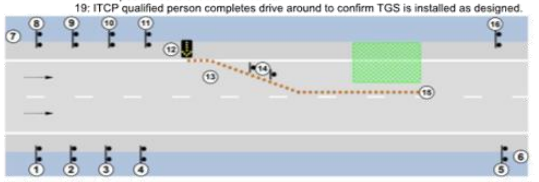
Two-lane, two-way roads:

The sequence of installation should be as illustrated in the following order:
1: Install the termination signs when initially leaving work area, 'End Road Work/speed reinstatement' (affected direction).
2: Use the existing road network to turn where safe to do so.
3 to 7: Place approach signs in unaffected direction, including the PTCD (traffic controller to remain with the PTCD).
8: Install 'End Road Work/speed reinstatement' (unaffected direction).
9: Use the existing road network to turn where safe to do so.
10 to 14: Place approach signs in the affected direction, including the PTCD (traffic controller to remain with PTCD).
15 and 16: Traffic controller/s to stop traffic and taper/lane closure delineation implemented.
17: ITCP qualified person completes drive around to confirm TGS is installed as designed.

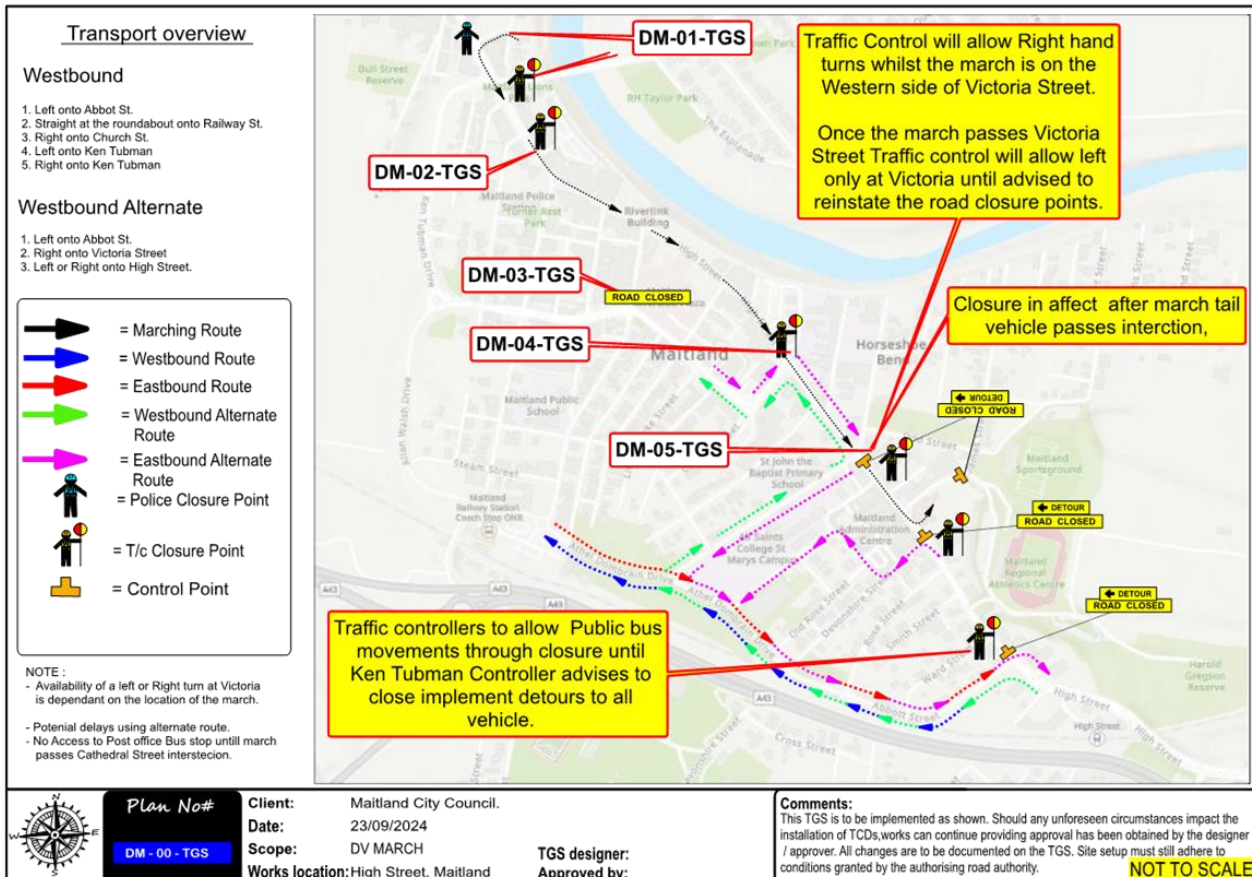


Multi-lane roads:

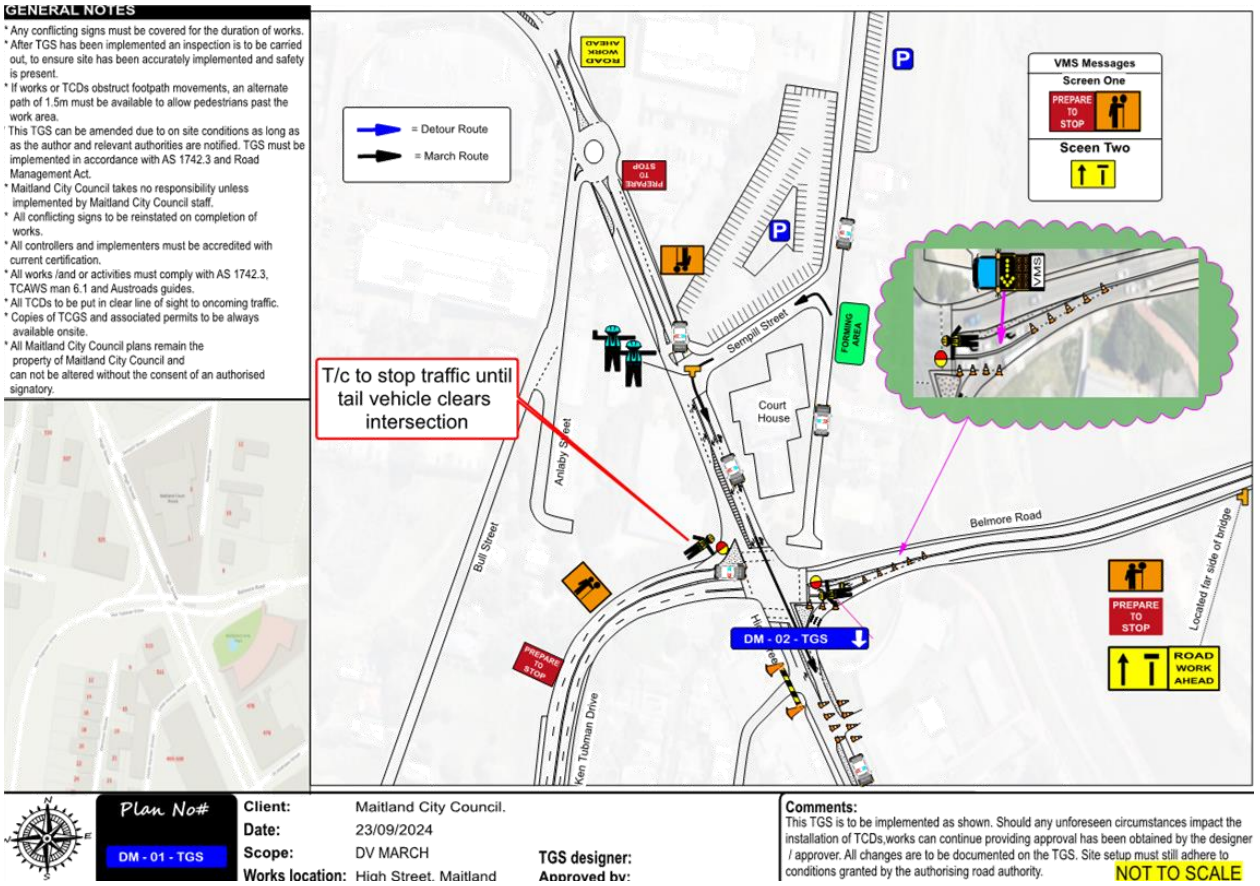
The sequence of installation should be as illustrated in the following order:
1: Locate advance warning vehicle and TMA to shadow sign installation vehicle.
2 to 5: Install advance warning signs in unaffected lane.
6: Install 'End Roadwork'/speed reinstatement.
7: Use the existing road network to turn where safe to do so.
8: Locate advance warning vehicle and TMA to shadow sign installation vehicle.
9 to 12: Install advance warning signs in obstructed (affected) lane.
13: Install 'Flashing Arrow' and delineation devices on approach to start of taper.
14: Position TMA in travel lane to shadow installation of taper.
14 and 15: Install taper and delineation devices to form taper, safety buffer and past work area
16: Install 'End Roadwork'/speed reinstatement.
17: Use the existing road network to turn where safe to do so.
18: TMA positioned to shadow work area.
19: ITCP qualified person completes drive around to confirm TGS is installed as designed.



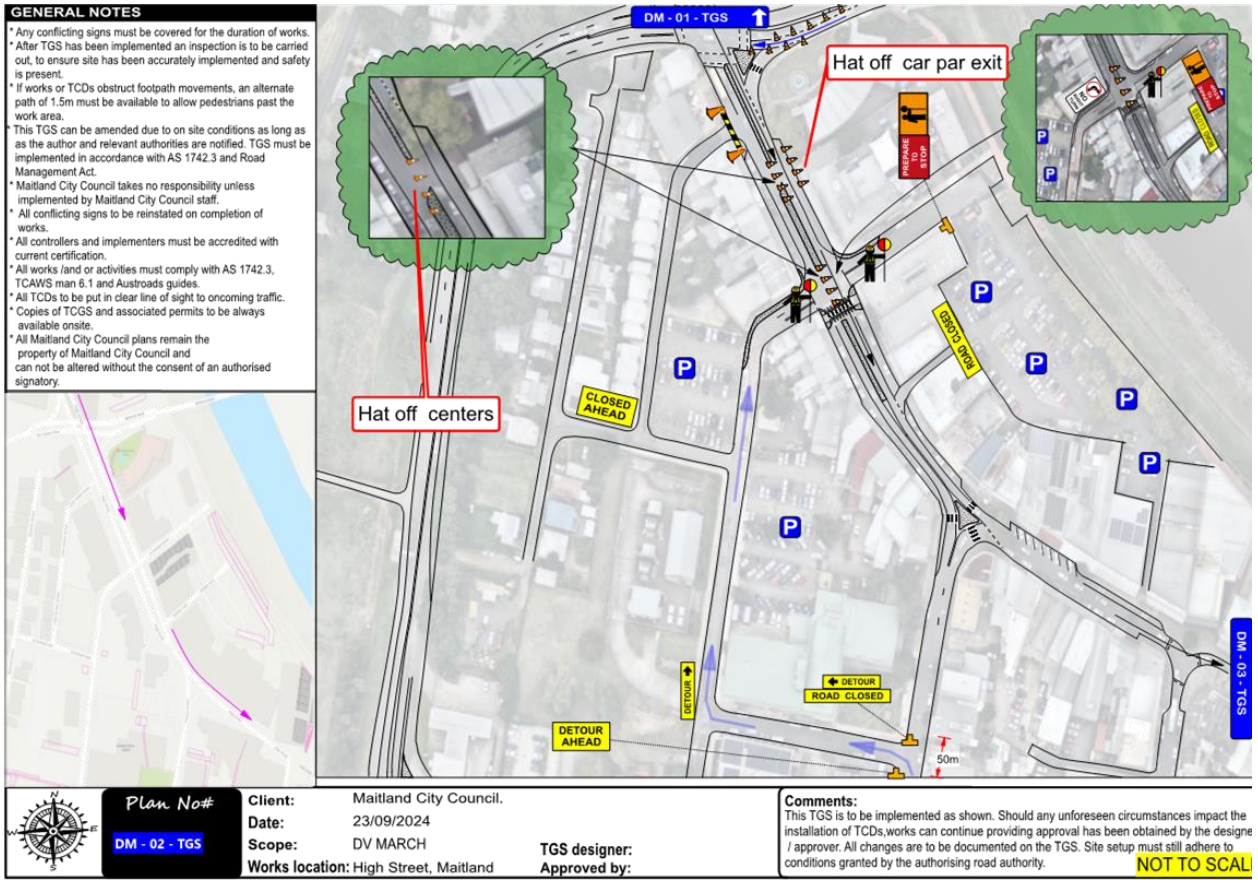
3 OCTOBER 2024



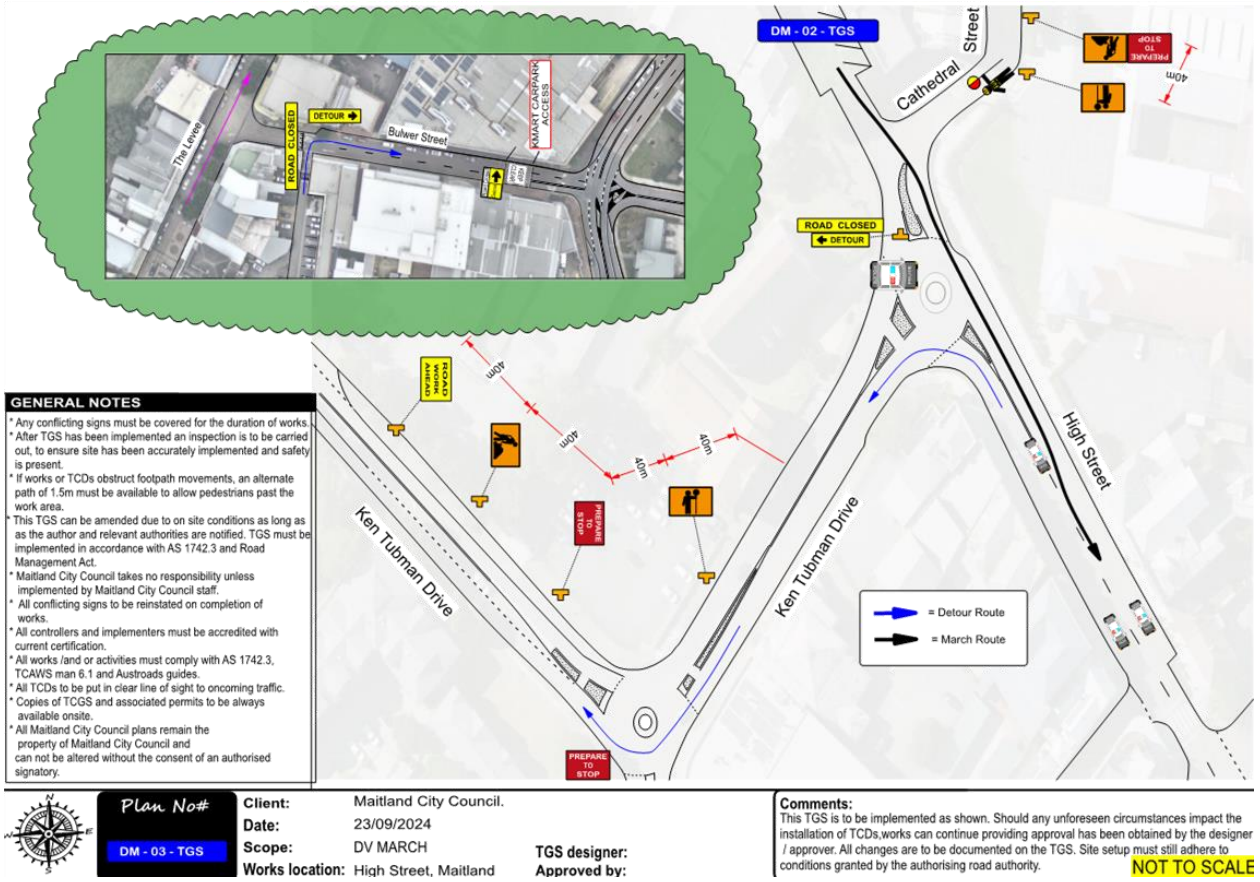
3 OCTOBER 2024



3 OCTOBER 2024

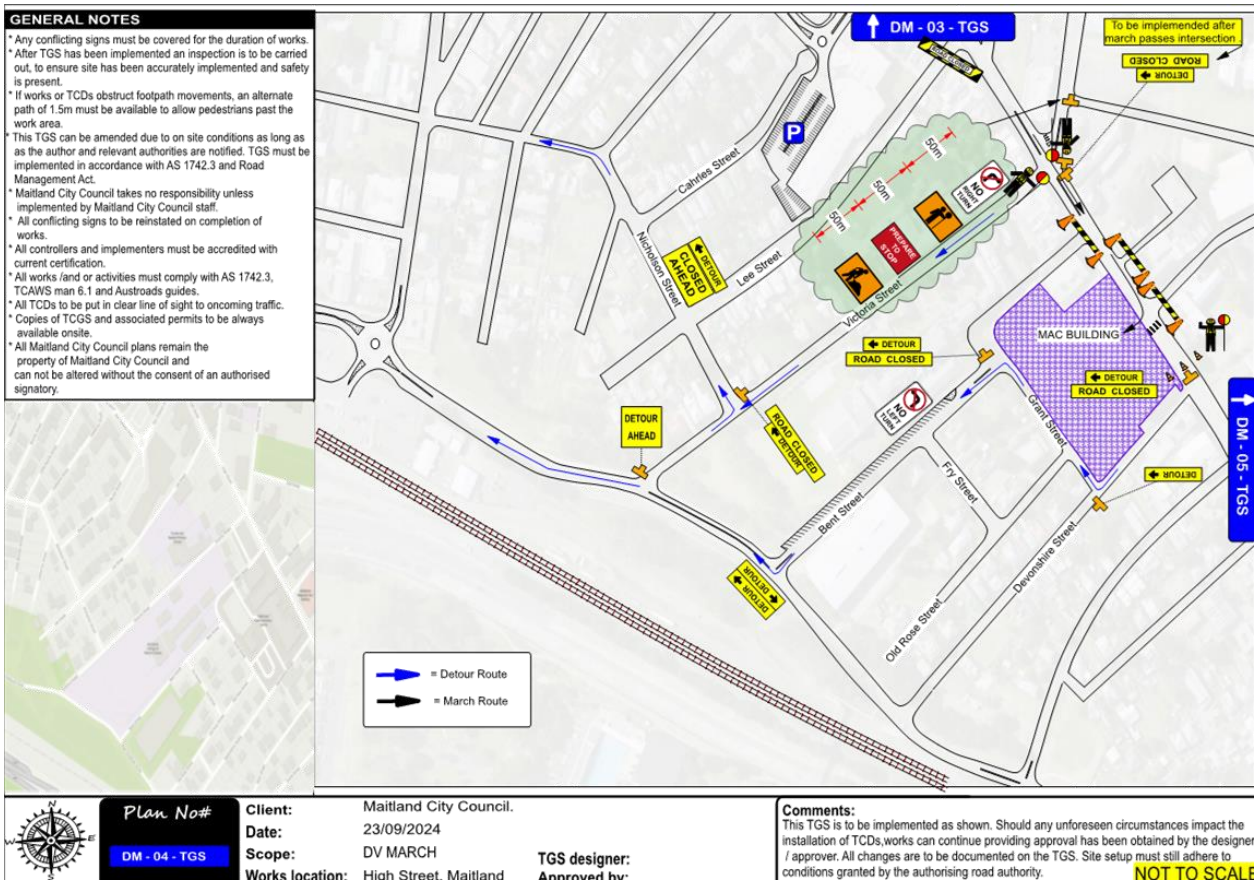


3 OCTOBER 2024

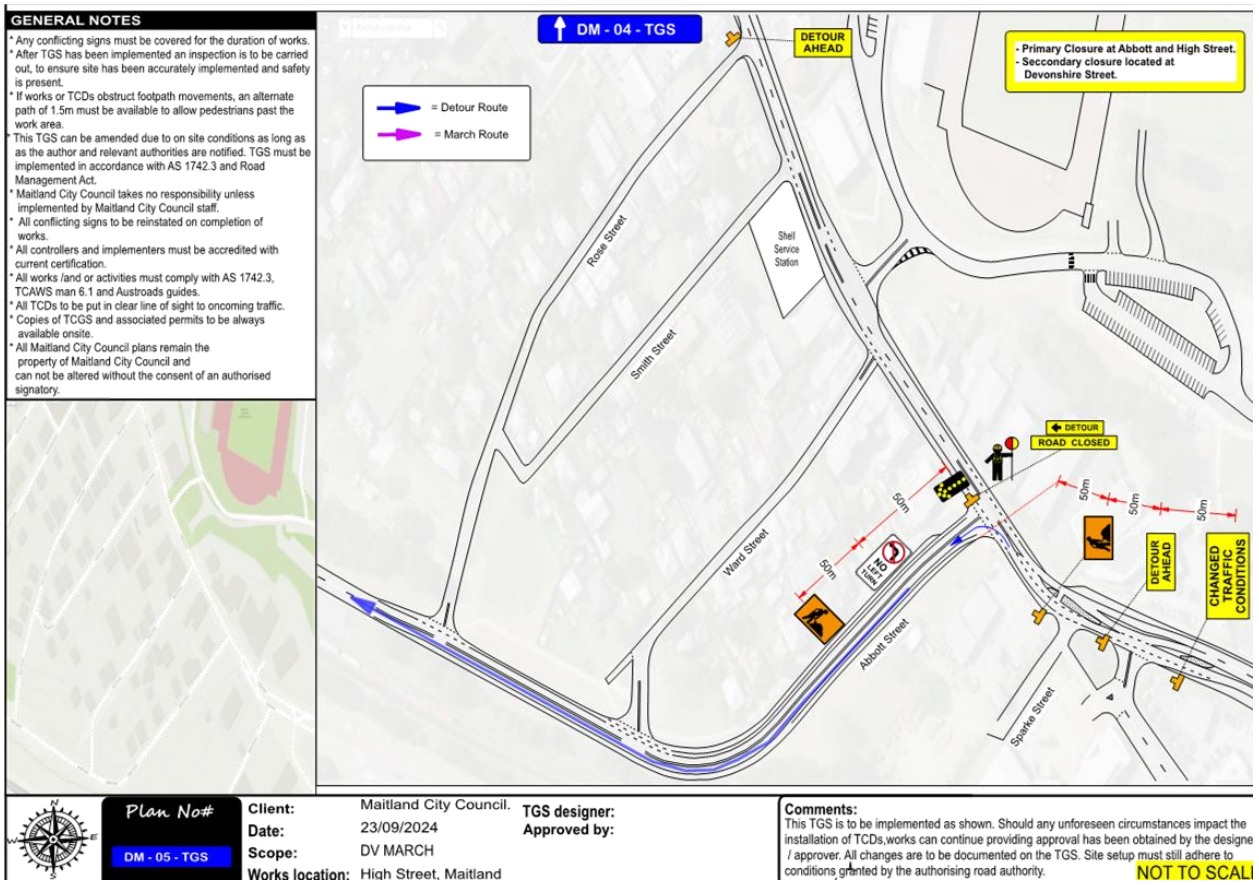


LOCAL TRAFFIC COMMITTEE MEETING MINUTES (SEPTEMBER & OCTOBER 2024) (Cont.)

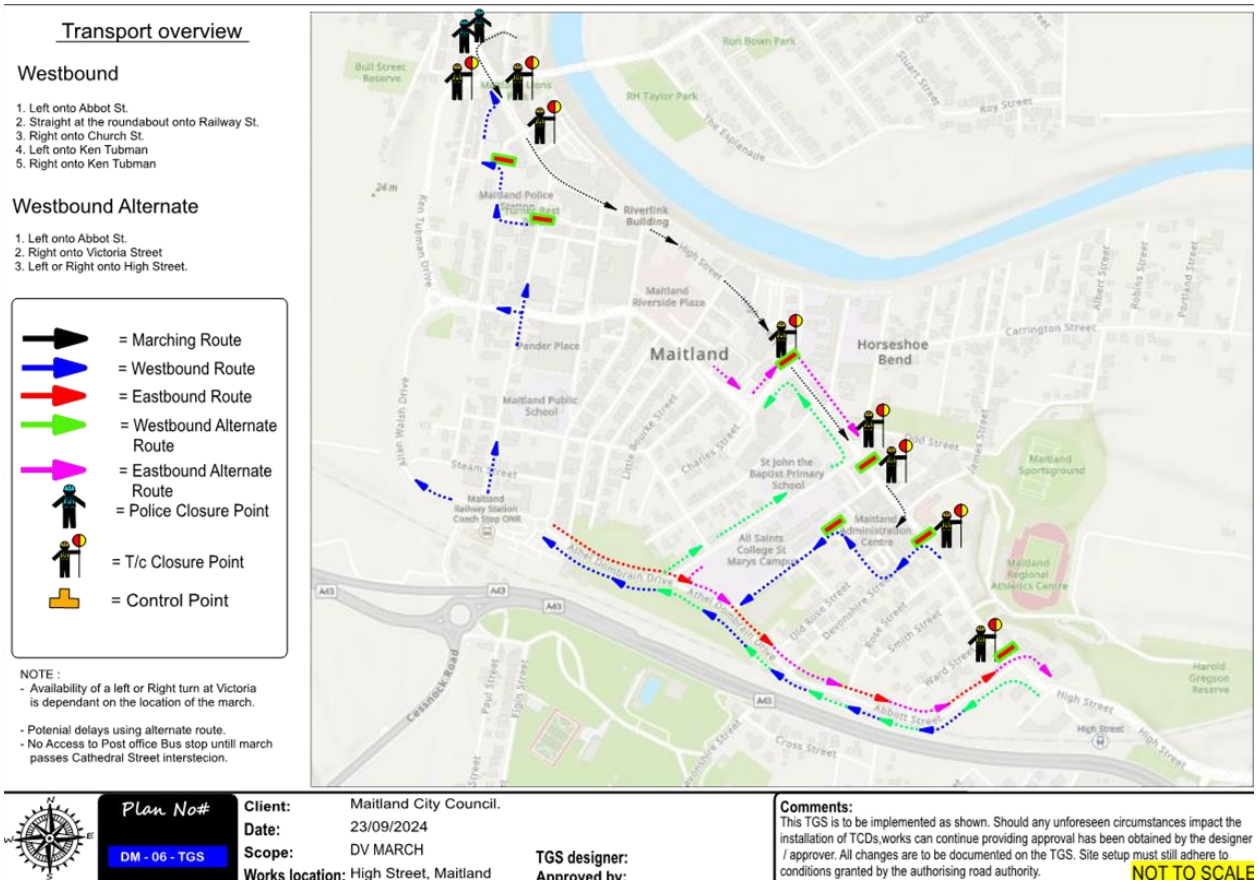
3 OCTOBER 2024



3 OCTOBER 2024



3 OCTOBER 2024



3 OCTOBER 2024

5.2 INSTALLATION OF NO U TURN SIGNAGE ABERGLASSLYN RD, ABERGLASSLYN

FILE NO:	**3902-8B**
ATTACHMENTS:	**Nil**
AUTHOR:	Road Safety Officer Operations Manager Transport & Infrastructure Engineering

EXECUTIVE SUMMARY

Approval is sought to install 'No U Turn' signage on either end of the median to discourage dangerous driver behaviour and prohibit 'U' turn movements associated with entry and exit to Oakhampton Rd, Aberglasslyn (Estia Aged Care facilities).

OFFICER'S RECOMMENDATION

THAT

1. Installation of 'No U Turn' signage on either end of the median to discourage dangerous driver behaviour and prohibit 'U' turn movements associated with entry and exit to Oakhampton Rd, Aberglasslyn (Estia Aged Care facilities).

COMMITTEE RECOMMENDATION

THAT

1. Installation of 'No U Turn' signage on either end of the median to discourage dangerous driver behaviour and prohibit 'U' turn movements associated with entry and exit to Oakhampton Rd, Aberglasslyn (Estia Aged Care facilities).

3 OCTOBER 2024

6 GENERAL BUSINESS

FILE NO: **140/5**

ATTACHMENTS: **Nil**

AUTHOR: **Support Officer Engineering & Design**
Operations Manager Transport & Infrastructure Engineering

6.1 CAMP QUALITY CONVOY

QUERY/ DETAILS

- Fundraising event for Camp Quality to be held in March 2025. Convoy to start and finish at Maitland Showground.
- Convoy of 100 to 200 trucks to be held on a Sunday morning. The loop is to be completed between 9.30am and 10.45am, with no road closures proposed.
- Event organisers have provided event details to Transport for NSW and NSW Police and are seeking assurance that LTC will be supportive of the event.

ACTION/ OUTCOME

- The Local Traffic Committee are supportive of the proposal with the information given.
- Sergeant Amber Brown noted that the convoy making left turns only is preferable, as proposed, and will avoid any potential issues with approval.

6.2 THE CIRCUS

QUERY/ DETAILS

- The Circus ran in mid-September at the Garnham Grounds, Maitland.
- There were issues with event organisers not complying with the traffic control measures as per the ROL initially, however, with Council monitoring and guidance, these issues were resolved. Issues included: no Traffic Controllers and signage not put out and taken in at the correct times.
- There were also issues with pedestrians crossing the road unsafely and with vehicles merging left into the Garnham Grounds driveway after exiting the roundabout in the right lane.
- There is interest from another Circus to hold their event at the Garnham Grounds in November, with bump in 6th November, first show 15th November, last show 7th December and bump out 10th December.
- Organisers have been informed of the Traffic Guidance Scheme requirements.
- Proposed operation outside of peak times – Thursday, Friday and Saturday nights from 7:30pm to 9:30pm and Sundays from 6:30pm to 8:30pm.
- Council's events team are seeking to ensure the issues with the traffic control measures will be mitigated for the next circus and future events.

3 OCTOBER 2024

ACTION/ OUTCOME

- Tracey Marks from Transport for NSW will make enquiries offline regarding Transport for NSW's notes and comments on the last Circus event and will report back to Council.
- Council are preparing a more detailed outline around traffic control measures and will work with applicants for the upcoming circus and future events in this location to educate them on expectations.
- Council noted that any future events will require monitoring to ensure compliance with the traffic control measures as per the ROL.
- Stephen Smith from Council noted that the flood evacuation point is to be added to the plans and communicated to NSW Police.

6.3 BUS STOPS – MORPETH GARDENS

QUERY/ DETAILS

- Residents of Morpeth Gardens Retirement Village, Tenambit have enquired about the addition of bus stops with the village.
- There is currently no bus route that runs along Morpeth Road past the village.

ACTION/ OUTCOME

- CDC Buses will look into the matter.
- Giovanna Kozary, the State Member's Representative, will arrange for a formal correspondence to be sent to Council for review and response.

6.4 BLUE LIGHTS ON DRIVEWAYS

QUERY/ DETAILS

- There has been an increase in residents installing blue (or other coloured), solar-powered lights either side of their driveways.
- Council opened discussion with NSW Police and Transport for NSW on the matter, considering legislation, safety concerns and other factors.
- Points noted for consideration:
    - Lights should be on residents' private property and not on Council or Transport for NSW's assets (the road or pavement).
    - Lights may be distracting and dangerous as they can be quite bright and will sometimes flicker.
    - Is there a need for them in built up areas with streetlights?
    - Do the lights have more merit on dark, rural roads? Will they improve safety by alerting drivers of driveways, causing them to slow down?
    - Colour selection – Blue may be associated with police. Delineation manual mentioned.

ACTION/ OUTCOME

3 OCTOBER 2024

- Transport for NSW are currently investigating this matter. Once further enquiries are conducted, Transport for NSW's stance and directions will be passed on to Council.
- Giovanna Kozary, the State Member's Representative, will raise the matter with Jenny Aitchison, Minister for Regional Transport and Roads.
- Council to confirm requirements for Christmas light displays on or close to roads.

6.5 TRAFFIC STUDY – NEW MAITLAND HOSPITAL ROUNDABOUT

QUERY/ DETAILS

- Council have sent a letter to Jenny Aitchison, Minister for Regional Transport and Roads, requesting:
    - Transport for NSW funding a traffic study into peak hour traffic delays at the New Maitland Hospital roundabout, including its delays on Raymond Terrace Road resulting from backed up traffic.
    - Additional funding allocated for further investigation into the modelling and design development of any road network improvements required to support identified future growth within the area.
    - An update on the East Maitland to Thornton Integrated Transport Plan, with regards to the impacts on the road network around the new hospital.

ACTION/ OUTCOME

- Council to send letter to Giovanna Kozary, the State Member's Representative, to follow up with Jenny Aitchison for review and response.

7 CLOSURE

The meeting was declared closed at 10:36 am.

12.2 Grant Application Under The Get NSW Active Program

FILE NO:	**65/90**
ATTACHMENTS:	**Nil**
RESPONSIBLE OFFICER:	**Jason Linnane - Director City Services**
AUTHOR:	**Stephen Smith - Manager Assets and Engineering** **Kelly Arnott - Manager Corporate Planning and Performance** **Chris Pinchen - Operations Manager Transport & Infrastructure Engineering** **Michelle Ayoub - Corporate Grants Lead**
MAITLAND +10	**Outcome 2 To easily get to where we want to go**
COUNCIL OBJECTIVE:	**2.2.1 Develop and promote Council's long term program for road and related infrastructure construction and maintenance**

EXECUTIVE SUMMARY

This report outlines the opportunity to seek grant funding under the Get NSW Active/ Get Kids Active program 2025/26.

OFFICER'S RECOMMENDATION

THAT

1. **Council supports applications under the get NSW Active / Get Kids Active program 2025/26 for:**
    a. **Footpath: Vintage Drive, Gillieston Heights**
    b. **Footpath: Verdant Drive and Chisholm Road, including a new crossing on Norfolk Street, East Maitland**
    c. **Road Safety Infrastructure: Ashtonfield Primary School including footpath and raised pedestrian crossings.**

REPORT

The Get NSW Active program, including a subset Get Kids Active program, provides local councils with funding for projects that create safe, easy, and enjoyable walking and bike riding trips. Active transport is the most sustainable form of transport and contributes to improving neighbourhoods and the environment, reducing car use and traffic congestion, supporting local economies, and improving the general health of communities in NSW.
There is $60 million in total grant funding available to local councils to deliver projects that enable more people to walk or bike ride, with a maximum of three project nominations under the Get NSW Active program. Of the $60 million funding, $10 million is available under the Get Kids Active program for projects that enable walking or bike riding to primary schools, with the remaining funding for broader active transport projects.

GRANT APPLICATION UNDER THE GET NSW ACTIVE PROGRAM

Submissions for Get Kids Active program funding will automatically be eligible for Get NSW Active program funding. Applicants do not need to make multiple submissions for the same project.

Applications close: 25 November 2024 and announcements expected April/ May 2025.

There is no requirement for Council financial co-contribution.

Funding limits for Get NSW Active grants:

- Strategy/plan development project: minimum $30,000 and maximum $100,000.
- Design project: minimum $50,000 and maximum $1,000,000.
- Construction project: minimum $100,000 and maximum $5,000,000.

Funding limits for Get Kids Active:

- Construction project: minimum $100,000 and maximum $800,000 (excluding GST).

Proposed projects

Consideration has been given to three suitable project nominations listed below for nomination based on prioritised assessment, value and construction readiness.

Project options	Details/ description
1 – Footpath: Vintage Drive, Gillieston Heights	Get Kids Active – This will provide pedestrian access to Gillieston Heights Public School. Community support/request has been demonstrated. This is planned as a 2m wide path. The design is complete.
2 – Footpath: Verdant Drive and Chisholm Road, including new crossing on Norfolk Street, East Maitland	Get Active – This project has been assessed as a high priority. This is planned as a 2m wide path connection into Greenhills Shopping Centre, Maitland Private Hospital and Hunter Valley Grammar School. It also includes multiple missing footpath links on Chisholm Road and a crossing on Norfolk Street at Chisholm Road. It is located in a high demand area, with high levels of on-street parking observed. The design is at concept stage.
3 – Ashtonfield Primary School Road Safety Infrastructure including footpath and raised pedestrian crossings in Norfolk Street	Get Kids Active – This is a previously undetermined application under the Road Safety Program. The project documentation has already been developed and involves a missing link footpath along South Seas Drive and Adele Crescent, with a raised crossing on South Seas Drive. This project has the support of NSW School Infrastructure.

GRANT APPLICATION UNDER THE GET NSW ACTIVE PROGRAM

Vintage Drive, Gillieston Heights and Verdant Drive, East Maitland are currently included in a separate grants program being the Growing Regions Program footpath package, which is currently under assessment. The Growing Regions Programs footpath package submission was focused on missing footpath and cycleway linkages.

CONSULATATION

Recent community engagement to develop Maitland's Community Strategic Plan identified over 190 mentions of shared pathways and cycleways as an important issue for our community.

Community consultation through the development of Council's Disability and Inclusion Action Plan, Local Strategic Planning Statement and Environmental Sustainability Strategy have indicated a community priority to increase shared pathways for walking and cycling, infrastructure that keeps pace with our growth and connects people and places through active transport, and maintenance of footpaths to increase safety.

In the recent 2024 community satisfaction survey the provision of 'pathways in your neighbourhood' received a 64 per cent satisfaction rating. This area was also identified as a key driver of overall satisfaction with Council.

In the 2022 community survey 'footpaths/ cycleways and walkways' were the third highest improvement residents suggested would improve living in Maitland (six per cent of respondents).

For Project 1 at Vintage Drive Gillieston Heights, Council has received multiple requests for the proposed footpath. Council is currently engaging with NSW School Infrastructure to obtain a letter of support.

For Project 2 at Verdant Drive and Chisholm Road Ashtonfield, Council has received multiple requests for the proposed footpath.

For Project 3 at South Seas Drive Ashtonfield, Council has received multiple requests for the proposed footpath and has had consultation and a letter of support with NSW Schools Infrastructure on behalf of Ashtonfield Public School.

CONCLUSION

If successful, the funding would allow Council to deliver these projects that create safe, easy, and enjoyable walking and bike riding trips.

FINANCIAL IMPLICATIONS

If successful, the grant covers the full cost of construction (CAPEX).

Source	Amount (excl GST)	Comments
INCOME		
GET NSW ACTIVE PROGRAM	$1,033,031	
CURRENT INCOME BUDGET	**$1,033,031**	
EXPENDITURE		
1 – Footpath: Vintage Drive, Gillieston Heights	$179,000	
2 – Footpath: Verdant Drive and Chisholm Road, Ashtonfield	$470,426	
3 - Ashtonfield Primary School Road Safety Infrastructure, South Seas Drive, Ashtonfield	$383,605	
TOTAL COST	**$1,033,031**	
RESULT	**$0**	

The footpaths would be added to the Council asset register and there would be ongoing maintenance costs (OPEX) of the footpaths over its asset life. This maintenance cost would be very minor and covered by the current works maintenance budget.

RISK IMPLICATIONS

Risk	Risk Rating	Proposed Treatment	Proposed Risk Rating	Resourcing
There is a risk that not co-contributing may lead to Councils application being unsuccessful. **Financial: co-contribution is optional, however are likely to contribute to a higher score for this criteria.**	Medium	There are no co-contributions proposed for this application. Council has demonstrated project need and alignment to the program objectives.	Low	N/A
There is a risk that if Council didn't apply for the grant or be successful with the	High	Include communications team to develop any external messaging.	Low	Communications team. Capital works program

grant, this would result in the project not progressing or being built.		If Council is unsuccessful with the grant, Council would continue to advocate for the project through grant funding or future CAPEX programs		
There is a risk that the project could not be delivered because of staffing resources which would lead to the grant requirements not being satisfied.	Med	Staff time to prepare the application and deliver the works. Subcontractors may be used if required.	Low	Internal staff time.

POLICY IMPLICATIONS

The report relates to and is consistent with Councils adopted Asset Management Policy and Roadside Environment Policy.

STATUTORY IMPLICATIONS

The report relates to and is consistent with the Local Government Act 1993 and Roads ACT 1993.

12.3 GRANT APPLICATION UNDER THE CROWN RESERVE IMPROVEMENTS FUND

FILE NO:	**65/51/4**
ATTACHMENTS:	**Nil**
RESPONSIBLE OFFICER:	**Jason Linnane - Director City Services**
AUTHOR:	**Todd Stanley - Manager Building Projects and Services** **Darren Crumpler - Manager Community & Recreation** **Ashley Kavanagh - Manager Works** **Geoff Wilton - Operations Manager Building Services** **Michelle Ayoub - Corporate Grants Lead**
MAITLAND +10	**Outcome 10 To love and look after our great outdoors**
COUNCIL OBJECTIVE:	**10.1.1 Promote opportunities to access public bushland and open space across the city**

EXECUTIVE SUMMARY

This report outlines the opportunity to seek funding under the Crown Reserve Improvement Fund.

OFFICER'S RECOMMENDATION

THAT

1. Council support an application under the Crown Reserve Improvement Fund for:

a. General

i. Maitland Gaol ($1,000,000)

ii.Walka Water Works ($1,000,000)

b. Weeds control

i. Walka Water Works ($15,840)

ii.Glebe Cemetery surrounding areas ($16,960)

iii. Morpeth common ($7,194)

c. Pest control

i. Walka Water Works fox management ($30,000)

REPORT

The Crown Reserves Improvement Fund (CRIF) supports Crown land managers (CLMs) by providing funding for repairs, maintenance and improvements on Crown reserves.

The funding aims to benefit the community, boost our economy and contribute to the cultural, sporting and recreational life of NSW. Around $10m in grants are available to the highest priority projects.

GRANT APPLICATION UNDER THE CROWN RESERVE IMPROVEMENTS FUND

The 2024-25 annual funding round is for general, pest and weed projects. There is a separate application process for the three project types. The general project grant round is targeting highly utilised reserves with projects that will have a significant community impact.

- **Applications close:** 22 November 2024.
- **General applications program:** $100,000- $1,000,000
- **Weeds program:** $500-$200,000
- **Pest program:** $500-$200,000
- **Co-contributions:** $0

Proposed projects

Consideration has been given to suitable projects listed below for nomination. Both Walka Water Works and Maitland Gaol have been identified. These sites are key assets within the LGA that have been identified as requiring significant public health and safety projects to be fully utilised.

Proposed projects	Details/ description
Maitland Gaol	**$1M** application total including: • $300,000 - Development Application (DA) 3 – Compliance upgrade works. This would include development of documentation via specialist consultants to DA submission and tender. • $700,000 – Fire hydrant system and main electrical switch board infrastructure upgrade works (DA and heritage exempt).
Waka Water Works	**$1M** application total including: Detailed/tender design for the asbestos remediation project including: • Remediation design • Engineering, including civil and utilities • Landscape design • Heritage interpretation Delivery (or portion of) an applicable stage of the remediation works post detailed/tender design. Note: The physical works will be aligned with the completed remediation staging plan for the site and the future outcome of the current Walka Principal Planning Project that has recently commenced.
Weeds control – applications	• Walka Water Works - **$15,840** application • Glebe Cemetery surrounding areas - **$16,960** application • Morpeth common - **$7,194** application
Pest control – application	Walka Water Works – **$30,000** application for Fox management, known predation on turtle nesting sites.

CONSULTATION

Internal and external consultation has been undertaken across elements of these projects.

For the Walka Water Works site external engagement is currently open for community comment. To which this grant application will help to support.

The engagement for the Community Strategic Plan has identified 17 mentions for Walka Water Works, however, one significant area important to the community received 270 mentions from the community was open spaces. Walka Water Works is Maitland's largest accessible open space.

Internal consultation across these projects has been undertaken with council officers from:

- City Services – Works, Building, Community and Recreation.
- City Planning – Environment and Sustainability,
- People and Performance – Corporate Planning and Performance.

CONCLUSION

If successful, the grants would allow Council to target highly utilised Crown land reserves within the Local Government Area and provide projects that will have a significant community impact.

FINANCIAL IMPLICATIONS

If successful, the grant covers the cost of scope items listed above. With the following implications for each site:

Walka Water Works: Consider using the recent $250,000 Council allocation as a funding co-contribution to the grant, this will be viewed favourably by the grant body. The physical works will be aligned with the completed remediation staging plan for the site and the future outcome of the current Walka Principal Planning Project that has recently commenced.

Maitland Gaol: The delivery of these works will contribute to the first stage of works required to reopening of the Gaol.

Glebe Cemetery: nil

Morpeth Common: Nil

GRANT APPLICATION UNDER THE CROWN RESERVE IMPROVEMENTS FUND

Maitland Gaol		
Source	Amount	Comments
INCOME		
Co-Contribution	$250,000	
CRIF grant (general)	$1,000,000	
CURRENT INCOME BUDGET	$1,250,000	
REVISED INCOME BUDGET	$1,250,000	
EXPENDITURE		
DA 3 Application	$550,000	
Fire Hydrant / Electrical switchboard	$700,000	
TOTAL COST	$1,250,000	
RESULT	$0	

Walka Water Works		
Source	Amount	Comments
INCOME		
CRIF grant (general)	$1,000,000	
CRIF grant (weeds)	$15,840	
CRIF grant (pest)	$30,000	
CURRENT INCOME BUDGET	$1,045,840	
REVISED INCOME BUDGET	$1,045,840	
EXPENDITURE		
CRIF grant (general)	$1,000,000	
CRIF grant (weeds)	$15,840	
CRIF grant (pest)	$30,000	
TOTAL COST	$1,045,840	
RESULT	$0	

Glebe Cemetery		
Source	Amount	Comments
INCOME		
CRIF grant (weeds)	$16,960	
CURRENT INCOME BUDGET	$0	
REVISED INCOME BUDGET	$16,960	
EXPENDITURE		
CRIF grant (weeds)	$16,960	
TOTAL COST	$16,960	
RESULT	$0	

GRANT APPLICATION UNDER THE CROWN RESERVE IMPROVEMENTS FUND

Morpeth Common Source		Amount	Comments
INCOME			
	CRIF grant (weeds)	$7,194	
CURRENT INCOME BUDGET		$0	
REVISED INCOME BUDGET		$7,194	
EXPENDITURE			
	CRIF grant (weeds)	$7,194	
TOTAL COST		$7,194	
RESULT		$0	

RISK IMPLICATIONS

Risk	Risk Rating	Proposed Treatment	Proposed Risk Rating	Resourcing
Financial - There is a risk of not applying a funding contribution that may lead to the grant application not being successful.	Med	Any financial co-contributions demonstrate organisational commitment to the delivery of the project and are likely to contribute to a higher score for this criteria. Ensure any co-contribution is secured.	Low	N/A If successful future funding would be available for other projects.
Financial - There is a risk that the grant application is not applied for, that may lead to the project not progressing.	Med	Council would need to seek alternative funding (grants) and lobby the state government for assistance.	Med	Internal staff time. No additional resourcing required.
Reputation – There is a risk of increasing community expectations around projects, which may lead to reputational damage to Council.	Med	Include communications team to develop any external messaging.	Low	Communications team. No additional resourcing required.

Reputation – There is a risk that if Council does not apply for the grant, Council is not seen to be acting on community needs and concerns, that may lead to reputational damage to Council.	High	The application would show Council are working towards addressing concerns and providing suitable solutions.	Med	Internal staff time. No additional resourcing required
Service Delivery – Project – There is a risk of development applications and or exempt heritage approvals (Section 60) lead to project schedule overruns, that may lead to the project being unable to be delivered within the available grant funding timeframes.	High	Implement Project Management Framework for project delivery and liaise frequently with the funding body.	Med	Project Manager. No additional resourcing required.
Service Delivery – Business Operations – There is a risk of increased staff time required for the project, which may lead to impacts to the delivery of the project of Capital program.	Med	Consider competing projects and allocate staff time to prepare the application. Considered resource planning including use of external contractors	Low	Internal staff time. No additional resourcing required.

POLICY IMPLICATIONS

The report relates to and is consistent with Councils adopted Asset Management Policy.

GRANT APPLICATION UNDER THE CROWN RESERVE IMPROVEMENTS FUND

STATUTORY IMPLICATIONS

There are no statutory implications under the Local Government Act 1993 with this matter. However, if the grant applications are successful, the works will need to comply with the Environmental Planning and Assessment Act 1979, the Nation Construction Code and relevant Australian Standards.

12.4 Local Traffic Committee Meeting Minutes (November 2024)

FILE NO:	**140/5**
ATTACHMENTS:	**1.Local Traffic Committee Report - November 2024 Draft Minutes**
RESPONSIBLE OFFICER:	**Jason Linnane - Director City Services**
AUTHOR:	**Stephen Smith - Manager Assets and Engineering Chris Pinchen - Operations Manager Transport & Infrastructure Engineering Steven Roach - Traffic Management Officer**
MAITLAND +10	**Outcome 2 To easily get to where we want to go**
COUNCIL OBJECTIVE:	**2.2.2 Make our roads safer through the timely delivery of road maintenance and safety programs**

EXECUTIVE SUMMARY

The minutes of Maitland City Council's Local Traffic Committee meeting held 7 November 2024 are attached for information. At this meeting temporary road closure applications were considered and endorsed for acceptance for two events. Council resolution is required to implement the temporary road closures associated with the management of the event.

OFFICER'S RECOMMENDATION

THAT

1. **The draft Local Traffic Committee meeting minutes of 7 November 2024 be noted.**
2. **Council approve the traffic management plans and road closures for the following event as recommended in the attached reports:**
    a. **2024 March Against Domestic Violence**
    b. **2024 New Years Eve event**

REPORT

The minutes of Maitland City Council's Local Traffic Committee (LTC) Meeting held 7 November 2024, are attached for information. The LTC recommended regulatory items contained within the draft minutes of Maitland City Council's Local Traffic Committee (LTC) Meeting held 7 November 2024 will be authorised by the General Manager under Council's Instrument of Delegated Authority two (2) weeks after the meeting date in line with the RTA Guide to the delegation to Councils for the regulation of traffic: Including the operation of Traffic Committees. Finalised minutes will be reported to Council for information thereafter.

Approval is sought to implement the temporary road closures associated with the traffic and transport management as recommended for the following events as reported to and endorsed for acceptance by the LTC at the meeting held 7 November 2024.

- 2024 March Against Domestic Violence
- 2024 New Years Eve event.

The agenda items with recommended closures for the above events are attached.

CONCLUSION

Approval be sought to implement the temporary road closures associated with the traffic and transport management for the following events as reported to and recommended for acceptance by the Local Traffic Committee at the meeting held 7 November 2024, for the following event:

- 2024 March Against Domestic Violence.
- 2024 New Years Eve event.

FINANCIAL IMPLICATIONS

The financial costs associated with the road closures and traffic are allowed for in the City Services budget.

POLICY IMPLICATIONS

The report relates to and is consistent with Councils adopted Activities on Public Roads policy

STATUTORY IMPLICATIONS

The report relates to and is consistent with the Local Government Act 1993 and Roads ACT 1993.

City Services

Local Traffic Committee Meeting Minutes (November 2024)

Local Traffic Committee Report - November 2024 Draft Minutes

Meeting Date: 12 November 2024

Attachment No: 1

Number of Pages: 35

LOCAL TRAFFIC COMMITTEE MEETING

MINUTES

7 NOVEMBER 2024

DRAFT

7 NOVEMBER 2024

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
COMMENCEMENT		**1**
1	**ACKNOWLEDGEMENT OF COUNTRY**	**1**
2	**APOLOGIES AND LEAVE OF ABSENCE**	**1**
3	**CONFIRMATION OF MINUTES OF PREVIOUS MEETING**	**1**
4	**BUSINESS ARISING FROM MINUTES**	**1**
5	**LOCAL TRAFFIC COMMITTEE REPORTS**	**2**
5.1	2024 MARCH AGAINST DOMESTIC VIOLENCE	2
5.2	NEW YEAR'S EVE 2024 - EVENT TRAFFIC AND TRANSPORT MANAGEMENT	11
5.3	63 RYANS ROAD GILLIESTON HEIGHTS - PROPOSED LINEMARKING & SIGNAGE FOR NEW SUBDIVISION	18
5.4	PROPOSED BUS ZONE ON NEW ENGLAND HIGHWAY	22
5.5	NOTIFICATION OF IMPLEMENTED WORKS UNDER CONDITION 10 OF THE CHANGES (NO. 2) TO TEMPORARY DELEGATIONS TO COUNCILS FOR TRAFFIC MANAGEMENT & PEDESTRIAN WORKS	25
6	**GENERAL BUSINESS**	**30**
6.1	DRIVEWAY LIGHTS AND MARKERS	30
6.2	KANGAROO HITS - TEA TREE AVENUE	30
6.3	MCFARLANES ROAD - SPEED LIMIT	30
6.4	GLENARVON ROAD – SPEED LIMIT	31
6.5	MAITLAND COMMUNITY PRESCHOOL – SPEED LIMIT	31
6.6	E-SCOOTERS AND E-BIKES AROUND CHISHOLM	31
6.7	HAUSSMAN DRIVE – SPEED LIMIT REDUCTION	32
6.8	TANK ST MORPETH - PEDESTRIAN CROSSING	32
6.9	WEBLANDS RESERVE	32
7	**CLOSURE**	**33**

LOCAL TRAFFIC COMMITTEE MEETING MINUTES **7 NOVEMBER 2024**

PRESENT

Cr Warrick Penfold – Councillor (Chairperson)
Stephen Smith – Maitland City Council
Giovanna Kozary– State Member's Representative
Nicholas Trajcevski – Transport for NSW Representative
Senior Constable Anthony Butcher - Maitland Police Representative
William Ridley – Hunter Valley Buses
Chris Pinchen – Maitland City Council
Steven Roach – Maitland City Council
Jalal Irfani – Maitland City Council
Claire Corcoran – Maitland City Council
Andrew McAdam – Maitland City Council
Christina Devine – Maitland City Council (minute taker)

COMMENCEMENT

The meeting was declared open at 9:31 am.

1 ACKNOWLEDGEMENT OF COUNTRY

2 APOLOGIES AND LEAVE OF ABSENCE

Sergeant Amber Brown – Maitland Police Representative
Sergeant Mark Taylor – Maitland Police Representative
Kate Taylor – Maitland City Council

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

No objection or amendments were received within the two week notification period with regards to the distributed Minutes of the Local Traffic Committee Meeting held 3 October 2024 and the minutes were hereby considered adopted on 17 October 2024.

4 BUSINESS ARISING FROM MINUTES

DRAFT

7 NOVEMBER 2024

2024 MARCH AGAINST DOMESTIC VIOLENCE (Cont.)

5 LOCAL TRAFFIC COMMITTEE REPORTS

5.1 2024 MARCH AGAINST DOMESTIC VIOLENCE

FILE NO: 140/5

ATTACHMENTS: 1. Traffic Guidance Scheme - March Against Domestic Violence

AUTHOR: Traffic Management Officer
Operations Manager Transport & Infrastructure Engineering
Manager Assets and Engineering

EXECUTIVE SUMMARY

An application has been received from Maitland Rotary, hosting the 2024 March Against Domestic Violence, to be held Friday 29 November 2024. The street march is planned to start at the Maitland Courthouse, continue along High Street and finish at the Maitland Administration Building at 263 High Street, Maitland. This report details the proposed temporary traffic management for the event which includes partial Police escorting and temporary traffic management measures as per plans attached to this report.

OFFICER'S RECOMMENDATION

THAT

1. **The Traffic Guidance Schemes including temporary road closures proposed for the March Against Domestic Violence along High Street Maitland on Friday 29 November 2024 be implemented.**

COMMITTEE RECOMMENDATION

THAT

1. **The Traffic Guidance Schemes including temporary road closures proposed for the March Against Domestic Violence along High Street Maitland on Friday 29 November 2024 be implemented.**

Local Traffic Committee Reports

2024 MARCH AGAINST DOMESTIC VIOLENCE

Traffic Guidance Scheme - March Against Domestic Violence

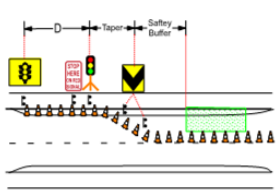
Meeting Date: 7 November 2024
Attachment No: 1
Number of Pages: 7

DRAFT

7 NOVEMBER 2024

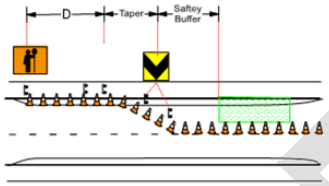
Traffic Control Types

PTCD (Portable Traffic Control Device)



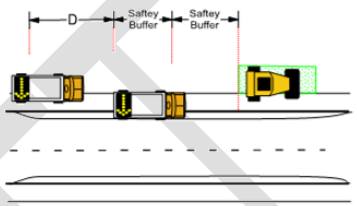
PTCD must be used instead of a manual traffic controller for all rk sites under traffic control when the existing permanent speed limit is above 45km/h. This requirement is not applicable to instances and environments of emergency response.

TC (Manual Traffic Controller)



A TC may be used provided all of the following conditions are met:
- Use of a PTCD is demonstrated to not achieve the safest outcome;
- The decision to use a manual traffic controller instead of a PTCD is documented in the TMP or supporting risk assessment; and
- Approval is granted by the one-up manager of the PWZTMP qualified person responsible for the works relevant TMP

Mobile works



Vehicle placement Dynamic works should be planned so that work vehicles do not need to straddle an edge line,and the placement of the work vehicles does not put at risk vulnerable road users.
REF Table 7.7 TCAWS MANUAL

Saftey Buffer

A safety buffer is the unoccupied space between the taper and work areas, and allows for a driver of an errant vehicle to correct, slow or stop before entering the work area. When designing a TGS, a space of no less than 30 m must be provided prior to the work are for the safety buffer.Safety buffers are not required or departure, however if road users are able approach the work area from either end, a safety buffer must be provided at both ends of the work area.Roadwork and storage of vehicles, plant, equipment and stockpiled materials must not occur in safety buffers. Road workers must not occupy the safety buffer area except when accessing the work area

Tapers

Reccomended Taper Length REF: *7.3 TCAWS manual*

	Recommended Taper Length		
Existing permanent speed limit (km/h)	Traffic control taper	Lateral shift taper	Merge taper
45 or less	15	15	15
46 to 55	15	15	30
56 to 65	30	30	60
66 to 75	N/A	70	115
76 to 85	N/A	80	130
86 to 95	N/A	90	145
96 to 105 N/A	N/A	100	160
Greater than 105	N/A	110	180

Taper lengths should be increased at locations with poor sight distances or speed compliance, and supported by a site-specific risk assessment and documented in the TMP

Multiple Tapers REF: *7.4 TCAWS manual*

Existing permanent speed limit (km/h)	Distance between tapers (m)
45 or less	10
46 to 55	25
56 to 65	70
Greater than 66 - 75	1.5D

When installing multiple tapers, the minimum distance between each taper.

*** These TGS Guidelines are for reference purposes only & may not be suitable or applicable in all circumstances. If unsure of the setup required, contact your supervisor.**

Spacing of Cones and Bollards REF: *6.2.5 TCAWS manual*

Purpose and usage	Speed zone of device location (km/h)	Maximum spacing (m)
On approach to a traffic controller position (centreline or edge line)	All cases	4
Merge tapers	55 to 75 greater than 76	9 12
Lateral shift tapers	55 to 75 greater than 76	12 18
Protecting freshly painted lines	55 to 75 greater than 76	24 60*
All other purposes	less than or equal to 55 56 to 75 greater than 76	4 12 18

Where traffic volumes are high or other conditions warrant it, consideration should be given to reducing the spacing of cones to as close as 1 m to prevent traffic taking a wrong turn through cones or bollards.

7 NOVEMBER 2024

Speed Zones

Speed Zone	Selection Criteria **REF:** *4.5.2 TCAWS manual - Table4.8*
80 km/h	**The speed limit must be reduced to 80 km/h where:** -Workers on foot, or operating plant, are between 3 m and 6 m of a traffic lane with no intervening physical barrier; km/h roadwork speed zone is used and the use of a Speed Limit AHEAD (G9-79) sign is considered inadequate - There are changed traffic conditions on the site such as, reduction in the number or width of lanes and varying surfaces;
70 km/h	**The speed limit may be reduced to 70 km/h where:** A Variable Speed Limit Signage is in place; Integrated Speed Limit and Lane Use Signs (ISLUS) are in place; or VMS are used to display regulatory speed zone signage.
60 km/h	**The speed limit must be reduced to 60 km/h where:** Workers on foot, or operating plant, are between 1.5 m and 3 m of traffic with no intervening physical barrier; Traffic control is used; There is frequent interaction between work vehicles and through traffic; There is a reduced standard of alignment due to the works; or There is a loose surface such as gravel or a newly sprayed bitumen seal.
40 km/h	**The speed limit must be reduced to 40 km/h where:** Workers on foot, or operating plant, are closer than 1.5 m to traffic with no intervening physical barrier There is a severe change in the alignment considering the surrounding speed environment; or A bridge deck has an inconsistent surface or there might be structural damage to the bridge by vehicles travelling at higher speeds.
30 km/h	**Traffic should be reduced to 30 km/h where:** Workers on foot, or operating plant, are closer than 1.5 m to traffic with no intervening physical barrier; The existing posted speed limit of a road is 45 km/h or less; or It has been identified by divisional procedures.

Roadwork speed zones must be selected in accordance with the conditions provided above, and can be supported by using appropriate signs and devices as stated.
A roadwork speed zone is only used for the duration of the need, and not used while work is not being undertaken or when road conditions have resumed to their normal operation.

*** These TGS Guidelines are for reference purposes only & may not be suitable or applicable in all circumstances. If unsure of the setup required, contact your supervisor.**

Dual Sign Arrangements **REF:** *6.5.7 TCAWS manual*

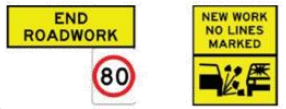
Dual sign arrangements are two independent signs displayed together at one position either side by side or 'stacked'.

Dual sign arrangements may be used, provided all of the following conditions are met:

- The size of both signs, including the legend, size of symbol or area occupied by the legend is unchanged from the standard sign;
- The lateral offset meets the Spacing of Sign requirements; and
- Where used in a dual sign arrangement, regulatory or detour signs must be located nearest to the travel edge of the lane.

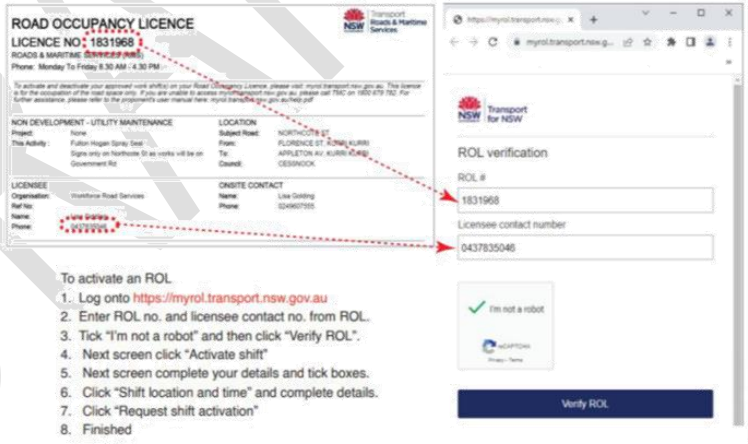


Side-by-side dual sign arrangements



Stacked dual sign arrangements

Activating an ROL



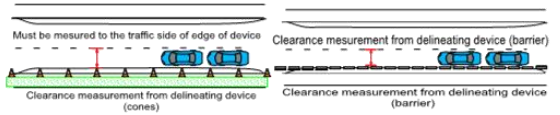
To activate an ROL

1. Log onto https://myrol.transport.nsw.gov.au
2. Enter ROL no. and licensee contact no. from ROL.
3. Tick "I'm not a robot" and then click "Verify ROL".
4. Next screen click "Activate shift"
5. Next screen complete your details and tick boxes.
6. Click "Shift location and time" and complete details.
7. Click "Request shift activation"
8. Finished

DRAFT

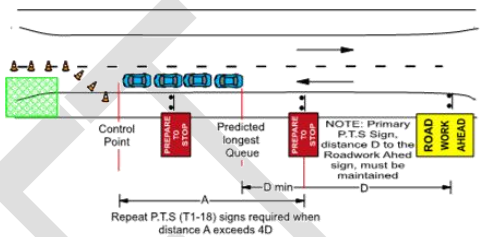
7 NOVEMBER 2024

EDGE CLEARANCES REF: 6.2.1 TCAWS manual



Edge of traffic lane to:	Edge Clearence
Line of traffic cones or bollards	- 0.5 m for traffic speeds less than 65 km/h - 1.0 m for traffic speeds greater than 65 km/h
Barrier boards, temporary guide posts or temporary hazard markers	- 1.0 m
Road safety barrier system	- 0.3 m for traffic speeds less than 45 km/h - 0.5 m for traffic speeds 45 to 65 km/h - 1.0 m for traffic speeds 65 to 85 km/h - 2.0 m for traffic speeds greater than 85 km/h

End of queue Management REF: 4.6 TCAWS manual



PEDESTRIANS REF: 4.4.2 TCAWS 6.1 (P52)

* For works on and around footpath of 1.2m shall be maintained at all times for pedestrians to pass unhindered.
* Pedestrians shall not be directed onto roadway unless traffic controllers are used to control site and proper measures are in place to conform with AS 1742.3, TCAWS v6.1 and Austroads Guide.

TOLERANCES REF: 7.10.3 TCAWS 6.1 (P179)

* Adjustments of signs and devices can be made of 10% towards the work area and 25% away from the work area.

SIGN SPACINGS REF: 7.3 TCAWS 6.1 (P141)

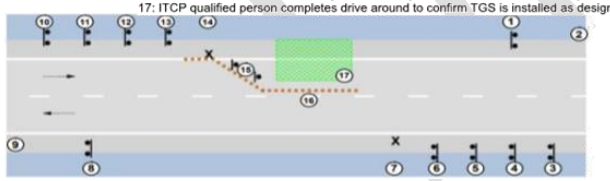
Speed Of Traffic in km/h	Dimension "D" in meters
65 km/h or less	Posted Speed x1.5 in meters
65 km/h or greater	Posted Speed x2 in meters

These TGS Guidelines are for reference purposes only & may not be suitable or applicable in all circumstances. If unsure of the setup required, contact your supervisor.

Installation of signs and devices REF: 4.6 TCAWS manual

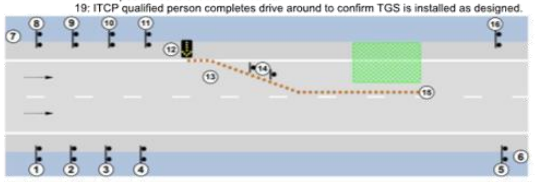
Two-lane, two-way roads:

The sequence of installation should be as illustrated in the following order:
1: Install the termination signs when initially leaving work area, 'End Road Work/speed reinstatement' (affected direction).
2: Use the existing road network to turn where safe to do so.
3 to 7: Place approach signs in unaffected direction, including the PTCD (traffic controller to remain with the PTCD).
8: Install 'End Road Work/speed reinstatement' (unaffected direction).
9: Use the existing road network to turn where safe to do so.
10 to 14: Place approach signs in the affected direction, including the PTCD (traffic controller to remain with PTCD).
15 and 16: Traffic controller/s to stop traffic and taper/lane closure delineation implemented.
17: ITCP qualified person completes drive around to confirm TGS is installed as designed.

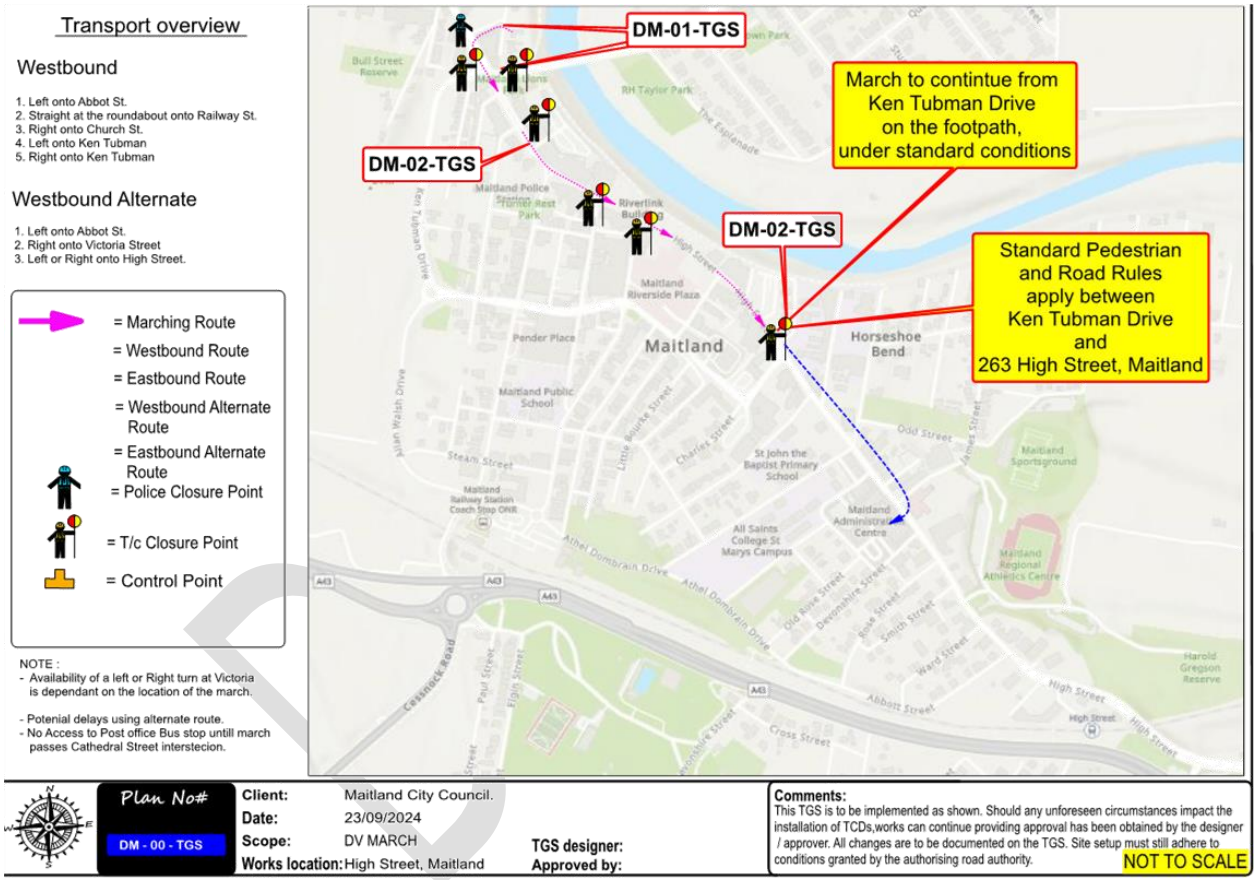


Multi-lane roads:

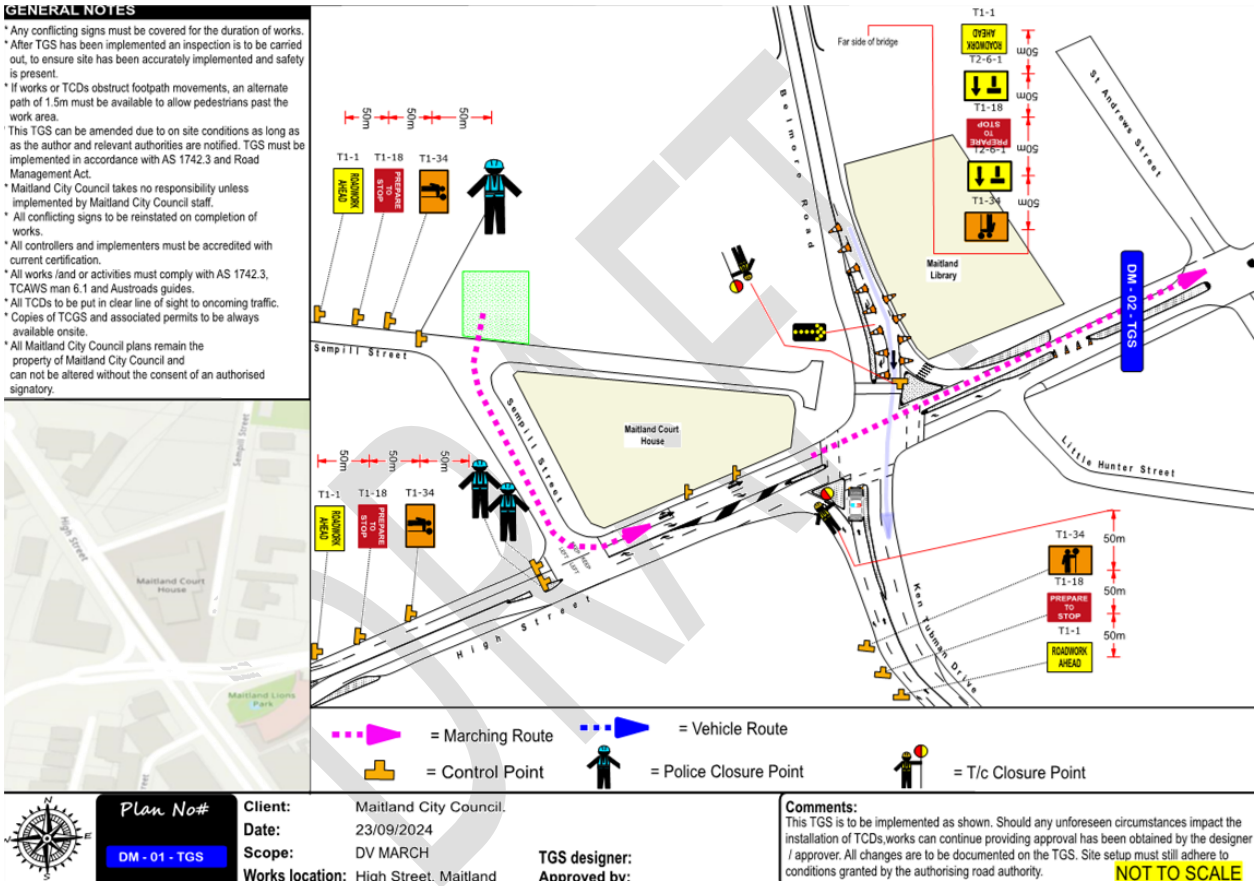
The sequence of installation should be as illustrated in the following order:
1: Locate advance warning vehicle and TMA to shadow sign installation vehicle.
2 to 5: Install advance warning signs in unaffected lane.
6: Install 'End Roadwork'/speed reinstatement.
7: Use the existing road network to turn where safe to do so.
8: Locate advance warning vehicle and TMA to shadow sign installation vehicle.
9 to 12: Install advance warning signs in obstructed (affected) lane.
13: Install 'Flashing Arrow' and delineation devices on approach to start of taper.
14: Position TMA in travel lane to shadow installation of taper.
14 and 15: Install taper and delineation devices to form taper, safety buffer and past work area
16: Install 'End Roadwork'/speed reinstatement.
17: Use the existing road network to turn where safe to do so.
18: TMA positioned to shadow work area.
19: ITCP qualified person completes drive around to confirm TGS is installed as designed.



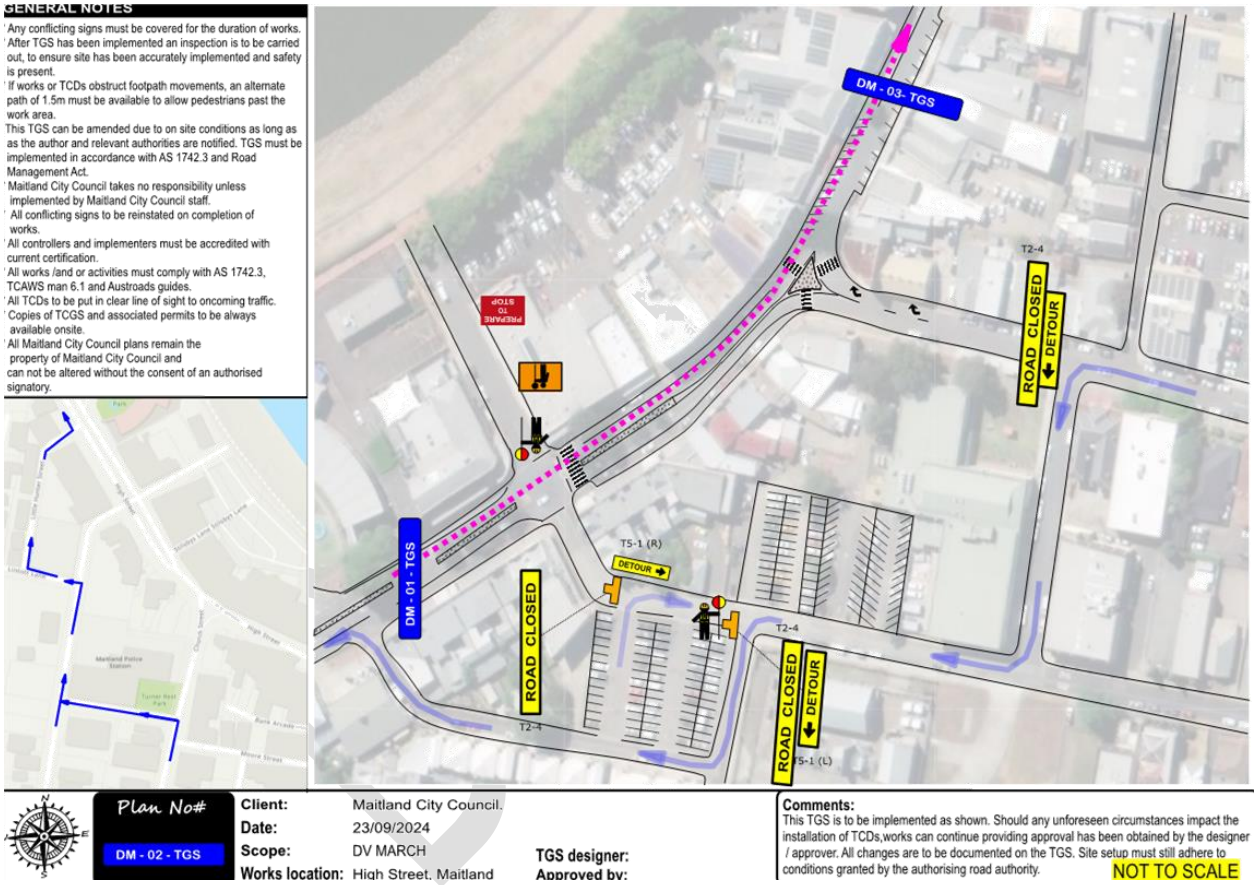
7 NOVEMBER 2024



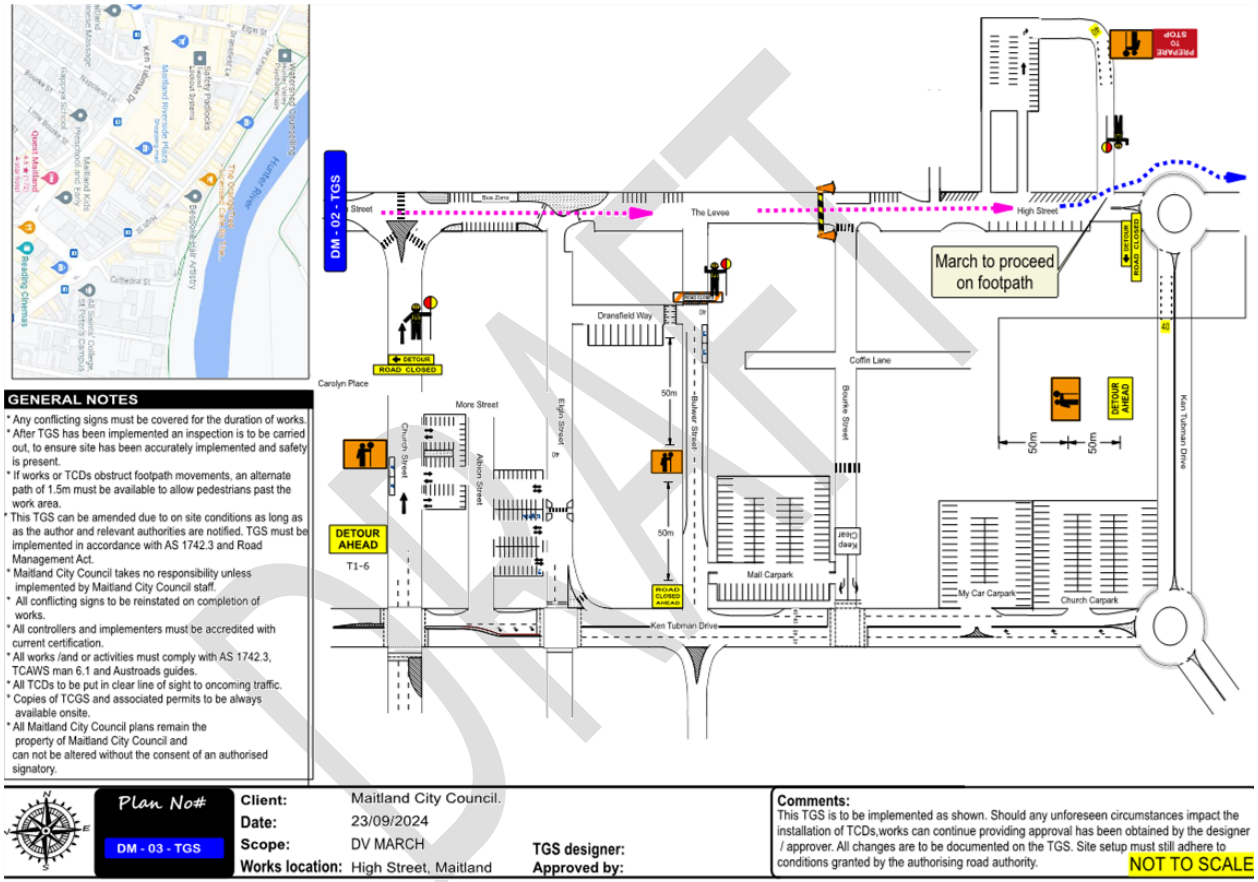
7 NOVEMBER 2024



7 NOVEMBER 2024



7 NOVEMBER 2024



7 NOVEMBER 2024

5.2 NEW YEAR'S EVE 2024 - EVENT TRAFFIC AND TRANSPORT MANAGEMENT

FILE NO: **2024/419620**

ATTACHMENTS: **1. 2024 NYE Traffic Guidance Schemes**

AUTHOR: Traffic Management Officer
Events Officer
Operations Manager Transport & Infrastructure Engineering
Manager Assets and Engineering

EXECUTIVE SUMMARY

An application has been received from Maitland City Council who is hosting the 2024 New Year's Eve celebrations. This report details the proposed temporary traffic management for the event, which includes temporary traffic management measures and temporary road closures as per the plans attached to this report.

OFFICER'S RECOMMENDATION

That during the 2024 Maitland New Year's Eve celebrations:

1. **The following temporary road closures and traffic management be approved:**
   - **From 6.00am Tuesday 31 December 2024 to 12.00pm midday, Wednesday 1 January 2025:**
     - **Riverside Cark Park.**
     - **St Andrews Street Maitland, north of High St (from the corner near the Belmore Hotel).**
     - **Stillsbury Lane.**
   - **From 3.00pm Tuesday 31 December 2024 to 1.00am Wednesday 1 January 2025:**
     - **High Street Maitland, eastbound lane from Belmore Road to just west of Church Street**
     - **High Street, westbound lane from west of Church Street to Little Hunter Street (egress to Belmore Rd will be maintained via Little Hunter Street).**
   - **From 5.00pm Tuesday 31 December 2024 to 10.30pm Tuesday 31 December 2024:**
     - **The Levee Shared Zone, High Street between Elgin Street and Bourke Street.**
     - **Bulwer Street, north of Dransfield Lane to High Street.**

DRAFT

7 NOVEMBER 2024

NEW YEAR'S EVE 2024 - EVENT TRAFFIC AND TRANSPORT MANAGEMENT (Cont.)

- **From 8.30pm Tuesday 31 December 2024 – 10.00pm Tuesday 31 December 2024:**
  - **Changed traffic conditions on Bulwer Street and Ken Tubman Drive to manage egress of vehicles from parking areas at the conclusion of the event.**

2. **The following traffic and parking management devices be installed:**
   a. **Temporary Bus Zones be installed on Ken Tubman Drive between High Street and Allan Walsh Drive; and Ken Tubman Drive east of Church Street, Maitland.**
   b. **Temporary resident only parking Denman Street, Maitland.**

3. **The installation of the regulatory road closure devices and signs to affect the proposed road closures and temporary traffic management also be approved.**

COMMITTEE RECOMMENDATION

That during the 2024 Maitland New Year's Eve celebrations:

1. **The following temporary road closures and traffic management be approved:**

   - **From 6.00am Tuesday 31 December 2024 to 12.00pm midday, Wednesday 1 January 2025:**
     - **Riverside Cark Park.**
     - **St Andrews Street Maitland, north of High St (from the corner near the Belmore Hotel).**
     - **Stillsbury Lane.**

   - **From 3.00pm Tuesday 31 December 2024 to 1.00am Wednesday 1 January 2025:**
     - **High Street Maitland, eastbound lane from Belmore Road to just west of Church Street**
     - **High Street, westbound lane from west of Church Street to Little Hunter Street (egress to Belmore Rd will be maintained via Little Hunter Street).**

   - **From 5.00pm Tuesday 31 December 2024 to 10.30pm Tuesday 31 December 2024:**
     - **The Levee Shared Zone, High Street between Elgin Street and Bourke Street.**
     - **Bulwer Street, north of Dransfield Lane to High Street.**

7 NOVEMBER 2024

NEW YEAR'S EVE 2024 - EVENT TRAFFIC AND TRANSPORT MANAGEMENT (Cont.)

- **From 8.30pm Tuesday 31 December 2024 – 10.00pm Tuesday 31 December 2024:**
  - **Changed traffic conditions on Bulwer Street and Ken Tubman Drive to manage egress of vehicles from parking areas at the conclusion of the event.**

2. **The following traffic and parking management devices be installed:**
   a. **Temporary Bus Zones be installed on Ken Tubman Drive between High Street and Allan Walsh Drive; and Ken Tubman Drive east of Church Street, Maitland.**
   b. **Temporary resident only parking Denman Street, Maitland.**

3. **The installation of the regulatory road closure devices and signs to affect the proposed road closures and temporary traffic management also be approved.**

DRAFT

Local Traffic Committee Reports

NEW YEAR'S EVE 2024 - EVENT TRAFFIC AND TRANSPORT MANAGEMENT

2024 NYE Traffic Guidance Schemes

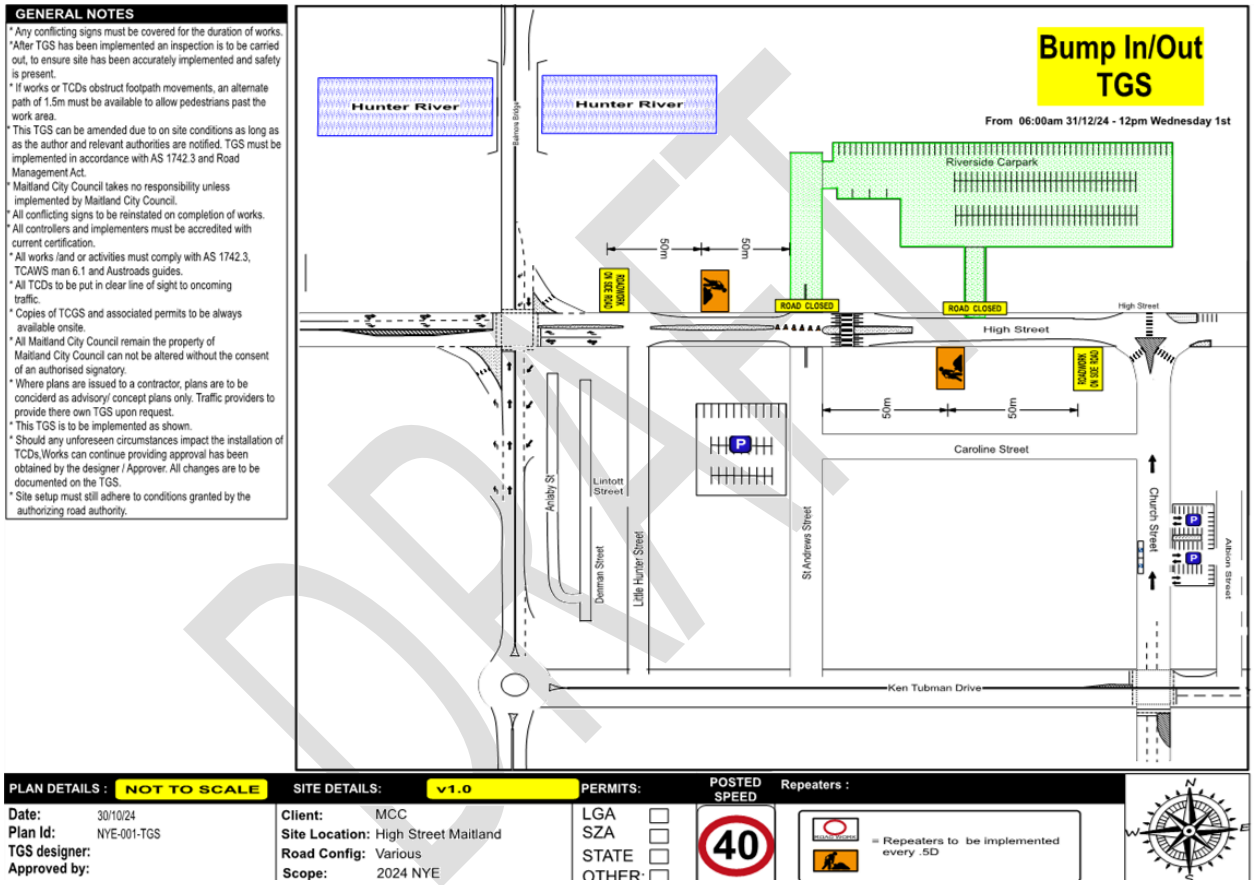
Meeting Date: 7 November 2024

Attachment No: 1

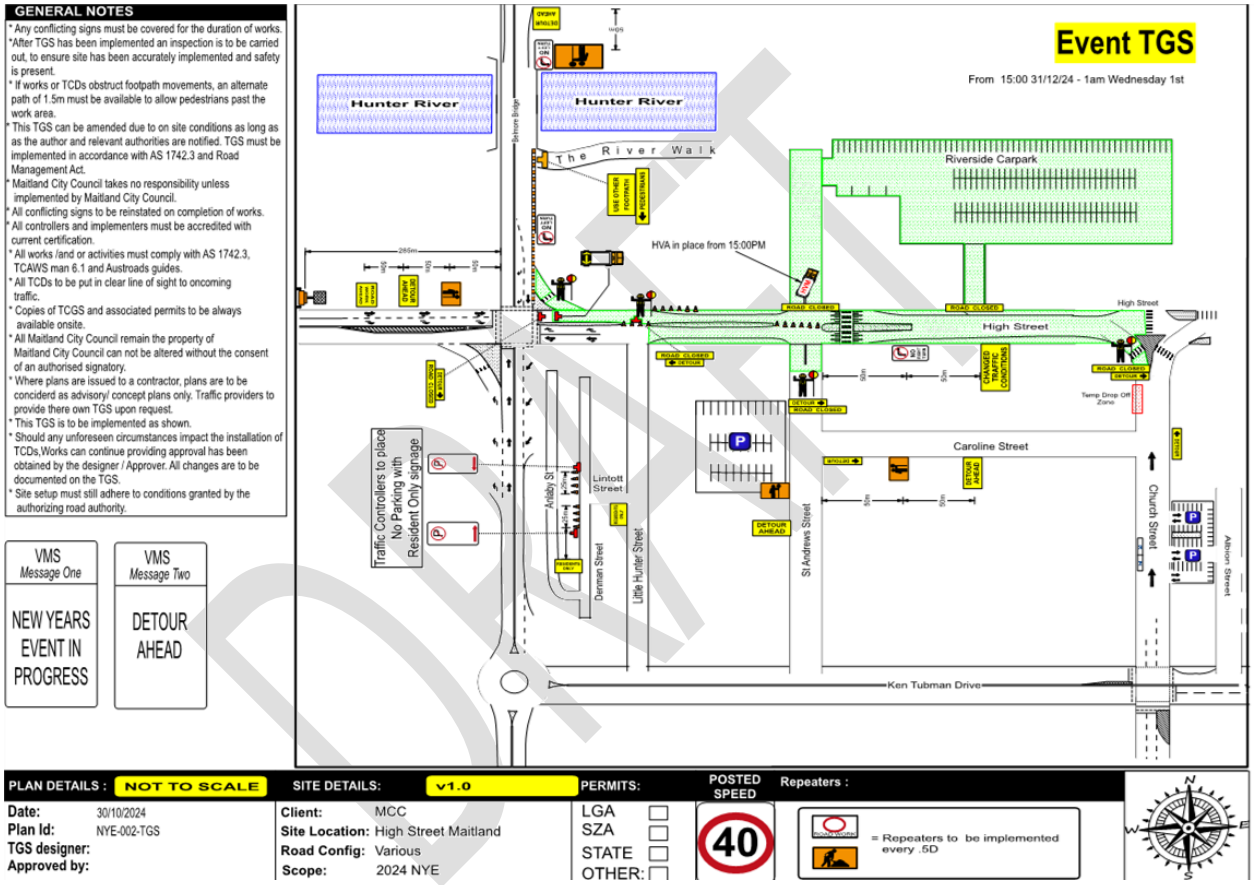
Number of Pages: 3

DRAFT

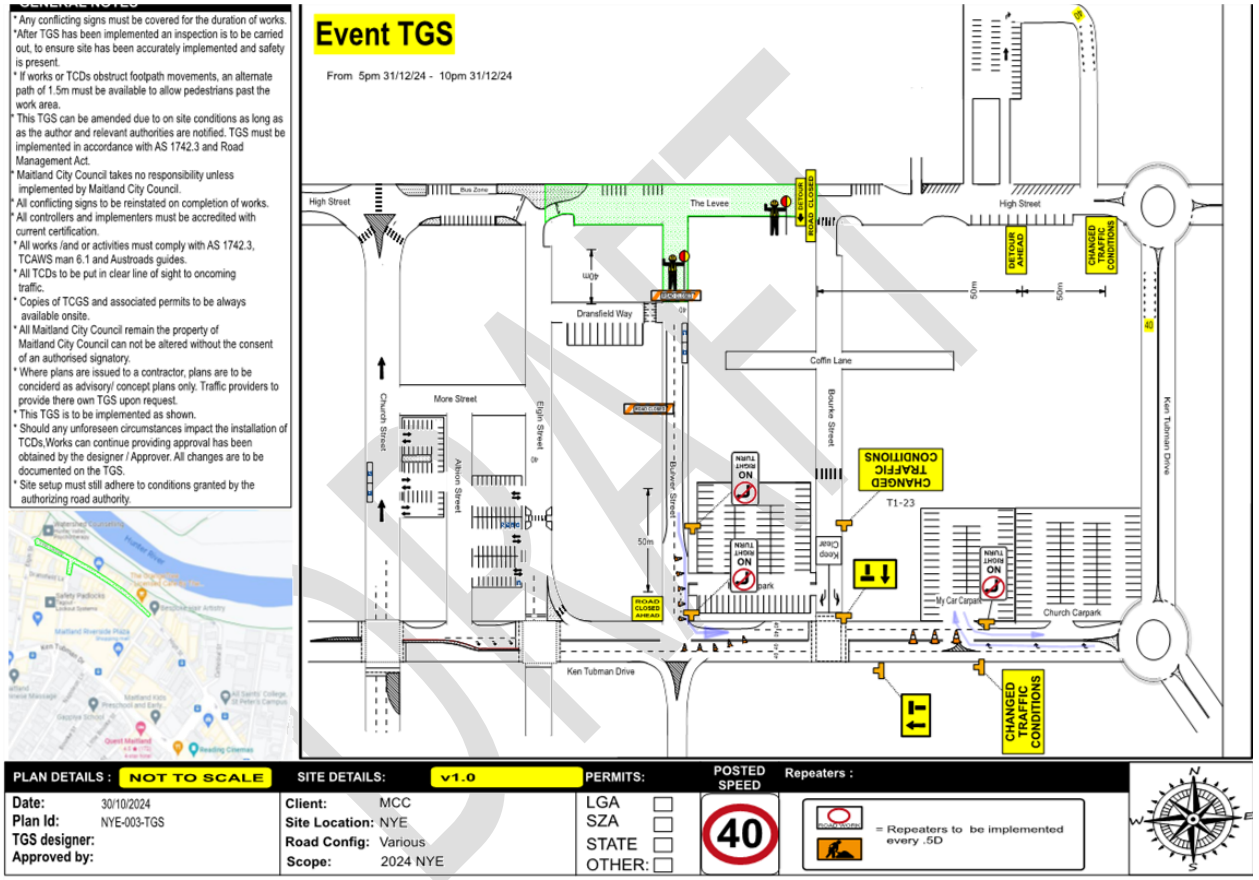
7 NOVEMBER 2024



7 NOVEMBER 2024



7 NOVEMBER 2024



7 NOVEMBER 2024

5.3 63 RYANS ROAD GILLIESTON HEIGHTS - PROPOSED LINEMARKING & SIGNAGE FOR NEW SUBDIVISION

FILE NO: **DA/2020/1347.1**

ATTACHMENTS: **1. Ryans Road Gillieston Heights - Linemarking and Signage Plan**

AUTHOR: Senior Subdivision & Development Engineer

EXECUTIVE SUMMARY

A new residential subdivision located at Kiah Road and Ryans Road Gillieston Heights, is approved for eighty-two (82) lots and creates five (5) new roads while also including road widening of Ryans Road and road widening of Kiah Road. To manage traffic intersection controls, signage and linemarking are proposed.

OFFICER'S RECOMMENDATION

THAT

1. The regulatory linemarking and signage associated with the development as per the submitted plan 190682, Rev 3 dated 20/09/24 be approved.

COMMITTEE RECOMMENDATION

THAT

1. The regulatory linemarking and signage associated with the development as per the submitted plan 190682, Rev 3 dated 20/09/24 be approved.

DRAFT

Local Traffic Committee Reports

63 RYANS ROAD GILLIESTON HEIGHTS - PROPOSED LINEMARKING & SIGNAGE FOR NEW SUBDIVISION

Ryans Road Gillieston Heights - Linemarking and Signage Plan

Meeting Date: 7 November 2024

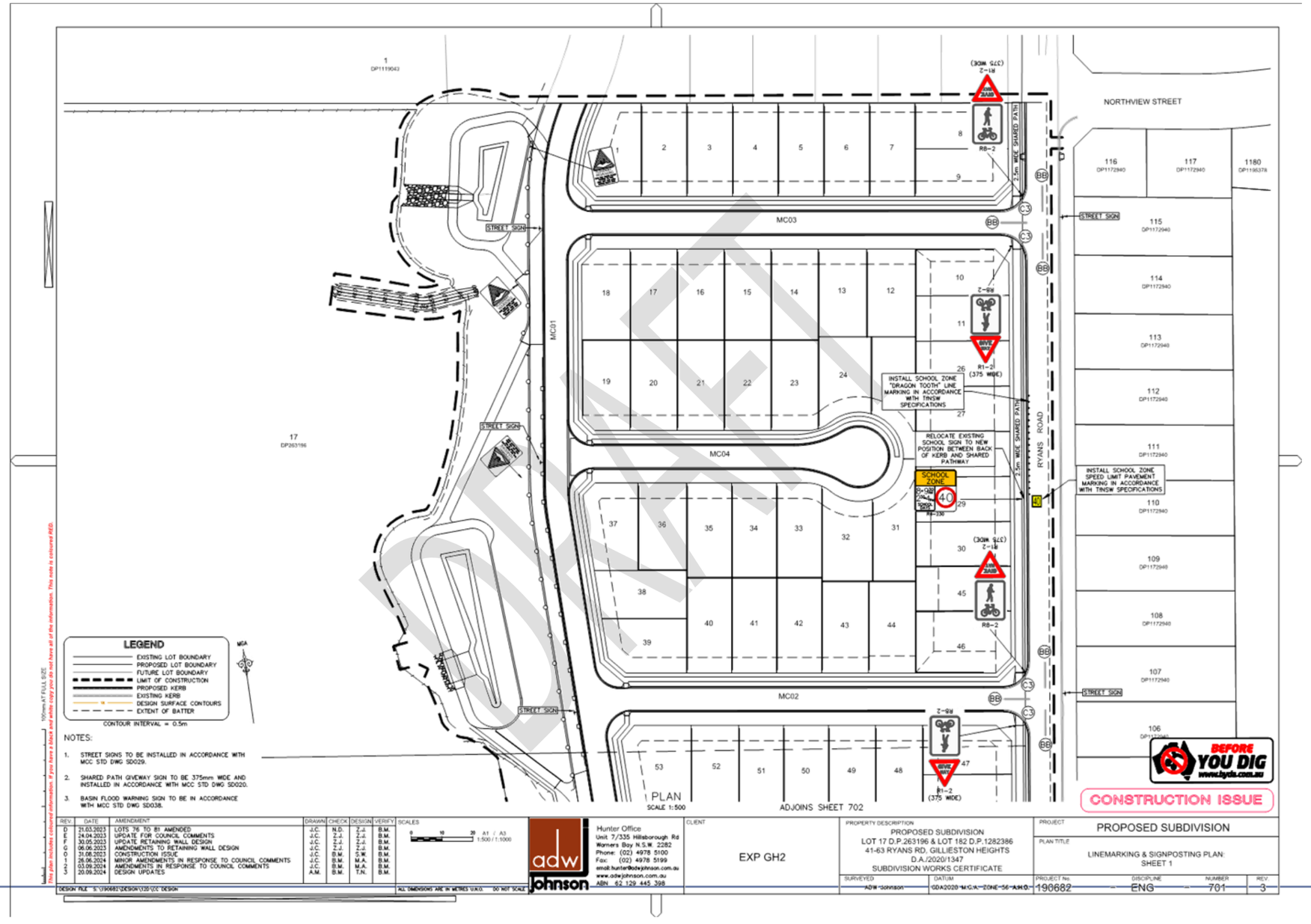
Attachment No: 1

Number of Pages: 2

DRAFT

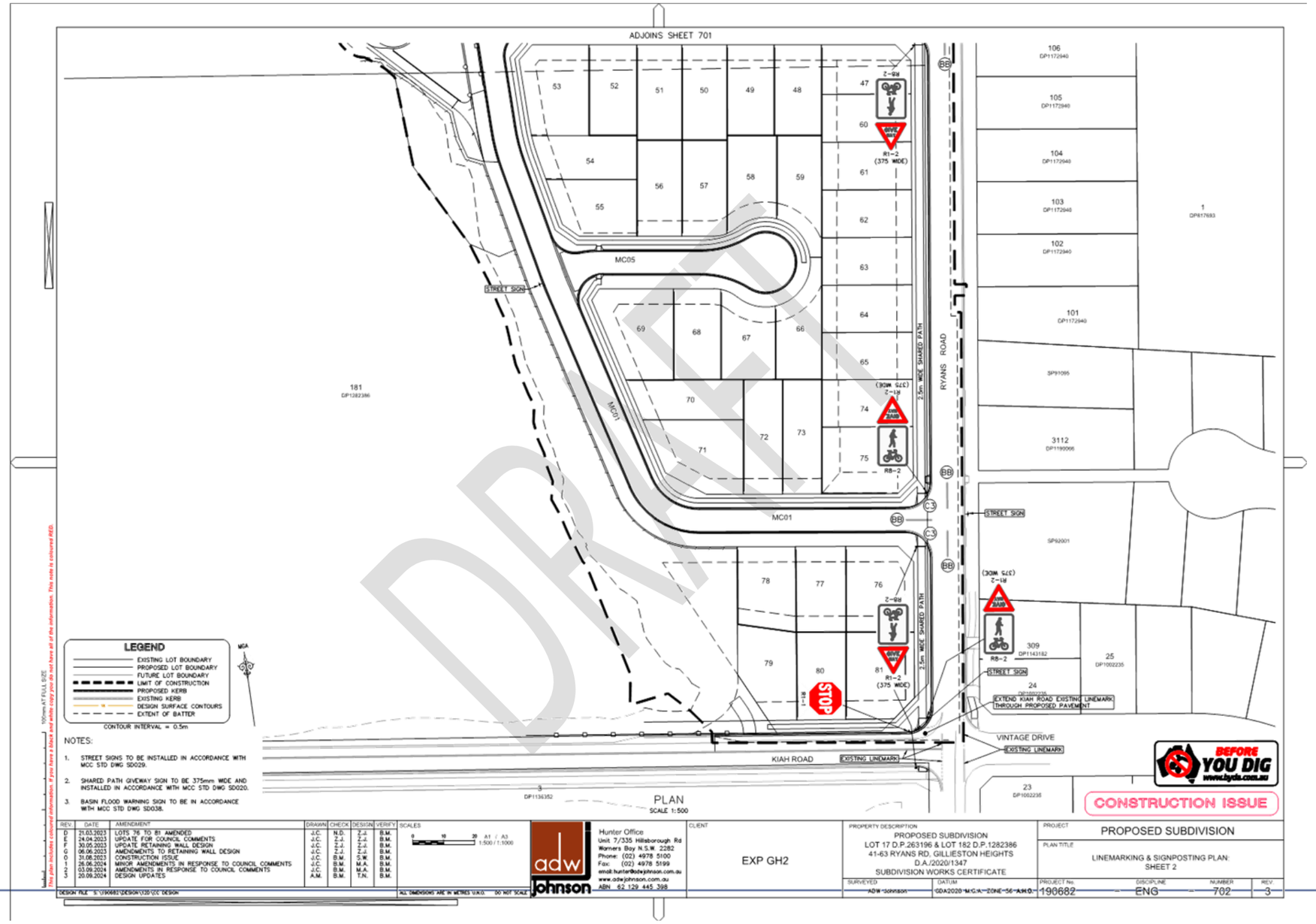
7 NOVEMBER 2024

63 RYANS ROAD GILLIESTON HEIGHTS - PROPOSED LINEMARKING & SIGNAGE FOR NEW SUBDIVISION (Cont.)



7 NOVEMBER 2024

63 RYANS ROAD GILLIESTON HEIGHTS - PROPOSED LINEMARKING & SIGNAGE FOR NEW SUBDIVISION (Cont.)



7 NOVEMBER 2024

PROPOSED BUS ZONE ON NEW ENGLAND HIGHWAY (Cont.)

5.4 PROPOSED BUS ZONE ON NEW ENGLAND HIGHWAY

FILE NO: **140/5**

ATTACHMENTS: **1. New England Highway Bus Stop Proposal**

AUTHOR: Traffic Management Officer
Operations Manager Transport & Infrastructure Engineering

EXECUTIVE SUMMARY

It is proposed to install R5-20 "bus zone" signage at the existing bus stop in front of 189 New England Highway East Maitland.

OFFICER'S RECOMMENDATION

THAT

1. R5-20 (L+R) "bus zone" signage be installed at the existing bus stop in front of 189 New England Highway East Maitland.

COMMITTEE RECOMMENDATION

THAT

1. The proposed R5-20 (L+R) "bus zone" signage at the existing bus stop in front of 189 New England Highway East Maitland be sent to TfNSW for consideration and installation.

Local Traffic Committee Reports

PROPOSED BUS ZONE ON NEW ENGLAND HIGHWAY

New England Highway Bus Stop Proposal

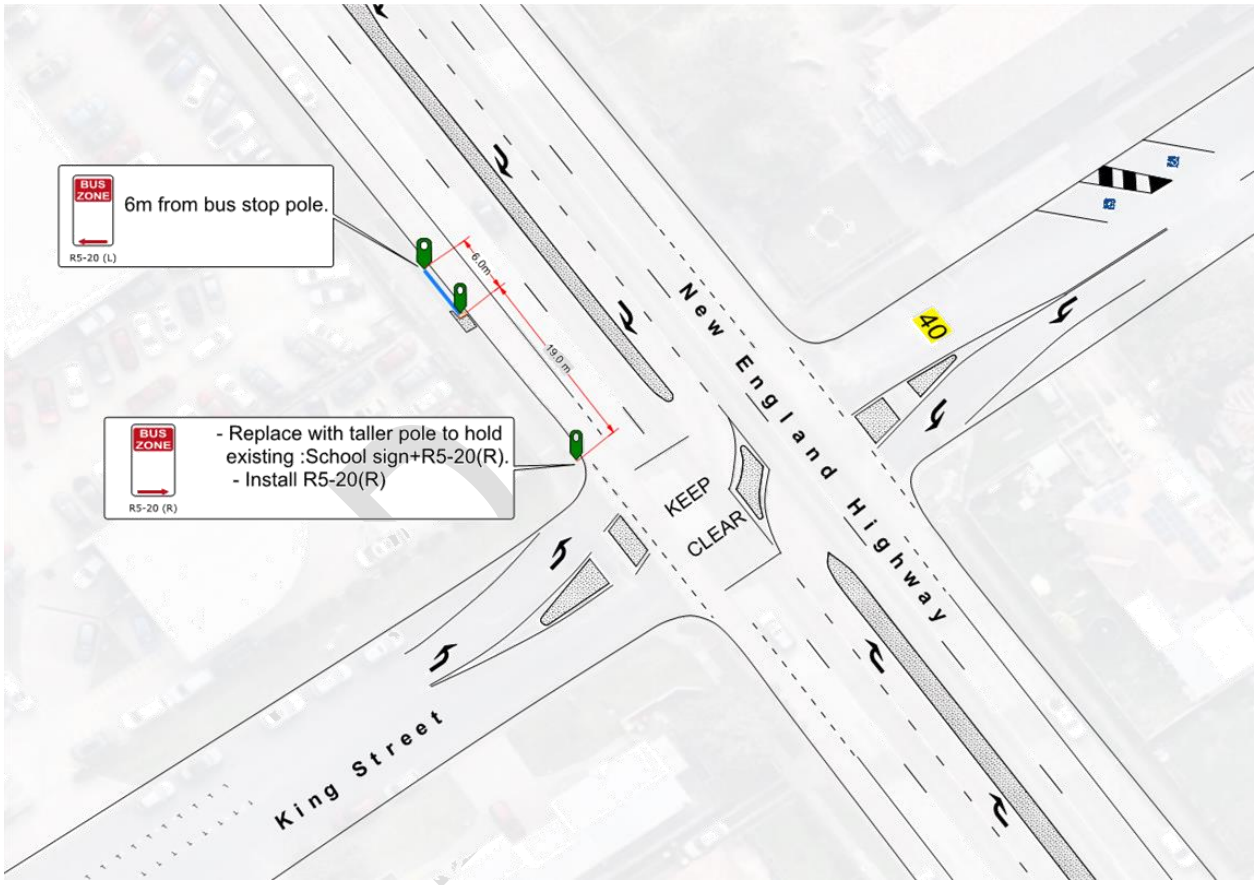
Meeting Date: 7 November 2024

Attachment No: 1

Number of Pages: 1

DRAFT

7 NOVEMBER 2024



7 NOVEMBER 2024

NOTIFICATION OF IMPLEMENTED WORKS UNDER CONDITION 10 OF THE CHANGES (NO. 2) TO TEMPORARY DELEGATIONS TO COUNCILS FOR TRAFFIC MANAGEMENT & PEDESTRIAN WORKS (Cont.)

5.5 NOTIFICATION OF IMPLEMENTED WORKS UNDER CONDITION 10 OF THE CHANGES (NO. 2) TO TEMPORARY DELEGATIONS TO COUNCILS FOR TRAFFIC MANAGEMENT & PEDESTRIAN WORKS

FILE NO: **140/5**

ATTACHMENTS: **1. Springfield Drive Lochinvar Pedestrian Refuge Signage**

AUTHOR: Traffic Management Officer
Operations Manager Transport & Infrastructure Engineering
Road Safety Officer
Manager Assets and Engineering

EXECUTIVE SUMMARY

In accordance with the issue of the Instrument of Delegation and Authorisation for Traffic Management and Pedestrian Works, Temporary Delegation to Councils No. 2 on behalf of Transport for NSW by the Secretary of the Department of Transport on the 12 December 2023 the following report presents those items which are to be completed or have been undertaken utilizing this delegated authority and is tabled "for information only" as a record of works having been carried out under this instrument.

OFFICER'S RECOMMENDATION

THAT

1. **In accordance with Schedule 4, Condition 10 of the Instrument of Delegation and Authorisation for Traffic Management and Pedestrian Works, Temporary Delegation to Councils No. 2 dated 12 December 2023; the following items are recorded "for information only" as works that are to be completed or have been carried out by Council under this instrument.**
    a. **Installation of signage to pedestrian refuge on Springfield Drive, Lochinvar in accordance with TfNSW TDT2011/01a requirements.**

COMMITTEE RECOMMENDATION

THAT

1. **In accordance with Schedule 4, Condition 10 of the Instrument of Delegation and Authorisation for Traffic Management and Pedestrian Works, Temporary Delegation to Councils No. 2 dated 12 December**

7 NOVEMBER 2024

NOTIFICATION OF IMPLEMENTED WORKS UNDER CONDITION 10 OF THE CHANGES (NO. 2) TO TEMPORARY DELEGATIONS TO COUNCILS FOR TRAFFIC MANAGEMENT & PEDESTRIAN WORKS (Cont.)

2023; the following items are recorded "for information only" as works that are to be completed or have been carried out by Council under this instrument.

a. **Installation of signage to pedestrian refuge on Springfield Drive, Lochinvar in accordance with TfNSW TDT2011/01a requirements.**

DRAFT

Local Traffic Committee Reports

NOTIFICATION OF IMPLEMENTED WORKS UNDER CONDITION 10 OF THE CHANGES (NO. 2) TO TEMPORARY DELEGATIONS TO COUNCILS FOR TRAFFIC MANAGEMENT & PEDESTRIAN WORKS

Springfield Drive Lochinvar Pedestrian Refuge Signage

Meeting Date: 7 November 2024

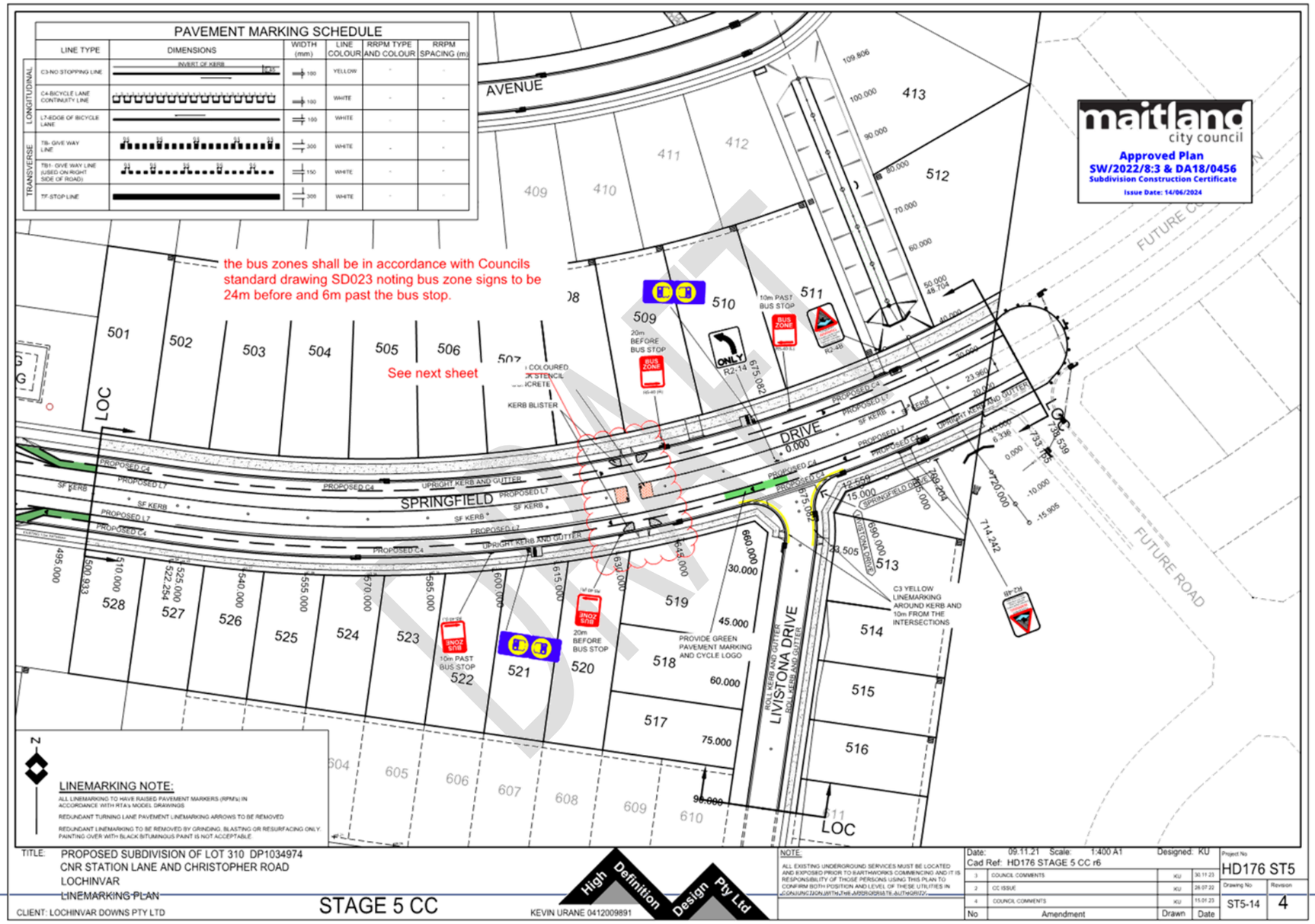
Attachment No: 1

Number of Pages: 2

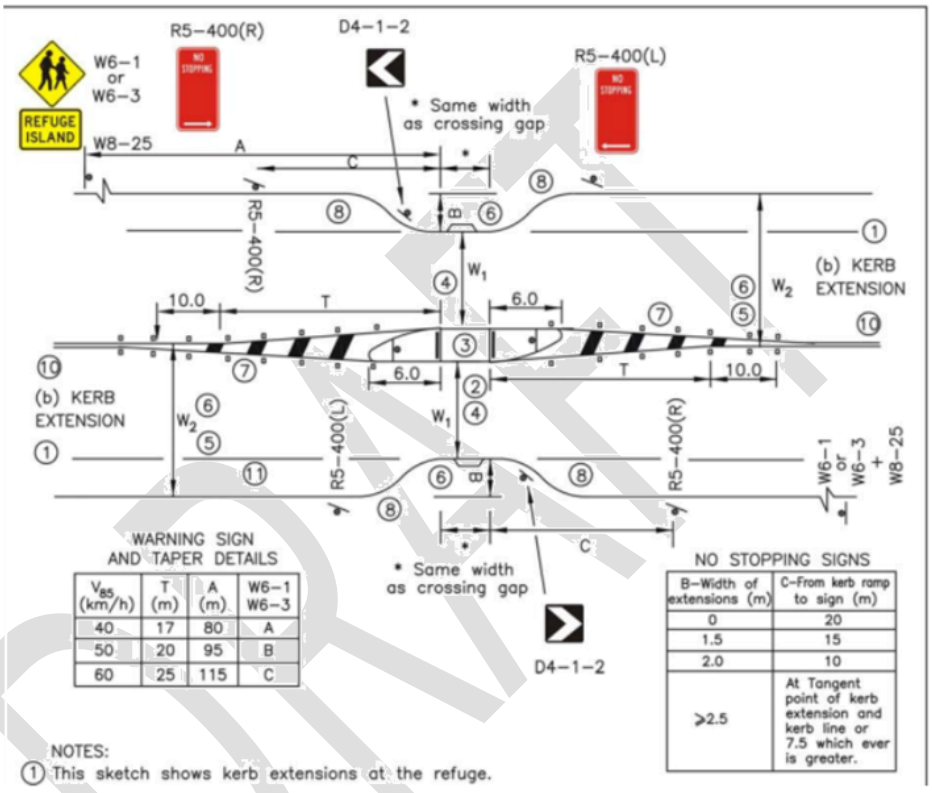
DRAFT

7 NOVEMBER 2024

NOTIFICATION OF IMPLEMENTED WORKS UNDER CONDITION 10 OF THE CHANGES (NO. 2) TO TEMPORARY DELEGATIONS TO COUNCILS FOR TRAFFIC MANAGEMENT & PEDESTRIAN WORKS (Cont.)



7 NOVEMBER 2024



WARNING SIGN AND TAPER DETAILS

V_{85} (km/h)	T (m)	A (m)	W6-1 W6-3
40	17	80	A
50	20	95	B
60	25	115	C

NO STOPPING SIGNS

B-Width of extensions (m)	C-From kerb ramp to sign (m)
0	20
1.5	15
2.0	10
>2.5	At Tangent point of kerb extension and kerb line or 7.5 which ever is greater.

NOTES:
(1) This sketch shows kerb extensions at the refuge.

C=10m. Hence No stopping 10m on the approach

7 NOVEMBER 2024

6 GENERAL BUSINESS

FILE NO: **140/5**

ATTACHMENTS: **Nil**

AUTHOR: **Support Officer Engineering & Design**
Operations Manager Transport & Infrastructure Engineering

6.1 DRIVEWAY LIGHTS AND MARKERS

QUERY/ DETAILS

- Local State MP representative raised a matter previously discussed at Local Traffic Committee Meeting, the increase in residents installing lights and markers at the entrance to their driveways, and it was noted that TfNSW would investigate and provide their stance.

ACTION/ OUTCOME

- TfNSW has responded to the local state member of parliament that these are not approved traffic control devices and may distract motorists. TfNSW has suggested they be removed from locations where there may be concerns, whilst noting it is Council's discretion, as the local roads authority, as to how these devices are managed.

- Council has been investigating the matter and is preparing to issue letters to residents to have them removed. Council officers met recently to discuss the most appropriate legislation to be used to enforce this. Council intends to communicate to landowners the safety risk of the lights/ markers, as they are a distraction to road users. Council will provide more information and updates to LTC members on any further requests and actions that may occur with regards to these devices.

6.2 KANGAROO HITS - TEA TREE AVENUE

QUERY/ DETAILS

- Local State MP representative raised that there has been correspondence received regarding a significant amount of kangaroos being hit on Tea Tree Avenue, Aberglasslyn, along with requests for signage and/ or fencing improvements in the area.

ACTION/ OUTCOME

- Council will investigate the matter and report back to LTC.

6.3 MCFARLANES ROAD - SPEED LIMIT

QUERY/ DETAILS

- Local State MP representative raised a matter previously discussed at LTCM – Requests received for a speed limit reduction from 80km/hr to 60km/hr on McFarlanes Road near the intersection of Settlers Boulevard, Chisholm.

ACTION/ OUTCOME

7 NOVEMBER 2024

- It was noted by TfNSW that this road underwent a review a few years ago and subsequently the speed was reduced from 90km/hr to 80km/hr.
- TfNSW have previously reviewed speed limit change requests and as the road meets the criteria for 80km/h under the speed zoning standards, a speed reduction is not considered required for this road segment.

6.4 GLENARVON ROAD – SPEED LIMIT

QUERY/ DETAILS

- Requests received by local State MP office for a speed limit reduction from 80km/hr to 60km/hr on Glenarvon Road, Lorn.

ACTION/ OUTCOME

- TfNSW is the authority responsible for speed limit change reviews and approvals. TfNSW will investigate and provide a response.

6.5 MAITLAND COMMUNITY PRESCHOOL – SPEED LIMIT

QUERY/ DETAILS

- Local State MP representative raised requests received from Maitland Community Preschool for a speed limit reduction on Preschool Lane and Cathedral Steet, Maitland from 40km/hr to 10km/hr 'shared zone'. They have expressed safety concerns with children entering and exiting the preschool due to vehicles attending the All Saints College using the street as a U-turn bay.

ACTION/ OUTCOME

- Council have undertaken an investigation at this location. Cautionary signage is to be installed.
- TfNSW wouldn't consider a speed limit reduction as it is an existing school zone and is signposted accordingly.

6.6 E-SCOOTERS AND E-BIKES AROUND CHISHOLM

QUERY/ DETAILS

- Local State MP representative raised complaints received and reports sent to NSW Police regarding the use of E-Scooters and E-Bikes around Chisholm.

ACTION/ OUTCOME

- NSW Police advised taking action on riders under 16 years is problematic.
- Laws and regulation changes regarding E-Scooter and E-bikes have been identified.
- Council are awaiting any legislative changes before further considering the impacts on Council, e.g. infrastructure to be rolled out.

7 NOVEMBER 2024

- It was noted Council has previously investigated an E-scooter trial, however this did not proceed.

6.7 HAUSSMAN DRIVE – SPEED LIMIT REDUCTION

QUERY/ DETAILS

- Local State MP representative raised the temporary speed limit reduction on Haussman Drive, Chisholm has been implemented. Feedback has mostly been positive - an improvement to safety in the area.

ACTION/ OUTCOME

- Council have installed a set of repeater speed zone signs on Haussman Drive to support the speed limit changes on Raymond Terrace Road.
- Council to send new speed zone sign locations to TfNSW.

6.8 TANK ST MORPETH - PEDESTRIAN CROSSING

QUERY/ DETAILS

- Local State MP representative raised requests received from St Johns Anglican Church, Morpeth for the installation of a pedestrian crossing on Tank St at the Swan St intersection in Morpeth.

ACTION/ OUTCOME

- Council have provided a comprehensive response, detailing the problems and constraints of a pedestrian crossing at that location.
- Council is investigating alternative locations for a pedestrian crossing. High Street is being considered, as it has better grades and accessibility.

6.9 WEBLANDS RESERVE

QUERY/ DETAILS

- Local State MP representative raised a matter previously discussed at LTCM – Further concerns received regarding Weblands Reserve in Aberglasslyn, detailing the dangerous driving of cars, 4WDs and trail bikes despite the signage, dumping of rubbish, and mounds being made on the fire trails. This is an ongoing issue.

ACTION/ OUTCOME

- Council have escalated the matter to their legal team for consideration.
- Council are reviewing infrastructure to be installed, whilst noting that accessibility for pedestrians, mobility scooters and bikes will also continue to allow access for undesirable trail bikes.
- Council will engage the works team to look into whether maintenance of the fire trail is required.

7 CLOSURE

The meeting was declared closed at 10:37 am.

DRAFT

12.5 Temporary Suspension of Alcohol Free Zone and Alcohol Prohibited Area

FILE NO:	**139/57**
ATTACHMENTS:	**1.Summary of AFZs and APAs** **2. AFZ - A Merry Little Christmas** **3. AFZ - New Year's Eve** **4. AFZ - Live at The Levee Coffin Lane** **5. AFZ - Live at The Levee Street Party** **6. APA - Harold Gregson Reserve**
RESPONSIBLE OFFICER:	**Jason Linnane - Director City Services** **Darren Crumpler - Manager Community & Recreation**
AUTHOR:	**Adam Franks - Coordinator City Events & Activation** **David Graham - The Levee Public Programs Officer** **Claire Corcoran - Events Officer** **Kara Stonestreet - Senior Place Activation Officer**
MAITLAND +10	**Outcome 9 To show off our city**
COUNCIL OBJECTIVE:	**9.1.1 Deliver flagship events and place activation programs**

EXECUTIVE SUMMARY

Council's City Events and Place Activation Team has submitted an application to temporarily suspend the Alcohol Free Zone (AFZ) and Alcohol Prohibited Area (APA) for a series of events and activations in Central Maitland. These events and activations are part of Council's flagship events calendar and The Levee Marketing and Activity Plan. The purpose of this report is to inform Council of the AFZ and APA suspension application and request approval.

OFFICER'S RECOMMENDATION

THAT

1. **Council resolve to approve the temporary suspension of the Alcohol Free Zone for:**
   a. **A Merry Little Christmas at The Levee, for The Levee Shared Zone between Bourke Street and Elgin Street, from 10.00am and 2.00pm on Saturday 14 December 2024.**
   b. **Maitland New Year's Eve Celebrations, for the Riverside Car Park including NAB Laneway and Stillsbury Lane, The Riverside Walk and Riverbank from the Belmore Bridge to Cathedral Street, Drill Hall Lane and Preschool Lane including the Preschool Lane Car Park, from 5.00pm to 9.30pm on Tuesday 31 December 2024.**

c. **LIVE at The Levee Coffin Lane, for Coffin Lane, west of Bourke Street, from 5.30pm to 9.30pm on Friday 21 February 2025.**

d. **LIVE at The Levee Street Party, for The Levee Shared Zone between Bulwer Street and Elgin Street, from 5.30pm and 9.30pm on Saturday 15 March 2025.**

2. **Council resolve to approve the suspension of the Alcohol Prohibited Area for a live music event at Harold Gregson Reserve, from 4.00pm to 9.00pm on Saturday 8 February 2025.**

REPORT

Maitland City Council's City Events and Place Activation Team are seeking approval to temporarily suspend the Alcohol Free Zone (AFZ) in Central Maitland for the following events, dates and locations.

A Merry Little Christmas at The Levee

A Merry Little Christmas at The Levee will create a chance for the community to enjoy Christmas activities and support local maker stallholders and the businesses in the precinct. This event will take place on Saturday 14 December 2024 between 10.00am and 2.00pm.

It is requested the AFZ be lifted for this event to accommodate up to three (3) licenced stallholders providing product tastings and take away sales.

Date and Times of AFZ suspension:
Saturday 14 December 2024 between 10.00am and 2.00pm.

Location:
The Levee Shared Zone between Bourke and Elgin Street.

Maitland's New Years Eve Celebrations

Maitland's New Year's Eve Celebrations is a key event in Maitland City Council's flagship event calendar, with a program of family activities and entertainment, culminating in spectacular fireworks display at 9.00pm.

It is requested the AFZ be lifted for Maitland's New Years Eve Celebrations to allow the community to bring along small quantities of alcohol (identified in the event conditions of entry) for consumption during event hours, which is consistent with how the event has operated in previous years.

Date and Times of AFZ suspension:
Tuesday 31 December 2024 from 5:00pm until 9:30pm.

Locations of suspension:.

1. The Riverside Car Park, including NAB Laneway & Stillsbury Lane
2. The Riverside Walk and Riverbank from the Belmore Bridge to Cathedral Street
3. Drill Hall Lane
4. Preschool Lane including the Preschool Lane Car Park.

TEMPORARY SUSPENSION OF ALCOHOL FREE ZONE AND ALCOHOL PROHIBITED AREA

LIVE at The Levee at Coffin Lane

LIVE at The Levee at Coffin Lane supports The Levee's night time economy and will feature live music and a pop up bar on Friday 21 February 2025 between 5.30pm and 9.30pm at Coffin Lane, west of Bourke Street. Attendees are encouraged to order food from one of the take away businesses in the surrounding area.

It is requested the AFZ be lifted for this event to accommodate one (1) licenced stallholder to facilitate a pop-up bar for the event.

Date and Times of AFZ suspension:
Friday 21 February 2025 between 5.30pm and 9.30pm.

Location of suspension:
Coffin Lane, west of Bourke Street.

LIVE at The Levee Street Party

The Live at The Levee Steet Party supports The Levee's night time economy and will feature live music, a pop up bar, kids activities and yard games on Saturday 15 March 2025 between 5.30pm and 9.30pm. Attendees are encouraged to order food from one of the take away businesses in the surrounding area.

It is requested the AFZ be lifted for this event to accommodate one (1) licenced stallholder to facilitate a pop up bar for the event.

Date and Times of AFZ suspension:
Saturday 15 March 2025 between 5.30pm and 9.30pm.

Location of suspension:
The Levee Shared Zone between Bulwer and Elgin Street.

In addition to the proposed temporary suspension of the AFZ's, the City Events and Activation team also wishes to temporarily suspend the Alcohol Prohibited Area (APA) for the following event:

Live music event as part of Summer Program at Harold Gregson Reserve

A live music event as part of Maitland's Summer program of events is proposed for Harold Gregson Reserve on Saturday 8 February 2025, between 4.00pm and 9.00pm. The event will feature a range of live music acts, food stalls, activities and more utilising the events lawn and amphitheater at Harold Gregson Reserve.

It is requested the APA be lifted for this event to allow patrons to bring along small quantities of alcohol (identified in the event conditions of entry) for consumption during event hours.

Date and Times of APA suspension:
Saturday 8 February 2025 between 4.00pm and 9.00pm.

TEMPORARY SUSPENSION OF ALCOHOL FREE ZONE AND ALCOHOL PROHIBITED AREA

Location:
Events Lawn and Amphitheatre at Harold Gregson Reserve, High Street, Maitland.

CONSULTATION

Council officers have consulted the NSW Police – Port Stephens Hunter Police District seeking comment on, and support for the lifting of the Alcohol Free Zones and Alcohol Prohibited Area as noted within this report.

Following an initial objection from Police to the New Year's Eve proposal, St Andrews Street, Maitland was removed from the footprint of the New Year's Eve AFZ. This change resulted in a written response from police with no objection to the lifting of the AFZ's and APA for all events noted within this report.

RISK IMPLICATIONS

Risk	Risk Rating	Proposed Treatment	Proposed Risk Rating	Resourcing
There is a risk that suspending the restriction of alcohol for these events which may lead to increased public intoxication	High	All events have conditions of entry, a security and alcohol management plan and a risk assessment developed to mitigate these risks.	Medium	Within existing resourcing
There is a risk that not lifting the restrictions of alcohol, contrary to previous events of this nature, which may lead to reputational damage and increased illegal drinking at these events	Medium	Council adopt the recommendations within this report	Low	Within existing resourcing

CONCLUSION

That Council resolves to suspend the Alcohol Free Zone and Alcohol Prohibited Area at the locations, date and times noted within this report.

FINANCIAL IMPLICATIONS

This matter has no direct financial impact upon Council's adopted budget or forward estimates.

POLICY IMPLICATIONS

This matter seeks the suspension of an alcohol free zone and alcohol prohibited area, which will temporarily lift the conditions outlined in Council's Alcohol Policy for Sportsgrounds, Venues and Reserves.

TEMPORARY SUSPENSION OF ALCOHOL FREE ZONE AND ALCOHOL PROHIBITED AREA

STATUTORY IMPLICATIONS

The suspension or cancellation of Alcohol Free Zones is permissible under the Local Government Act 1993, Chapter 16 part 4, where the council may, at the request of any person or body or of its own motion, suspend the operation of an alcohol free zone.

City Services

Temporary Suspension of Alcohol Free Zone and Alcohol Prohibited Area

Summary of Afzs And Apas

Meeting Date: 12 November 2024

Attachment No: 1

Number of Pages: 1

Maitland City Council — Alcohol Free Zones and Alcohol Prohibited Areas

Maitland City Council currently has a number of Alcohol Free Zones and Alcohol Prohibited Areas across the City. Alcohol Free Zones apply to road-related public areas (e.g. public road, footpath or carpark). Alcohol Prohibited Areas apply to nonroad-related public places (e.g. parks).

The below is a summary of the various Alcohol Free Zones and Alcohol Prohibited Areas across the City.

Alcohol free zones

Alcohol free zones in the Maitland local government area are situated in the following areas:

- **Rutherford Shopping Precinct**
- **Central Maitland**
- **Greenhills Shopping Centre**

Alcohol free zones expire in February 2027.

Alcohol prohibited areas

Alcohol prohibited areas in the Maitland local government area are situated in the following areas:

- **Harold Gregson Reserve - Maitland**
- **Ernie Jurd Memorial Oval - Largs**
- **Metford Recreational Reserve - Metford**
- **Rutherford Youth Space - Rutherford**
- **Thornton Park - Thornton**
- **Fred Harvey Oval – Woodberry**
- **Maitland Skateboard Centre - Maitland**

City Services

Temporary Suspension of Alcohol Free Zone and Alcohol Prohibited Area

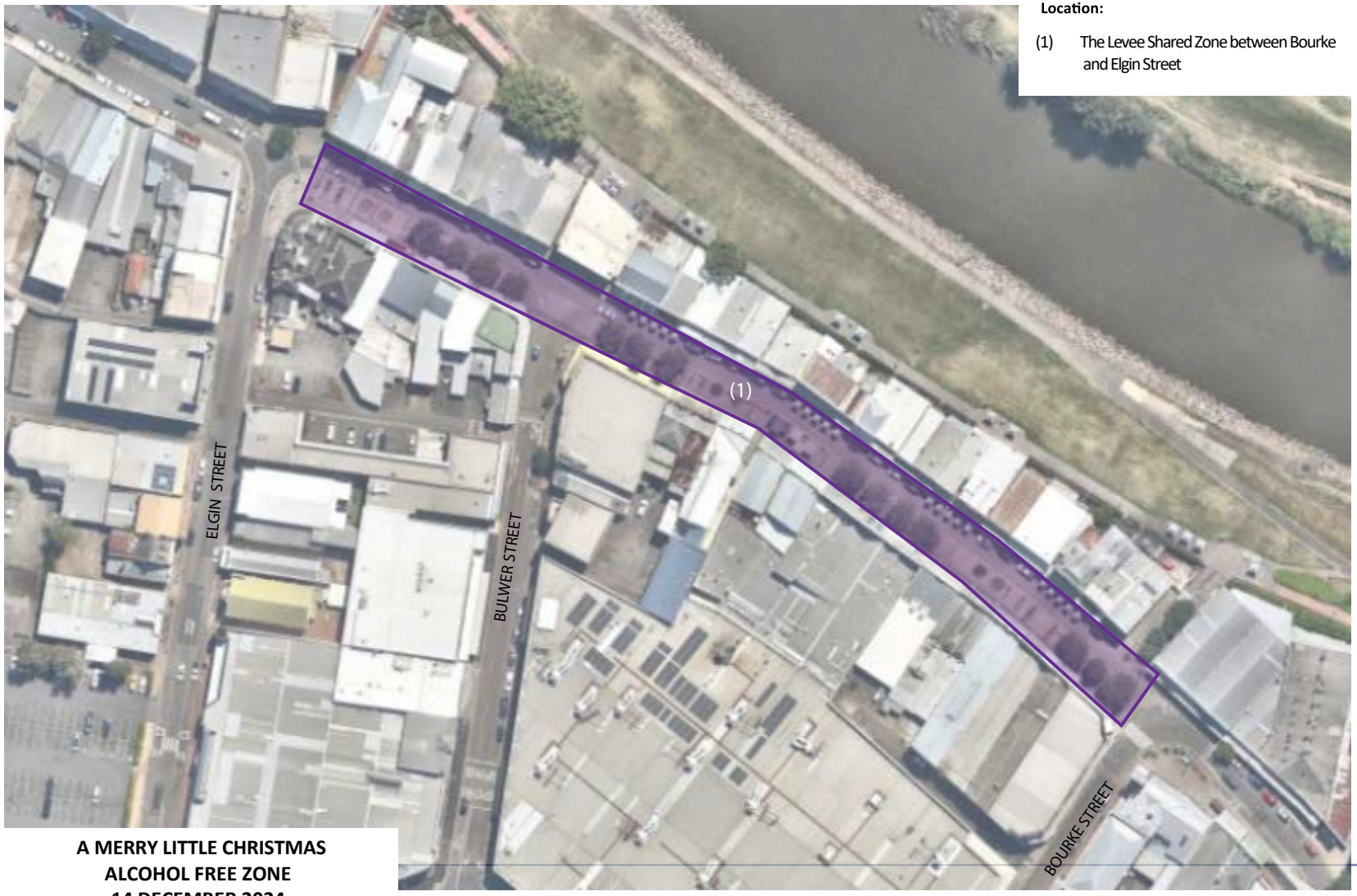
Afz - A Merry Little Christmas

Meeting Date: 12 November 2024

Attachment No: 2

Number of Pages: 1

TEMPORARY SUSPENSION OF ALCOHOL FREE ZONE AND ALCOHOL PROHIBITED AREA (Cont.)



A MERRY LITTLE CHRISTMAS
ALCOHOL FREE ZONE
14 DECEMBER 2024

maitland CITY COUNCIL

City Services

Temporary Suspension of Alcohol Free Zone and Alcohol Prohibited Area

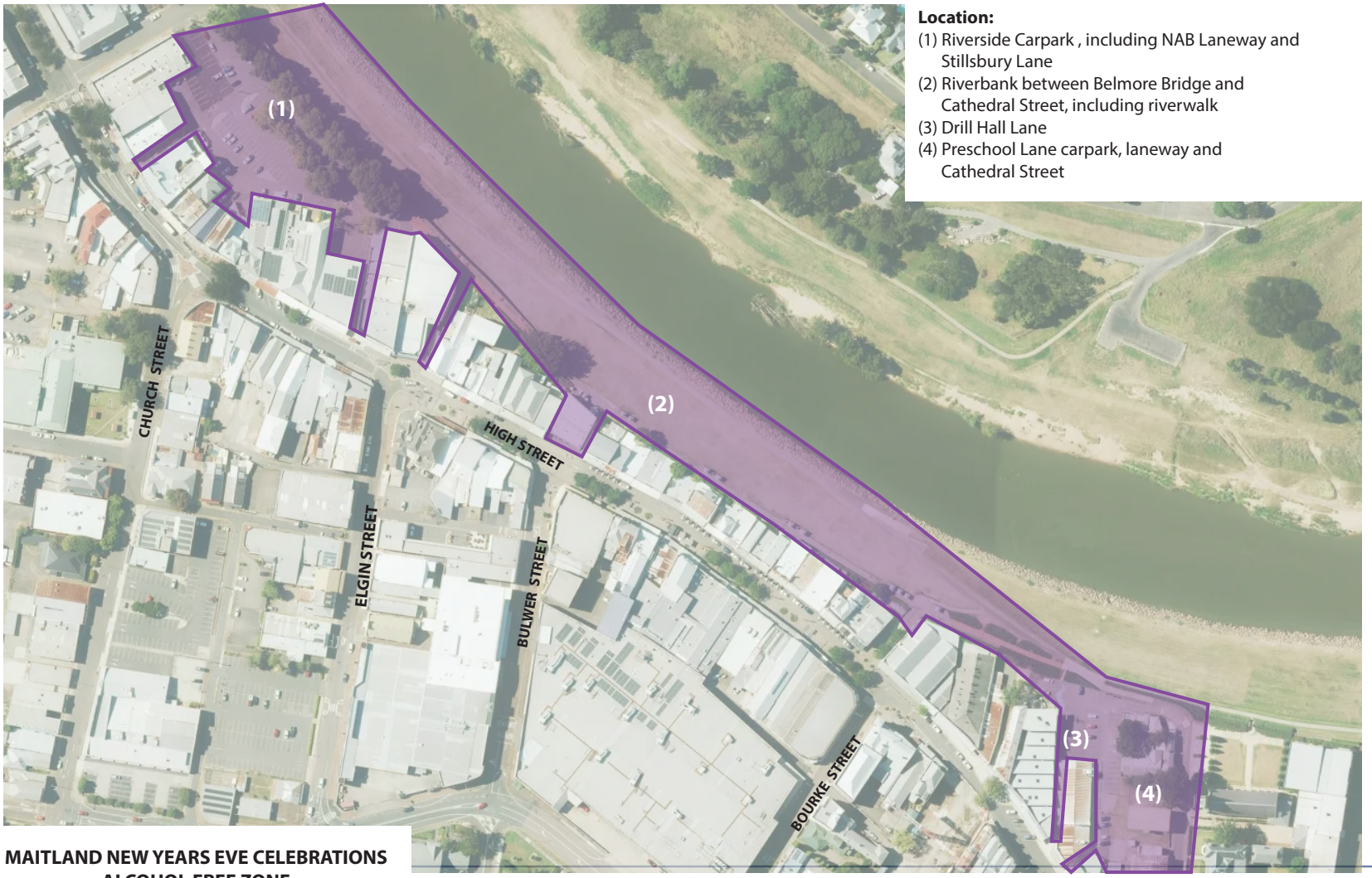
Afz - New Year's Eve

Meeting Date: 12 November 2024

Attachment No: 3

Number of Pages: 1

TEMPORARY SUSPENSION OF ALCOHOL FREE ZONE AND ALCOHOL PROHIBITED AREA (Cont.)



Location:
(1) Riverside Carpark , including NAB Laneway and Stillsbury Lane
(2) Riverbank between Belmore Bridge and Cathedral Street, including riverwalk
(3) Drill Hall Lane
(4) Preschool Lane carpark, laneway and Cathedral Street

MAITLAND NEW YEARS EVE CELEBRATIONS
ALCOHOL FREE ZONE
31 DECEMBER 2024

City Services

Temporary Suspension of Alcohol Free Zone and Alcohol Prohibited Area

Afz - Live At The Levee Coffin Lane

Meeting Date: 12 November 2024

Attachment No: 4

Number of Pages: 1

TEMPORARY SUSPENSION OF ALCOHOL FREE ZONE AND ALCOHOL PROHIBITED AREA (Cont.)



LIVE AT THE LEVEE AT COFFIN LANE
ALCOHOL FREE ZONE
21 FEBRUARY 2025

maitland CITY COUNCIL

City Services

Temporary Suspension of Alcohol Free Zone and Alcohol Prohibited Area

Afz - Live At The Levee Street Party

Meeting Date: 12 November 2024

Attachment No: 5

Number of Pages: 1

TEMPORARY SUSPENSION OF ALCOHOL FREE ZONE AND ALCOHOL PROHIBITED AREA (Cont.)



Location:

(1) The Levee Shared Zone between Bulwer and Elgin Street

LIVE AT THE LIVE STREET PARTY
ALCOHOL FREE ZONE
15 MARCH 2025

City Services

Temporary Suspension of Alcohol Free Zone and Alcohol Prohibited Area

Apa - Harold Gregson Reserve

Meeting Date: 12 November 2024

Attachment No: 6

Number of Pages: 1

TEMPORARY SUSPENSION OF ALCOHOL FREE ZONE AND ALCOHOL PROHIBITED AREA (Cont.)



13 Customer and Digital Services

Nil

14 People and Performance

14.1 State of Our City Report

FILE NO:	**35/36/10**
ATTACHMENTS:	**1.State of Our City Report 2022-2024**
RESPONSIBLE OFFICER:	**Tiffany Allen - Executive Manager People and Performance**
AUTHOR:	**Kelly Arnott - Manager Corporate Planning and Performance**
MAITLAND +10	**Outcome 15 To have an effective and efficient Council**
COUNCIL OBJECTIVE:	**15.1.3 As a growing city, ensure our community understand our financial challenges and are engaged on potential solutions for long term sustainability**

EXECUTIVE SUMMARY

The State of our City report shows our progress in working towards our collective vision under our Community Strategic Plan. It highlights our key achievements under each theme and presents trend data to guide Maitland's future direction.

Required under the Integrated Planning and Reporting framework, this report details our progress towards our community goals under our Community Strategic Plan. It is presented to our newly elected council for noting at the second council meeting and provides key information to assist the new council to undertake a review of the Community Strategic Plan.

The State of our City report highlights both our successes and areas for improvement. Reflecting on our progress allows us to identify future opportunities and challenges, which will inform Council's review of the Community Strategic Plan.

OFFICER'S RECOMMENDATION

THAT

1. **The State of our City Report is received by Council**
2. **The Report is included as an attachment in the 2023-24 Annual Report.**

REPORT

The State of our City Report summarises Council's achievements in the delivery of the Community Strategic Plan. The Community Strategic Plan includes four themes that cover social, environmental, economic, and civic leadership. These are supported by 16 community identified outcomes.

STATE OF OUR CITY REPORT

The State of our City Report replaces the End of Term Report, shifting its focus from simply documenting past events to a more strategic emphasis on using insights for future planning. This new approach highlights how we leverage data and outcomes to inform decisions that shape our city's growth and priorities.
The State of our City Report is presents Council's achievements and insights by the themes outlined in the Community Strategic Plan

- Let's connect with each other
- Let's create opportunities
- Let's live sustainably
- Let's achieve together.

The focus of the report is on the initiatives that Council has delivered and the outcomes it has achieved. While Council plays a significant role in the delivery of the Community Strategic Plan, other levels of Government, business, community groups and our individual community members also play a role in helping to reach community goals.

CONCLUSION

The State of our City Report demonstrates achievements and insights against the Community Strategic Plan and guides the review of the new Community Strategic Plan- Maitland Future by the incoming Council.

FINANCIAL IMPLICATIONS

This matter has no direct financial impact upon Council's adopted budget or forward estimates.

POLICY IMPLICATIONS

This matter has no specific policy implications for Council.

STATUTORY IMPLICATIONS

This report meets the requirements of S428(2) of the Local Government Act 1993.

People and Performance

State of Our City Report

State of Our City Report 2022-2024

Meeting Date: 12 November 2024

Attachment No: 1

Number of Pages: 76



2022–2024

State of our City

maitland
CITY COUNCIL



Contents

Acknowledgement of Country

We acknowledge the Wonnarua People as the Traditional Owners and Custodians of the land within the Maitland Local Government Area. Council pays respect to all Aboriginal Elders, past, present and future with a spiritual connection to these lands.



Welcome **4**
Message from our Mayor 4
Message from our General Manager 5
About this report 6

Our Maitland **8**
Our city, our people 8
Our opportunities and challenges 10

State of our City **12**
Implementing our Community Strategic Plan 13
State of our community 14
Driving Maitland's Future 18

Let's connect with each other **20**
Getting around our city 22
Places that connect us 26
Welcoming and inclusive 30

Let's create opportunities **34**
Housing options and city growth 36
Economic development 40
Central Maitland 44

Let's live sustainably **48**
Valuing our environment 50
Sustainable future 54
Reduce our waste 58

Let's achieve together **62**
Build trusted services 64
Foster an engaged workforce 68
Create a resilient future 72

Appendix **76**
1: Sources 76
2: Glossary 76
3: References and research 76



Mayor Philip Penfold

A message from our Mayor

As we reflect on the 2022-2024 term of Council, there is much that Maitland can take pride in, despite facing significant challenges.

The devastating floods tested our resilience, but they also showcased the strength of our community and the dedication of our Council. We made significant investments in vital infrastructure, particularly in road improvements, ensuring our city is well equipped to meet the demands of a growing population. Our recreation facilities received a boost, with the Harold Gregson Reserve project enhancing spaces for families and communities to enjoy.

A major milestone was the adoption of our first ever Environmental Sustainability Strategy, marking a strong commitment to sustainability and future proofing Maitland. We also launched key services, such as the bulky waste collection, which has been widely embraced by our residents, and we made strides in digital transformation with the introduction of our new website and the MyCouncil App, making it easier for our community to connect and engage with us.

This term also saw a significant leadership transition, with the retirement of our long serving General Manager after 25 years of dedicated service and the appointment of a new General Manager to lead us into the future.

These are just some of the highlights over this term. It has been a privilege to serve as Mayor, and on behalf of my fellow Councillors, I extend my deepest thanks to Maitland City Council's dedicated staff. Together, we are working towards a future for Maitland where our community can thrive - living, working, and enjoying all that our city has to offer.





General Manager Jeff Smith

A message from our General Manager

It has been an absolute pleasure to lead Maitland City Council over the past 12 months as we've delivered significant achievements, and I'm even more excited about the opportunities we've identified for the years ahead.

With change comes great opportunity, and I am deeply passionate about ensuring the outcomes of our work enhance the wellbeing and quality of life for our community.

Over the past year, we've undertaken many important changes, including a restructure that aligns with our commitment to delivering on the goals and aspirations of our community. Together, we have worked to reset our corporate vision: Working together to foster a culture built on trust, empowering an engaged workforce that embraces change.

We are confident that with this renewed focus and commitment, we can seize the opportunities ahead and continue meeting the needs of the Maitland community - today and for decades to come.

It's important to note that the only way to achieve these results is by having a highly dedicated team at Maitland City Council. From our Executive Leadership Team, Managers, and staff to our Councillors, it's a credit to each and every one of you.



About this report

The State of our City report shows our progress in working towards our collective vision under our Community Strategic Plan. It highlights our key achievements under each theme and presents trend data to guide Maitland's future direction.

Required under the Integrated Planning and Reporting (IPR) framework, this report details our progress towards our community goals under our Community Strategic Plan (CSP). It is presented to our newly elected council for noting at the second council meeting and provides key information to assist the new council to undertake a review of the CSP.

The State of our City report highlights both our successes and areas for improvement.

Reflecting on our progress allows us to identify future opportunities and challenges. With significant growth already experienced and forecast for the next 20 years, Maitland faces substantial change that we need to be prepared for to retain our strong sense of community and improve our quality of life into the future.

Each theme includes criteria with which to track progress, key initiatives undertaken to deliver on a theme's goals, an analysis of current issues and future state of the issue, and metrics that will allow us to monitor our performance in the future.

The baseline of metrics is an important new addition that will inform Council's review of the Community Strategic Plan and progress in achieving the objectives. These benchmarks will help track our performance, guide strategic decisions, and ensure transparency and accountability.



What is Integrated Planning and Reporting (IPR)?

Legislated by the *Local Government Act 1993*, the Integrated Planning and Reporting framework allows New South Wales councils to draw their plans together, to understand how they interact and inform each other, and to get the maximum benefit from their efforts by planning holistically for the community's future.

Why is IPR important?

Maitland City Council operates in an increasingly complex environment, with responsibilities under more than 50 different pieces of legislation and direct relationships with over 20 NSW and Australian Government agencies.

The IPR framework allows Council to navigate these complexities in a meaningful and purposeful way, and to:

- Integrate community priorities into strategies and plans
- Support the community and stakeholders to play an active role in shaping the future of their community
- Articulate the community's vision and priorities
- Assign resourcing to support delivery of Council's vision and priorities, while also balancing aspirations with affordability
- Maintain accountability and transparency through regular monitoring and reporting.





Our Maitland

Our city, our people

Scenic beauty, unique heritage, rural landscape, welcoming people and convenient location are some of the factors that have led to our city being one of the fastest growing cities in Australia.



The local government area covers 396km² from Woodberry in the east to Harpers Hill in the west, Tocal to the north, and Gillieston Heights to the south. Over 95,000 residents are settled in town centres, new and growing suburbs and quiet rural areas. By 2041, we expect around 145,000[1] people will call our city home.

The original inhabitants of this area are the people of the Wonnarua Nation, 'people of the mountains and the plains'. Bordering nations and clans include Worimi, Darkinjung, Kamilaroi, Geawegal, Gringai, Awabakal, Birpai and Wiradjuri.

Maitland is one of the oldest regional centres in Australia, built on the banks of the Hunter River. The Hunter River meanders through rural and urban areas, providing a scenic backdrop to our everyday lives. Whilst the river's serenity sometimes becomes more turbulent, the flood prone nature of parts of the city has led to a distinctive land use pattern and built form, with urban areas having clear limits that overlook idyllic pastoral areas.

We are a busy and productive community, and we have a thriving local economy diversified across health, construction, service and knowledge industries. Maitland supports 35,227 jobs and has an annual economic output of $14.29 billion.[2]

The city's continued population growth is an important strength for the local economy. It enables industries and businesses access to broad workforces within our city and draws from the neighbouring areas due to its central location in the region. Growth, coupled with the lifestyle benefits of our city, attract and retain workforces to support the key industries that drive our economy.



1 Planning NSW population
2 Remplan Aug 2024

Our opportunities and challenges

Population growth

Maitland welcomes more than 2,000 new residents into our community each year, which equates to approximately 2.4 per cent growth annually[3]. Such high growth presents our council with some very distinct challenges, including increased demand for essential services and infrastructure to accommodate the expanding community. The recent growth has also seen around 1,000 new dwellings built each year.

Housing

Housing demand in Maitland continues to outstrip supply, particularly for middle to low-income brackets. Driven by regional growth and migration from major cities, has resulted in soaring house prices and rental costs, causing significant mortgage and rental stress. Addressing these challenges involves increasing housing supply, promoting affordable housing projects, and implementing policies to mitigate homelessness and housing insecurity.

Low education

At the 2021 Census, less than a quarter (24.8 per cent) of Maitland's population above the age of 15 had attained a post-school qualification of Diploma or above. With nine out of 10 future jobs estimated to require post school qualifications, there is likely to be a significant decline in demand for an unqualified labour force. This will have a substantial impact on the Maitland economy, polarising employment opportunities and increasing economic inequality into the future.

Protecting the environment

Environmental protection is crucial for Maitland's sustainable future. The region's natural resources, including its green spaces, waterways, and biodiversity, are critical assets that must be preserved. Strategies to protect the environment include promoting green infrastructure, enhancing public spaces, and implementing sustainable land use practices. Additionally, efforts to reduce carbon emissions and increase climate resilience are essential. This includes supporting renewable energy initiatives, improving waste management, and encouraging eco-friendly transportation options.

Changing demographics

Maitland's demographic profile is shifting. Our local government area ranks among Australia's top regions for millennial inflow, largely due to domestic migration from nearby areas such as Lake Macquarie and Newcastle.

By 2041, an additional 14,800 individuals aged 65 and over are projected to reside in the area[4]. This demographic change necessitates enhanced healthcare services, age friendly infrastructure, and accessible housing options for older adults. It also presents opportunities for economic growth in sectors such as healthcare, aged care, and related services. Policies must focus on creating inclusive communities that support the wellbeing and active participation of older residents.

3, 4 Planning NSW population

The large demographic of young families in Maitland presents challenges in ensuring adequate and accessible services such as childcare, education, healthcare, and family friendly infrastructure. There is a growing need for affordable housing, safe neighbourhoods, and diverse community programs that cater to various age groups. Additionally, economic pressures faced by young families, like managing mortgages and saving for education, require targeted support. Long term planning is crucial to address the evolving needs of these families as their children grow, ensuring Maitland remains a thriving and supportive community.

Economy

Maitland's economy is diverse, with strong sectors in healthcare, education, retail, and manufacturing. Continued economic growth and diversification are vital for the region's prosperity.

Currently, a large portion of our working population travels outside of the LGA for work. Opportunities include supporting local businesses, attracting new industries, and fostering innovation. Investments in infrastructure, such as the new Maitland Hospital and educational institutions, play a crucial role in driving economic development. Additionally, promoting tourism, leveraging the region's cultural and natural attractions, and enhancing digital connectivity are key strategies to boost economic opportunities and job creation.

Staying connected

Connectivity is a critical factor in ensuring Maitland residents and businesses can thrive. This involves improving transport infrastructure, including roads, public transport, and active transport networks such as walking and cycling paths. Digital connectivity is equally important, with the need for high speed internet and reliable telecommunications to support remote work, education, and business operations. Enhancing connectivity also includes fostering community engagement and ensuring residents have access to information and services, thereby strengthening social cohesion and resilience.

Sustainable development

Given Maitland's rapid growth, there is a significant opportunity to support development by embracing smart and sustainable practices. By focusing on vertical growth - building up rather than out - Maitland can preserve green spaces, reduce urban sprawl, and make more efficient use of existing infrastructure. This approach not only minimises environmental impact but also supports a higher quality of urban living, with better access to amenities and services. Prioritising sustainable development ensures that Maitland can continue to grow while maintaining its commitment to environmental conservation and community wellbeing.

Flood plains

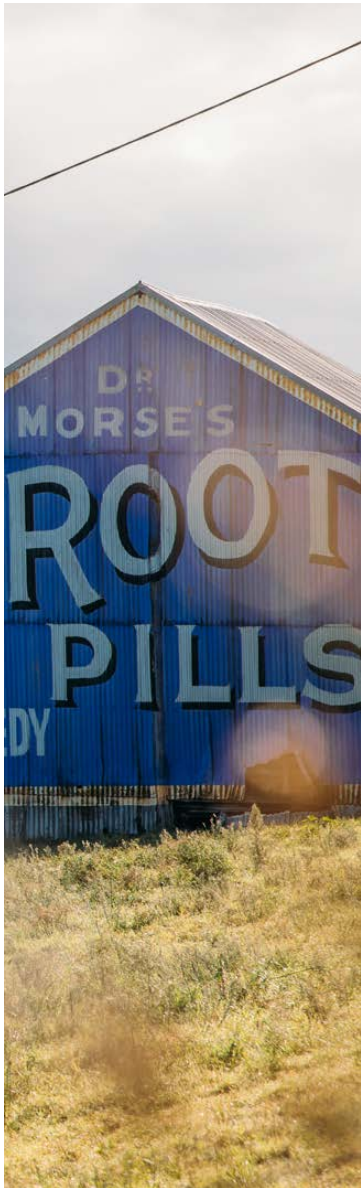
By strategically utilising flood plains, we can create multifunctional green spaces that not only mitigate the impacts of flooding but also provide recreational areas, wildlife habitats, and agricultural land. These areas can support biodiversity, improve water quality, and offer educational opportunities focused on environmental conservation. Embracing flood plains as valuable assets enables Maitland to balance development with natural processes, fostering a more sustainable and adaptive urban environment.





State of our City

Maitland's Community Strategic Plan 2022-2032 was endorsed on 14 June 2022. The Community Strategic Plan (CSP) is the highest level of plan that Council prepares and was developed through extensive consultation. It sets out the community's shared vision, aspirations for the future and includes 16 long term goals alongside supporting strategies to help achieve them.



Implementing our Community Strategic Plan

The first Community Strategic Plan, endorsed in 2012, marked a focus on long term planning for our community, outlining key priorities and future aspirations for at least the next decade.

This first plan saw a focus on improving the appearance of the city, in particular our parks, playgrounds, footpaths, cycleways, the river, and addressing issues in Central Maitland. As a result, the central business district now has more diverse retail, cultural, and service opportunities, with better connections between events and recreational activities along the river.

It has steered the expansion of Council initiatives, notably in the success of our flagship events in Central Maitland, place activation that has better connected events and recreational opportunities to the river, award winning projects like The Levee and The Riverlink building redevelopment, as well as enhancements to Maitland Regional Sports Complex and Maitland Aquatic Centre.

Reviewed and updated with each new council term, the CSP reflects the community's evolving feedback and priorities. Ten years later, the main messages received from the community in the review of the CSP were around increasing opportunities for social connectivity and wellbeing, easing frustration around traffic congestion, addressing concerns around environmental management and environmental impacts, and wanting more long term planning to address infrastructure needs and growth.

These aspirations were captured under four themes, with each listing what we want (our objectives) and what we will do (our strategies):

- **Let's connect with each other**
- **Let's create opportunities**
- **Let's live sustainably**
- **Let's achieve together.**

This renewed focus on managing growth reflects the changes happening across the Hunter region and the impacts felt at the local level. As our roads get busier, housing becomes more unaffordable and environmental issues more visible, like in the recent years of flooding, our community wants to clearly see our plan for managing these issues into the future.

State of our community

Understanding the state of our community from a wellbeing perspective is crucial to fostering a thriving, inclusive environment. By analysing data from the SGS Cities and Regions Wellbeing Index, alongside insights from our own community satisfaction survey, we gain a comprehensive view of the factors that impact quality of life – from economic stability to social connections and health.

These data points help us identify areas where wellbeing can be enhanced, guiding our priorities and resource allocation. With this informed approach, we ensure that our initiatives are aligned with the needs and aspirations of our residents, promoting overall wellbeing and liveability.

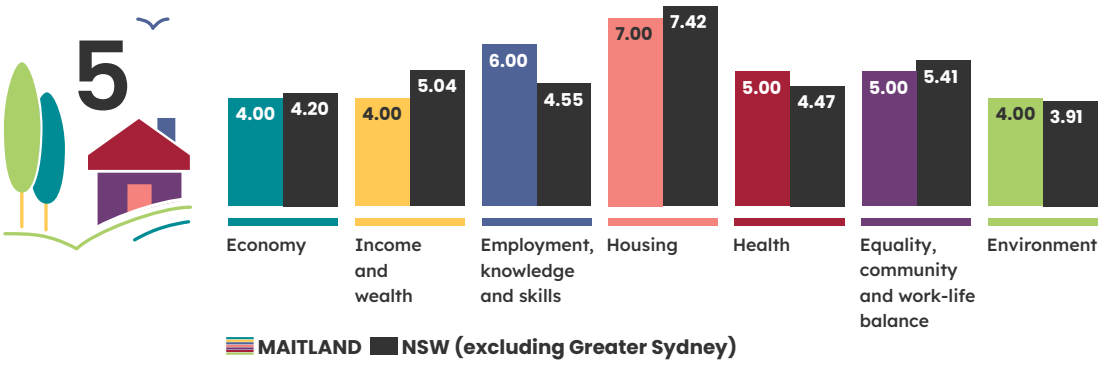


Colour key

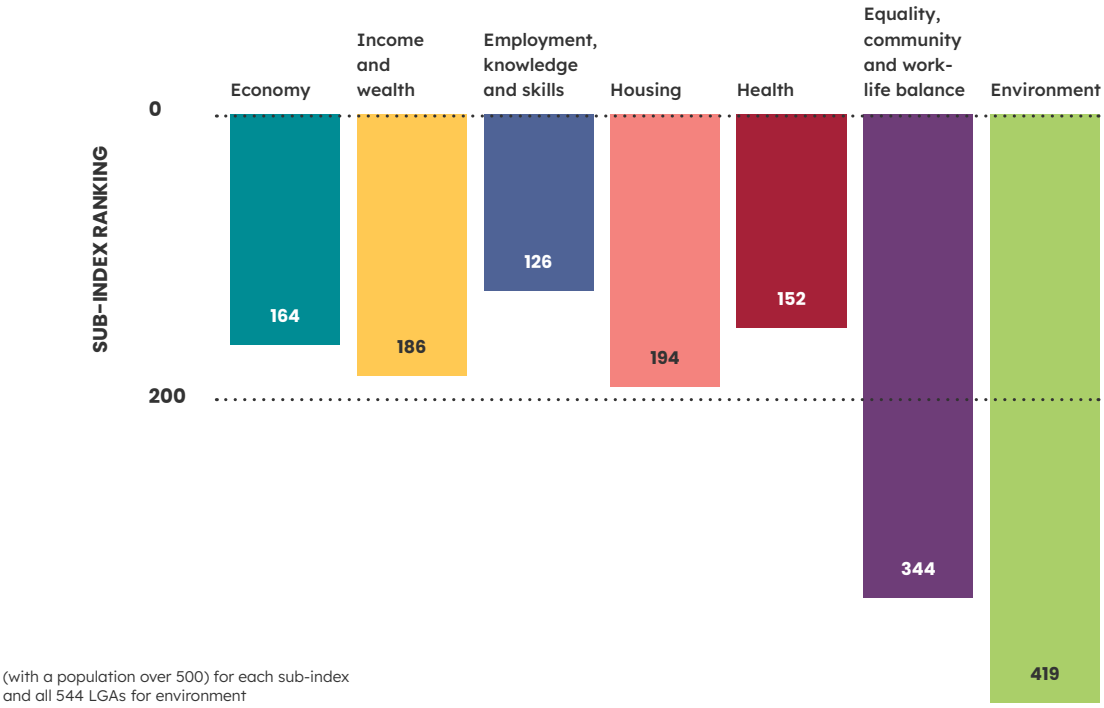
Economy · Income and wealth · Employment, knowledge and skills · Housing · Health · Equality, community and work-life balance · Environment

DIMENSION	DEFINITION
ECONOMY	A region's economic output, productivity, and diversity shows how well the local economy is performing.
INCOME AND WEALTH	Communities with higher incomes and greater levels of wealth provide greater levels of security, stability and opportunities.
EMPLOYMENT, KNOWLEDGE AND SKILLS	Includes levels of education and engagement in the workforce which can contribute to financial and broader personal satisfaction.
HOUSING	Includes rates of homelessness, affordability, and overcrowding. As shelter is a basic human need, issues around housing access impact wellbeing.
HEALTH	Considers life expectancy and rates of illness, which can be linked to access to healthcare and cultural factors.
EQUALITY, COMMUNTY AND WORK-LIFE BALANCE	Includes volunteer rates, work-life balance, gender and First Nations equality indicators.
ENVIRONMENT	Assesses a location's risk to environmental hazards and access to national parks, reserves, and protected areas.

Maitland's Overall Cities and Regional Wellbeing Index Score



Maitland's national rank out of a total of 518 LGAs



(with a population over 500) for each sub-index and all 544 LGAs for environment





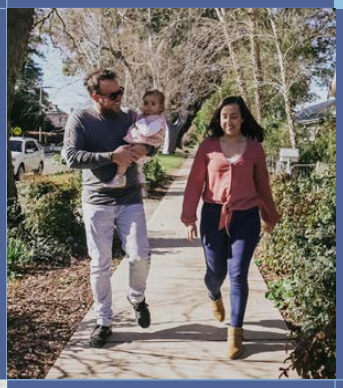
Liveability and Wellbeing at Maitland

78%
I am satisfied with my mental and physical health

71%
The Maitland community is welcoming to people from different cultures

69%
The sporting facilities and active lifestyle opportunities in the area meet my needs

66%
I feel safe in my local neighbourhood



56%
I feel connected to the local communities

50%
There are meaningful employment opportunities across Maitland



38%
Medical, mental health and social services are accessible and adequate

86%
My current home is suitable for my needs and is adequate in size

72%
There is plenty of accessible open spaces in my neighbourhood

55%
The natural environments and green spaces are well preserved

54%
I can afford a reasonable standard of housing in my area

66%
Maitland has a diverse range of events and activities



33%
Provision of services and opportunities for young or older people and other hard to reach community groups



27%
There are diverse housing options available for everyone across Maitland LGA

66%
My household is prepared for natural disasters in the Maitland LGA

Driving Maitland's Future: strategic priorities, project excellence,

Integrating the focus on strategy, project execution, and service delivery, capturing our holistic approach t

Shaping strategic direction

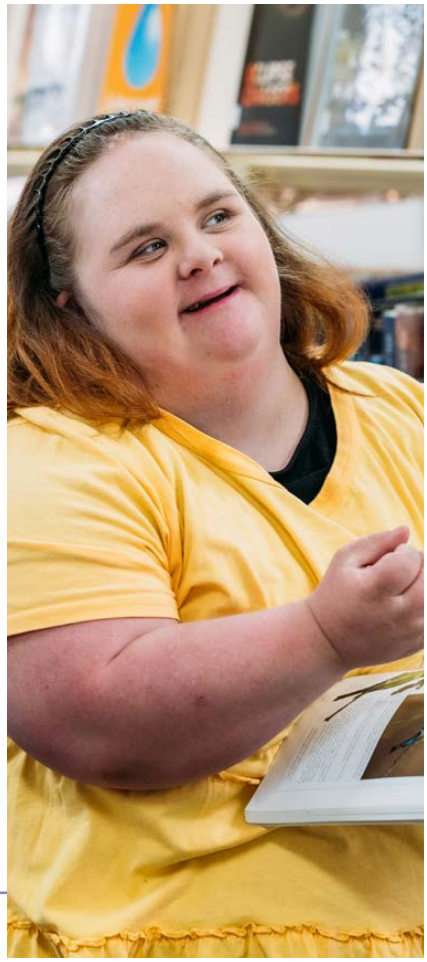
Reflects the intentional process of strategy development, focusing on the vision and long term goals.

- Environmental Sustainability Strategy
- Local Housing Strategy
- Rural Lands Strategy
- Disability Inclusion Action Plan
- Generic Plan of Management
- Neighbourhood Plans

Executing proj

Emphasises the in
that align with br
a clear impact.

- Harold Gregson Reserve
- Raymond Terrace Road upgrades
- New Maitland Administration Centre
- Revitalisation of the Town Hall
- Upgrades to Cooks Square Park, East Maitland
- Upgrades to John Wilkinson Sporting Complex, Bolwarra









nd service delivery

aitland's growth and priorities.

ts with purpose

rtance of delivering projects
er objectives and have

- Enhancements to the historic grandstand and amenities at Robins Oval
- First stage of the Morpeth to Walka shared pathway
- Customer Driven Transformation Program
- Improved household bulky waste disposal options
- Stage 1 and 2 Maitland Resource Recovery Facility





Delivering quality services to our community

Highlights the commitment to providing excellent, responsive services that meet the evolving needs of the community.

- Asset management and planning
- Aquatic centres
- Building projects and services
- Cemetery operations
- City and visitor economy
- City events and activation
- Community engagement
- Community planning and development
- Corporate strategy
- Customer experience
- Development and compliance
- Digital information security services
- Emergency management
- Environmental management
- Finance and property
- Floodplain and estuary management
- Governance and leadership
- Land use planning
- Libraries and learning
- Maitland Regional Art Gallery
- Major venues and facilities
- Marketing and communication
- Parks and open spaces
- People and culture
- Risk, safety and wellbeing
- Roads and transport infrastructure
- Waste management









Let's connect with each other

Community outcomes

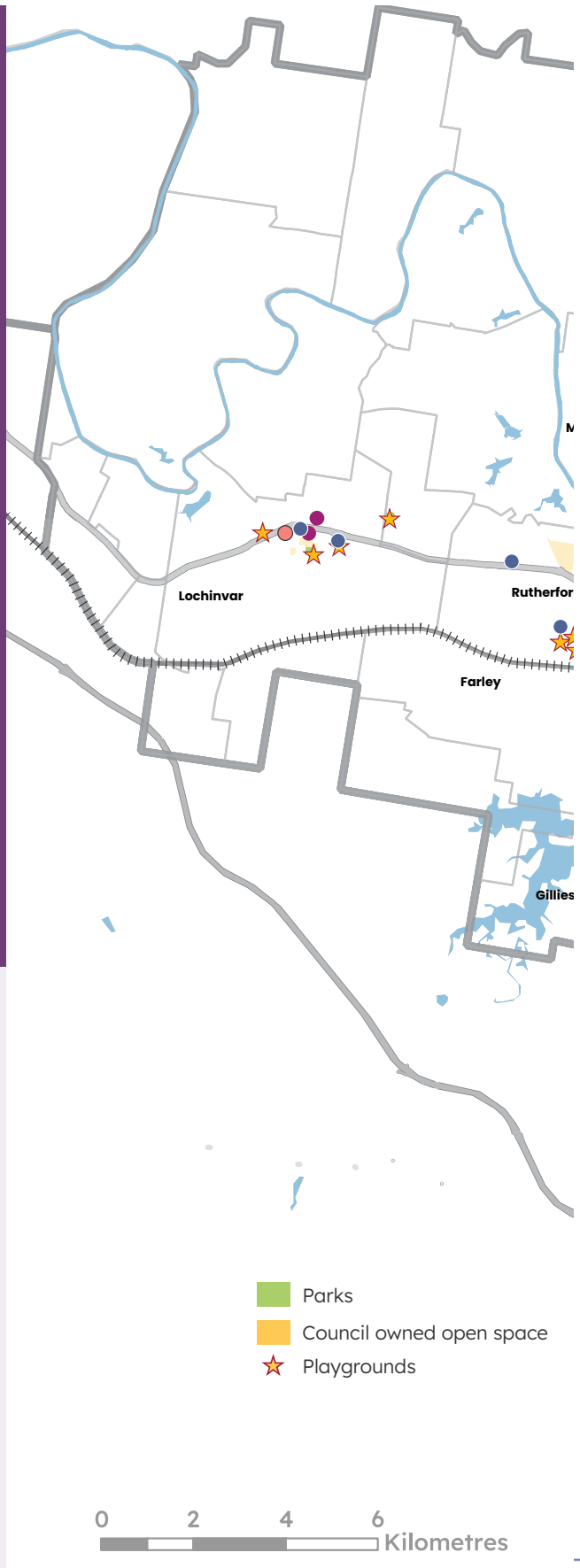
- To stay friendly, happy and proud as our city grows
- To easily get where we want to go
- To acknowledge First Nations peoples and their stewardship of the land within our city
- To be healthy and active with access to local services and facilities
- To celebrate what makes our city unique – our history, our people and our river.

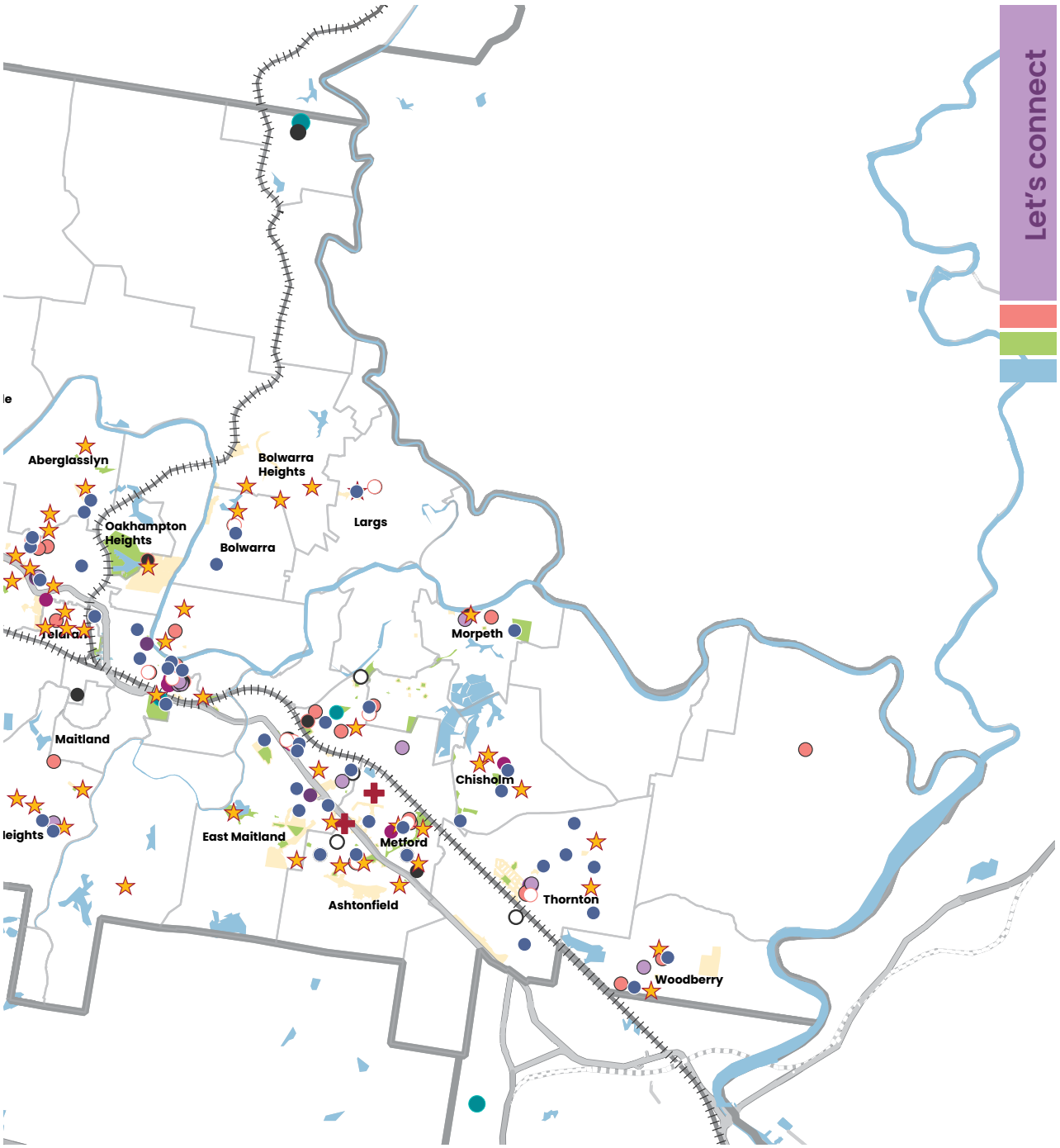
Measuring progress

We welcome our new residents but recognise that the rapid rate of growth can bring challenges. Maintaining our quality of life, community feel and unique identity through this rapid change is a key concern for our community.

Where do we want to be?

- Connected through programs and activities
- Satisfied with transport options and infrastructure
- Better understand our First Nations peoples and their connection to the land and waterways
- Access a range of local sporting, leisure and cultural facilities and activities
- Recognise our heritage
- Have outdoor spaces with sufficient shade.





- Libraries
- Aquatics Centres
- Hospitals

Education Facilities

- Public School
- Catholic School
- Tertiary Education
- Other Schools

- Cultural Facilities
- Community Facilities
- Before and After School Care
- Child Care Facilities

Map data © OpenStreetMap contributors, Microsoft, Facebook, Inc. and its affiliates, Esri Community Maps contributors, Map layer by Esri

Getting around our city

Key achievements during 2022-2024

$26 million

upgrades at the intersection of Government Road and Raymond Terrace Road in Thornton

$3 million

spend on road works that better connect the growing suburb of Farley with Rutherford and beyond

$67 million

capital works spend on roads, bridges and footpaths

$27 million

invested in roads, bridges and footpath maintenance

2022-2024 data unless stated

How we are progressing

Like many regional cities in Australia, Maitland heavily depends on private cars. Our local road network is under strain due to new residential developments, many of which are far from public transport options like railway stations and bus interchanges.

The Community Strategic Plan has provided our direction to resolve existing road infrastructure issues and see that transport infrastructure keeps pace with growth. It has driven the community's priority to see infrastructure that connects people and places through active transport options such as pedestrian paths and cycleways.

Travel to work data from the 2021 Census shows a drop in public transport usage across the city, although this data was collected during the COVID-19 pandemic and will need reassessment at the next census. There are many opportunities to improve the accessibility and safety of our public transport system, ensuring sheltered, well-lit bus stops that are connected to footpaths and shared pathways to enhance accessibility for all users.

Shared pathways offer a chance to create a sustainable transport network, providing good connections for both recreation and those who can't or choose not to drive. Most of our suburbs have a 'walkscore' under 50[5], meaning most errands require a car. Expanding pedestrian and cycling infrastructure and connecting it to key areas is essential to encourage walking or cycling, especially for short trips.

We need to continue integrating land use and transport planning around our centres, transport nodes, and areas of high amenity. This will enhance connectivity between centres and suburbs, reduce car dependency, and create opportunities to invest in public and active transport infrastructure.



Let's connect

Where we are at



Nine out of ten people drive to work[6]



Average walkscore of 36[7]



1.8% walk or ride to work[8]



0.9% use public transport[9]



379km of cycleways and footpaths



780km of roads

Highlight stories

Investment in enhancing the Thornton Road Network

Maitland Council has played a crucial role in advocating for funding to support essential upgrades to the Thornton Road Network. Through collaborative efforts with the NSW Government, substantial progress is being made to improve this vital infrastructure.

Currently, construction is underway on a $26 million upgrade at the intersection of Government Road and Raymond Terrace Road in Thornton. This project, jointly funded by Council and State, aims to widen the road and install traffic lights, ultimately enhancing safety, efficiency, and smoothness for travellers. We anticipate completing this work in late 2024.

In addition, design works are advancing with nearly $3 million in road improvements aimed at better connecting the expanding suburb of Farley with Rutherford and surrounding areas. This initiative includes the recent upgrade of Wollombi Road from Green Street in Telarah to Owl Pen Lane in Farley, complemented by a new shared pathway providing residents with a safer alternative to driving.

Major infrastructure investments in our community

Securing funding for major road infrastructure is a long term endeavour that requires consistent advocacy and strategic positioning. Council has demonstrated this commitment through years of dedicated efforts to obtain necessary funds for significant infrastructure improvements.

This ongoing advocacy has resulted in securing additional grant funding of nearly $11 million this financial year, earmarked for critical upgrades to community infrastructure, including road improvements on Melville Ford Bridge, Melville Ford Road, and Maitland Vale Road.

The funding received will enable the replacement of Melville Ford Bridge with a new dual lane concrete structure over the Hunter River, which will not only address current needs but also increase the bridge's height to improve flood resilience. Additionally, $6 million in grant funding is allocated for rebuilding sections of Maitland Vale Road and Melville Ford Road, enhancing their flood resilience.

5,7 Walkscore 6,8,9 ABS Census data

Preserving Maitland's roads

Maintaining roads is crucial for ensuring safe and reliable transportation, a cornerstone of community wellbeing and economic vitality. In recent years, the challenges of road maintenance have been intensified by persistent rain and extreme weather events.

Maitland has faced the daunting task of preserving its road infrastructure amidst two significant flood events. Water is the enemy of roads, weakening foundations and accelerating deterioration. The resilience of Maitland's roads is essential, not just for today but for the future, as we strive to safeguard our community's connectivity and growth.

We have invested $94.1 million in maintenance and capital works of our roads with large infrastructure renewal of the following roads: Mount Vincent Road, East Maitland, Woodberry Road and Lawson Avenue, Woodberry and Maitland Vale Road, Lambs Valley.

Addressing potholes: Our commitment to road safety and quality

At Maitland City Council, we take potholes seriously and are committed to maintaining the safety and quality of our roads. Over the past two years, we have filled thousands of potholes across the region, reflecting our proactive approach to addressing this common issue.

Our dedication to road repairs is evident in our efforts to manage and respond to pothole requests efficiently, with an average fill time of less than five days. We temporarily added an extra pothole repair crew and committed additional staff to ensure swift action on repairs. This enhanced focus aims to minimise disruptions and improve road safety for all residents.

Our ongoing commitment to maintaining high quality roads is an integral part of our broader infrastructure strategy, which includes significant projects such as the Thornton Road Network upgrades. By addressing potholes promptly and effectively, we continue to uphold our promise to keep Maitland's roads safe and reliable.

Enhancing mobility: Our commitment to footpaths, cycleways, and shared pathways

We understand well designed footpaths, cycleways, and shared pathways are crucial for promoting active lifestyles and ensuring safe, accessible travel options for all residents. Our commitment to enhancing these essential components of our transportation infrastructure reflects our broader vision of creating a connected and thriving community.

Council have completed footpath upgrades across the city over the last two years including at Hartley Drive in Thornton, Lowe Street in Metford, Lawes Street in East Maitland, Goldingham Street in Tenambit and Gillies Street in Rutherford.

New shared pathways and improvements have also been completed on Government Road in Thornton, shared pathway and exercise stations installed at Norm Chapman Oval in Rutherford and the shared pathway extended along the riverbank connecting the CBD to the Maitland Regional Sports Complex. The Morpeth to Walka shared pathway project has also progressed with work completed on Stage 2B, which sees the pathway extended along Morpeth Road from Steamer Street, and along Queens Wharf Road from Morpeth Road to the car park.

Through strategic planning and community engagement, we are working on several projects aimed at expanding and enhancing our network of footpaths, cycleways, and shared pathways. These projects not only improve connectivity and accessibility but also contribute to a healthier and more vibrant community.

Community indicators

Community indicators provide important information about the direction our community is heading.

Our indicators are presented as trends that show us where shifts are occurring. We use these trends to identify emerging needs and opportunities, guiding our decision making and helping us adapt our focus to better align with the priorities outlined in our Community Strategic Plan.

INDICATOR	CURRENT STATE	CURRENT TREND	DESIRED TREND
% of workers that drive to work	89.2% (22/23)	Maintaining ▶	Decreasing ▼
% of workers that walk or ride to work	8.7% (22/23)	Decreasing ▼	Increasing ▲
Number of suburbs with a walkscore above 50 (somewhat walkable – some errands can be accomplished on foot)	2	Baseline* ▼▲	Increasing ▲
Community satisfaction with traffic management	2.68	Maintaining ▶	Increasing ▲
Community satisfaction with maintenance of local roads	2.5	Maintaining ▶	Increasing ▲
Community satisfaction with footpaths	3.04	Baseline* ▼▲	Increasing ▲

Additional information including source of data can be found in Appendix 1
2023/24 data unless stated
*First time we have measured this information



Places that connect us

Key achievements during 2022-2024

2

new skate parks opened at Largs and Woodberry

$7 million

investment into Harold Gregson Reserve, the final stage of the Maitland Regional Sports Precinct

$14 million

capital investment in open space and recreation assets

2,128

events and programs held at our libraries

2022-2024 data unless stated

How we are progressing

Maitland offers a variety of green open spaces, parks, playgrounds, aquatic centres, health facilities, and educational opportunities. Access to quality community infrastructure is vital for health and wellbeing. Understanding where young families are moving and where our population is ageing helps us make informed decisions about infrastructure needs.

Council manages many active and passive open spaces and works closely with sporting clubs to understand their needs. While Council doesn't run health and education facilities, it plays a crucial role in planning and advocating for these services to ensure residents have access to safe healthcare and educational opportunities.

As our population grows, demand on existing facilities and services will increase, necessitating additional infrastructure to meet community needs and enhance our city's liveability. Schools, hospitals, emergency services, and community and sport facilities support our wellbeing. Cultural infrastructure, such as community halls, libraries, art galleries, public art, and heritage buildings, brings people together to celebrate and share our culture.

Many residents feel that infrastructure hasn't kept pace with development. Despite Council's budget and development contributions, there's a gap between what's needed and what can be provided. The western precinct lacks community facilities, recreational opportunities, and open space. The central and eastern precincts are at or near capacity with limited room to grow. We must address these challenges to ensure all residents have access to the facilities they need.



Let's connect

Where we are at



4 public Libraries



7 skate parks



16 community halls



450ha passive and public open space



83 playgrounds



137ha active and open spaces

Highlight stories

Enhancing recreation and inclusion: community skate parks

In a bid to provide enhanced recreational opportunities and foster community engagement, two skate parks have been developed through active consultation with local residents and funding initiatives. These parks cater to a diverse group of skaters, scooters, BMX riders, rollerskaters, and bladers, offering a safe and inclusive environment for physical activity and social interaction.

The Woodberry Skate Park, which opened in March 2023, has quickly become a vibrant hub for skaters, scooters, BMXers, rollerskaters, and bladers.

This park was thoughtfully designed in close collaboration with the community, ensuring it met the varied needs of its users. It boasts a dynamic skate bowl complete with extensions and a vert wall, a street section filled with various skate elements, and a completely overhauled BMX pump track.

This facility plays a crucial role in promoting social inclusion, physical activity, and community engagement, particularly benefiting residents in low socioeconomic areas.

Similarly, the Largs Skate Park has recently opened, marking a significant $754,000 investment aimed at enriching the recreational landscape for the local community. Designed and developed in close collaboration with residents, this modern facility features a pump track, half pipe, volcano, and a grind rail. The park also prioritises the comfort and convenience of its visitors, with well-placed seating areas, bins, and drinking fountains. Additionally, two large shade shelters offer ample protection from the sun, creating a welcoming environment for both spectators and skaters.

Both Woodberry and Largs Skate Parks exemplify how community driven projects can create inclusive and engaging recreational spaces. These parks not only enhance the physical and social wellbeing of their users but also contribute significantly to the overall development and cohesion of the community.

Regional play space: Harold Gregson Reserve

The final stage of upgrades to Harold Gresgon Reserve were completed throughout the year and are now open to the public. The $7 million hub was jointly funded by the State Government's Resources for Regions Fund, with the project aiming to establish a central hub for sports and entertainment in Central Maitland, enriching community life for years to come. The completion of Harold Gregson Reserve is the final part of the broader $27 million Maitland Regional Sports Complex project.

The new playspace includes a basketball court, skate park, a play tower, events lawn, amphitheatre and more, with Harold Gregson Reserve emerging as a distinctive venue encouraging physical activity. The space also includes two dual port electric vehicle chargers serving four car spaces. It serves as a significant attraction, drawing people towards Central Maitland.

Engage and connect: Maitland libraries programming and events

Maitland Libraries run a suite of regular programs throughout the years including Baby Book Club, Storytimes and Digital Literacy workshops. In addition, a number of events are also held between July 2022 and June 2024, with more than 2100 events being held and over 26,400 attending.

Highlight events included a new author talk series known as Literature Live, a series of events for teens and tweens during Youth Week, dance and art workshops during Seniors Festival, a 'tech help bar' during an International Women's Day event held in conjunction with Carrie's Place, an International Men's Day talk headlined by keynote speaker Craig Hamilton and traditional Irish storytelling with Niall de Burca.

Another key event included delivering approximately 500 hours of direct digital literacy programming and technology assistance to customers during the 2022/23 and 2023/24 years. Over that period, more than 1000 people have been supported to increase their confidence and skills using technology.

Inclusive amenities for everyone

In recent years, we have focused on making our facilities more inclusive. Investing in sports and recreation is vital for community wellbeing and development, providing opportunities for physical activity, fostering social interactions, and strengthening community bonds. Inclusive facilities ensure everyone, regardless of age, ability, or socioeconomic background, can participate and benefit, creating a more cohesive, vibrant, and resilient community.

Modular amenities were completed as part of the ongoing upgrade of facilities and changerooms at Cooks Square Park, East Maitland. The project, aimed at enhancing gender inclusivity and accessibility, was made possible through funding from the NSW Government's Stronger Country Communities Fund.

Maitland Park's outer field amenities have also had an upgrade with new toilets, gender inclusive changerooms and plenty of storage set to benefit sporting clubs and players. Jointly funded by Maitland City Council and the NSW Government, the $800,000 project is a boost for the cricket, touch football and football clubs that use Maitland Park.

Improved changeroom facilities have also been completed at Beryl Humble Sports Complex in Tenambit, with more than $100,000 of upgrades improving accessibility for local user groups and our wider community. A new gender inclusive and accessible amenities block has also been completed at the new Harold Gregson Reserve, as well as a universal and accessible toilet being installed at Wirraway Park in Thornton.

Community indicators

Community indicators provide important information about the direction our community is heading.

Our indicators are presented as trends that show us where shifts are occurring. We use these trends to identify emerging needs and opportunities, guiding our decision making and helping us adapt our focus to better align with the priorities outlined in our Community Strategic Plan.

INDICATOR	CURRENT STATE	CURRENT TREND	DESIRED TREND
Community satisfaction with Maitland Libraries	96%	Maintaining	Maintaining
There is plenty of accessible open space in my neighbourhood	72%	Baseline*	Maintaining
Our community spaces, neighbourhoods, and facilities are welcoming to all	68%	Baseline*	Maintaining
Community satisfaction with sportsgrounds and ovals	90%	Maintaining	Maintaining
I feel connected to the local community	56%	Baseline*	Increasing
I feel safe in my local neighbourhood	66%	Baseline*	Increasing

Additional information including source of data can be found in Appendix 1
2023/24 data unless stated
*First time we have measured this information



Welcoming and inclusive

Key achievements during 2022-2024

416

new citizens welcomed in 13 ceremonies

7,318

carer visits to Maitland Aquatic Centre

Disability Inclusion Action Plan

adopted

IMAGinE Awards

for Upriver Downriver - Maitland Regional Art Gallery

2022-2024 data unless stated

How we are progressing

Creating a welcoming community in Maitland involves fostering inclusivity and diversity. Socially connected communities are stronger, more resilient and share local values. As our city grows and changes, it is necessary to strengthen social connections within and between our diverse communities to build resilience through understanding and trust.

Maitland's cultural diversity is growing, with 13 per cent[10] of residents born overseas and nine per cent speaking a language other than English at home. Recognising this diversity as a strength, we support it through various initiatives outlined in the Maitland Cultural Plan 2016. Additionally, our city celebrates its Aboriginal heritage, with 7.5 per cent[11] of residents identifying as Aboriginal and/or Torres Strait Islander, significantly higher than the NSW average. We continue to work with local Aboriginal communities to strengthen and celebrate their culture and identity.

Our Access and Inclusion Reference Group collaborates with us to address the needs of those living with disabilities and facing exclusionary practices. Their feedback has informed several strategies and projects, such as the upcoming Aquatics Strategy and Economic Development Strategy.

Initiatives like multicultural festivals, community fairs, and inclusive sports events bring people together to celebrate diversity. Providing accessible information about local services in multiple languages supports newcomers. Strengthening partnerships with community organisations and advocacy groups further enhances our efforts to create a welcoming environment for all residents.

Highlight stories

Creating inclusive play: Everyone Can Play Guidelines

Designing inclusive and accessible play spaces is crucial for ensuring that all members of the community, regardless of ability, have the opportunity to engage, connect, and enjoy recreational activities. Such spaces foster a sense of belonging and promote equal opportunities for play, which is essential for the development and wellbeing of all children.

Where we are at



6,738 (7.5%) Aboriginal people currently call Maitland home[12]



11 suburbs under 1,000 SEIFA score[13]



Increasing levels of disadvantage (SEIFA score in 2021 was 988, Maitland ranks 313/547)[14]



71% agree the Maitland community is welcoming to different cultures[15]



6.7% of people in the Maitland LGA have a disability[16]



34% of our population have one or more long term health conditions[17]

In alignment with the NSW Government's Everyone Can Play Guidelines, we have redesigned several local play spaces to enhance inclusivity. This includes the Morpeth Common play space and the Vi Denny play space in Telarah.

The Morpeth Common play space features exploratory and nature play equipment inspired by its natural surroundings, encouraging unstructured and imaginative play. Similarly, the Vi Denny play space at Telarah is designed to spark creativity and exploration through its interactive elements.

These thoughtfully designed play spaces ensure that everyone, regardless of their abilities, can experience the joy of play and connection within their community.

Adoption of the Disability Inclusion Action Plan

Council adopted the Disability Inclusion Action Plan 2023-2026 (DIAP) in November 2023, which outlines how Council will contribute to making Maitland a more inclusive and accessible city for everyone. The DIAP 2023-2026 was prepared in line with the NSW Disability Inclusion Action Planning Local Government Guidelines.

Together with the Community Disability Alliance Hunter, we collaborated to enhance community inclusivity by providing individuals with disabilities a platform to share their experiences and challenges in accessing services and participating in community life.

The DIAP extended Council's ongoing efforts to promote inclusivity. It outlined a two and a half year plan to support individuals with disabilities. Council engaged in discussions with the community, service providers, and businesses to explore ways to create a more inclusive city, which has informed the creation of the DIAP 2023-2026 document.

Creative connections: The Art & Dementia Program

Programs that promote social interaction and creative expression are essential for the wellbeing of individuals and communities. They provide valuable opportunities for engagement, reducing feelings of isolation and fostering connections among participants. One such initiative is Maitland Regional Art Gallery's Art & Dementia Program, a 90 minute social and creative exhibition tour specifically designed for people with dementia and their carers.

10-13, 14 ABS SEIFA Score 21 15 Community Satisfaction Survey 2024 16 REMPLAN 17 ABS Census data

Guided by a trained facilitator, the program uses art to spark conversations and encourage self-expression through art-making. This approach enables participants to express their thoughts and emotions in a friendly and supportive environment. The Art & Dementia Program offers a unique opportunity for those living with dementia and their carers to reconnect and connect with their peers, aiming to combat social isolation and develop ongoing quality relationships.

Proudly sponsored by the NSW Government Community Development Fund, the Art & Dementia Program exemplifies the positive impact of inclusive, community focused initiatives.

A new approach to Aboriginal engagement

Maitland City Council is committed to creating meaningful and inclusive engagement processes that ensure all voices within our community are heard, particularly those of our Aboriginal and Torres Strait Islander residents. In our ongoing efforts to foster true representation, we have adopted a new approach that emphasises deeper, more authentic engagement with Aboriginal and Torres Strait Islander peoples. By collecting and analysing the demographics of our community, we can better assess whether our engagement efforts are truly reflective of Maitland's diverse population.

This new approach has already shown positive results in recent key initiatives, including the Maitland's Future Community Strategic Plan, our Communication and Engagement Strategy, and the Community Satisfaction Survey.

With Aboriginal people comprising approximately 7.5 per cent** of Maitland's population, our engagement efforts have not yet achieved this level of participation. While there has been some improvement, we recognise there is still significant work to be done in achieving consistent representation that aligns with the actual makeup of our community.

Our goal is to continue building on these early successes by refining our engagement strategies to ensure every voice is included in shaping future decisions. We are committed to listening, learning, and improving our outreach efforts to reach the full spectrum of Aboriginal residents in our city. By creating more accessible and culturally appropriate engagement opportunities, we are confident that we can foster stronger, more representative relationships with the Aboriginal community.

Community indicators

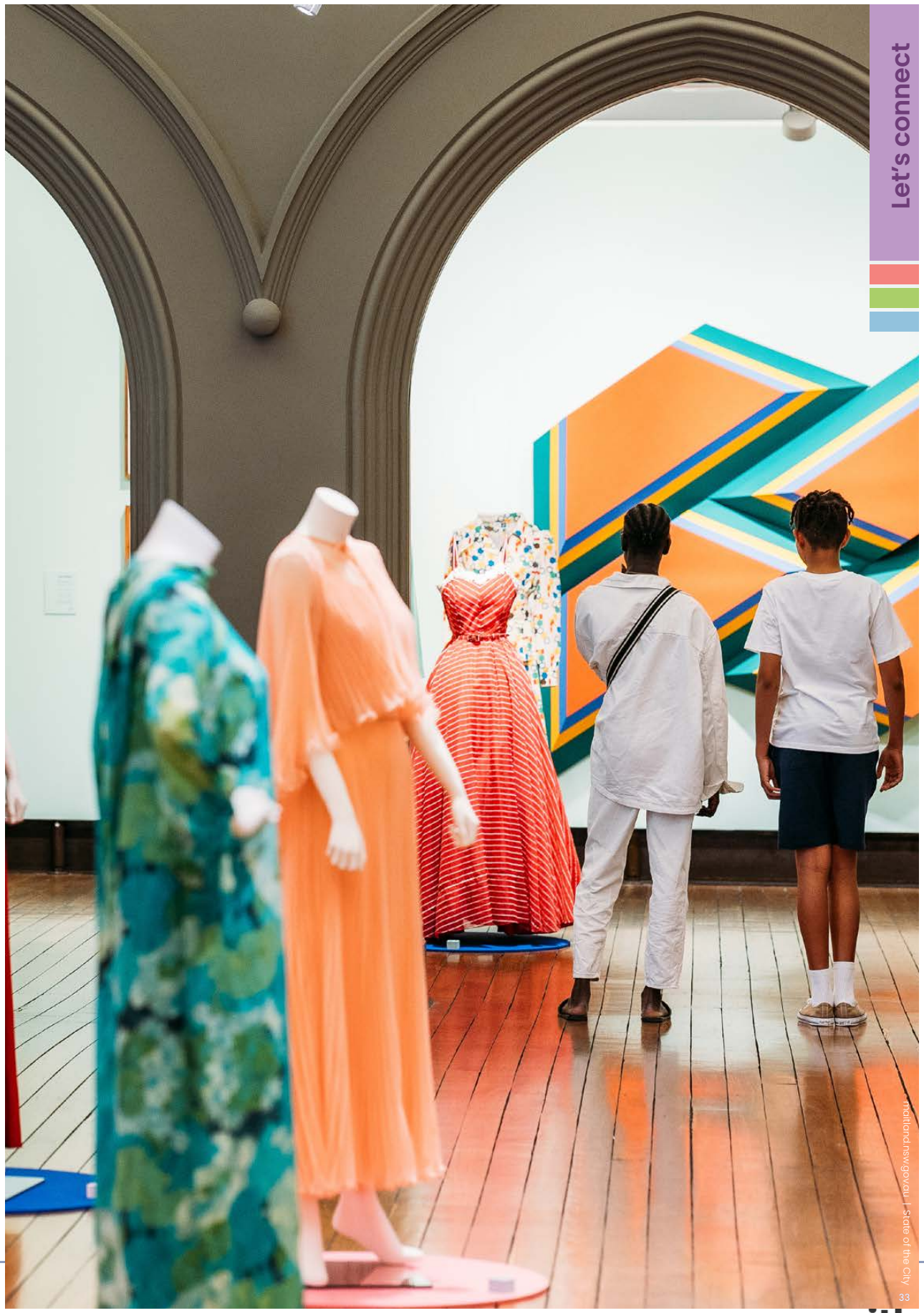
Community indicators provide important information about the direction our community is heading.

Our indicators are presented as trends that show us where shifts are occurring. We use these trends to identify emerging needs and opportunities, guiding our decision making and helping us adapt our focus to better align with the priorities outlined in our Community Strategic Plan.

INDICATOR	CURRENT STATE	CURRENT TREND	DESIRED TREND
Overall quality of life	90%	Maintaining ▶	Increasing ▲
Medical, mental health and social services are accessible and adequate	38%	Baseline* ▼▲	Increasing ▲
Provision of services and opportunities for younger or older people and other hard to reach community groups	33%	Baseline* ▼▲	Increasing ▲
The Maitland community is welcoming to people from many different cultures	71%	Baseline* ▼▲	Increasing ▲
Residents that did voluntary work through an organisation or group	11.1%	Decreasing (13.5% in 2016) ▼	Increasing ▲

Additional information including source of data can be found in Appendix 1
2023/24 data unless stated
*First time we have measured this information

**ABS Census data 15 Community Satisfaction Survey 2024



Let's connect

Let's create opportunities

Community outcomes

- To shop and work locally
- To afford the house we want in the neighbourhood we like
- To have Central Maitland as the vibrant heart of our city
- To show off our city.

Measuring progress

Key economic areas in Maitland continue to thrive, with a vibrant lifestyle precinct rich in heritage and events. Our growth is supported by new urban release areas that bolster the greenfield housing supply, ensuring ample space for our expanding population. We benefit from a strategic location providing access to education, employment, and essential community amenities, while our diverse economic sectors and cultural attractions enhance the city's appeal to residents and visitors alike.

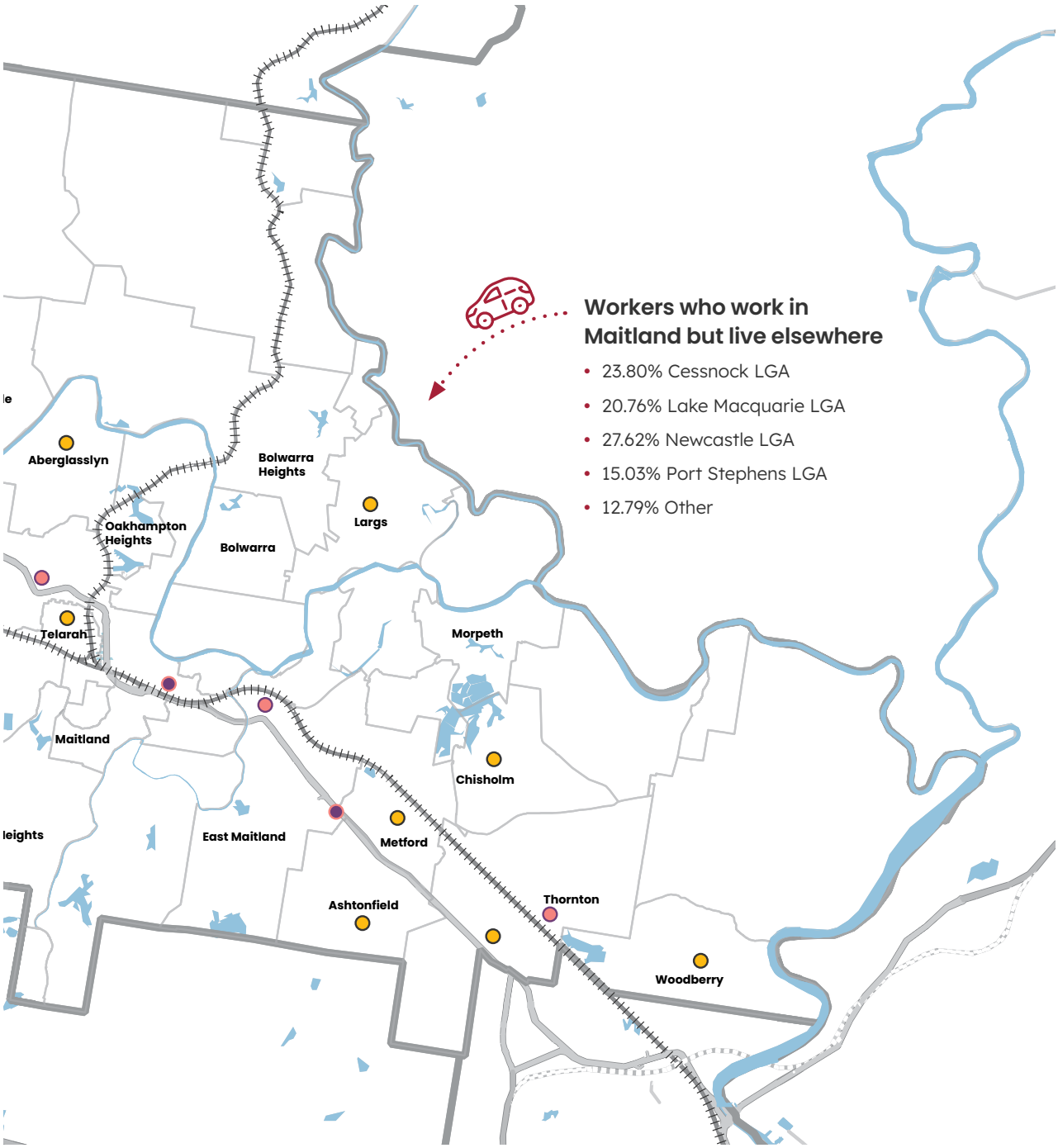
Where do we want to be?

- Able to work and shop in Maitland
- Have access to a range of affordable housing
- Our city centre will be vibrant and host a range of unique experiences
- We will welcome visitors to our city and show off our iconic attractions.



Workers who live in Maitland but work elsewhere

- 10.11% Cessnock LGA
- 12.37% Lake Macquarie LGA
- 44.16% Newcastle LGA
- 13.67% Port Stephens LGA
- 11.84% Singleton LGA
- 7.84% Other



- Number of suburbs where more than 10% of the population are experiencing mortgage stress
- Strategic centre
- Town centre

Map data © OpenStreetMap contributors, Microsoft, Facebook, Inc. and its affiliates, Esri Community Maps contributors, Map layer by Esri

Housing options and city growth

Key achievements during 2022-2024

Local Housing Strategy adopted

1,100
housing lots approved on average per year

6
people a day
growth in Maitland

$846+ million
planned investment in our city from development applications

2022-2024 data unless stated

How we are progressing

The NSW Department of Planning, Housing and Infrastructure 2022 projections estimated Maitland's population would grow by an additional 54,800 residents between 2021 (from 89,750) and 2041 (to 144,550), with a forecast growth rate of 61 per cent or an average growth rate of 2.4 per cent over the next 20 years.

However, Maitland's population growth in 2023 has already surpassed these expectations, and based on current growth rates, we are on track to reach 100,000 residents within the next two years. This figure is approximately 1,300 people more than the Department of Planning's estimate for 2023, indicating that we are currently exceeding the projected population trajectory of 144,500 people by 2041.

This rapid urban expansion underscores the importance of strategic planning to accommodate the increasing demand for diverse and affordable housing. Our Community Strategic Plan, recognised our community's desire to live in the neighbourhoods we love, while also preserving the unique character and cultural identity of our area.

As our urban footprint has expanded from 2,200 hectares in 1980 to 6,200 hectares today, urban sprawl remains a key concern of our community. Our continued growth over the next 20 years will require new housing developments to integrate effectively with public and active transport, community services and facilities, to create liveable, resilient and sustainable neighbourhoods. Community engagement is essential to ensure that development meets the needs of all residents.

Our population is growing and changing, and our household sizes are getting smaller which highlights the need for a greater mix of housing types within the city to meet the needs of smaller and more diverse households. Housing needs to be planned and delivered in areas where residents can access public transport, employment, open space and services. Increasing housing choice means our residents will have access to smaller and more affordable housing when they need it.

New urban release areas such as Thornton North, Aberglasslyn, Lochinvar, Farley, Anambah, and Gillieston Heights will continue to play a significant role in providing greenfield housing for the Greater Newcastle area, supported by infill developments in established suburbs. While infill housing currently

Where we are at

87% of our dwellings are single freestanding homes[18]

35% rental stress[19]

11% mortgage stress

35,413 dwellings[20]

Average house price $730,000 (March 2024)[21]

70% of growth

is due to migration from neighbouring LGA's

Let's create

accounts for about 10 per cent of total dwellings in Maitland, this proportion is expected to increase as demand for smaller, more affordable housing near services grows.



Highlight stories

Guiding rural lands and housing development: strategies aligned with community input

Effective planning and management of rural lands and housing are vital for balancing growth with the preservation of natural and scenic qualities. These strategies ensure that community needs and preferences are addressed while fostering sustainable development and economic opportunity.

Through extensive consultation, we have gathered valuable feedback on how you want rural lands and housing to be planned and managed. In response, we have developed two key strategies: the Rural Land Strategy 2041 and the Local Housing Strategy 2041.

The Rural Land Strategy is designed to address the pressures on rural land by enhancing economic opportunities while safeguarding the natural, ecological, and scenic values of these areas.

Meanwhile, the Local Housing Strategy aims to meet the demands of population growth and

18-20 ABS Census data 21 NSW Government Sales Report

demographic changes by evaluating future housing needs, identifying optimal locations, and influencing better housing outcomes.

Together, these strategies will guide thoughtful and responsive development in our community.

Maitland's role in greenfield development and regional growth

Maitland is at the forefront of housing development in the Hunter Region and is geared to contribute approximately 25 per cent[22] of the region's required dwellings by 2041.

Our commitment to greenfield development ensures new residential and commercial areas are strategically developed, maximising land use while maintaining a focus on creating connected, liveable communities that support regional growth and vitality.

As the Lower Hunter region continues to experience rapid population growth, it is essential for Maitland to play its part in accommodating this expansion and meeting the ambitious targets set by the State Government.

Our healthy supply pipeline of residential land ensures Maitland is well equipped to meet these targets, providing much needed housing and infrastructure while maintaining our commitment to sustainability.

Over the past few years, we have on average approved over 1,000 lots per year. Greenfield development in Maitland not only supports the region's growth but also helps alleviate pressure on more densely populated areas.

By leading in greenfield initiatives, Maitland is contributing to the long term prosperity and resilience of the entire Hunter Region, ensuring growth is both sustainable and inclusive.

Regionally significant strategic growth area

Anambah to Branxton is emerging as a key strategic growth area within Maitland, playing a crucial role in accommodating the region's rapid population expansion. Located to the west of Maitland, Anambah is set to become a significant hub for both residential and commercial development. This area has been carefully selected for its potential to support large scale growth while maintaining the quality of life and community values that are integral to Maitland's identity.

While still in its early stages of planning, conversations have already begun with neighbouring councils, landowners and government agencies to collaborate on the development of this strategic growth area.

These partnerships aim to ensure the growth between Anambah and Branxton is well coordinated and aligned with the Hunter Regional Plan's infrastructure first and place-based approach.

By working together, we can enhance the efficiency of infrastructure development, support balanced regional growth, and create a cohesive approach to managing the expansion of our communities. This collaborative effort underscores our commitment to fostering sustainable and integrated development across the entire corridor.

22 Hunter Regional Plan 2041



Let's create

Community indicators

Community indicators provide important information about the direction our community is heading.

Our indicators are presented as trends that show us where shifts are occurring. We use these trends to identify emerging needs and opportunities, guiding our decision making and helping us adapt our focus to better align with the priorities outlined in our Community Strategic Plan.

INDICATOR	CURRENT STATE	CURRENT TREND	DESIRED TREND
% of residential dwellings that are social housing	5%	Baseline*	Increasing ▲
Ratio of greenfield to infill housing	90:10	Increasing ▲	Decreasing ▼
% of single detached dwellings	87% (compared to 65.5% in NSW)	Maintaining ▶	Decreasing ▼
Urban footprint	6,200 ha	Increasing ▲	Maintaining ▶
I can afford a reasonable standard of housing in my area	54%	Baseline*	Increasing ▲
My current home is suitable for my needs and is adequate in size	86%	Baseline*	Maintaining ▶
There are diverse housing options available for everyone across the Maitland local government area	27%	Baseline*	Increasing ▲

Additional information including source of data can be found in Appendix 1
2023/24 data unless stated
*First time we have measured this information



Economic development

Key achievements during 2022-2024

1,000+

responses to the Economic Development Strategy Engagement survey

Destination Management Plan

progressed with investment into Harold Gregson Reserve

708,000

visitors to Maitland during 2022/23

$174 million

injected into local economy from visitors during 2022/23

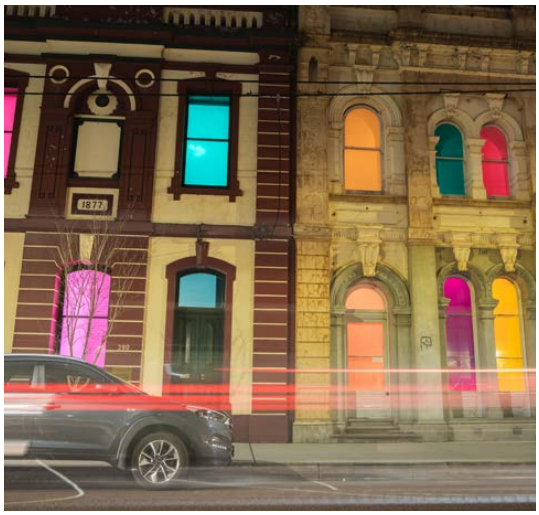
2022-2024 data unless stated

How we are progressing

Maitland is advancing with a diverse and resilient economy, featuring strong sectors in health, agriculture, manufacturing, and retail. However, there are ongoing challenges, particularly in creating jobs for young people and those with lower qualifications. The city also competes with larger urban centres that can lure businesses and talent away from Maitland.

To ensure continued economic growth and resilience, we are actively supporting local businesses, promoting entrepreneurship, and working to attract new industries. As part of our Destination Management Plan, efforts are being made to strengthen our visitor economy. These efforts aim to boost local businesses by attracting more tourists to the area. Programs that provide grants, mentoring, and networking opportunities for start ups and small businesses are key to fostering innovation and economic strength in our community.

Investing in education and skills training remains a priority, preparing our workforce to meet the demands of a rapidly changing job market. As Maitland's population grows and economic conditions improve, we are seizing the opportunity to enhance our living environment, expand job opportunities, and build a more prosperous future. By addressing crucial issues such as community wellbeing, preserving green spaces, and diversifying job opportunities, Maitland is positioning itself to thrive even as the influence of the mining sector diminishes.



Where we are at

25% of Maitland's residents

have above diploma qualifications[23]

Nine out of 10 future jobs

require post school qualifications[24]

Maitland accounts for

10% of all jobs in the Hunter Region[25]

More than 50%

of jobs in the Hunter Region are in Newcastle[26]

54% of our working population

leaves Maitland to work[27]

19.8% of jobs

are in healthcare and social assistance[28]

Let's create

Highlight stories

Engaging for Maitland's Economic Development direction

Significant progress has been made in community and stakeholder engagement, data analysis, and the early stages of drafting an Economic Development Strategy for Maitland. The economic future quiz, which received over 2,200 ideas from more than 1,100 responses, provided valuable insights into the community's economic preferences and shared values, helping to inform the strategy.

External engagement with key industry stakeholders, including meetings with the Bloomfield Group, Port of Newcastle, Maitland Business Chamber, and others, was a major focus. Ongoing discussions with stakeholders like Maitland Showground and Royal Newcastle Aero Club continue to refine the strategy.

An extensive period of community consultation has been completed, with feedback playing a significant role in shaping the key themes, priorities, and actions under consideration for the strategy.

A blend of historic charm and modern accommodation

In recent developments, Maitland has taken significant steps to enhance its Central Maitland area with new accommodation projects that preserve its historic charm while meeting modern needs.

In October 2023, Council approved a transformative plan to convert the historic Maitland Mercury building on High Street into a mixed use accommodation and event venue. This project will see the conversion of 258 High Street into a tourist accommodation facility featuring 26 rooms, a reception area, gallery, lounge, bar, and dining hall. Additionally, a new two storey building at 2 Hunter Street will house a function centre and commercial rental spaces. This development is designed to preserve the area's architectural style while addressing the community's demand for more accommodation options in Central Maitland, in line with the Destination Management Plan 2030.

27 ABS Census data 23, 25, 26, 28 Remplan Aug 2024 24 Jobs and Skills Australia - Australian Government

Maitland welcomed the opening of Punthill Apartments in August 2024, the first hotel to launch in the town in over a decade. Located in the heart of Maitland, Punthill Apartments offers 76 modern apartments, ideal for both business and leisure travellers. The hotel boasts conferencing facilities, high speed internet, an on-site gym, and secure parking. This development highlights Council's commitment to increasing the supply and enhancing the quality of visitor accommodation in the city.

The availability of quality accommodation in the city centre is crucial for Maitland's growth and vibrancy. As a hub of cultural and economic activity, Central Maitland attracts visitors, business travellers, and event goers who contribute to the local economy. By offering a variety of accommodation options, the city can better cater to these visitors, ensuring they have comfortable and convenient places to stay. This not only supports the local hospitality industry but also encourages longer stays, increased spending, and a more vibrant city centre that benefits both residents and visitors alike.

Council supporting local businesses

Maitland City Council has been playing a crucial role in fostering a thriving business environment, which is vital for the city's continued growth and prosperity. As home to 5,740 businesses, Maitland's economic landscape is diverse and dynamic, contributing significantly to the region's overall development. Council's commitment to supporting local enterprises is evident in its active engagement with the business community and its sponsorship of key events that bring together business leaders, entrepreneurs, and community members.

In July 2024, Council proudly hosted the Maitland Business Chamber at Maitland Town Hall for the celebration of their 75th anniversary gala. The event saw around 160 guests come together to honour local businesses that have been the economic heart of our city for decades. This milestone event was not just a celebration of the past but also a reaffirmation of the ongoing partnership between Council and the business community.

Council's support extends beyond this single event, as it also sponsors other significant Maitland Business Chamber events throughout the year. These include the Women in Business Breakfast in March and the Small Business Summit in October. By providing venue hire sponsorship for these events, Council is helping to create platforms for networking, knowledge sharing, and collaboration among local businesses.

The role of Council in supporting local businesses is integral to ensuring Maitland continues to be a vibrant, economically resilient city. With 5,740 businesses contributing to the local economy, Council's initiatives are essential in providing the resources, opportunities, and environment necessary for these businesses to thrive. Whether through event sponsorship, strategic planning, or ongoing support services, Council is dedicated to empowering local businesses, ensuring they remain the backbone of Maitland's economic success.

Maitland's sporting and entertainment precinct

We recently completed the final stage of the $7 million redevelopment of Harold Gregson Reserve, with the official opening of the park's new play tower, events lawn and amphitheatre. The completion of Harold Gregson Reserve is the final part of the broader $27 million Maitland Regional Sports Complex project.

Located in the heart of Maitland, this precinct is more than just a collection of sportsgrounds; it is a dynamic space that brings together athletes, families, and spectators from across the region. Featuring state of the art facilities for football, cricket, netball, and other sports, as well as areas designed for concerts, festivals, and community events, the precinct is a cornerstone of Maitland's identity as a vibrant and connected city.

As Maitland continues to grow at a rapid rate, the importance of having such a precinct cannot be overstated. It provides not only a place for recreation and entertainment but also a sense of community and belonging for residents. The precinct serves as a gathering point where people of all ages can come together to participate in and enjoy sports and cultural events. This active and engaged community spirit is essential in a city that is rapidly expanding, helping to foster connections among new and long-standing residents alike.

Moreover, the sporting and entertainment precinct plays a key role in supporting Maitland's economic growth. It attracts visitors from surrounding areas, boosting local businesses and enhancing the city's reputation as a destination for both sports and entertainment. The presence of such a facility in Maitland also helps to attract and retain talent, as it offers residents a high quality of life with access to top-notch amenities.

Let's create

Destination Management Plan: Enhancing Maitland's appeal as a thriving and connected destination

Maitland's Destination Management Plan is a strategic blueprint designed to guide the city's development as a vibrant and attractive destination for both residents and visitors. This plan is important for shaping the future of Maitland, as it outlines key initiatives to enhance the city's appeal through cultural, recreational, and economic opportunities. By focusing on sustainable tourism, community engagement, and acknowledging Maitland's unique heritage, the Destination Management Plan ensures the city grows in a way that is both inclusive and economically robust.

Implementing the Destination Management Plan has been vital for attracting investment, boosting the local economy, and cementing Maitland's reputation as a dynamic and desirable place to live, work, and visit. Key projects like the Morpeth to Walka shared pathway, live music events in Central Maitland and along the river, lane activations, and upgrades to Maitland Town Hall, have highlighted Maitland's potential as a major venue and are all pivotal to this vision. Additionally, developments at Harold Gregson Reserve further showcase the city's commitment to creating vibrant, engaging spaces for the community and visitors alike.

The closure of Walka Water Works and Maitland Gaol presents challenges for the city, as these iconic sites have been central to both Maitland's identity and its tourism economy. These closures have created a gap in the city's offerings, impacting the number of visitors to the area. Maitland City Council is actively working towards a solution to address these challenges.

Community indicators

Community indicators provide important information about the direction our community is heading.

Our indicators are presented as trends that show us where shifts are occurring. We use these trends to identify emerging needs and opportunities, guiding our decision making and helping us adapt our focus to better align with the priorities outlined in our Community Strategic Plan.

INDICATOR	CURRENT STATE	CURRENT TREND	DESIRED TREND
Number of working age people in Maitland	43,773	Increasing ▲	Increasing ▲
Number of people that work in Maitland	35,227	Increasing ▲	Increasing ▲
% of workers that live in Maitland and work out of region	54%	Increasing ▲	Decreasing ▼
% of residents in the labour force with formal professional qualifications (above diploma qualifications)	25%	Increasing ▲	Increasing ▲
% of total economic output attributed to the Tourism sector	1.8%	Increasing ▲	Increasing ▲

Additional information including source of data can be found in Appendix 1
2023/24 data unless stated
*First time we have measured this information

Central Maitland

Key achievements during 2022-2024

New

Town Hall upgrades completed in 2023

Maitland Regional Sports Complex

completed with the final stage at Harold Gregson Reserve opening

260,000

people visited Central Maitland

15

flagship events held

2022-2024 data unless stated

How we are progressing

Central Maitland is the city's major regional centre with strategic importance. It has a high diversity of economic activity and provides a wide range of services and historic civic functions.

Revitalising Central Maitland is important for economic and social vitality. The area needs to be attractive to both residents and visitors and offer a mix of retail, dining, entertainment, and cultural experiences.

It serves as the heart of commercial activity by housing businesses, offices, and retail outlets. This concentration of economic activity fosters job creation, attracts investment, and drives local economic growth.

Central Maitland's strategic location ensures excellent accessibility, with well connected transportation links facilitating easy movement for both locals and visitors. This connectivity supports efficient commuting and encourages foot traffic to businesses and attractions. Moreover, Central Maitland plays a pivotal role in urban planning and development, with investments and redevelopment projects enhancing its infrastructure and stimulating further growth.

In essence, Central Maitland not only defines the city's character but also fosters economic vitality, cultural enrichment, and community engagement, making it a cornerstone of Maitland's continued success and appeal.

Central Maitland hosts a diverse array of events throughout the year that play a crucial role in the city's vibrancy. From cultural festivals and community gatherings to sports events and markets, these activities draw residents and visitors alike, fostering a lively atmosphere and stimulating local economic activity. The regular events enhance community engagement, support local businesses, and boost the city's profile as a dynamic and attractive destination.

However, Central Maitland faces significant challenges due to its location in a flood zone. Flooding poses risks to infrastructure, disrupts events, and can cause damage to properties and businesses. Efforts to mitigate these challenges include investing in improved drainage systems and flood management strategies. Additionally, urban planning and development must account for these risks to ensure new projects are resilient to potential flooding impacts.

Let's create

Where we are at

6,891 employees based in Central Maitland[29]

Home of The Levee precinct

Central Maitland is flood zone

Home to the Art Gallery and Town Hall

Highest employment area[30]

1,972 people live in Central Maitland[31]

Highlight stories

Events bringing Central Maitland to life

In April 2024, Hunter Valley Steamfest once again made history in Maitland, when more than 50,000 people came to enjoy the festivities. This festival has been held since 1986, celebrating steam powered trains, and bringing the community together. Lots of planning went into making it a fun time for families, with music, performances, guided history walks, markets, and food trucks.

Maitland Taste turned The Levee into a bustling hub with over 11,000 people attending over the three day event in May 2024. The event showcased local produce, restaurants, and chefs through a plethora of engaging activities and stalls.

Maitland Riverlights made a grand comeback in 2023, attracting over 15,000 people to The Levee to celebrate 30 different cultures, expanding from a single day affair to a full week of festivities.

The warm aroma of freshly ground coffee beans, rich melted chocolate and decadent dishes saw crowds of more than 15,000 coffee and chocolate lovers head to Central Maitland in August 2023 during Maitland Aroma Coffee and Chocolate Festival.

More than 15,000 people packed into The Levee at Central Maitland and Lorn in December 2023 to check out our annual New Year's Eve celebrations and fireworks display and kick off 2024 in style.

Maitland's iconic Riverlink building

Acacia Dining is a collaboration between MasterChef alumni, Reece Hignell, and Maitland resident and former head chef at Foghorn Brewery, Tori Tokpah. Both have impressive hospitality backgrounds and are striving to bring a vibrant and refined dining experience to The Levee at Maitland. Hignell also launched his business Cakeboi in Newcastle in 2020 after his second stint on MasterChef, where he finished in fifth place.

Having tenants like Reece Hignell and Tori Tokpah operating their business out of our Riverlink building benefits everyone involved. It not only drives success for their individual business but also positively impacts the broader business community within the precinct. Their presence enhances the vibrancy of the area, creating a ripple effect that benefits surrounding businesses and the community as a whole.

29-31 Remplan Aug 2024

Maitland Regional Art Gallery drives community vibrancy

In January 2024, Maitland Regional Art Gallery set a new record for attendance during its Free Art January, with over 12,000 people visiting the site to participate in exhibitions, events, and workshops.

This milestone marks more than just a successful event; it highlights the immense opportunity that having an art gallery in the city centre provides for both the council and the local area.

The gallery's vibrant presence in the heart of Maitland contributes to the cultural and economic vitality of the city. The increased attendance can be attributed to extended opening hours and enhanced funding for holiday and workshop programs, which facilitated the introduction of drop in stations. Additionally, this funding enabled the engagement of art tutors, offering art making activities throughout January in all gallery spaces.

The gallery was awarded winner in six categories at the AMaGA awards in 2023, an impressive achievement announced at the Australian Museums and Galleries Association's National Conference.

The gallery's successful launch of its 2024 exhibition program, along with its forward plan and artistic program endorsed by Create NSW, further solidifies its role as a cultural hub. In March, the autumn series of exhibitions was introduced, featuring a diverse mix of cultural experiences across various art forms. This continued growth and development not only enriches the local community but also positions Maitland as a thriving centre for artistic and cultural engagement.

Pregnant Woman by Ron Mueck arrives at Maitland Regional Art Gallery

Renowned sculpture *Pregnant Woman* by Ron Mueck arrived at Maitland Regional Art Gallery in April 2024 and is the debut of the artwork in a New South Wales regional area. *Pregnant Woman* is on long term loan from the National Gallery of Australia, supported by the Australian Government through the Sharing the National Collection initiative.

Throughout the year, this sculpture will be displayed alongside our collection and exhibitions, fostering new discussions and ideas on themes such as family, motherhood, and birth. *Pregnant Woman* is a monumental artwork that will significantly highlight the representation of the human body in art. This exhibition is free to the public and will be available to view until June 2025.

Activating our city

Central Maitland's laneways have been transformed into vibrant, unique spaces through the 'Maitlanes' initiative, showcasing the power of place activation in energising Central Maitland. These laneways, adorned with murals, overhead decorative lighting, soundscapes, augmented reality experiences, additional seating, and greenery, became lively hubs of creativity and community interaction during a three month activation period.

The official launch event, Maitlanes Live, drew nearly 1,500 attendees. The evening featured a diverse array of programming, including workshops, educational talks, themed trivia, live music, stand up comedy, DJs, roving performers, kids' craft activities, and food trucks, all spread across the seven activated laneways.

Running from February through to April 2023, the Maitlanes activation program brought new life to the city's core, with events every Thursday to Sunday. The program included free children's workshops, pop up events, live comedy, yoga classes, Easter themed activities, outdoor dining nights, live music, roving performers, and food trucks. This initiative not only enlivened Central Maitland but also supported local creatives, entertainers, artists, and businesses, making Central Maitland a dynamic and engaging destination.

Attracting sports events to Maitland

Nearly 7,000 spectators gathered to watch the Newcastle Jets Women in their largest home crowd at Maitland in April 2024. Bringing a high profile game like this to a regional city like Maitland creates significant excitement and fosters a sense of community pride.

The record breaking attendance highlighted how much Maitland embraced the event, showcasing the city's enthusiasm and passion for top-tier sports. Hosting such games not only energises local fans but also puts Maitland on the map as a vibrant and supportive location for major sporting events.



Community indicators

Community indicators provide important information about the direction our community is heading.

Our indicators are presented as trends that show us where shifts are occurring. We use these trends to identify emerging needs and opportunities, guiding our decision making and helping us adapt our focus to better align with the priorities outlined in our Community Strategic Plan.

INDICATOR	CURRENT STATE	CURRENT TREND	DESIRED TREND
Total economic output for Central Maitland	$1.9 million	Baseline* (Central Maitland 2023 Release 2)	Increasing ▲
Average spend per day for domestic daytrip in Central Maitland	$187	Baseline* (Central Maitland 2023 Release 2)	Increasing ▲
Number of visitors at city centre events	130,000 per annum	Increasing ▲	Increasing ▲
Number of people employed within Central Maitland	6,891	Increasing ▲	Increasing ▲

Additional information including source of data can be found in Appendix 1
2023/24 data unless stated
*First time we have measured this information

Let's live sustainably

Community outcomes

- To love and look after our great outdoors
- To reduce our reliance on non-renewable natural resources
- To be ready in case of more hot days, storms and floods
- To reduce our waste

Measuring progress

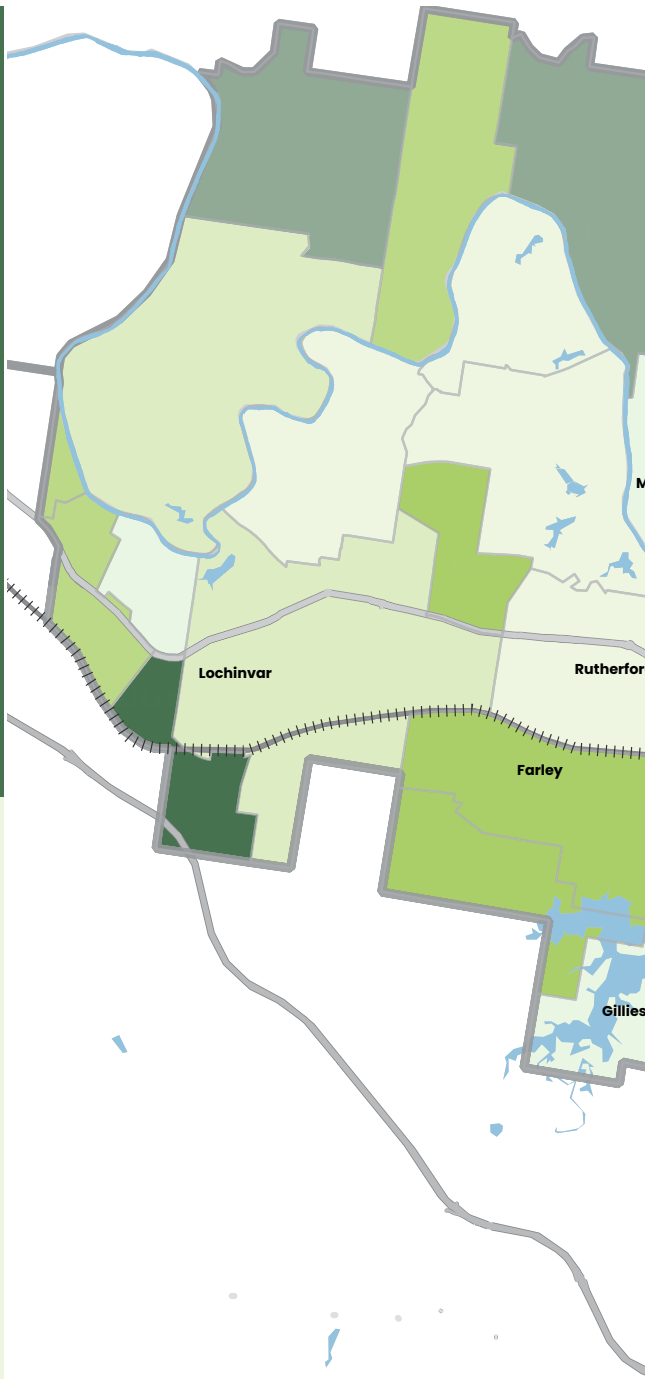
Maitland is making strides in enhancing our natural environment. Our waterways and catchments are increasingly healthier, supported by ongoing conservation efforts and sustainable land management practices. The city is actively working to expand green spaces, with more trees being planted and shaded areas delivered to improve liveability and combat the urban heat island effect.

Our waste reduction initiatives are yielding results, with a notable decrease in the amount of waste being sent to landfill. Additionally, we are enhancing access to natural areas for recreation, allowing residents and visitors to enjoy Maitland's great outdoors responsibly.

By focusing on protecting our threatened species and ecological communities, we are reducing environmental risks, ensuring that our natural heritage is safeguarded for future generations.

Where do we want to be?

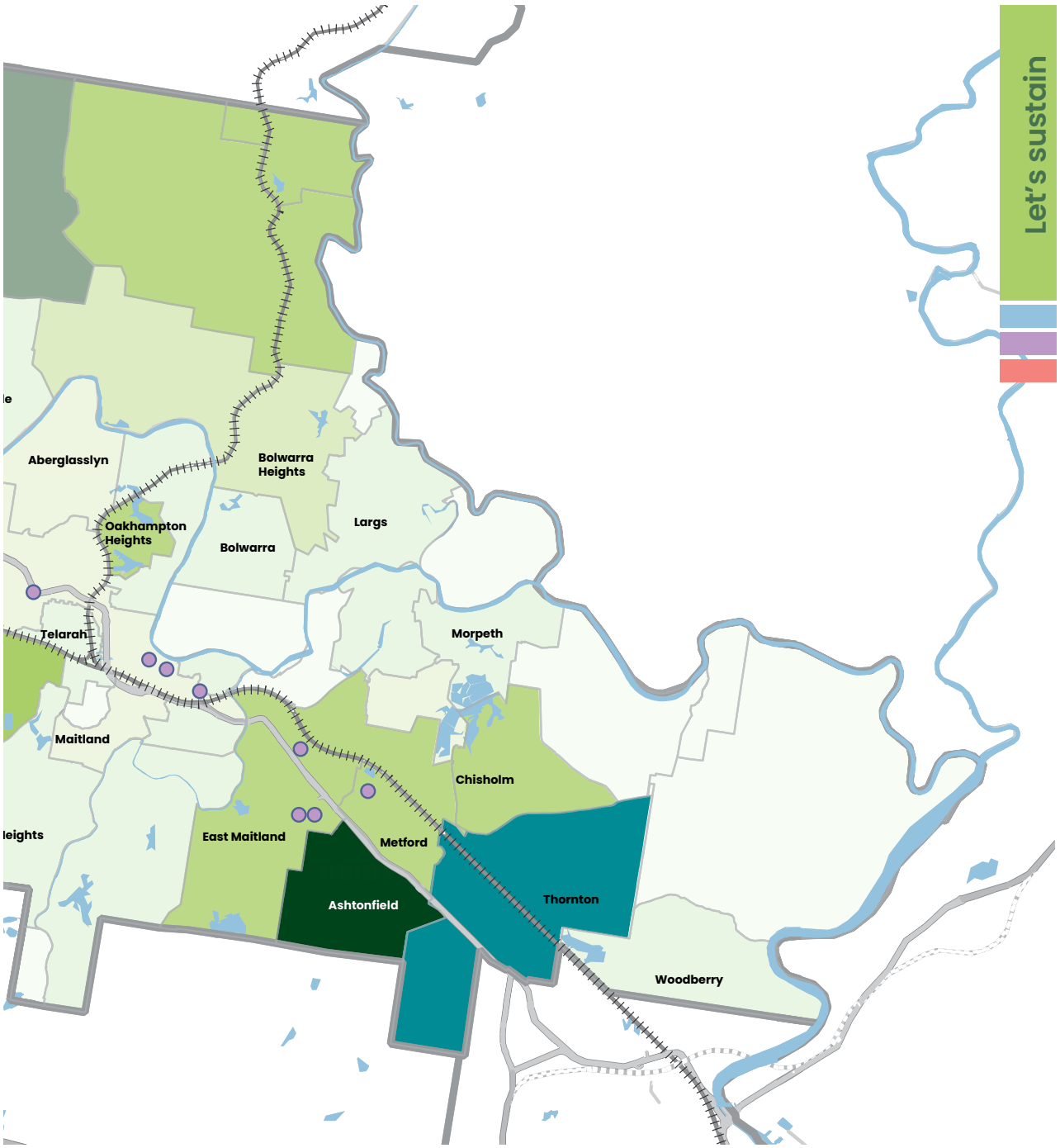
- Our waterways and catchments will be healthy
- There will be more trees and shade across the city
- The amount of waste we send to landfill will be less
- We will have access to natural areas for recreation
- The risk to our threatened species and ecological communities will be reduced.



EV charging locations

Multiple charging points are available in most locations. 52 are available across the LGA.

0 2 4 6 Kilometres



Canopy cover percentage by suburb

- <5%
- 5-10%
- 11-15%
- 16-20%
- 21-25%
- 26-30%
- 31-35%
- 36-40%
- 41-45%
- 46-50%
- 51-55

Map data © OpenStreetMap contributors, Microsoft, Facebook, Inc. and its affiliates, Esri Community Maps contributors, Map layer by Esri

Valuing our environment

Key achievements during 2022-2024

12,622
seedlings planted

19
community planting days

5
active Landcare sites

20
nest boxes installed across two bushland sites in East Maitland and Rutherford

2022-2024 data unless stated

How we are progressing

Over the years, Maitland's natural ecosystems have changed significantly due to land clearing for timber, agriculture and urbanisation leading to widespread land degradation, habitat loss and reduced biodiversity. In addition, various activities have impacted aquatic ecosystems negatively through the discharge of pollutants, erosion and sedimentation of our local waterways.

The community highly values Maitland's rural landscape and local environment, the protection and improvement of which was highlighted during consultation as a key priority. Over the last two decades the community has contributed significantly to revegetation, regeneration and weed management projects for the improvement of the natural environment.

Maitland possesses remnant bushland that provides habitat for a vast array of species, including threatened species such as squirrel gliders and powerful owls. In turn, these species are essential for the health of our local ecosystems.

The Hunter River, Paterson River and Lochinvar, Wallis, Swamp Fishery, Stoney and Four Mile Creeks are our key waterways. Creeks, rivers and floodplains provide important 'ecosystem services' to our community including storm water drainage, flood storage and mitigation, water for irrigation and stock, visual amenity and recreation opportunities and cultural values.

Maitland retains a variety of significant wetland habitats including Tenambit, Woodberry, Wentworth and Dagworth Swamps. These wetlands provide feeding habitat for internationally important migratory species such as Latham's Snipe, a shy wetland bird that breeds in Japan and Russia and flies 8,500km to eastern Australia each year to spend its non breeding season feasting on tasty critters in mudflats and shallow open water.



Let's sustain

Where we are at

15.6% tree canopy coverage

16% participation in environmental volunteering

8,534 ha native vegetation

Nine threatened ecological communities

425.6km of rivers and creeks

Hunter River ranked 126/160 for river health[31]

Highlight stories

Educating our youth

Environmental education is a crucial part of building a sustainable future, and Maitland City Council is committed to starting this education early. This year, our Environment team reached 33 daycares, teaching young children about the importance of recycling, water conservation, composting, and energy saving. By introducing these concepts at a young age, we help children understand their role in protecting the environment and set the stage for lifelong sustainable habits.

In addition to daycare programs, our School Environment Program provided resources to five local schools to enhance native vegetation and improve vegetable gardens. These hands on projects allow students to connect with nature and learn the value of sustainability in a tangible way. As they engage with these projects, they develop a deeper appreciation for the environment and the impact of their actions.

Council recently organised a water education session at the Gillieston Heights Community Hub aimed at supporting Year 8 students in understanding the importance of water conservation and management. The session provided valuable insights into the local water system, emphasising sustainable practices and the significance of water conservation efforts.

Through interactive activities and informative presentations, students gained a deeper understanding of the environmental impact of water usage and learned practical tips to reduce water consumption in their daily lives.

By embedding environmental education into the curriculum from daycare through high school, we not only educate students but also empower them to become advocates for change in their communities. The knowledge and values they gain through these programs have a ripple effect, influencing their families and peers, and contributing to a broader culture of environmental stewardship in Maitland.

31 NSW estuaries for health

Protecting our riverbank

Protecting our riverbanks is important for maintaining the health and sustainability of our natural environment and for the protection of our community.

Maitland City Council has endorsed a comprehensive educational project plan to address erosion issues along our riverbank, which is a significant concern given the impacts of four wheel drive vehicles, boating, and flood events. To ensure the plan effectively meets community needs, extensive consultation was conducted, gathering input on proposed concept plans for sites in Lorn, Morpeth, and Melville Ford.

The project focuses on enhancing riverbank resilience through tree planting, signage, and beautification efforts. These measures are designed to reinforce the fragile nature of our riverbanks and foster greater community understanding and appreciation. This important work is supported by funding from the NSW Government's Coastal and Estuary Program, underscoring a commitment to safeguarding our natural resources for future generations.

Maitland is championing the development of the Hunter Estuary Coastal Management Program on behalf of the five Lower Hunter Councils. Studies have shown the Hunter Estuary's health is poor and needs significant assistance to bring it to a standard to meet our community values. The process of developing and implementing a coastal management program is an important strategic opportunity for Councils and public authorities to work together in a Hunter Estuary Alliance.

Partnerships to protect our natural environment

Partnering to protect our environment is essential for achieving meaningful and lasting change. Collaborative efforts between local governments, community groups, and individuals amplify our ability to address environmental challenges effectively. By pooling resources, expertise, and enthusiasm, we create a united front capable of implementing impactful initiatives that go beyond what any single entity could accomplish alone. These partnerships foster innovation and provide diverse perspectives, making it possible to develop comprehensive solutions for complex environmental issues.

Groups like Landcare play a pivotal role in this collaborative approach by focusing on the restoration and sustainable management of natural landscapes. Their hands on work in planting trees, managing invasive species, and maintaining healthy ecosystems directly benefits local environments and communities. Landcare volunteers bring invaluable local knowledge and a deep commitment to environmental stewardship, bridging the gap between scientific research and practical application. Their efforts not only enhance biodiversity and improve land health but also educate and engage the broader community in environmental care.

Council also collaborated with a consultant to carry out a biodiversity corridor analysis, which is crucial for sustaining natural ecosystems. The initiative began with an assessment of the current functionality of mapped corridors, which are vital for species movement and maintaining biodiversity.

Challenges were identified to restore connectivity, and improvement strategies were devised to prioritise corridor improvement. Progress highlighted the need for collective conservation efforts, ensuring accessible pathways for future generations.

Council has been working collaboratively with multiple external stakeholders on the sustainable management of flying foxes living in Maitland's urban areas. In partnership with Local Government NSW, Council is restoring healthy, suitable habitat for flying foxes away from residential homes and private land. The development of the Regent Street Flying fox Management Plan is also underway, with funding assistance provided by the NSW Department Climate Change, Energy, the Environment and Water. Both these initiatives aim to protect and conserve threatened grey headed flying foxes and their habitats while managing wildlife human conflict.

Council has also partnered with the NSW Environmental Trust to restore threatened ecological communities within the LGA. Through the implementation of revegetation efforts, installation of artificial nest boxes and weed management works, this partnership is creating new habitat and restoring the integrity of ecological communities vulnerable to extinction.





Community indicators

Community indicators provide important information about the direction our community is heading.

Our indicators are presented as trends that show us where shifts are occurring. We use these trends to identify emerging needs and opportunities, guiding our decision making and helping us adapt our focus to better align with the priorities outlined in our Community Strategic Plan.

INDICATOR	CURRENT STATE	CURRENT TREND	DESIRED TREND
The natural environments and green spaces are well preserved	55%	Increasing ▲	Increasing ▲
% canopy cover (trees over 3m high)	15.6%	Decreasing ▼	Increasing ▲
Hectares of native vegetation	8,534	Maintaining ▶	Increasing ▲
Number of threatened ecological communities	9	Maintaining ▶	Decreasing ▼
Number of street trees planted annually	200	Increasing ▲	Increasing ▲
Health classification of Hunter River	Fair	Maintaining ▶	Increasing ▲

Additional information including source of data can be found in Appendix 1
2023/24 data unless stated
*First time we have measured this information

Sustainable future

Key achievements during 2022-2024

Environmental Sustainability Strategy 2030

adopted in October 2023

1,000+

responses to inform our Environmental Sustainability Strategy

2 accolades

at the Local Government NSW Excellence in the Environment Awards

40

regional meetings and initiatives attended in 2023-24

2022-2024 data unless stated

How we are progressing

Maitland and our surrounding Hunter Region is well known for its historic climate variability and extremes. Historical records show that rainfall varies between years and decades, and we can move quickly from drought conditions and extremely hot summers to wet, rainy seasons and floods.

Our town centres are surrounded by floodplains and we are known for large historic floods, as well as our recent event in July 2022. We benefit from the Hunter Valley Flood Mitigation Scheme, which provides flood risk management to 250,000 people across the Hunter. The scheme includes management areas in Morpeth, Largs, Wentworth, Maitland and East Maitland.

Despite the protection the scheme provides, average residual flood damages across the Hunter are estimated at $200 million annually.

Our climate is changing. The latest climate science shows Maitland is likely to experience increasing temperatures, more hot days and increased fire weather. We are also likely to experience increasing rainfall in autumn and decreasing rainfall in winter and spring. In recent years we've experienced extreme heat, drought, bushfires and flood, and our community has pulled together through these events.

Community resilience to natural hazards like extreme heat, drought, bushfires and floods refers to our capacity to bounce back after a shock or disturbance. This includes not only how we maintain our livelihoods and lifestyles, but also how we transform them in response to change. Two key indicators we have used to understand our community's current level of resilience include preparedness (how prepared we feel for an extreme event) and connectedness (how connected we feel to our community). We found there is room for improvement both in connectedness and preparedness.

Let's sustain

Where we are at

Partnered with the SDG Hunter Region Taskforce

Community CO_2 emissions

757,000t (8.1t per person) (21/22)

31% of homes in Maitland have solar panels

52 public EV charging ports

186L of water per person per day for residential use

Council operational CO_2 emissions

9,313t (19/20)

Highlight stories

Council signs off on new sustainability strategy

The adoption of Maitland City Council's first Environmental Sustainability Strategy 2030 in October 2023 represents a pivotal moment in our commitment to creating a more liveable and sustainable community. This milestone is more than just a plan; it reflects our collective vision for a thriving Maitland that aligns with community aspirations and NSW Government targets. By embracing this strategy, we are setting the foundation for a future where environmental stewardship and economic growth go hand in hand, ensuring Maitland continues to prosper while safeguarding the natural environment that makes our city unique.

The Environmental Sustainability Strategy 2030, is the first of its kind for Maitland and presents a comprehensive set of achievable objectives for enhancement that aligns with both community expectations and NSW Government targets.

The strategy is built around four core themes identified through extensive community consultation: advancing a circular economy to prolong resource use and minimise waste, preserving and protecting green and blue spaces, fostering resilient and liveable communities, and promoting sustainable living practices. The strategy aims to boost community health and economic opportunities by improving the local environment.

With 13 specific targets, the strategy will guide Council efforts in areas such as creating functional biodiversity corridors, enhancing waterway health, increasing canopy cover in residential areas, and achieving net zero emissions by 2050. It also aims to reduce illegal dumping and protect vital natural spaces.

Community feedback was instrumental in shaping the strategy. Over 1,000 responses were gathered through phone and online surveys in 2022, playing a pivotal role in shaping the strategy's focal points, strategic orientation, and outlined actions.

Taking a regional approach to environmental sustainability

The Environment and Sustainability team participates in regional forums, joint sustainability projects and initiatives, as resourcing allows, including:

- Joining the Hunter Regional United Nations Sustainable Development Goals reporting task group and supporting the preparation of a regional report card. With the report card parameters for the region finalised, the University of Newcastle is preparing a final regional dashboard.
- Attending the inaugural Hunter Resilience Network meeting facilitated by the Hunter Joint Organisation in the fourth quarter and meeting with Hunter Water to discuss their upcoming climate reporting initiative and how Council could support it. Council officers attended a Hunter Joint Organisation demonstration of digital sand tables ('simtables') for natural disaster resilience education and used the same technique at the Maitland Youth Forum.
- Participating in Hunter Joint Organisation Net Zero Network, regional grant applications and assessments of regional resourcing needs to transition the region to net zero per state policy.
- Attending a quarterly Lower Hunter Water strategy group meeting run by Hunter Water to discuss issues relating to water supply, stormwater, water sensitive cities and community water resilience initiatives.
- Hosting agencies and neighbouring councils for a consultation session during the preperation of the Environmental Sustainability Strategy in September 2022. Council invited neighbouring councils to provide input on the draft Strategy while on exhibition.

Environment and Sustainability team gains recognition

Being recognised as leaders in environmental stewardship is a testament to the dedication and hard work of our people. Such recognition not only validates our efforts but also inspires continued innovation and excellence in protecting and enhancing our local environment. It is crucial for our community to see the impact of our initiatives and the positive difference our teams are making.

Maitland City Council's Environment and Sustainability team recently gained statewide recognition by winning two accolades at the Local Government NSW Excellence in the Environment Awards. These awards celebrate the team's outstanding achievements in managing and protecting our local environment. The team won the Division B award for the protection and enhancement of the natural environment through on ground works and secured the Division B award for their ongoing efforts in transitioning to a circular economy.

Further highlighting our commitment to sustainability, Council staff have been collaborating to implement significant changes at our aquatic's facilities. By using data to drive decision-making, including fitting data loggers and partnering with Hunter Water for a water usage audit, we achieved remarkable outcomes.

Between 2019 and 2023, we reduced electricity emissions by 40 per cent, greenhouse gas emissions by an average of 25 per cent between 2021 and 2023 and cut water consumption by 4,423 kilolitres - which is equivalent to the size of two 50m pools. These accomplishments underscore the power of collaboration with both internal and external stakeholders in achieving our sustainability goals.

These honours reflect our commitment to environmental leadership and the great work being done by our team to ensure a sustainable future for Maitland.





Community indicators

Community indicators provide important information about the direction our community is heading.

Our indicators are presented as trends that show us where shifts are occurring. We use these trends to identify emerging needs and opportunities, guiding our decision making and helping us adapt our focus to better align with the priorities outlined in our Community Strategic Plan.

INDICATOR	CURRENT STATE	CURRENT TREND	DESIRED TREND
Council operational CO_2 emissions	9,313t (2019-20)	Decreasing ▼	Decreasing ▼
Number of public EV charging ports in the city	52 unrestricted access	Increasing ▲	Increasing ▲
Community CO_2 emissions	757,000t (2021-22)	Decreasing ▼	Decreasing ▼
CO_2 emissions per person	8.1t (2021-22)	Decreasing ▼	Decreasing ▼
Per capita daily residential water use	186L	Increasing ▲	Decreasing ▼
Level of residents preparedness for natural hazards	66%	Increasing ▶	Increasing ▲
Kilometres of shared pathway in the city	323km	Increasing ▲	Increasing ▲

Additional information including source of data can be found in Appendix 1
2023/24 data unless stated
*First time we have measured this information

Reduce our waste

Key achievements during 2022-2024

38%
waste diversion rate

84%
satisfaction with the Maitland Resource Recovery Facility

5,600
Bulky waste kerbside collections completed

12,470
Mattresses recycled

2022-2024 data unless stated

How we are progressing

Maitland's 35,000 properties have waste collected at the kerbside. Residual waste in the red bin goes to landfill, with recycling and garden organics going to reprocessing facilities outside the LGA.

Our waste transfer station will bring some of this processing back to Maitland, creating jobs and better circular economy outcomes.

Recent community consultation showed the community is supportive of Council providing additional recycling, composting, and other services to enable 80 per cent of household waste to be diverted from landfill, in line with Australian and NSW Government targets. Engagement also showed strong community support for improving access to local recycling and resource recovery facilities to reduce landfill.

Maitland currently achieves a 38 per cent diversion of domestic waste from landfill. There are opportunities for a reduction to waste to landfill, particularly food organics, soft plastics, textiles, and recyclables (cans, glass, cardboard) in the wrong bin. Capture and recycling of these materials will progress Maitland towards the 2030 target.

Highlight stories

Enhancing waste management services for a cleaner Maitland

Effective waste management is essential for maintaining a clean and sustainable city, and Maitland is committed to providing residents with convenient and flexible options to manage their waste responsibly. Starting in July 2023, households have been able to book up to two occasions each year for the removal of bulky items such as furniture, e-waste, mattresses, and bundled green waste directly from their kerbside. In addition, residents can choose to receive up to two 250kg waste vouchers each financial year or combine options, including one scheduled kerbside collection and one 250kg waste voucher.

This enhanced service has proven to be highly effective, with more than 5,600 kerbside waste collections completed throughout the first year of operation, processing over 840 tonnes of waste.

Additionally, 9,400 digital vouchers were redeemed for use at the waste facility, demonstrating the community's strong engagement with these waste management options. These efforts are crucial in

Let's sustain

Where we are at

21% by weight is recyclable material

Food waste makes up 24% of the general waste bin by weight

7,000 bins get serviced daily by garbage trucks

69% satisfaction with managing illegal dumping

35,000 properties have three bins

1,200 new households are added each year

reducing illegal dumping, minimizing landfill waste, and ensuring Maitland remains a clean, attractive, and environmentally responsible city.

Transforming Maitland's waste facility

Maitland's waste management facility is undergoing a significant transformation, with the first phase of major upgrades completed in September 2023. These improvements mark the beginning of a comprehensive four stage plan to enhance the facility's capabilities, focusing on accessibility, wayfinding, and resource recovery.

Stage one has laid a strong foundation for Maitland's commitment to sustainability, introducing new recycling and circular economy initiatives that are critical to the city's long term environmental goals. The upgrades have improved the facility's layout, making it easier for customers to navigate and separate recyclables, thereby increasing the efficiency of resource recovery.

In a bid to further encourage recycling, Council has expanded the range of items that can be disposed of for free. In addition to metals, cardboard, and problem waste, residents can now drop off household quantities of polystyrene and textiles at no cost. Timber is also accepted at the facility, now with a reduced gate fee, making it more affordable for residents to dispose of these materials responsibly.

With the success of stage one, stage two works commenced in May 2024, signalling the next step in the facility's evolution. The continued upgrades will further enhance the facility's capacity to manage waste sustainably and support Maitland's vision for a cleaner, greener future. As the transformation progresses, the facility will play a crucial role in reducing waste, promoting recycling, and advancing the city's circular economy, ensuring that Maitland remains at the forefront of sustainable waste management practices.

RecycleSmart

As part of our ongoing commitment to environmental sustainability, Maitland City Council is proud to partner with RecycleSmart to offer an innovative solution for managing problem waste. This service not only helps residents properly dispose of items that cannot be placed in regular recycling bins but also reinforces our dedication to reducing waste and promoting responsible environmental practices.

RecycleSmart offers a free home collection service for problem waste that can't be placed in the yellow recycling bin, such as batteries, e waste, clothes, and soft plastics.

Following a preliminary six month trial, and a subsequent one year extension, Maitland Council is now committed to continuing its partnership with RecycleSmart on an ongoing basis.

Households in the Maitland LGA can request two bags of recycling to be collected from their doorstep for free on a regular basis, using the RecycleSmart application. We are the only local government in the Hunter to offer this service to its residents.

Since it launched, we have seen uptake of the service continue to grow. An estimated 10,000kg of eligible waste has been collected from Maitland households between November 2022 to June 2024.

Meet Maitland's colourful Waste Heroes

Engaging the community in sustainability initiatives is vital for creating a lasting impact, and Maitland City Council understands the importance of involving residents from the ground up.

By inviting local school children to design the imagery for our waste trucks, we not only empower the younger generation but also foster a sense of ownership and pride in our shared environmental goals. This collaboration helps to build stronger community buy in, as residents see their ideas and creativity reflected in the services that directly impact their lives. Moreover, it serves as a powerful educational tool, raising awareness about recycling and waste reduction in a fun and relatable way.

Council has furnished its fleet of waste trucks with a collection of colourful cartoon characters, designed and submitted by creative local schoolchildren to reinforce responsibilities around recycling and reuse practices.

Called our 'Waste Heroes', these nine characters were envisioned by 11 imaginative local school children. Each character comes with their own inspiring ideas on how we can follow their lead, change our everyday habits and work to reduce everyday waste.

Looking ahead, the Waste Heroes will join forces in a more comprehensive waste education campaign, aimed at educating the Maitland community, young and old, on how they can positively reduce, reuse and recycle everyday waste. This is all a part of implementing Council's Waste Services Management Plan, adopted in 2023.



Let's sustain

Community indicators

Community indicators provide important information about the direction our community is heading.

Our indicators are presented as trends that show us where shifts are occurring. We use these trends to identify emerging needs and opportunities, guiding our decision making and helping us adapt our focus to better align with the priorities outlined in our Community Strategic Plan.

INDICATOR	CURRENT STATE	CURRENT TREND	DESIRED TREND
Domestic resource recovery rate	38%	Decreasing ▼	Increasing ▲
% general waste made up of food waste by weight	24%	Maintaining ▶	Decreasing ▼
% general waste made up of recyclable material by weight	21%	Maintaining ▶	Decreasing ▼
Tonnes of waste collected	24,586	Decreasing ▼	Decreasing ▼
Tonnes of recyclables collected	5,112	Decreasing ▼	Decreasing ▼
Tonnes of organics collected	9,465	Decreasing ▼	Decreasing ▼

Additional information including source of data can be found in Appendix 1
2023/24 data unless stated
*First time we have measured this information



Let's achieve together

Community outcomes

- Trusted services
- Engaged workforce
- Resilient future

Measuring progress

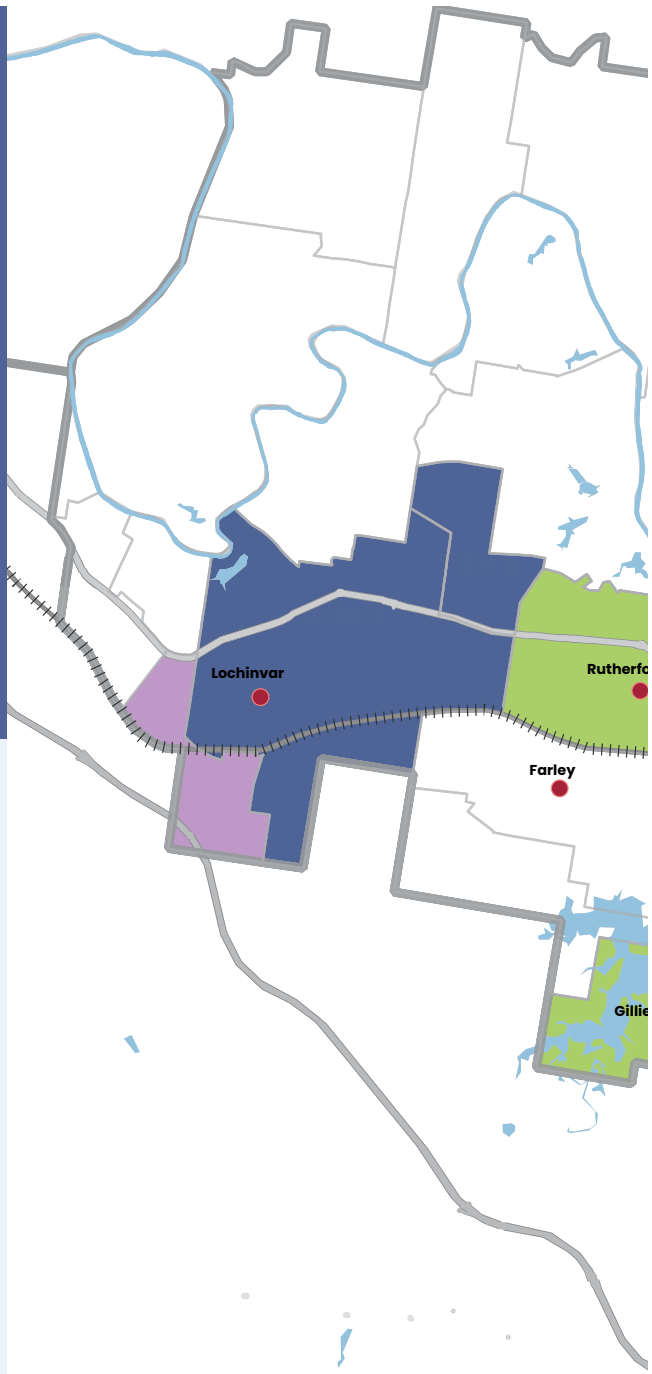
Maitland City Council is dedicated to advancing trusted services, fostering an engaged workforce, and building a resilient future for our community.

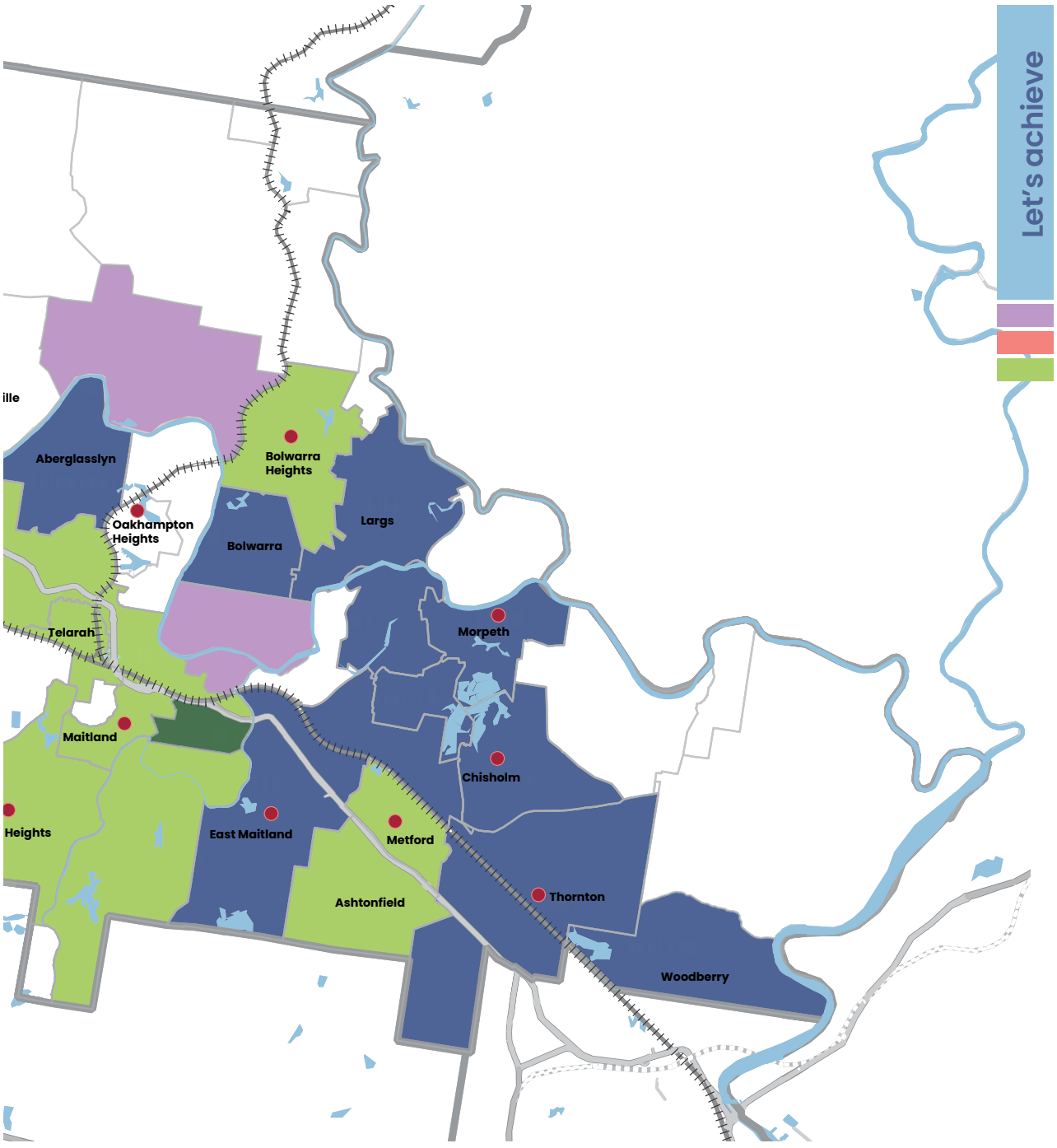
We measure our progress by regularly assessing service quality through resident feedback and performance reviews to ensure reliability and effectiveness. Employee engagement is tracked through surveys that evaluate job satisfaction and professional development, aiming to enhance motivation and retention.

To build a resilient future, we evaluate the success of our strategies in infrastructure, emergency preparedness, and sustainability, using risk assessments and scenario planning to prepare for and adapt to challenges. This comprehensive approach ensures we meet our community's needs while securing a stable and resilient future for Maitland.

Where do we want to be?

- We will be aware of our community and elected leaders
- We will actively participate in discussions and decisions about the services, plans and programs of Maitland City Council
- We will enjoy an innovative and digital approach to the services provided by Maitland City Council
- We will be satisfied with the performance of Maitland City Council.





- Grant funding recieved for suburbs during 2022-2024 period
- 2.5-3.0
- 3.0-3.5
- 3.5-4.0
- 4.0-4.5

Suburbs left blank did not have sufficient results for an average score to be calculated.

Map data © OpenStreetMap contributors, Microsoft, Facebook, Inc. and its affiliates, Esri Community Maps contributors, Map layer by Esri

Build trusted services

Key achievements during 2022-2024

MyCouncil Online Portal

was implemented

3,750

pieces of data collected during our engagement for Maitland's Future

40%

trust measure

Continuous conversation

launched as a new approach to engagement

2022-2024 data unless stated

How we are progressing

Effective community engagement is vital for ensuring that Maitland's residents have a voice in local decision making processes. The council must adopt transparent, inclusive, and participatory approaches to engage diverse groups within the community. This includes using various platforms, such as public meetings, surveys, social media, and workshops, to gather input and feedback.

Building strong relationships with community organisations and leaders can also enhance trust and collaboration. Successful community engagement leads to better informed policies and a more empowered community. Regularly updating the community on council activities and decisions through newsletters, websites, and public forums can increase transparency. Providing opportunities for residents to participate in planning and development projects can ensure that their needs and concerns are considered. Recognising and addressing barriers to participation, such as language or mobility issues, can make engagement efforts more inclusive and effective.

Building and maintaining trust between the council and the community is essential for effective governance. Transparency in decision making, accountability, and responsiveness to community concerns are key factors in fostering trust. The council should regularly communicate its activities, decisions, and financial status to the public. Addressing conflicts of interest and ensuring that council members are accessible and approachable can also strengthen trust. A trustworthy council is better positioned to implement policies and projects that benefit the community.

Regularly seeking community feedback and acting on it demonstrates responsiveness and accountability.

Highlight stories

Our flood response: safeguarding our community and strengthening resilience

Following the July 2022 floods, Maitland faced its most challenging cleanup in 15 years, as floodwaters inundated properties, isolated entire communities, and blocked roads in several

Let's achieve

Where we are at

12 Councillors and one Mayor

Six senior management roles

96,000 residents

4.1/5 Customer Satisfaction Score

707 Maitland Your Say members

27 service areas

suburbs. This was the second devastating flood event in just four months, leading to significant damage to infrastructure across the city. In response, Council stood united, taking decisive action to ensure the safety and wellbeing of our community. Our libraries and community centres were swiftly transformed into places of refuge and comfort, offering shelter and support to those affected. Meanwhile, Council crews worked tirelessly around the clock to maintain essential services, repair damage, and keep the city running safely.

This swift and dedicated response in the face of disaster strengthened the bond of trust between the Council and the community. By taking the lead and providing unwavering support during such a critical time, Council demonstrated its commitment to protecting the people of Maitland. The community's resilience, bolstered by the Council's efforts, is a testament to the importance of reliable leadership in times of crisis, building trust that will continue to guide and unite us in the future.

Delivering exceptional service and enhanced customer experience through digital transformation

Digital transformation is crucial for modernising our services, but it's even more important that this transformation is driven by how our customers interact with us. We aim to create an experience that feels seamless and engaging rather than merely transactional. Our Customer Driven Transformation Program, which began in 2021, embodies this vision by integrating our Customer Experience Plan with the Digital Transformation Strategy and Roadmap. Our new approach to customer engagement and investment in customer experience is a cornerstone of our strategy to build trust and enhance satisfaction.

Since it began, the program has introduced several key initiatives to enhance our customer experience and safeguard information security. Notable advancements include the launch of a comprehensive digital mapping service that provides information on development application tracking, council facility locations, bin collection days, public parking, and bushfire prone vegetation. Additionally, we have strengthened



our cybersecurity measures with improved infrastructure, security testing, and formal training for staff and councillors.

Delivering exceptional service and enhanced customer experience through digital transformation has not only modernized our services but has significantly increased staff satisfaction. Since 2021, our Customer Driven Transformation Program has focused on how our customers interact with us, prioritizing a seamless and engaging experience. A key outcome of this program has been a 19 per cent increase in staff satisfaction with the use of technology compared to previous surveys, a direct result of the digital transformation program and our ongoing efforts to improve organisational effectiveness and efficiency.

The program's impact is seen through several initiatives, including the launch of a comprehensive digital mapping service and enhanced cybersecurity measures. Involving customers through a human centered design approach, we introduced solutions like the MyCouncil self service portal, streamlining workflows and providing a personalised, efficient experience. These innovations reflect our commitment to delivering exceptional service, driven by both technology and customer engagement.

Shaping Maitland's future together

The Community Strategic Plan is more than a vision for Maitland's future - it's a reflection of what our community values today and aspires to in the years ahead. This plan drives Council decisions on essential matters like services, facilities, and development, ensuring they align with our collective priorities.

In alignment with Council elections every four years, we review this plan to stay in tune with our community's evolving needs. Our approach emphasises genuine listening rather than relying solely on surveys. By engaging directly with over 2,000 residents through 45 activities, we gathered more than 3,745 pieces of feedback, ensuring a diverse range of voices were heard, including youth, multicultural groups, Aboriginal and Torres Strait Islander communities, and those with disabilities.

As we develop and present the updated Community Strategic Plan in late 2024, we will ensure the community has another chance to review and provide feedback before its final adoption. Your input is crucial as it shapes not just our plans, but our future together.

Community indicators

Community indicators provide important information about the direction our community is heading.

Our indicators are presented as trends that show us where shifts are occurring. We use these trends to identify emerging needs and opportunities, guiding our decision making and helping us adapt our focus to better align with the priorities outlined in our Community Strategic Plan.

INDICATOR	CURRENT STATE	CURRENT TREND	DESIRED TREND
Number of projects engaged on	42	Maintaining ▶	Maintaining ▶
Number of visits to Maitland Your Say site	28,917 visitors 5,229 contributions on Maitland Your Say site	Increasing ▲	Increasing ▲
Council provides me with opportunities to participate in the planning and decision making processes	35%	Baseline* ▼▲	Increasing ▲
Requests lodged via MyCouncil online portal	8,630	Increasing ▲	Increasing ▲
Trust measure	40%	Baseline* ▼▲	Increasing ▲

Additional information including source of data can be found in Appendix 1
2023/24 data unless stated
*First time we have measured this information

Foster an engaged workforce

Key achievements during 2022-2024



New

Maitland Administration Centre opened in 2023



14

listening sessions held



Organisational Development

team established



74%

engagement score

2022-2024 data unless stated

How we are progressing

Our move into the new Maitland Administration Centred in early 2023 marked a significant milestone, reflecting our commitment to modernising and enhancing our work environment. The new facility, designed with ample open space, natural light, and greenery, provides a refreshed and inspiring atmosphere that fosters collaboration and wellbeing. Bringing all administrative staff under one roof not only streamlines operations but also cultivates a stronger sense of unity and collective purpose.

As part of our ongoing efforts to invest in our people, we have continued our Pathways Program. Comprising of apprentices, trainees, cadets and graduates, the program currently has 26 participants from various departments, ranging from customer experience to engineering. This program is particularly vital in addressing challenges in hard to employ spaces, such as engineering, where talent is often scarce. By nurturing and developing our own workforce through initiatives like this, we are ensuring a pipeline of skilled professionals who are ready to meet the needs of our community.

Our new General Manager dedicated his first six months in the role to understanding the needs and aspirations of our organisation, ensuring that our strategies and initiatives align with our goals. A new Organisational Development team has been established as a result, emphasising the importance of our people. We are not only enhancing employee satisfaction and productivity but also reinforcing our commitment to a supportive, engaged, and trusted workplace culture.

These advancements illustrate our proactive efforts to create an engaged and resilient organisation, capable of adapting to future challenges while prioritising the wellbeing and development of our people.

An engaged workforce is crucial to the success of Maitland and its community. When employees feel valued and connected to their work, they go above and beyond, delivering exceptional services and fostering stronger relationships with the community. This dedication leads to enhanced collaboration, innovation, and a culture of continuous improvement, all of which benefit the city and its residents. By creating a supportive work environment that prioritises

Where we are at

650 employees (headcount)

49 Smith Sessions held and every 2nd at the Depot

42% female senior leaders

65% wellbeing score in the staff survey

26 participants in our Pathways Program

71% participation rate in the staff survey

employee wellbeing and engagement, Maitland builds a workforce that is empowered to make a meaningful, positive impact on the community, helping it thrive.

Our team of over 600 employees, representing diverse backgrounds and professions, forms a dynamic workforce dedicated to delivering outcomes for our community. We are always mindful that every decision we make directly influences the lifestyle our residents value. As a Council, we take pride in our pivotal role in shaping Maitland into a city its residents are proud to call home, and we fully embrace our responsibilities within the broader Hunter region.



Highlight stories

Bringing our team together: fostering collaboration in our new administration building

On 3 June 2023, the Maitland Administration Centre and the neighbouring Maitland Town Hall were officially opened. The new building, situated at 263 High Street in Maitland, is across from the Maitland Regional Art Gallery. It also includes the historic 19th century Town Hall Café, accessible from the foyer of the Maitland Administration Centre. Before the transition, our team of over 300 staff members were working across various sites, such as the former Administration Building, offices at Ken Tubman Drive, Maitland Library, and the Visitor Information Centre.

Our new office space is purpose built and offers a range of modern amenities, including a flexible multipurpose design, community areas, and proximity to the surrounding green spaces. One of the main drivers when designing the building was to create a modern work environment and provide a facility our staff and community would be proud of.

Our new Administration Centre enhances collaboration, communication, and workplace health and wellbeing by featuring more efficient systems and greater workplace flexibility. The fit out provided staff with contemporary dedicated kitchen and dining facilities and meeting rooms to encourage better communication and collaborative decision making. All these elements are working together to promote improved connectivity and create an environment where staff can deliver better outcomes for our community.

Investment in organisational development

After listening to our staff through the engagement survey and listening sessions, we made the strategic decision to establish a new department dedicated to organisational development. This initiative marks the start of an exciting journey to enhance the council's capabilities and better align our workforce with the evolving needs of our community.

The new Organisational Development department is envisioned as a cornerstone for the development and growth of our people. As the team is still in its early stages of formation, their initial focus will be on establishing foundational practices and strategies that will drive long term success.

For the Council, this investment signifies a commitment to building a more resilient and engaged organisation. By concentrating on areas such as leadership development, employee engagement and growth, the department will play a crucial role in ensuring that Maitland City Council not only meets its current objectives but is also prepared to navigate future challenges.

The importance of this department lies in its ability to enhance operational efficiency and effectiveness. Through targeted training programs, performance development systems, and strategic alignment initiatives, the Organisational Development team will help streamline processes and optimise resource allocation. This, in turn, will contribute to better service delivery and more effective use of public resources.

Employee engagement: shaping a more engaged workforce

As part of fostering an engaged and motivated workforce, Maitland City Council conducts biennial employee engagement surveys. These surveys provide valuable insights into the sentiments and experiences of our employees, offering a snapshot of our organisational health and areas for improvement.

The results of the most recent survey, conducted in June 2023, were encouraging, revealing positive feedback about various aspects of our work environment and culture. With 90 per cent employees expressed satisfaction with their roles and 87 per cent with the supportive nature of their colleagues, reflecting a strong foundation of engagement, a positive work environment, and a sense of commitment within the team. These results suggest that we are doing well in fostering a supportive and fulfilling workplace, which can contribute to higher morale, productivity, and retention. It also signals a healthy foundation for further growth and development in employee relations.

Also encouraging, was the significant positive feedback and significant improvement regarding our efforts to enhance flexibility and technology in the workplace. With a 19 per cent increase with technology compared to last survey results and a significant increase with flexible work arrangements.

However, it also highlighted several opportunities for growth, underscoring the importance of continuously listening to and addressing employee needs.

One of the key findings was the need for enhanced professional development opportunities. Many employees felt that access to training and career advancement resources could be improved, a sentiment that we took seriously.

As a direct response, Council established a new Organisational Development department. This department is designed to focus on professional growth, leadership development, and strategic alignment, directly addressing the gaps identified in the survey. By investing in this new team, we are not only responding to the survey results but also laying the groundwork for a more engaged workforce.

This initiative exemplifies how we leverage employee engagement results to drive meaningful change. The surveys are crucial for understanding our strengths and identifying areas for growth. By prioritising feedback and taking proactive steps to address issues, we are dedicated to creating a work environment where every employee feels valued and supported.

The next survey is scheduled for 2025, and we are eager to see how our ongoing efforts resonate with our employees. The insights gained will continue to guide our initiatives, ensuring that we remain responsive to employee needs and dedicated to building a more engaged workforce.

General Manager listening sessions: shaping our future through staff insights

When our new General Manager arrived in July 2023, he made it clear that listening would be at the heart of his leadership approach. Understanding that true change begins with understanding the people who drive the organisation, he embarked on a series of listening sessions. Over the course of several months, he conducted 14 sessions, engaging directly with 220 staff members, external stakeholders and Councillors. These sessions were not just about gathering feedback; they were about fostering a culture where every voice was valued, and every concern was heard.

The insights gained from these sessions were invaluable. Employees shared what was working well within the organisation, but more importantly, they candidly discussed areas that needed improvement. This open dialogue laid the foundation for a 'roadmap for cultural change', designed to address these concerns and elevate the organisation to new heights.

The roadmap was more than just a plan; it was a commitment to making Maitland City Council an even greater place to work. It outlined 16 clear initiatives aimed at improving processes and systems, enhancing communication, fostering continuous improvement and investing in our people. Within the first six months, 94 per cent of these initiatives had already been implemented or are well on their way to being completed, a testament to our dedication to responding swiftly and effectively to employee feedback.

In addition to these initiatives, an organisational restructure was undertaken with initial salary savings of over $1 million. This restructure was directly aligned with the insights gathered from the listening sessions, ensuring that the changes made were not only strategic but also deeply resonant with the needs and desires of the staff. By realigning roles, responsibilities, and workflows, the restructure aimed to create a more efficient and collaborative environment, one where everyone could thrive.

This journey underscores the importance of listening and responding, aligning perfectly with our vision of creating trusted services and an engaged workforce. It highlights that meaningful change begins with understanding the people and acting on their feedback, so we can create a workplace where everyone feels valued and empowered to contribute their best. The success of the first six months is just the beginning, as we continue to build on this foundation, making our organisation a place where people are proud to work and where their voices truly shape the future.

Community indicators

Community indicators provide important information about the direction our community is heading.

Our indicators are presented as trends that show us where shifts are occurring. We use these trends to identify emerging needs and opportunities, guiding our decision making and helping us adapt our focus to better align with the priorities outlined in our Community Strategic Plan.

INDICATOR	CURRENT STATE	CURRENT TREND	DESIRED TREND
Employee engagement survey results	74%	Maintaining ▶	Increasing ▲
Employee turnover and retention rates	11%	Decreasing ▼	Maintaining ▶
Participation rates in study assistance	21	Increasing ▲	Increasing ▲
% of workforce that is local	47%	Maintaining ▶	Maintaining ▶

Additional information including source of data can be found in Appendix 1
2023/24 data unless stated
*First time we have measured this information

Create a resilient future

Key achievements during 2022-2024

$55 million

in successful grant applications

$126 million

invested in capital works

$207 million

generated in rates and annual charges

4/6

financial ratios met in 2022/23

2022-2024 data unless stated

How we are progressing

Ensuring the financial resilience of Maitland City Council is crucial for sustainable development and effective service delivery. Recently, the council has undergone a restructure to establish a standalone Finance group, underscoring our commitment to financial sustainability.

This restructuring aligns with the new General Manager's approach to fostering a culture of improvement and innovation, emphasising a thirst for data driven decision making. We are changing the way we leverage technology to capture data effectively, enabling us to make informed decisions that enhance our financial management.

Our focus on integrated planning and reporting ensures we take a holistic approach to our planning processes. To support this, we have developed working panels that bring together diverse perspectives and expertise, facilitating comprehensive discussions around budget priorities and strategic initiatives.

Prudent financial management, diversified revenue streams, and effective budgeting remain paramount as we strive to balance expenditures with income. Building reserves and reducing debt levels will further enhance our financial stability, while long term financial plans that consider potential risks and economic fluctuations will strengthen our resilience.

Engaging with the community about our budget priorities and financial decisions fosters understanding and support for the council's fiscal policies, ensuring that we can continue to fund essential services and infrastructure projects that benefit all residents.



Where we are at

118 grants applications submitted

56% of income comes from rate revenue

$327 million spent to provide services and facilities

86% overall satisfaction Council's performance

We manage $2 billion worth of assets

$49 million in developer contributions received

Highlight stories

Driving excellence through continuous improvement

Continuous improvement is now a critical priority for us as we chart a path forward, and we are committed to fostering a culture of ongoing reflection, innovation, and learning. This approach is essential to adapting to the dynamic needs of our growing community, elevating service delivery, and ensuring that our operations meet the highest standards of efficiency and effectiveness. Continuous improvement is not just about addressing current gaps but proactively seeking opportunities to innovate, streamline, and hold ourselves accountable to the community we serve. Our goal is to consistently raise the bar, delivering greater value and impact.

In recent years, we have taken concrete steps to demonstrate this commitment. We've launched a comprehensive policy review program, initiated service reviews, and established working panels to improve internal processes.

A renewed focus on our Integrated Planning and Reporting Framework has further aligned our strategic goals with day to day operations. To support this, we've invested in a process mapping tool to streamline workflows and launched a new Organisational Development team to drive capability building initiatives. These efforts are enhanced by our customer and digital transformation projects, designed to improve user experience and responsiveness.

Additionally, we have emphasised the importance of collaboration and transparency, especially at our senior managers' meetings, where cross-department teamwork has become a focus. With the implementation of numerous frameworks to formalise and standardise processes, we are laying the groundwork for a more efficient and agile organisation - one that is continually evolving to meet the expectations of the community and to drive future growth with purpose and accountability.

Maximising opportunities through strategic grants

For a council like Maitland, consistently applying for grants is not just a strategy; it's a necessity. As a council that heavily relies on rate income, securing external funding is vital for delivering significant infrastructure and community projects that enhance the quality of life for our residents. The reality is that ambitious undertakings - such as major roadworks, recreational facilities, and other essential services - often require support beyond what local rates can provide. This is where state and federal funding becomes crucial, enabling us to undertake projects that align with community needs and our long term vision.

Recognising this need, we have taken proactive steps to bolster our grant application efforts by appointing a dedicated staff member to coordinate and seek out funding opportunities. This commitment has yielded impressive results: we have applied for over 118 grants with a success rate of around 64 per cent, securing more than $55 million in the past two years alone. These funds have been instrumental in driving investments back into our city, facilitating critical road projects that improve connectivity and safety, as well as recreational projects that promote wellbeing and community engagement.

By actively pursuing these funding opportunities, we not only amplify our capacity to deliver transformative projects but also demonstrate our commitment to responsible financial management and community development. Each grant secured represents a step toward a more vibrant, connected, and sustainable Maitland, ensuring that we can continue to provide the services and infrastructure our residents deserve. This ongoing effort to leverage external funding sources is a testament to our dedication to making Maitland a better place to live, work, and play.

Shaping a sustainable future through long term planning

Endorsement of several key strategic documents marks a significant step forward in shaping the city's future. The endorsement of the Environmental Sustainability Strategy, Rural Lands Strategy, and Local Housing Strategy, provides essential guidance and a strategic framework for the our actions and decisions moving forward.

The endorsement of these strategies is not merely a formality; it is a critical process that establishes a clear vision and direction for Maitland's development. Each strategy serves as a roadmap, outlining specific goals, actions, and priorities that align with the Council's overarching vision for the city. By formalising these strategies, we ensure all efforts are coordinated, purposeful, and aligned with our long term objectives.

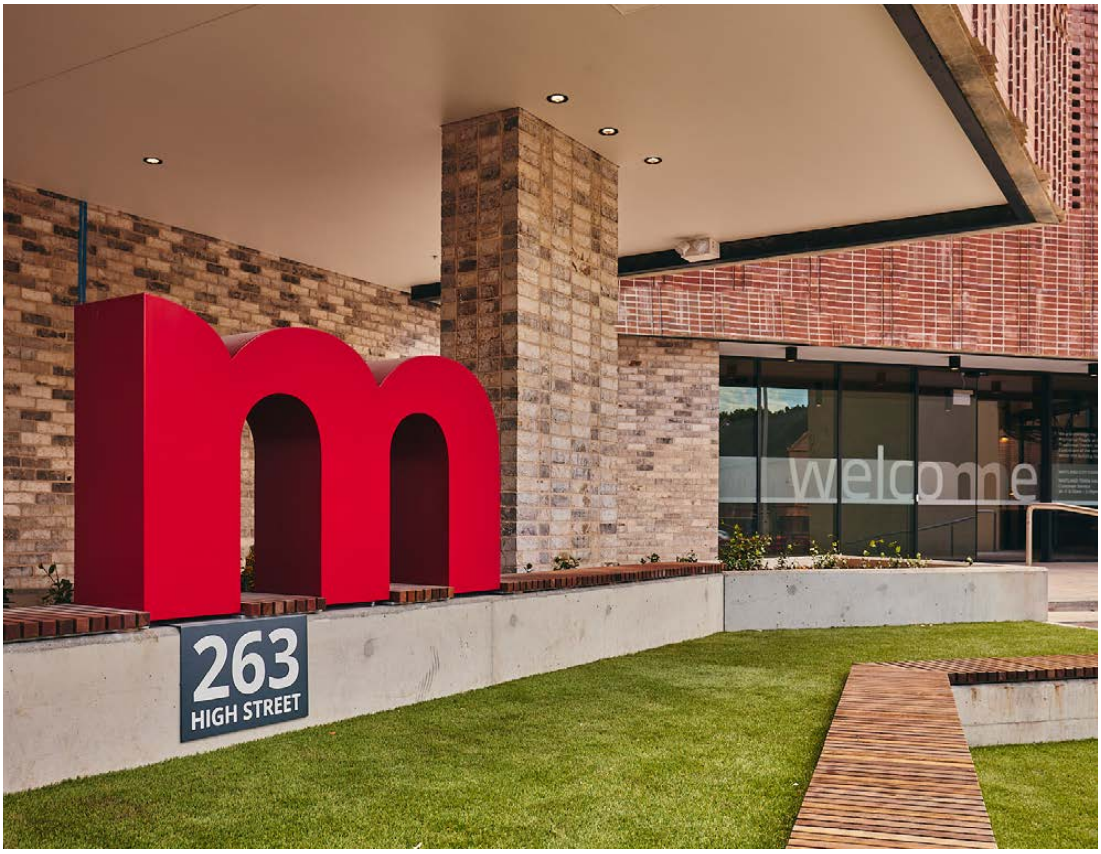
The Environmental Sustainability Strategy is a cornerstone of our commitment to protecting and enhancing our natural environment. This strategy outlines our approach to reducing environmental impact, promoting sustainable practices, and preparing for the challenges posed by hazardous events. With this endorsement, the Council sets a clear path for integrating sustainability into all aspects of our operations and development, ensuring that environmental considerations are in all our decision making processes.

The Rural Lands Strategy addresses the unique needs and opportunities of Maitland's rural areas. This strategy focuses on preserving the character and vitality of our rural lands while promoting sustainable land use and development practices. By endorsing this strategy, the Council affirms its dedication to balancing rural preservation with responsible growth, ensuring that our rural communities continue to thrive while remaining integral to the city's overall development.

The Local Housing Strategy is crucial for managing Maitland's rapid growth and ensuring that our housing needs are met effectively. This strategy outlines plans for diverse and affordable housing options, addressing the challenges of a growing population and providing a framework for future housing development. The endorsement of this strategy highlights Council's commitment to creating vibrant and accessible communities, supporting residents at all stages of life.

By endorsing these strategic documents, Maitland City Council provides a clear and cohesive direction for the future. These strategies offer guidance on the 'how' and 'what' of our actions, ensuring every initiative is aligned with our long term goals and contributes to the overall vision for Maitland.

As we move forward, these strategies will serve as essential tools in navigating the complexities of urban and rural development, environmental stewardship, and housing needs. They will guide our decisions, shape our priorities, and ensure Maitland continues to evolve in a manner that reflects our values and aspirations.



Community indicators

Community indicators provide important information about the direction our community is heading.

Our indicators are presented as trends that show us where shifts are occurring. We use these trends to identify emerging needs and opportunities, guiding our decision making and helping us adapt our focus to better align with the priorities outlined in our Community Strategic Plan.

INDICATOR	CURRENT STATE	CURRENT TREND	DESIRED TREND
Annual budget surplus/deficit figures	Deficit	Maintaining	Increasing
Agree that Council will continue to fulfil it's commitment and obligation in the future	41%	Baseline*	Increasing
Debt levels and debt servicing ratios	>2	Decreasing	Increasing
Results of financial audits	Unqualified audit option	Maintaining	Maintaining
Community satisfaction with long term planning	2.98	Maintaining	Increasing

Additional information including source of data can be found in Appendix 1
2023/24 data unless stated
*First time we have measured this information



263 High Street, Maitland NSW 2320
info@maitland.nsw.gov.au
maitland.nsw.gov.au

maitland
CITY COUNCIL

15 Finance

15.1 Presentation of the Financial Statements and Auditors Report for the Year Ended 30 June 2024

FILE NO:	**2/8/24**
ATTACHMENTS:	**1.Financial Statements for the Year Ended 30 June 2024**
RESPONSIBLE OFFICER:	**Mary O'Leary - Executive Manager Finance**
AUTHOR:	**Michael Burfitt - Chief Financial Officer**
MAITLAND +10	**Outcome 15 To have an effective and efficient Council**
COUNCIL OBJECTIVE:	**15.1.2 Ensure Council is financially sustainable and meets required levels of performance**

EXECUTIVE SUMMARY

Section 419 of the Local Government Act 1993 (NSW) requires Council to present its financial statements, together with the auditor's reports, to the public.

OFFICER'S RECOMMENDATION

THAT

1. **The financial statements, together with the auditor's reports, for the year ended 30 June 2024 be presented to the public.**

REPORT

At its meeting held on the 22 October 2024, financial statements for the year ended 30 June 2024 and a summary of relevant financial information was provided to Council. It was resolved to place the 2023/24 financial statements on public exhibition and to notify the public of the proposal to present the 2023/24 financial statements and auditor's reports.

The 2023/24 financial statements, a copy of which is attached to this report, have been filed with the Office of Local Government and made available for public inspection from 1 November 2024. There were no changes made to the 2023/24 financial statements presented to Council on 22 October 2024.

Written public submissions to Council were invited and possible to make up until 11 November 2024. Any submissions received from the exhibition period will be summarised and provided to the auditors and Council.

PRESENTATION OF THE FINANCIAL STATEMENTS AND AUDITORS REPORT FOR THE YEAR ENDED 30 JUNE 2024

Both the 'Independent Auditor's Report', and the auditors 'Report on the conduct of the audit' have been included for review. At the conclusion of the Council meeting of 12 November 2024, a representative of the Auditor will provide a presentation to Council on the financial statements and expand on key reports.

The delegate from the Audit Office Ms. Cassie Malone and Mr. Alex Hardy from the contract auditor Prosperity have previously provided a presentation at the ARIC meeting on the 15 October 2024.

CONCLUSION

The financial statements, together with the auditor's report, for the year ended 30 June 2024 be presented to the public.

FINANCIAL IMPLICATIONS

This matter has no direct financial impact upon Council's adopted budget or forward estimates.

POLICY IMPLICATIONS

This matter has no specific policy implications for Council.

STATUTORY IMPLICATIONS

Council's financial statements have been prepared in accordance with Section 416 of the Local Government Act,1993 (NSW). The presentation of the financial reports and auditor's report is required under Section 419 of the Local Government Act, 1993 (NSW).

Finance

Presentation of The Financial Statements and Auditors Report for The Year Ended 30 June 2024

Financial Statements for the Year Ended 30 June 2024

Meeting Date: 12 November 2024

Attachment No: 1

Number of Pages: 67



For the year ending 30 June 2024

Financial Statements

maitland
CITY COUNCIL

Maitland City Council

Financial statements
for the year ended 30 June 2024

Contents

General purpose financial statements	Section 1
Special schedules	Section 2

Maitland City Council

General purpose financial statements for the year ended 30 June 2024

Contents

	Page
General purpose financial statements	
Statement by Councillors and Management	3
Income Statement	4
Statement of Comprehensive Income	5
Statement of Financial Position	6
Statement of Changes in Equity	7
Statement of Cash Flows	8
Notes to the Financial Statements	9
Auditor's reports	

Maitland City Council is constituted under the Local Government Act (1993) and has its principal place of business at:

Maitland City Council
263 High Street
Maitland NSW 2320

Through the use of the internet, we have ensured that our reporting is timely, complete, and available at minimum cost. All press releases, financial statements and other information are available on our website: www.maitland.nsw.gov.au

Maitland City Council

General purpose financial statements
for the year ended 30 June 2024

Statement by Councillors and Management
Made pursuant to Section 413(2)(c) of the Local Government Act 1993 NSW)

The attached general purpose financial statements have been prepared in accordance with:

* The *Local Government Act 1993* and the Regulations made thereunder
* The Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
* The Local Government Code of Accounting Practice and Financial Reporting

To the best of our knowledge and belief, these Statements:

* Present fairly the Council's operating result and financial position for the year, and
* Accord with Council's accounting and other records

We are not aware of any matter that would render the Statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 22/10/2024.

[redacted]

Philip Penfold
Mayor
22/10/2024

[redacted]

Deputy Mayor
22/10/2024

[redacted]

Jeff Smith
General Manager
22/10/2024

[redacted]

Michael Burfitt
Responsible Accounting Officer
22/10/2024

Maitland City Council

Income Statement
For the year ended 30 June 2024

Original unaudited budget 2024 $'000		Notes	Actual 2024 $'000	Actual 2023 $'000
	Income from continuing operations			
	Revenue:			
106,796	Rates and annual charges	B2-1	**107,192**	99,709
9,214	User charges and fees	B2-2	**11,986**	10,230
2,736	Other revenues		**5,316**	3,025
10,474	Grants and contributions provided for operating purposes	B2-3	**18,022**	19,368
15,174	Grants and contributions provided for capital purposes	B2-3	**77,506**	75,356
8,189	Interest and investment income		**11,587**	7,152
1,085	Other Income		**1,301**	1,091
153,668	**Total income from continuing operations**		**232,910**	215,931
	Expenses from continuing operations			
58,788	Employee benefits and on-costs	B3-1	**61,626**	53,138
42,240	Materials and Services	B3-2	**73,035**	50,165
2,491	Borrowing costs		**2,521**	2,474
27,334	Depreciation, amortisation and impairment of non-financial assets	B3-3	**31,097**	29,869
8,884	Other expenses		**10,384**	8,270
-	Net loss from the disposal of assets		**786**	3,785
139,736	**Total expenses from continuing operations**		**179,449**	147,701
13,932	**Operating result from continuing operations**		**53,461**	68,230
13,932	**Net operating result for the year Attributable to Council**		**53,461**	68,230
(1,242)	**Net operating result for the year before grants and contributions provided for capital purposes**		**(24,045)**	(7,126)

The above Income statement should be read in conjunction with the accompanying notes.

Maitland City Council

Statement of Comprehensive Income
for the year ended 30 June 2024

	Notes	2024 $'000	2023 $'000
Net operating result for the year - from income statement		**53,461**	68,230
Other comprehensive income			
Amounts which will not be reclassified subsequently to operating result			
Gain (loss) on revaluation of infrastructure, property, plant and equipment	C1-5	**113,267**	337,299
Total other comprehensive income for the year		**113,267**	337,299
Total comprehensive income for the year attributable to Council		**166,728**	405,529

The above Statement of comprehensive income should be read in conjunction with the accompanying notes.

Maitland City Council

Statement of Financial Position as at 30 June 2024

	Notes	2024 $'000	2023 $'000
ASSETS			
Current assets			
Cash and cash equivalents	C1-1	**26,093**	25,189
Investments	C1-2	**134,343**	127,434
Receivables	C1-4	**11,157**	11,709
Contract assets and Contract cost assets		**2,133**	1,628
Inventories		**648**	642
Total current assets		**174,374**	166,602
Non-current assets			
Investments	C1-2	**76,025**	74,212
Infrastructure, property, plant and equipment (IPPE)	C1-5	**2,040,012**	1,862,725
Intangible assets		**61**	132
Right of use assets		**996**	882
Total non-current assets		**2,117,094**	1,937,951
Total assets		**2,291,468**	2,104,553
LIABILITIES			
Current liabilities			
Payables	C2-1	**17,750**	13,921
Contract liabilities	C2-2	**14,022**	11,705
Lease liabilities		**440**	376
Borrowings	C2-3	**8,098**	9,002
Employee benefit provisions	C2-4	**14,484**	14,968
Provisions	C2-5	**2,147**	-
Total current liabilities		**56,941**	49,972
Non-current liabilities			
Lease liabilities		**585**	473
Borrowings	C2-3	**72,234**	72,772
Employee benefit provisions	C2-4	**322**	280
Provisions	C2-5	**34,750**	21,148
Total non-current liabilities		**107,891**	94,673
Total liabilities		**164,832**	144,645
Net assets		**2,126,636**	1,959,908
EQUITY			
Accumulated surplus		**1,173,758**	1,120,297
Revaluations reserves	C3-1	**952,878**	839,611
Total equity		**2,126,636**	1,959,908

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Maitland City Council

Statement of Changes in Equity
for the year ended 30 June 2024

	2024 $'000			2023 $'000		
	Accumulated surplus	**IPPE revaluation reserve**	**Total Equity**	Accumulated surplus	IPPE revaluation reserve Restated	Total Equity Restated
Opening balance at 1 July	**1,120,297**	**839,611**	**1,959,908**	1,052,067	502,311	1,554,378
Net operating result for the year	**53,461**	**-**	**53,461**	68,230	-	68,230
Other comprehensive income:						
Gain (loss) on revaluation of infrastructure, property, plant and equipment	**-**	**113,267**	**113,267**	-	337,300	337,300
Total comprehensive income	**53,461**	**113,267**	**166,728**	68,230	337,300	405,530
Closing balance 30 June	**1,173,758**	**952,878**	**2,126,636**	1,120,297	839,611	1,959,908

The above Statement of changes in equity should be read in conjunction with the accompanying notes.

Maitland City Council

Statement of Cash Flows
for the year ended 30 June 2024

Original unaudited budget 2024 $'000		Notes	Actual 2024 $'000	Actual 2023 $'000
	Cash flows from operating activities			
	Receipts:			
106,796	Rates and annual charges		**106,449**	99,552
9,214	User charges and fees		**12,929**	8,784
8,189	Interest received		**10,135**	5,364
34,649	Grants and contributions		**57,845**	65,992
1,084	Other		**9,281**	2,233
	Payments:			
58,788	Payments to employees		**61,951**	52,356
42,240	Payments for materials and services		**54,919**	51,423
2,491	Borrowing costs		**2,548**	2,443
8,523	Other		**10,388**	8,316
47,890	**Net cash from operating activities**	**F1-1**	**66,835**	67,387
	Cash flows from investing activities			
	Receipts:			
70,000	Net (purchase)/redemption of investments		**(7,513)**	18,744
-	Proceeds from sale of IPPE		**1,469**	1,318
	Payments:			
134,411	Payments for IPPE		**57,978**	75,020
(64,411)	**Net cash from investing activities**		**(64,021)**	(54,958)
	Cash flow from financing activities			
	Receipts:			
6,550	Proceeds from borrowings		**7,799**	6,000
	Payments:			
6,945	Repayment of borrowings		**9,242**	8,505
-	Principal component of lease payments		**466**	492
(395)	**Net cash from financing activities**		**(1,909)**	(2,997)
(16,916)	**Net change in cash and cash equivalents**		**904**	9,432
25,189	**Cash and cash equivalents at beginning of year**		**25,189**	15,757
8,273	**Cash and cash equivalents at end of year**	**C1-1**	**26,093**	25,189

The above Cash flow statement should be read in conjunction with the accompanying notes.

Maitland City Council

Content for the notes to the Financial Statements for the year ended 30 June 2024

A. About Council and these financial statements
A1-1 Basis of preparation 10
B. Financial Performance
B1. Functions or activities
B1-1 Functions or activities - income, expenses and assets 12
B1-2 Components of functions or activities 13
B2. Sources of Income
B2-1 Rates and annual charges 14
B2-2 User charges and fees 15
B2-3 Grants and contributions 16
B3. Costs of providing services
B3-1 Employee benefits and on-costs 18
B3-2 Materials and services 19
B3-3 Depreciation, amortisation and impairment of non-financial assets 20
B4. Performance against budget
B4-1 Material budget variations 21
C. Financial position
C1. Assets we manage
C1-1 Cash and cash equivalents 22
C1-2 Investments 23
C1-3 Restricted and allocated cash, cash equivalents and investments 24
C1-4 Receivables 25
C1-5 Infrastructure, property, plant and equipment 26
C2. Liabilities of Council
C2-1 Payables 29
C2-2 Contract liabilities 30
C2-3 Borrowings 31
C2-4 Employee benefit provisions 33
C2-5 Provisions 34
C3. Reserves
C3-1 Nature and purpose of reserves 35
D. Risks and accounting uncertainties
D1-1 Risks relating to financial instruments held 36
D2-1 Fair value measurement 39
D3-1 Contingencies 41
E. People and relationships
E1. Related party disclosures
E1-1 Key management personnel (KMP) 42
E1-2 Councillor and Mayoral fees 44
E2. Other relationships
E2-1 Audit fees 44
F. Other matters
F1-1 Statement of Cash Flows information 45
F2-1 Commitments 46
F3-1 Events occurring after reporting date 46
F4. Statement of developer contributions as at 30 June 2024
F4-1 Summary of developer contributions 47
F4-2 Developer contributions by plan 48
F5. Statement of performance measures
F5-1 Statement of performance measures 50

Maitland City Council

Notes to the financial statements 30 June 2024

A1-1 Basis of preparation

These financial statements were authorised for issue by Council on 22 October 2024. Council has the power to amend and reissue these financial statements in cases where critical information is received from public submissions or where the OLG directs Council to amend the financial statements

The material accounting policy information related to these financial statements are set out below. Accounting policies have been consistently applied to all the years presented, unless otherwise stated.

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the *Local Government Act 1993 (Act)* and Regulations, and the Local Government Code of Accounting Practice and Financial Reporting. Maitland City Council is a not for profit entity. The financial statements are presented in Australian dollars and are rounded to the nearest thousand dollars.

Historical cost convention
These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain infrastructure, property, plant and equipment and investment property.

Significant accounting estimates and judgements
The preparation of the financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on Council and that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions
Maitland City Council makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

(i) Fair values of infrastructure, property, plant and equipment - refer Note C1-5 and D2-1
(ii) Tip remediation provisions - refer Note C2-5
(iii) Employee benefit provisions - refer Note C2-4

Significant judgements in applying the Council's accounting policies

(i) Impairment of receivables - refer Note C1-4
(ii) Determination of whether performance obligations are sufficiently specific and whether the contract is within scope of AASB 15 *Revenue from Contracts with Customers* and / or AASB 1058 *Income of Not-for-Profit Entities* - refer to Notes B2-3 .

Monies and other assets received by Council

The Consolidated Fund
In accordance with the provisions of Section 409(1) of the *Local Government Act 1993* , all money and property received by Council is held in the Council's Consolidated Fund unless it is required to be held in the Council's Trust Fund.

The Consolidated Fund has been included in the financial statements of Maitland City Council.

Maitland City Council

Notes to the financial statements 30 June 2024

A1-1 Basis of preparation (continued)

The Trust Fund
In accordance with the provisions of Section 411 of the *Local Government Act 1993* , a separate and distinct Trust Fund is maintained to account for all money and property received by the Council in trust which must be applied only for the purposes of or in accordance with the trusts relating to those monies. Trust monies and property subject to Council's control have been included in these reports.

New accounting standards and interpretations issued but not yet effective

The following new accounting standards and interpretations have been published that are not mandatory for 30 June 2024 reporting periods. Council has not applied any pronouncements before its operative date in the annual reporting period beginning 1 July 2023.
Council has assessed the standards and interpretations issued but not yet effective, and determined there are no material impacts on the Council's financial position, performance or disclosures expected.

1 AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current
2 AASB 2020-6 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current - Deferral of effective date
3 AASB 2021-2 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies & Definition of Accounting Estimates (amends AASB 7, AASB 108, AASB 134 & AASB Practice Statement 2)
4 AASB 2022-6 Amendments to AAS 5 - Non Current Liabilities with Covenants
5 AASB 2022-10 Amendments to AAS 5 - Fair Value Meaurement of non-financial assets not for profit sector entities

New accounting standards adopted during the year
During the year, Council adopted all standards which were mandatorily effective for the first time at 30 June 2024. None of these standards had an impact on reported position, performance or disclosures.

Maitland City Council

Notes to the financial statements 30 June 2024

B. Financial Performance

B1-1 Functions or activities - income, expenses and assets

	Income, expenses and assets have been directly attributed to the following functions or activities. Details of those functions or activities are provided in Note B1-2.									
	Income		**Expenses**		**Operating results**		**Grants and Contributions**		**Carrying Amount of Assets**	**Carrying Amount of Assets**
Functions / Activities	**2024 $'000**	2023 $'000	**2024 $'000**	2023 $'000	**2024 $'000**	2023 $'000	**2024 $'000**	2023 $'000	**2024 $'000**	2023 $'000
Let's Connect with Each Other	**66,592**	57,642	**62,783**	64,485	**3,809**	(6,843)	**85,761**	84,456	**1,807,833**	1,771,785
Let's Live Sustainability	**25,079**	23,605	**51,358**	26,569	**(26,279)**	(2,964)	**818**	991	**15,360**	13,158
Let's Create Opportunities	**38,507**	39,895	**18,115**	16,020	**20,392**	23,876	-	-	**11,805**	12,590
Let's Lead Together	**102,732**	94,789	**47,192**	40,628	**55,540**	54,161	**8,949**	9,277	**455,990**	307,020
Net operating result for the year	**232,910**	215,931	**179,449**	147,702	**53,461**	68,230	**95,528**	94,724	**2,290,988**	2,104,553

Maitland City Council

Notes to the financial statements 30 June 2024

B1-2 Components of functions or activities

Details relating to the council's functions or activities as reported in Note B1-1 are as follows:

Let's Connect with Each Other

We love our city and our neighbourhoods from our heritage areas to our new areas, and want everyone to feel welcome. We take opportunities to connect and relax with each other and make sure everyone feels included, in areas such as sports, culture and arts, and health and wellbeing. We want to be active, yet safe. We want access to all the essential services a growing community needs and to move quickly and easily about the city, no matter how we choose to travel.

Let's Create Opportunities

We want our new suburbs to have everything in place, and to complement existing suburbs and villages. We want all kinds of homes, for all types of families. We want to show off our city and its iconic sites and events. Shopping and working locally is vital, as it helping us to prepare for future industries and jobs.

Let's Live Sustainability

We love our green spaces, from parks to bushland, rivers to floodplains. We worry about our environment and want to work together to reduce our impact, including what we buy, use and throw away. We know we need to be more resilient to the impacts of climate changes.

Let's Lead Together

We want diverse leaders to listen and represent us in government, as well as in industry and community forums. We want to have our say in important decisions, including making sure our city is well planned, and knowing what will go where and when and how we are doing. We want innovative access to services and better use of technology.

Maitland City Council

Notes to the financial statements 30 June 2024

B2 Sources of income

B2-1 Rates and annual charges

	2024 $'000	2023 $'000
Ordinary rates		
Residential	**65,156**	61,147
Farmland	**2,754**	2,360
Mining	**505**	476
Business	**16,041**	15,159
Less: Pensioner rebates	**(954)**	(979)
Rates levied to ratepayers	**83,502**	78,163
Pensioner rate subsidies received	**517**	494
Total ordinary rates	**84,019**	78,657
Special rates		
Maitland CBD / Mall	**505**	492
Total special rates	**505**	492
Annual charges *(pursuant to s.496, 496A, 496B, s.501 & s.611)*		
Domestic waste management services	**20,987**	18,919
Stormwater management services charge	**830**	820
Waste management services (not domestic)	**984**	917
Less: Pensioner Rebate	**(315)**	(306)
Annual Charges levied	**22,486**	20,350
Pensioner annual charges subsidies received	**182**	210
Total annual charges	**22,668**	20,560
Total rates and annual charges	**107,192**	99,709

Council has used 1 July 2022 valuations provided by the NSW Valuer General in calculating its rates.

Material accounting policy information
Rates and annual charges are recognised as revenue at the beginning of the rating period to which they relate.
Prepaid rates are recognised as a financial liability until the beginning of the rating period.

Pensioner rebates relate to reductions in rates and certain annual charges for eligible pensioners' place of residence in the local government council area that are not subsidised by the NSW Government.

Pensioner rate subsidies are received from the NSW Government to provide a contribution towards the pensioner rebates and are recognised within the underlying revenue item based in their substance.

Maitland City Council

Notes to the financial statements 30 June 2024

B2-2 User charges and fees

	2024 $'000	2023 $'000
User charges		
Waste management services (not domestic)	**2,473**	2,325
Total user charges	**2,473**	2,325
Fees		
Private works - S67	**346**	283
TfNSW works (State roads not controlled by Council)	**1,565**	626
Building services - Other	**315**	326
Planning and building - Regulatory	**2,810**	2,796
Inspection fees	**104**	140
Section 10.7 certificates (EP&A Act)	**348**	306
Section 603 certificates	**221**	186
Registration fees	**479**	408
Swimming facilities	**2,168**	1,867
Cemeteries	**147**	117
Other	**1,010**	850
Total fees	**9,513**	7,905
Total user charges and fees	**11,986**	10,230
Timing of revenue recognition for user charges and fees		
User charges and fees recognised over time	**1,565**	626
User charges and fees recognised at a point in time	**10,421**	9,604
Total user charges and fees	**11,986**	10,230

Material accounting policy information

Revenue arising from user charges and fees is recognised when or as the performance obligation is completed and the customer receives the benefits of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customer and generally the payment terms are within 30 days of the provision of the service or in some cases the customer is required to pay on request. There is no material obligation for Council in relation to refunds or returns.

Where up front fee is charged such as swimming pool admission, the fee is recognised at time of admission.

Licences granted by Council are all either short term or low value and all revenue from is recognised at the time that the licence is granted rather than over the term of the licence.

Maitland City Council

Notes to the financial statements 30 June 2024

B2-3 Grants and contributions

	Operating		Capital	
	2024	2023	**2024**	2023
General purpose grants and non-developer contributions (untied)	**$'000**	$'000	**$'000**	$'000
Financial Assistance Grant				
- Relating to current year	**375**	2,028	**-**	-
- Prepayment received in advance	**7,408**	8,383	**-**	-
Total amount recognised as Income	**7,783**	10,411	**-**	-
Special purpose grants and non-developer contributions (tied)				
Cash Contributions				
Transport for NSW contributions	**487**	668	**185**	500
Roads to recovery	**-**	-	**873**	873
Community Care	**-**	54	**-**	-
Health and safety	**-**	10	**-**	-
Environmental programs	**717**	747	**-**	-
Recreation and culture	**1,307**	2,290	**6,930**	4,034
Storm/flood damage	**3,517**	1,532	**-**	-
Rural Fire Service	**101**	235	**-**	-
OHS Incentive Payment	**192**	143	**-**	-
Sporting groups	**39**	159	**-**	190
Staff - Motor vehicle lease payments	**688**	670	**-**	-
Other roads & bridges	**2,905**	2,121	**7,802**	6,000
Other	**286**	328	**-**	-
Total special purpose grants and non-developer contribution (tied)	**10,239**	8,957	**15,790**	11,597
Total grants and non-developer contributions	**18,022**	19,368	**15,790**	11,597
Comprising:				
- Commonwealth funding	**7,783**	10,411	**4,826**	1,634
- State funding	**8,968**	7,322	**10,964**	9,764
- Other funding	**1,271**	1,635	**-**	199
	18,022	19,368	**15,790**	11,597
Developer contributions (s7.4 and s7.11 - EP&A Act, s64 of the LGA):				
Cash contributions				
S 7.11 / S 7.12	**-**	-	**22,776**	26,491
Non-cash contributions				
Roadworks (other than by s.711)	**-**	-	**24,376**	26,904
Drainage (other than by s.711)	**-**	-	**12,653**	7,864
Land (other than by s.711)	**-**	-	**1,026**	1,297
Bridges	**-**	-	**-**	880
Other	**-**	-	**885**	323
Total developer contributions	**-**	-	**61,716**	63,759
Total grants and contributions	**18,022**	19,368	**77,506**	75,356
Timing of revenue recognition				
Grant & contributions recognised over time	**1,213**	1,498	**15,790**	11,407
Grant & contributions recognised at a point in time	**16,809**	17,870	**61,716**	63,949
Total grants & contributions	**18,022**	19,368	**77,506**	75,356

Maitland City Council

Notes to the financial statements 30 June 2024

B2-3 Grants and contributions (cont.)

Certain grants and contributions are obtained by Council on the condition they be spent in a specified manner or in a future period, but which are not yet spent in accordance with those conditions are as follows:

	Note	Operating		Capital	
		2024	2023	**2024**	2023
		$'000	$'000	$'000	$'000
Unspent funds at 1 July		**4,912**	3,149	**129,936**	113,363
Add: Funds recognised as revenue in the reporting year but not yet spent in in accordance with the conditions		**2,323**	3,562	**28,938**	30,021
Add: Funds received and not recognised as revenue in the current year		**-**	-	**8,381**	9,444
Less: Funds recognised as revenue in previous years that have been spent during the reporting year		**(3,094)**	(1,799)	**(19,971)**	(19,545)
Less: Funds received in the prior year but revenue recognised and funds spent in the current year.		**-**	-	**(6,069)**	(3,347)
Unspent funds at 30 June		4,141	4,912	141,215	129,936

Material accounting policy information

Grants and contributions
Where grant and contribution revenue arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligation is transferred.
The performance obligations are varied according to the agreement. Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on achievement of certain milestones for others.
Each performance obligation may be satisfied at a point in time or over time and this is reflected in the revenue recognition patten. Point in time recognition occurs when the beneficiary obtains control at a single time, where as over time recognition is where control is ongoing throughout the project.
Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

Capital grants
Capital grant received to enable Council to acquire or construct an item of infrastructure, property, plant and equipment to identified specifications which will be under Council's control and which is enforceable are recognised as revenue as and when the obligation to construct or purchase is completed.
For acquisitions of assets, the revenue is recognised when the asset is acquired and controlled by the Council.

Developer Contributions
Council has obligations to provide facilities from contributions revenues levied on developers under the provisions of sections 7.4,7.11 & 7.12 of the *Environmental Planning and Assessment Act 1979* (EP&A Act).
While Council generally incorporates these amounts as part of a Development Consent Order, such developer contributions are only recognised as income on receipt due to the possibility that individual development consents may not be acted upon by the applicant and, accordingly would not be payable to Council.

Developer contributions may only be expended for the purposes for which the contributions were required, but the Council may apply contributions according to the priorities established in work schedules for the contribution plan.

Other grants and contributions
Assets, including cash, received from other grants and contributions are recognised at the assets fair value when the asset is received. Council considers whether there are any related liability or equity items associated with the asset which is recognised in accordance with the relevant accounting standard.
Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

Maitland City Council

Notes to the financial statements 30 June 2024

B3. Costs of providing services

B3-1 Employee benefits and on costs

	2024	2023
	$'000	$'000
Salaries and wages	**47,544**	40,530
Employee leave entitlements	**9,169**	8,856
Superannuation	**5,930**	5,094
Workers' compensation insurance	**1,020**	1,284
FBT	**264**	176
Other	**170**	79
	64,097	56,019
Less: Capitalised costs	**(2,471)**	(2,881)
Total employee costs expensed	**61,626**	53,138

Material accounting policy information

Employee benefit expenses are recorded when the service has been provided by the employee.

All employees of the council are entitled to benefits on retirement, disability or death. Council contributes to various defined benefit plans and defined contribution plans on behalf of its employees.

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

Council participates in a defined benefit plan under the Local Government Superannuation Scheme, however, sufficient information to account for the plan as a defined benefit is not available and therefore council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans, i.e. as an expense when it becomes payable – refer to Note D3-1 for more information.

Maitland City Council

Notes to the financial statements 30 June 2024

B3. Costs of providing services (Cont.)

B3-2 Materials and services

	2024	2023
	$'000	$'000
Raw materials and consumables	**44,890**	27,762
Cost of Sales	**475**	415
Insurance	**2,341**	1,868
Telephone	**177**	350
Street lighting	**2,691**	2,399
Electricity and heating	**1,040**	943
Contractor Costs	**1,077**	1,132
Contractor and consultancy costs		
- Recycling services	**3,161**	2,923
- Organics collection & processing	**1,505**	1,858
- Waste disposal costs	**714**	708
- Other contractor and consultancy costs	**13,762**	8,815
Legal fees	**670**	363
Other	**532**	629
Total materials and contracts	**73,035**	50,165

Material accounting policy information

Expenses are recorded on an accruals basis as the Council receives the goods or services.

Maitland City Council

Notes to the financial statements 30 June 2024

B3. Costs of providing services (Cont.)

B3-3 Depreciation, amortisation and impairment of non-financial assets

	Note	2024 $'000	2023 $'000
Intangibles - Software		**70**	183
Plant and equipment	**C1-5**	**2,194**	2,636
Office equipment	**C1-5**	**125**	130
Furniture and fittings	**C1-5**	**115**	31
Infrastructure	**C1-5**	**26,812**	24,639
Other assets	**C1-5**	**183**	182
Tip asset	**C1-5**	**1,087**	1,623
Right of use assets		**511**	446
Total depreciation and amortisation costs		**31,097**	29,869

Material accounting policy information

Depreciation and amortisation are calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives.

Maitland City Council

Notes to the financial statements 30 June 2024

B4. Performance against budget

B4-1 Material budget variations

Council's original budget was adopted by the Council on 13 June 2023 and is not required to be audited. The original projections on which the budget was based have been affected by a number of factors. These include State and Federal Government decisions including new grant programs, changing economic activity, environmental factors, and by decisions made by the Council.
While these general purpose financial statements include the original budget adopted by Council, the Local Government Act requires Council to review its financial budget on a quarterly basis so it is able to manage the variation between actuals and budget that invariably occur during the year.

Material variations of more than 10% between original budget and actual results are explained below:

Revenues

1. **User Charges & Fees**
   Actual amounts of User Charges & fees were over budget by $2.8M (27%) and reflects increases in TfNSW maintenance fees $1M & swimming pool income $0.8M.

2. **Other Revenue**
   Other revenue exceeded budget by $2.6M from insurance recoveries not budgeted.

3. **Grants and contributions provided for operating and capital purposes**
   Actual capital grants and contributions received exceeded budget by $62.3M (411%).
   Non cash dedications were received for infrastructure ($38M) are not budgeted as they are not reliably estimated. Capital grants received for roads & recreation infrastructure ($14.7M) were not budgeted.
   Cash contributions from developers exceeded budget by $8.9M due to development activity.

   Actual operating grants and contributions received were over budget by $7.5M (72%).
   Flood funding of $3.5M and funding for regional roads repair program $2M were not budgeted.

4. **Interest**
   Actual interest received exceeded budget by $3.5M (42%). Council's return on investment was above expectations due to the increase in market rates and capital held over this period.

5. **Other Income**
   Other income exceeded budget by $0.2M from increasing rents on Council facilities.

Expenses

1. **Materials & Services**
   Materials & Services exceeded by $31.3M (75%). Provision for the Anambah Landfill rehabilitation of $14.6M impacted the results. Other unbudgeted items include prior year operating grants received spent in the current year $3.1M and expenditure on non Council assets $5.2M.

2. **Depreciation and Amortisation**
   Depreciation and amortisation exceeded budget by $3.7M (14%). Increases in infrastructure assets dedicated and acquired by Council increased depreciation which was not reflected in the budget.

3. **Other Expenses**
   Other expenses exceeded budget by $1.5M (17%) from increases in waste disposal levy.

Statement of cash flows

1. **Cash flows from operating activities**
   Total Net Cash flows from operating activities were favourable to budget by $18.9M (39%). Increases in Grants and contributions partly offset by an increase in materials & services.

2. **Cash flows from investing activities**
   Total Net Cash flows from investing activities were in line with budget.

3. **Cash flows from financing activities**
   Total Net Cash flows from financing activities were in line with budget.

Maitland City Council

Notes to the financial statements 30 June 2024

C. Financial Position

C1. Assets we manage

C1-1 Cash and cash equivalents

	Note	2024 $'000	2023 $'000
Cash at bank and on hand		**18,093**	13,189
Deposits at call		**8,000**	12,000
		26,093	25,189

Maitland City Council

Notes to the financial statements 30 June 2024

C1-2 Financial investments

	2024		2023	
	Current $'000	**Non-current $'000**	Current $'000	Non-current $'000
Debt securities at amortised cost.	**134,343**	**76,025**	127,434	74,212
Total	**134,343**	**76,025**	127,434	74,212
Debt securities at amortised cost.				
- Term Deposits	**111,753**	**-**	116,381	7,094
- FRNs	**20,578**	**65,430**	8,543	59,091
- Bonds	**2,012**	**10,595**	2,510	8,027
	134,343	**76,025**	127,434	74,212

Material accounting policy information

Financial instruments are recognised initially on the date that the Council becomes party to the contractual provisions of the instrument.

On initial recognition all financial instruments are measured at fair value plus transaction costs except for instruments measured at fair value through profit or loss where transaction costs are expenses as incurred.

Financial Assets

All recognised financial assets are subsequently measured in their entirety at either amortised costs or fair value depending on the classification of the financial assets.

Classification

On initial recognition, Council classifies its financial assets into the following categories - those measured at:

- Amortised cost
- fair value through profit and loss (FVTPL)
- fair value through other comprehensive income - equity instrument (FVOCI - equity)

Financial assets are not reclassified subsequent to their initial recognition.

Council's financial assets measured at amortised cost comprise trade and other receivables, term deposits and cash and cash equivalents in the statement of financial position. Term deposits with an initial term of more than 3 months are classified as investments rather than cash and cash equivalents.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, impairment and gains or loss on de-recognition are recognised in the profit and loss.

PRESENTATION OF THE FINANCIAL STATEMENTS AND AUDITORS REPORT FOR THE YEAR ENDED 30 JUNE 2024 (Cont.)

Maitland City Council

Notes to the financial statements 30 June 2024

C1-3 Restricted and allocated cash, cash equivalents and investments

	2024 $'000	2023 $'000
Total cash, cash equivalents and investments	**236,460**	226,836
Less: Externally restricted cash, cash equivalents & investments	**155,580**	141,868
Cash, Cash equivalents & Investment not subject to external restrictions	**80,880**	84,968

	2024 restricted cash $'000	2023 restricted cash $'000
External restrictions		
General fund		
Developer contributions	**127,198**	118,231
Domestic waste management	**10,225**	7,020
Specific purpose unexpended grants	**18,157**	16,617
Total external restrictions	**155,580**	141,868

Cash, cash equivalents & investments subject to external restrictions are those which are only available for specific use by Council due to a restriction placed by legislation or third party contractual agreement.

Internal allocations		
Employee leave entitlements	**3,741**	3,365
Economic development	**694**	903
Plant	**353**	-
Waste disposal site construction	**2,101**	2,421
Technology	**2,258**	3,198
Carry over works	**10,931**	17,264
Capital Works	**5,545**	-
Environmental works	**829**	690
Workers compensation	**1,038**	1,038
Asset management	**2,195**	2,061
General purpose reserve	**6,292**	5,727
Waste disposal site rehabilitation	**13,416**	12,486
Transfer station construction	**10,582**	13,898
Financial Assistance Grant advance payment	**7,408**	8,383
Election cost reserve	**662**	512
Pandemic / Emergency Response	**899**	899
Unexpended loans	**4,424**	5,284
Total internal allocations	**73,368**	78,129

Cash, cash equivalents and investments not subject to external restrictions may be internally allocated by resolution or policy of the elected Council.

Maitland City Council

Notes to the financial statements 30 June 2024

C1-4 Receivables

	2024		2023	
	Current	**Non-current**	Current	Non-current
	$'000	**$'000**	$'000	$'000
Rates and annual charges	**7,231**	**-**	6,201	-
Interest and extra charges	**893**	**-**	632	-
User charges and fees	**179**	**-**	252	-
Government grants and subsidies	**1,010**	**-**	306	-
Contributions	**195**	**-**	383	-
Net GST Receivable	**1,376**	**-**	1,381	-
Property rentals	**285**	**-**	254	-
Other	**106**	**-**	2,418	-
Total	**11,275**	**-**	11,827	-
Less: Provision for impairment				
- Other	**(118)**	**-**	(118)	-
Net receivables	**11,157**	**-**	11,709	-

Material accounting policy information

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

Impairment

Impairment of financial assets measured at amortised costs is recognised on a expected credit loss (ECL) basis.
When determining whether the credit risk of a financial assets has increased significantly since initial recognition, and when estimating ECL, the Council considers reasonable information that is relevant and available without cost or effort. This includes both quantitative and qualitative information. And analysis based on council's historical experience and informed credit assessment, and including forward-looking information.
Council uses the simplified approach for trade receivables where the expected lifetime credit losses are recognised on day 1.
When considering the ECL for rate debtors, Council takes into account that unpaid rates represents a charge against the rateable property that will be recovered when the property is sold.
Credit losses are measured as the present value of the difference between the cash flows due to the entity in accordance with the contract, and cash flows expected to be received.
The Council writes off a trade receivable when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery, or when the receivables are over 2 years past due, which ever occurs first.
Where council renegotiates the terms of receivables due from certain customers, the new expected cash flow are discounted at the original effective interest rate and any resulting difference to the carrying amount is recognised in profit or loss.

Maitland City Council

Notes to the financial statements 30 June 2024

C1-5 Infrastructure. property, plant and equipment

By aggregated asset class	At 1 July 2023			Movements during year						At 30 June 2024		
	Gross carrying amount $'000	Accumulated Depreciation $'000	Net carrying amount $'000	Renewals [1] $'000	New assets $'000	Carrying value of disposals $'000	Depn and impairment $'000	Transfers $'000	Revaluation increments/ (decrements) $'000	Gross carrying amount $'000	Accumulated Depreciation $'000	Net carrying amount $'000
Capital WIP	26,874	-	26,874	18,455	4,947	-	-	(17,794)	-	32,482	-	32,482
Plant, equipment, furniture and fittir	28,498	19,649	8,849	-	6,871	(245)	(2,434)	-	-	31,663	18,622	13,041
Land	249,979	-	249,979	-	2,991	-	-	-	-	252,970	-	252,970
Infrastructure	-	-	-	-	-	-	-	-	-	-	-	-
- Buildings & other structures	279,065	123,991	155,074	3,124	622	-	(4,270)	1,772	5,490	289,265	127,453	161,812
- Roads, bridges & footpaths	1,255,146	259,395	995,751	11,183	24,376	(765)	(17,041)	11,341	77,280	1,369,946	267,821	1,102,125
- Storm water drainage	400,060	71,754	328,306	2,967	12,648	-	(3,118)	496	16,836	436,534	78,399	358,135
- Open space / recreational assets	105,843	35,365	70,478	-	5,707	(1,113)	(2,094)	4,185	13,194	119,505	29,148	90,357
- Other infrastructure (waste depot)	6,121	2,699	3,422	548	-	-	(287)	-	-	6,670	2,987	3,683
Other assets	15,458	1,203	14,255	-	1,082	-	(183)	-	468	16,837	1,215	15,622
Tip asset	18,161	8,424	9,737	-	-	-	(1,087)	-	1,135	19,296	9,511	9,785
Totals	2,385,205	522,480	1,862,725	36,278	59,244	(2,123)	(30,514)	-	114,403	2,575,168	535,155	2,040,012

1. Renewals are defined as replacements of existing assets as opposed to the acquisition of new assets.

Maitland City Council

Notes to the financial statements 30 June 2024

C1-5 Infrastructure. Property, plant and equipment (Cont)

By aggregated asset class	At 1 July 2022			Movements during year						Restated At 30 June 2023		
	Gross carrying amount	Accumulated Depreciation	Net carrying amount	Renewals (1)	New assets	Carrying value of disposals	Depn and impairment	Transfers	Revaluation increments/ (decrements)	Gross carrying amount	Accumulated Depreciation	Net carrying amount
	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000	$'000
Capital WIP	51,679	-	51,679	14,544	9,211	-	-	(48,560)	-	26,874	-	26,874
Plant, equipment, furniture & fittin	26,061	18,653	7,408	-	4,618	(380)	(2,797)	-	-	28,498	19,649	8,849
Land	134,187	-	134,187	-	3,346	-	-	-	112,446	249,979	-	249,979
Infrastructure:												
- Buildings & other structures	175,252	88,253	86,999	2,911	18,592	-	(3,114)	30,081	19,604	279,065	123,991	155,074
- Roads, bridges & footpaths	1,134,269	257,654	876,615	22,862	27,785	(3,665)	(17,175)	10,876	78,453	1,255,146	259,395	995,751
- Storm water drainage	245,462	43,929	201,533	452	7,864	-	(1,743)	-	120,200	400,060	71,754	328,306
- Open space / recreational assets	91,104	31,409	59,695	-	1,114	(936)	(2,325)	6,435	6,495	105,843	35,365	70,478
- Other infrastructure (waste depo	4,954	2,417	2,537	-	-	-	(282)	1,167	-	6,121	2,699	3,422
Other assets	15,029	1,235	13,794	-	545	(4)	(182)	-	102	15,458	1,203	14,255
Tip asset	10,965	6,801	4,164	-	-	-	(1,623)	-	7,196	18,161	8,424	9,737
Totals	**1,888,962**	**450,351**	**1,438,610**	**40,769**	**73,075**	**(4,985)**	**(29,241)**	**-**	**344,496**	**2,385,205**	**522,480**	**1,862,725**

Maitland City Council

Notes to the financial statements 30 June 2024

C1-5 Infrastructure. Property, plant and equipment (Cont.)

Material accounting policy information
Initial recognition of infrastructure, property, plant & equipment (IPPE)

IPPE is measured initially at cost. Cost includes the fair value of the consideration given to acquire the asset (net of discounts and rebates) and any directly attributable cost of bringing the asset to working condition for its intended use.

When infrastructure, property, plant and equipment are acquired by council at significantly below fair value the assets are initially recognised at their fair value at acquisition date.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Income Statement during the financial period in which they are incurred.

Useful lives of IPPE
Land is not depreciated. Depreciation on other assets is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives as follows:

Asset Class			
Office furniture & equipment	5 - 10 years	Flood control structures	100 - 200 years
Vehicles	5 - 6 years	Roads - Surface	15 - 125 years
Plant and equipment	5 - 15 years	Roads - Structure	50 - 200 years
Buildings	30 - 150 years	Footpaths	75 years
Parks & Community improvements	5 - 50 years	Kerb and gutter	100 years
Drains & Culverts	140-200 years	Road furniture	20 years
Bulk earthworks	Infinite	Bridges	150 years

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date.

Revaluation Model
Infrastructure, property, plant and equipment are held at fair value. Comprehensive valuations are performed at least every five years, however the carrying amount of assets is assessed by Council at each reporting date to confirm that it is not materially different from current fair value.

Increases in the carrying amounts arising on revaluation are credited to the revaluation reserve. To the extent that the increase reverses a decrease previously recognising profit or loss relating to that asset class, the increase is first recognised as profit or loss. Decreases that reverse previous increases of assets in the same class are first charged against revaluation reserves directly in equity to the extent of the remaining reserve attributable to the class; all other decreases are charged to the Income Statement.

Land under roads
Land under roads is land under roadways and road reserves including land under footpaths, nature strips and median strips.
Council has elected not to recognise land under roads acquired before 1 July 2008. Land under roads acquired after 1 July 2008 is recognised in accordance with the IPPE accounting policy.

Crown reserves
Crown reserves under Council's care and control are recognised as assets of the Council. While ownership of the reserves remains with the Crown, Council retains operational control of the reserves and is responsible for their maintenance and use in accordance with the specific purposes to which the reserves are dedicated. Where the Crown reserves are under a lease arrangement they are accounted for under AASB 16 leases.
Improvements on Crown reserves are also recorded as assets, while maintenance costs incurred by Council and revenues relating to the reserves are recognised within Council's Income Statement.

Maitland City Council

Notes to the financial statements 30 June 2024

C2. Liabilities of Council

C2-1 Payables

	2024		2023	
	Current	**Non-current**	Current	Non-current
	$'000	**$'000**	$'000	$'000
Payables				
Goods and services	**12,072**	**-**	8,741	-
Accrued wages and salaries	**1,594**	**-**	1,357	-
Accrued expenses - Other	**648**	**-**	675	-
Prepaid rates	**3,436**	**-**	3,148	-
Total payables	**17,750**	**-**	13,921	-
Current payables not expected to be settled within the next 12 months	**-**	**N/A**	-	N/A

Material accounting policy information

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised costs using the effective interest rate method.

These amounts represent liabilities for goods and services provided to the Council prior to the end of financial year that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

Maitland City Council

Notes to the financial statements 30 June 2024

C2-2 Contract liabilities

	2024		2023	
	Current	**Non-current**	Current	Non-current
	$'000	**$'000**	$'000	$'000
Funds to construct Council controlled assets	**14,022**	**-**	11,705	-
Total contract liabilities	**14,022**	**-**	11,705	-

Council has received funding to construct assets including sporting facilities and other infrastructure. The funds received are under an enforceable contract which require Council to construct an identified asset which will be under Council's control on completion. The revenue is recognised as Council constructs the asset and the contract liability reflects the funding received which cannot yet be recognised as revenue. The revenue is expected to be recognised in the next 12 months.

Revenue recognised that was included in the contract liability balance at the beginning of the period	**2024**	2023
	$'000	$'000
Funds to construct Council controlled asset	**6,069**	3,347
	6,069	3,347

Significant changes in contract liabilities

Material accounting policy information

Contract liabilities are recorded when consideration is received from a customer / fund provider prior to Council transferring a good or service to the customer. Council presents the funds which exceed revenue recognised as a contract liability.

Maitland City Council

Notes to the financial statements 30 June 2024

C2-3 Borrowings

	2024		2023	
	Current	**Non-current**	Current	Non-current
	$'000	**$'000**	$'000	$'000
Loans:				
- Secured	**7,596**	**70,991**	8,731	72,589
Hire purchase	**502**	**1,243**	271	183
Total borrowings	**8,098**	**72,234**	9,002	72,772

(a) Changes in liabilities arising from financing activities

	2023	**Cash flows**	**Non-cash movements**		**2024**
	$'000s	**$'000s**	**$'000s**		**$'000s**
			Acquisition	**Other**	
Loans:					
- secured	81,321	(2,733)	-	-	**78,588**
Equipment Loans	454	1,290	-	-	**1,744**
Other	-	-	-	-	**-**
Total liabilities from financing activities	81,775	(1,443)	-	-	**80,332**

	2022	**Cash flows**	**Non-cash movements**		**2023**
	$'000s	**$'000s**	**$'000s**		**$'000s**
			Acquisition	**Other**	
Loans:					
- secured	83,431	(2,110)	-	-	**81,321**
Equipment Loans	849	(395)	-	-	**454**
Other	-	-	-	-	**-**
Total liabilities from financing activities	84,280	(2,505)	-	-	**81,775**

Maitland City Council

Notes to the financial statements 30 June 2024

C2-3 Borrowings (Cont.)

(b) Financing Arrangements	**2024**	2023
	$'000	$'000
Total facilities		
Total facilities available to council at the reporting date is:		
Asset finance facility	**2,000**	2,000
Corporate credit cards	**140**	140
	2,140	2,140
Drawn facilities		
Financing facilities drawn down at the reporting date is:		
Asset finance facility	**-**	-
Corporate credit cards	**59**	43
	59	43
Undrawn facilities		
Undrawn financing facilities available to council at the reporting date is:		
Asset finance facility	**2,000**	2,000
Corporate credit cards	**81**	97
	2,081	2,097

Breaches and defaults

During the current and prior year, there were no defaults or breaches on any of the loans.

Security over loans

Loans are secured over the revenue of Council.

Maitland City Council

Notes to the financial statements 30 June 2024

C2-4 Employee benefit provisions

	2024		2023	
	Current	**Non-current**	Current	Non-current
	$'000	**$'000**	$'000	$'000
Annual leave	**5,155**	**-**	4,718	-
Sick leave	**400**	**-**	472	-
Long service leave	**8,292**	**322**	9,162	280
RDO / Time in Lieu	**637**	**-**	616	-
Total provisions	**14,484**	**322**	14,968	280
Current provisions not expected to be settled within the next 12 months	**10,721**	**N/A**	11,225	N/A

Material accounting policy information

Employee benefit provisions are presented as current liabilities in the Statement of Financial Position if the Council does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur and therefore all annual leave and vested long service leave (or that which vests within 12 months) is presented as current.

Short-term obligations

Liabilities for wages and salaries (including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and accumulating sick leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

Other long-term employee benefit obligations

The liability for long-service leave and annual leave that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

On-costs

The employee benefit provisions include on-cost liabilities that will arise when payment of current employee benefits is made in future periods. These amounts include superannuation, payroll tax & workers compensation which will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

Maitland City Council

Notes to the financial statements 30 June 2024

C2-5 Provisions

	2024		2023	
	Current	**Non-current**	Current	Non-current
	$'000	**$'000**	$'000	$'000
Tip remediation	**2,147**	**34,750**	-	21,148
Total provisions	**2,147**	**34,750**	-	21,148

Movements in provisions

	Asset remediation	**Other Provision**	**Total**
	$'000	**$'000**	**$'000**
At beginning of year	21,148	-	21,148
Changes to provision:			
Revised life & costs to remediate	17,328	-	17,328
Revised discount rate	(1,579)	-	(1,579)
Total	**36,897**	**-**	**36,897**

Nature and purpose provisions

Asset remediation
The asset remediation provision represents the present value estimate of future costs Council will incur to restore, rehabilitate and reinstate the tip as a result of past operations.

Material accounting policy information

Provisions are recognised when Council has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation, and the amount has been reliably estimated.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognised as borrowing costs.

Asset remediation - tips
Close-down and restoration costs include the dismantling and demolition of infrastructure, and the removal of residual materials and remediation of disturbed areas. Estimated close-down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs, whether this occurs during the development or during the operation phase, based on the net present value of estimated future costs. Provisions for close-down and restoration costs do not include any additional obligations which are expected to arise from future disturbance. The costs are estimated on the basis of a closure plan. The cost estimates are calculated annually during the life of the operation to reflect known developments, e.g. updated costs estimates and revisions to the estimated lives of operations, and are subject to formal review at regular intervals.

The ultimate cost of environmental remediation is uncertain and cost estimates can vary in response to many factors, including changes to the relevant legal requirements, the emergence of new restoration techniques, or experience at other locations The expected timing of expenditure can also change, for example in response to changes in quarry reserves or production rates. As a result, there could be significant adjustments to the provision for close down and restoration and environmental clean-up, which affect future financial results.

Other movements in the provisions for close-down and restoration costs, including those resulting from new disturbance, updatec cost estimates, changes to the estimated lives of operations, and revisions to discount rates, are capitalised within property, plant and equipment. These costs are then depreciated over the lives of the assets to which they relate.

Maitland City Council

Notes to the financial statements 30 June 2024

C3. Reserves

C3-1 Nature and purpose of reserves

(a) Nature and purpose of reserves

Infrastructure, property, plant and equipment revaluation reserve

The infrastructure, property, plant and equipment revaluation reserve is used to record increments and and decrements on the revaluation of Infrastructure, property, plant & equipment.

Maitland City Council

Notes to the financial statements 30 June 2024

D. Risks and accounting uncertainties

D1-1 Risks relating to financial instruments held

Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the council.

Council's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital. The finance section manages the cash and investments portfolio with the assistance of independent advisers. Council has an investment policy which complies with the Local Government Act and Ministerial Investment Order 625. The policy is regularly reviewed by Council and a monthly investment report is provided to Council setting out the make-up and performance of the portfolio as required by local government regulations.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the Finance Department under policies approved by the Counci

The fair value of receivables, loans, investments and financial liabilities approximates the carrying amount.

The risks associated with the financial instruments held are:

* Market rate risk - the risk that movements in interest rates could affect returns.
* Liquidity risk - the risk that Council will not be able to pay its debts as and when they fall due.
* Credit risk - the risk that a contracting entity will not complete its obligations under a financial instrument resulting in a financial loss to Council.

Council manages these risks by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees. Council also seeks advice from its independent advisers before placing any cash and investments.

(a) Market risk - interest rate and price risk

The impact on result for the year and equity of a reasonably possible movement in the price of investments held and interest rates is shown below. The reasonably possible movement was determined based on historical movements and economic conditions in place at the reporting date.

	2024	2023
	$'000	$'000
Impact of a 2% (2023: 2%) movement in price of Bonds (investments):		
- Equity / Income statement	**252**	211
Impact of a 2% (2023: 2%) movement in interest rates:		
- Equity / Income statement	**1,579**	1,014

Maitland City Council

Notes to the financial statements 30 June 2024

D1-1 Risks relating to financial instruments held (Cont.)

(b) Credit risk

Council's major receivables comprise rates, annual charges, user charges and fees. Council manages the credit risk associated with these receivables by monitoring outstanding debt and employing stringent debt recovery policies. Council also encourages ratepayers to pay rates by the due date through incentives.

The credit risk for liquid funds and other short-term financial assets is considered negligible since the counterparties are reputable banks with high quality external credit ratings.

There are no significant concentrations of credit risk. Benchmarks are set and monitored for acceptable collection performance.

The maximum exposure to credit risk at the reporting date is the carrying amount of each class of receivable in the financial statements.

There are no material receivables that have been subject to a re-negotiation of repayment terms.

Credit risk profile
Receivables - Rates and Annual Charges
Credit risk on rates and annual charges is minimised by the ability of Council to recover these debts as a secured charge over the land; that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

	Not yet due	Overdue debts		Total
		< 5 year	> 5 years	
	$'000	$'000	$'000	$'000
2024	-	**8,055**	**69**	**8,124**
2023	-	6,148	53	6,201

Receivables - non-rates and annual charges and contract assets
Council applies the simplified approach for non-rates and annual charges and contract assets to provide for expected credit losses, which permits the use of the lifetime expected loss provision at inception. To measure the expected credit losses, receivables have been grouped based on shared credit risk characteristics and the days past due.
The loss allowance provision is determined as follows.

		Not yet due	Overdue debts				
			< 30 days	30 - 60 days	60 - 90 days	> 90 days	Total
2024	**Gross carrying amount ($'000)**	**3,320**	**557**	**14**	**30**	**123**	**4,044**
	Expected loss rate (%)	**-**	**-**	**-**	**-**	**-**	**-**
	ECL provision ($'000)	**118**	**-**	**-**	**-**	**-**	**118**
2023	Gross carrying amount ($'000)	4,950	1,285	33	69	284	6,621
	Expected loss rate (%)	-	-	-	-	-	-
	ECL provision ($'000)	118	-	-	-	-	118

Maitland City Council

Notes to the financial statements 30 June 2024

D1-1 Risks relating to financial instruments held (Cont.)

(c) Liquidity risk

Payables, lease liabilities and borrowings are both subject to liquidity risk - that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. Council manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon in extenuating circumstances.

Borrowings are also subject to interest rate risk: the risk that movements in interest rates could adversely affect funding costs. Council manages this risk through diversification of borrowing types, maturities and interest rate structure.

The finance team regularly reviews interest rate movements to determine if it would be advantageous to refinance or renegotiate part or all of the loan portfolio.

The timing of cash flows presented in the table below to settle financial liabilities reflects the earliest contractual settlement dates. The timing of expected outflows is not expected to be materially different from contracted cashflows.

The amounts disclosed in the table are the undiscounted contracted cash flows for non-lease liabilities and therefore the balances in the table may not equal the balances in the statement of financial position due to the effect of discounting.

2024 $'000	**Weighted Average Interest rate %**	**Due within 1 Year $'000**	**Due between 1 and 5 years $'000**	**Due after 5 years $'000**	**Total Contractual cash flows $'000**	**Carrying values $'000**
Payables	**0.00%**	**17,750**	**-**	**-**	**17,750**	**17,750**
Borrowings	**3.19%**	**11,061**	**40,527**	**46,685**	**98,273**	**80,332**
		28,811	**40,527**	**46,685**	**116,023**	**98,082**

2023 $'000	Weighted Average Interest rate %	Due within 1 Year $'000	Due between 1 and 5 years $'000	Due after 5 years $'000	Total Contractual Cash flows $'000	Carrying Values $'000
Payables	0.00%	13,921	-	-	13,921	13,921
Borrowings	3.01%	10,632	31,845	50,084	92,561	81,775
		24,553	31,845	50,084	106,482	95,696

Maitland City Council

Notes to the financial statements 30 June 2024

D2-1 Fair value measurement

The Council measures the following assets and liabilities at fair value on a recurring basis.

* Infrastructure, property, plant and equipment

Fair value hierarchy

All assets and liabilities measured at fair value to be assigned to a level in the fair value hierarchy as follows:

Level 1	Unadjusted quoted prices in active markets for identical assets or liabilities that the council can access at the measurement date.
Level 2	Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.
Level 3	Unobservable inputs for the asset or liability.

None of Council's assets and liabilities at fair value are in Level 1 of the Fair value hierarchy.

The table below shows the assigned level for each asset and liability held at fair value by the Council:

	Note	Level 2 ($000's) Significant observable inputs $'000		Level 3 ($'000s) Significant unobservable inputs $'000		Total ($'000s)	
Recurring fair value measurements		**2024**	2023	**2024**	2023	**2024**	2023
		$'000	$'000	**$'000**	$'000	**$'000**	$'000
Infrastructure, property, plant and equipment	C1-5						
Plant, equipment, furniture and fittings		**-**	-	**13,041**	8,849	**13,041**	8,849
Land		**118,227**	116,262	**134,743**	133,717	**252,970**	249,979
Buildings and other structures		**-**	-	**161,812**	155,074	**161,812**	155,074
Roads, bridges and footpaths		**-**	-	**1,102,125**	995,751	**1,102,125**	995,751
Storm water drainage		**-**	-	**358,135**	328,306	**358,135**	328,306
Open space / recreational assets		**-**	-	**90,357**	70,478	**90,357**	70,478
Other infrastructure assets (waste depot)		**-**	-	**3,683**	3,422	**3,683**	3,422
Other assets		**-**	-	**15,622**	14,255	**15,622**	14,255
Tip asset		**-**	-	**9,785**	9,737	**9,785**	9,737
Total infrastructure, property, plant & equipment		**118,227**	116,262	**1,889,303**	1,719,589	**2,007,530**	1,835,851

Maitland City Council

Notes to the financial statements 30 June 2024

D2-1 Fair value measurement

Level 3 Measurements

The following table summarises the quantitative information relating to the significant unobservable inputs used in deriving the various Level 3 asset class fair values with no changes to valuation techniques during the period.

Class	Valuation techniques	Unobservable inputs
Plant, equipment, furniture, fittings and office equipment	Cost appoach	Current replacement cost of modern equivalent asset, asset condition, useful life and residual value
Operational land	Market approach	Price per square metre
Land Under Roads	Market-based direct comparison	Extent and impact of use, market cost of land per square metre, restrictions. The market value of land varies significantly depending on the location of land and current market conditions.
Community / Crown Land	Market approach. Land values obtained from the NSW Valuer-General	Land value, land area, level of restriction
Buildings	Cost approach	Current replacement cost of modern equivalent asset using componentisation, asset condition, remaining lives, residual value. Unit rates per m2
Roads, bridges, footpaths, stormwater drainage	Cost approach	Asset condition, remaining lives using componentisation Unit rates per m2 or m3
Swimming pools	Cost approach	Current replacement cost of modern equivalent asset, asset condition, useful life and residual value
Other open space / recreational assets	Cost approach	Current replacement cost of modern equivalent asset using componentisation, asset condition, remaining lives, residual value.
Other infrastructure assets (waste depot)	Cost approach	Current replacement cost of modern equivalent asset using componentisation, asset condition, remaining lives, residual value.
Art works	Market approach	Market approach if information readily available. The level of appreciation of the asset, current replacement/ replication cost of equivalent asset, asset condition
Tip asset	Cost approach	Environmental legislation, timing of expected cash outflows, asset condition

Reconciliation of Movements

A reconciliation of the movements in recurring fair value measurements allocated to Level 3 of the hierarchy is provided below:

	2024	2023
	$'000	**$'000**
Balance at 1 July	**1,719,589**	1,312,970
Total gains or losses for the period		
Recognised in profit or loss - Realised (Refer Note B4-1)	**(786)**	(3,785)
Recognised in other comprehensive income - Revaluation	**114,402**	302,196
Other movements		
Purchases	**87,948**	138,649
Sales	**(1,336)**	(1,199)
Depreciation	**(30,514)**	(29,241)
Other movements	**-**	-
Balance at 30 June	**1,889,303**	1,719,589

Highest and best use

All assets valued at fair value in this note are being used for their highest and best use.

Maitland City Council

Notes to the financial statements 30 June 2024

D3-1 Contingencies

Contingent liabilities

(a) Defined benefit plan

Council is party to an Industry Defined Benefit Plan under the Local Government Superannuation Scheme, named The Local Government Superannuation Scheme - Pool B (the Scheme) which is a defined benefit plan that has been deemed to be a "multi-employer fund" for the purposes of AASB119 Employee Benefits. for the following reasons:
- assets are not segregated within the sub-group for each sponsoring employer;
- contribution rates are the same for all sponsoring employers;
- benefits for employees are determined according to the same formulae; and
- the same actuarial assumptions are currently used for each employee.

Given the factors above, each sponsoring employer is exposed to the actuarial risks associated with current and former employees and hence shares in the associated gains and losses (to the extent that they are not borne by members.

Description of the funding arrangements
Pooled employers are required to pay standard employer contributions and additional lump sum contributions to the fund.
the standard employer contributions were determined using the new entrant rate method under which a contribution rate sufficient to fund the total benefits over the working lifetime of a typical new entrant is calculated. The standard employer contribution rates are:

Division B	1.9 times for non -180 point members & Nil for 180 point members
Division C	2.5% salaries
Division D	1.64 times member contributions

The additional lump sum contribution for each pooled employer is a share of the total additional contributions of $20.0M for 1 January 2022 to 31 December 2024.

The adequacy of contributions is assessed at each triennial actuarial investigation and monitored annually between triennials.

Description of Council's liability and obligations
The last valuation of the Scheme was performed by the Actuary, Mr Richard Boyfield, FIAA on 30 June 2022.
The expected contributions to the Fund by Council for the 2024/25 financial year is $257,423.
It is estimated that there are $112,591 past service contributions remaining.
The estimated employer reserves financial position for the pooled employees as at 30 June 2023 is:

Employer reserves only	$M	Asset Coverage
Assets	2,237.5	
Past Service Liabilities	2,141.9	104.5%
Vested benefits	2,159.8	103.6%

Council's share of that deficiency cannot be accurately calculated as the scheme is a mutual arrangement. For this reason no liability for the deficiency is recognised in the accounts. Council has a possible obligation that may arise should the scheme require immediate payment to correct the deficiency

An investment return of 6.0%, salary inflation of 3.5% and CPI increases of 2.5% are the key long term assumptions for the calculated present value of accrued benefits.

(b) Bank guarantees / loan guarantees

Council is guarantor of a bank loan obtained by the Maitland Hockey Association. The loan, in the amount of $350,000 was redrawn down in 2018/19.

Maitland City Council

Notes to the financial statements 30 June 2024

E. People and relationships

E1. Related party disclosures

E1-1 Key management personnel (KMP)

The aggregate amount of KMP compensation included in the Income Statement is:

Compensation	**2024 $'000**	2023 $'000
Short-term benefits	**2,530**	2,569
Post-employment benefits	**2,259**	215
Total	**4,789**	2,784

Other transactions with KMP and their related parties

Council has determined that transactions at arm's length between KMP and Council as part of KMP using council services (e.g. access to library or Council swimming pool) will not be disclosed.

Nature of the transaction	**Transactions during the year ($'000s)**	**Outstanding balances, including commitments ($'000s)**	**Terms and conditions**	**Impairment provision on outstanding balances ($'000s)**	**Impairment expense ($'000s)**
2024					
Payments made for recycling services[2]	**3,076**	**-**	30 days	**-**	**-**
Payments made for services received[3]	**148**	**-**	30 days	**-**	**-**

Maitland City Council

Notes to the financial statements 30 June 2024

E1-1 Key management personnel (KMP)

Other transactions with KMP and their related parties (continued)

Nature of the transaction	Transactions during the year ($'000s)	Outstanding balances, including commitments ($'000s)	Terms and conditions
2023			
Employee expenses relating to close family members of KMP[1]	111	-	Council competency based salary system
Payments made for recycling services[2]	2,673	-	30 days
Payments made for services received[3]	201	-	30 days

[1] Close family members of Council's KMP are employed by the Council under its competency based salary system on an arms length basis. There is one close family member of KMP currently employed by the Council.

[2] Relates to payments to Hunter Resource Recovery, a company in which Council has an interest, to provide recycling services. The contract was awarded through a competitive tender process based on market rates for these services. Amounts are payable on a monthly basis for the term of the contract.

[3] Council uses Arrow Collaborative Services Limited, a company in which Council has an interest, for a variety of services, including legal services, records storage, training and Environment Management.

Maitland City Council

Notes to the financial statements 30 June 2024

E1-2 Councillor and mayoral fees and associated expenses

The aggregate amount of Councillor and mayoral fees and associated expenses included in the Income statement is:

	2024	2023
	$'000	$'000
Mayoral fee	**104**	69
Councillor fees	**465**	361
Councillors' (including mayor) expenses	**13**	15
Total	**582**	445

E2 Other relationships

E2-1 Audit fees

	2024	2023
	$'000	$'000
Auditors of the Council - NSW Auditor-General:		
Audit and review of financial statements	**115**	111
Total fee paid or payable to the Auditor-General	**115**	111

Maitland City Council

Notes to the financial statements 30 June 2024

F. Other matters

F1-1 Statement of cash flows information

(a) Reconciliation of net operating result to cash provided from operating activities

	2024	2023
	$'000	$'000
Operating result	**53,461**	**68,230**
Add / (less) non-cash items		
(Gain) / loss on disposal of assets	**786**	**3,785**
Depreciation and amortisation	**31,097**	**29,869**
Non -cash contributions and dedications	**(38,939)**	**(37,267)**
Impairment of receivables	**70**	**11**
Changes in assets and liabilities		
Movement in operating assets and liabilities		
(Increase) / decrease of receivables	**552**	**(2,220)**
(Increase) / decrease of other assets	**-**	**-**
(Increase) / decrease of Inventories	**(6)**	**(70)**
(Increase) / decrease of contract asset	**(504)**	**1,848**
Increase / (decrease) in trade payables	**3,829**	**(3,774)**
Increase / (decrease) in contract liabilities	**2,317**	**6,097**
Increase / (decrease) in employee benefit provision	**(442)**	**878**
Increase / (decrease) in other provisions	**14,614**	**-**
Net Cash Flows from operating activities	**66,835**	**67,387**

(b) Non-cash financing and investing activities

Asset contributions		
- Roads Bridges and footpaths	**24,376**	27,784
- Drainage	**12,653**	7,864
- Land	**1,026**	1,297
- Other	**885**	323
	38,940	37,268

Maitland City Council

Notes to the financial statements 30 June 2024

F2-1 Capital commitments

	Actual 2024 $'000	Actual 2023 $'000
(a) Capital commitments (exclusive of GST)		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
- Plant and equipment	**2,427**	6,863
- Roads, bridges & footpaths	**18,832**	22,027
- Drainage assets	**64**	104
- Recreational assets	**2,949**	6,805
- Buildings	**110**	232
- Other	**4,256**	2,893
Total	**28,638**	38,924

The Council has committed to completing various road, bridge and footpath works and replacing various items of major plant.

F3-1 Events occurring after reporting date

NIL

Maitland City Council

Notes to the financial statements 30 June 2024

F4. Statement of developer contributions as at 30 June 2024

F4-1 Summary of developer contributions

Purpose	Balance At 1 July 2023 ($'000)	Contributions Received Cash ($'000)	Contributions Received Non Cash Land ($'000)	Contributions Received Non Cash Other ($'000)	Interest & investment income earned ($'000)	Amount Expensed ($'000)	Held as restricted asset At 30 June 2024 ($'000)	Cumulative balance of internal borrowings (to) / from ($'000)
Drainage	1,041	254	-	-	53	199	1,149	-
Roads	388	59	-	-	22	-	469	-
Traffic facilities	51,871	12,475	-	-	2,655	14,162	52,839	-
Parking	1	-	-	-	-	-	1	-
Open space	31,847	5,421	-	-	1,661	3,599	35,330	-
Community facilities	30,029	3,576	-	-	1,613	522	34,696	-
Other	1,492	485	-	-	78	422	1,633	-
S7.11 under plans	116,669	22,270	-	-	6,082	18,904	126,117	-
S7.12 levies	1,566	506	-	-	76	1,067	1,081	-
Total Contributions	118,235	22,776	-	-	6,158	19,971	127,198	-

Under the Environmental Planning and Assessment Act 1979, council has significant obligations to provide Section 7.11 (contributions towards provision or improvement of amenities or services) infrastructure in new release areas. It is possible that the funds contributed may be less than the cost of this infrastructure, requiring council to borrow or use general revenue to fund the difference.

Contribution plan no. 1 - 2006 City Wide Plan

Purpose	Balance At 1 July 2023 ($'000)	Contributions Received Cash ($'000)	Contributions Received Non Cash Land ($'000)	Contributions Received Non Cash Other ($'000)	Interest & investment income earned ($'000)	Amount Expensed ($'000)	Held as restricted asset At 30 June 2024 ($'000)	Cumulative balance of internal borrowings (to) / from ($'000)
Drainage	-	-	-	-	-	-	-	-
Roads	388	59	-	-	22		469	-
Traffic facilities	4,212	1,580	-	-	256	258	5,790	-
Parking	1		-	-			1	-
Open space	6,117	467	-	-	305	1,060	5,829	-
Community facilities	12,019	272	-	-	620	137	12,774	-
Other	287	106	-	-	11	285	119	-
Total	23,024	2,484	-	-	1,214	1,740	24,982	-

PRESENTATION OF THE FINANCIAL STATEMENTS AND AUDITORS REPORT FOR THE YEAR ENDED 30 JUNE 2024 (Cont.)

Maitland City Council

Notes to the financial statements 30 June 2024

F4-2 Developer contributions by plan

Contribution plan no. 2 - 2006 Thornton North Plan

Purpose	Balance At 1 July 2023 ($'000)	Contributions Received Cash ($'000)	Non Cash Land ($'000)	Non Cash Other ($'000)	Interest & investment income earned ($'000)	Amount Expensed ($'000)	Held as restricted asset At 30 June 2023 ($'000)	Cumulative balance of internal borrowings (to) / from ($'000)
Drainage	-	-	-	-	-	-	-	-
Roads	-	-	-	-	-	-	-	-
Traffic facilities	26,470	4,895	-	-	1,298	9,210	23,453	-
Parking	-		-	-			-	-
Open space	13,719	1,659	-	-	750	157	15,971	-
Community facilities	6,843	925	-	-	360	245	7,883	-
Other	313	135	-	-	20	7	461	-
Total	47,345	7,614	-	-	2,428	9,619	47,768	-

Contribution plan no. 3 - 2014 Lochinvar Plan

Purpose	**Balance At 1 July 2023 ($'000)**	**Contributions Received Cash ($'000)**	**Non Cash Land ($'000)**	**Non Cash Other ($'000)**	**Interest & investment income earned ($'000)**	**Amount Expensed ($'000)**	**Held as restricted asset At 30 June 2024 ($'000)**	**Cumulative balance of internal borrowings (to) / from ($'000)**
Drainage	1,041	254	-	-	53	199	1,149	-
Roads	-		-	-		-	-	-
Traffic facilities	4,533	1,343	-	-	249	709	5,416	-
Parking	-		-	-		-	-	-
Open space	5,972	1,675	-	-	260	2,366	5,541	-
Community facilities	2,154	596	-	-	124	-	2,874	-
Other	497	148	-	-	27	70	602	-
Total	14,197	4,016	-	-	713	3,344	15,582	-

Maitland City Council

Notes to the financial statements 30 June 2024

F4-2 Developer contributions by plan (Cont.)

Contribution plan no. 4 - 2016 City Wide Plan

Purpose	Balance At 1 July 2023 ($'000)	Contributions Received Cash ($'000)	Contributions Received Non Cash Land ($'000)	Contributions Received Non Cash Other ($'000)	Interest & investment income earned ($'000)	Amount Expensed ($'000)	Held as restricted asset At 30 June 2024 ($'000)	Cumulative balance of internal borrowings (to) / from ($'000)
Drainage	-	-	-	-	-	-	-	-
Roads	-	-	-	-	-	-	-	-
Traffic facilities	13,462	3,888	-	-	698	2,830	15,218	-
Parking	-		-	-			-	-
Open space	2,041	747	-	-	122	16	2,894	-
Community facilities	7,908	1,562	-	-	447	140	9,777	-
Other	181	32	-	-	8	60	161	-
Total	23,592	6,229	-	-	1,275	3,046	28,050	-

Contribution plan no. 5 - 2015 Farley Plan

Purpose	Balance At 1 July 2023 ($'000)	Contributions Received Cash ($'000)	Contributions Received Non Cash Land ($'000)	Contributions Received Non Cash Other ($'000)	Interest & investment income earned ($'000)	Amount Expensed ($'000)	Held as restricted asset At 30 June 2024 ($'000)	Cumulative balance of internal borrowings (to) / from ($'000)
Drainage	-	-	-	-	-	-	-	-
Traffic facilities	3,194	769	-	-	154	1,155	2,962	-
Open space	3,998	873	-	-	224	-	5,095	-
Community facilities	1,105	221	-	-	62	-	1,388	-
Other	214	64	-	-	12	-	290	-
Total	8,511	1,927	-	-	452	1,155	9,735	-

Maitland City Council

Notes to the financial statements 30 June 2024

F5. Statement of performance measures

F5-1 Statement of performance measures

	Amounts 2024 $'000	2024 indicators	2023 indicators	Benchmark
1. Operating performance				
Total continuing operating revenue[1] excluding capital grants and contributions less operating expenses[4]	**$ (23,260)**	**(14.97%)**	(2.38%)	**>0**
Total continuing operating revenue[1] excluding capital grants and contributions	**$ 155,403**			
2. Own source operating revenue				
Total continuing operating revenue[1], excluding all grants and contributions	**$ 137,381**	**58.98%**	56.13%	**>60%**
Total continuing operating revenue[1] inclusive of all grants and contributions	**$ 232,910**			
3. Unrestricted current ratio				
Current assets less all external restrictions	**$ 94,818**	**2.06** x	2.57 x	**>1.5x**
Current liabilities less specific purpose liabilities [2], [3]	**$ 45,961**			
4. Debt service cover ratio				
Operating results before capital excluding interest and depreciation / impairment / amortisation (EBTDA)	**$ 10,358**	**0.85** x	2.53 x	**>2x**
Principal repayments (from statement of cash flows) + borrowing interest costs (from income statement)	**$ 12,229**			
5. Rates and annual charges outstanding percentage				
Rates and annual charges outstanding	**$ 8,124**	**7.10%**	6.44%	**<5% metro**
Rates and annual charges collectable	**$ 114,426**			**<10% regional**
6. Cash expense cover ratio				
Current year's cash and cash equivalents + term deposits * 12	**$ 137,846**	**11.86**	14.44	**>3**
Payments from cash flow of operating ar financing activities	**$ 139,514**	**months**	months	**months**

Notes:

(1) Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets, and net share of interests in joint ventures and associates using the equity methos and includes pensioner rate subsidies

(2) Excludes impairment/revaluation decrements of IPPE, fair value decrements on investment properties, impairment losses on receivables, net loss on disposal of assets, and net loss on share of interets in joint ventures and associates using the equity method

End of Audited Financial Statement

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I have fulfilled my other ethical responsibilities in accordance with APES 110.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Other Information

The Council's annual report for the year ended 30 June 2024 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the Special Schedule - Permissible income for general rates.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the *Local Government Act 1993* and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

PRESENTATION OF THE FINANCIAL STATEMENTS AND AUDITORS REPORT FOR THE YEAR ENDED 30 JUNE 2024 (Cont.)

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar4.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- on the Original Budget information included in the Income Statement, Statement of Cash Flows, and Note B4-1 'Material budget variations'
- on the Special Schedules. A separate opinion has been provided on Special Schedule - Permissible income for general rates
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.

[redacted]

Cassie Malone
Director, Financial Audit

Delegate of the Auditor-General for New South Wales

24 October 2024
SYDNEY

PRESENTATION OF THE FINANCIAL STATEMENTS AND AUDITORS REPORT FOR THE YEAR ENDED 30 JUNE 2024 (Cont.)

Cr Philip Penfold
Mayor
Maitland City Council
PO BOX 220
MAITLAND NSW 2320

Contact: Cassie Malone
Phone no: 02 9275 7388
Our ref: R008-2124742775-7050

24 October 2024

Dear Mayor

Report on the Conduct of the Audit

for the year ended 30 June 2024

Maitland City Council

I have audited the general purpose financial statements (GPFS) of the Maitland City Council (the Council) for the year ended 30 June 2024 as required by section 415 of the *Local Government Act 1993* (the Act).

I expressed an unmodified opinion on the Council's GPFS.

This Report on the Conduct of the Audit (the Report) for the Council for the year ended 30 June 2024 is issued in accordance with section 417 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 417(2) of the Act.

INCOME STATEMENT

Operating result

	2024 $m	2023 $m	Variance %
Rates and annual charges revenue	107.2	99.7	7.5
Grants and contributions revenue	95.5	94.7	0.8
Operating result from continuing operations	53.5	68.2	21.6
Net operating result before capital grants and contributions	(24.0)	(7.1)	238

Level 19, Darling Park Tower 2, 201 Sussex Street, Sydney NSW 2000
GPO Box 12, Sydney NSW 2001 | t 02 9275 7101 | mail@audit.nsw.gov.au | audit.nsw.gov.au

Rates and annual charges revenue of $107.2 million increased by $7.5 million (7.5 per cent) in 2023–24 mainly due to the rate peg increase of 5.9 per cent.

Council's operating result from continuing operations ($53.5 million including depreciation, amortisation and impairment expense of $31.1 million) was $14.8 million lower than the 2022–23 result. This was mainly due to:

- increase of $8.5 million in employee benefits and on-costs expense
- increase of $22.9 million in materials and services expenses (of which $14.6 million relates to the provision for the future costs of remediation for the Anambah landfill site)
- offset by an increase of $7.5 million in rates and annual charges revenue and $4.4 million in interest and investment income.

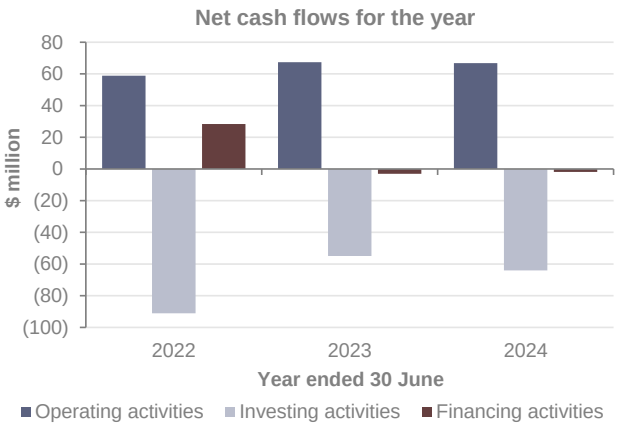
The net operating result before capital grants and contributions (deficit of $24.0 million) was $16.9 million lower than the 2022–23 deficit result.

STATEMENT OF CASH FLOWS

Council's total cash and cash equivalents balance at 30 June 2024 was $26.1 million (2022–23: $25.2 million).

Net cash flows for the 2023–24 year were $0.9 million (2022–23: $9.4 million). This was mainly driven by a reduction in cash flows from investing activities, namely lower investment redemptions, and higher investment purchases.

Net cash flows from operating and financing activities were consistent with last year.



FINANCIAL POSITION

Cash and investments

Cash and investments	2024	2023	Commentary
	$m	$m	
Total cash, cash equivalents and investments	**236.5**	**226.8**	Externally restricted balances comprise mainly of developer contributions, unexpended grants and domestic waste management funds. Internal allocations are determined by council policies or decisions, which are subject to change.
Restricted and allocated cash, cash equivalents and investments:			
• External restrictions	155.6	141.9	
• Internal allocations	73.4	78.1	

Debt

At 30 June 2024, Council had $78.6 million in secured loans ($81.3 million in 2022–23).

PERFORMANCE

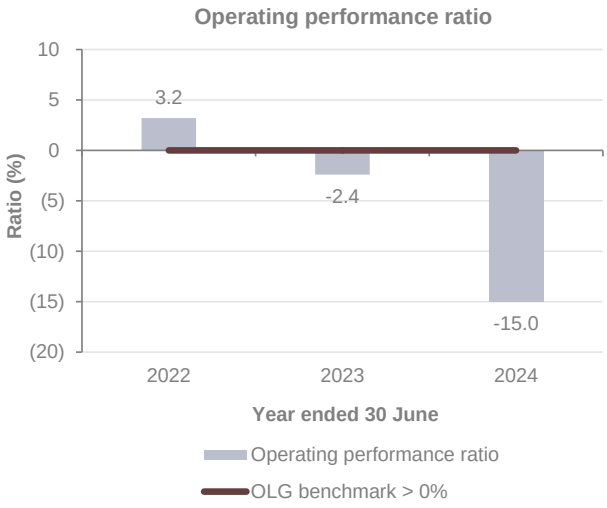
Performance measures

The following section provides an overview of the Council's performance against the performance measures and performance benchmarks set by the Office of Local Government (OLG) within the Department of Planning, Housing and Infrastructure.

Operating performance ratio

Council did not meet the benchmark for the current reporting period.

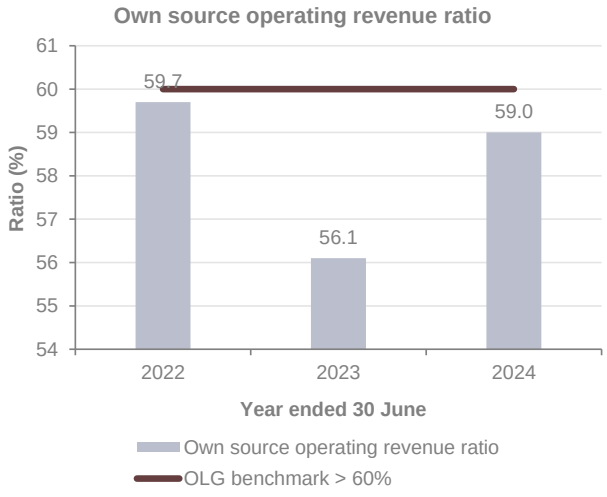
The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by OLG is greater than zero per cent.



Own source operating revenue ratio

Council did not meet the benchmark for the current reporting period.

The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by OLG is greater than 60 per cent.

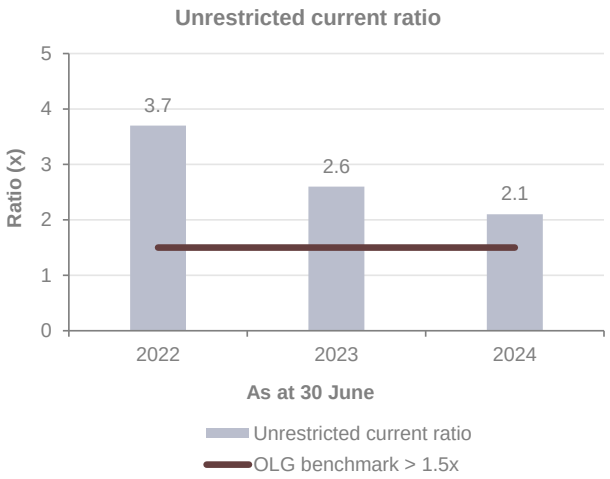


PRESENTATION OF THE FINANCIAL STATEMENTS AND AUDITORS REPORT FOR THE YEAR ENDED 30 JUNE 2024 (Cont.)

Unrestricted current ratio

Council met the benchmark for the current reporting period.

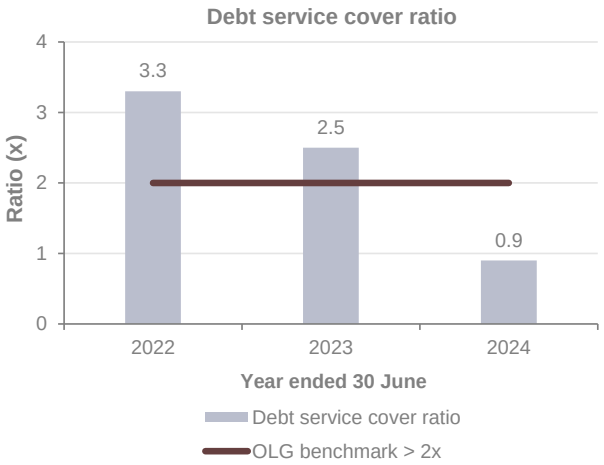
The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by OLG is greater than 1.5 times.



Debt service cover ratio

Council did not meet the benchmark for the current reporting period.

The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by OLG is greater than two times.

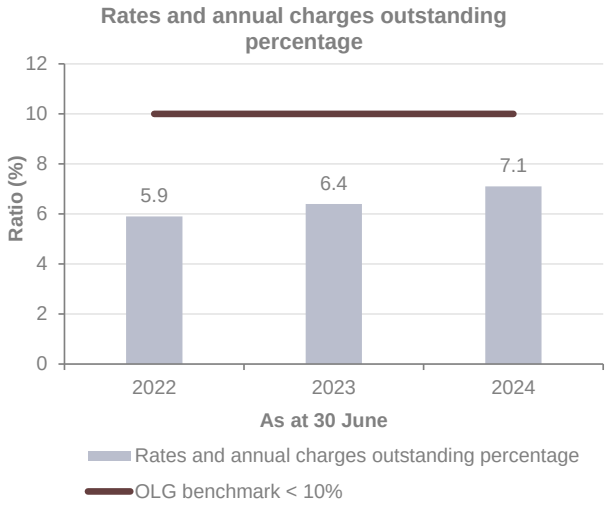


PRESENTATION OF THE FINANCIAL STATEMENTS AND AUDITORS REPORT FOR THE YEAR ENDED 30 JUNE 2024 (Cont.)

Rates and annual charges outstanding percentage

Council met the benchmark for the current reporting period.

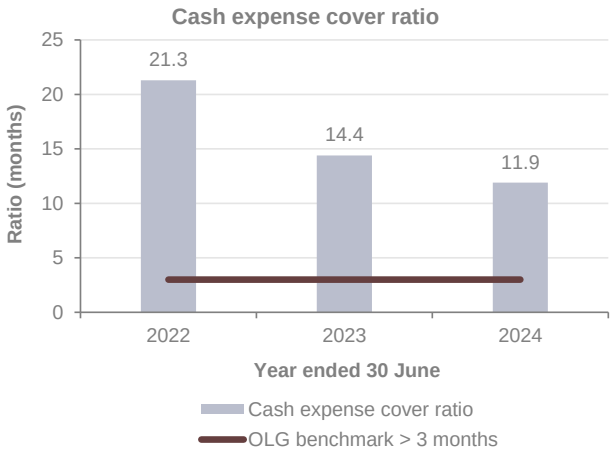
The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by OLG is less than 10 per cent for regional and rural councils.



Cash expense cover ratio

Council met the benchmark for the current reporting period.

This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months.



Infrastructure, property, plant and equipment renewals

Council renewed $36.3 million of infrastructure, property, plant and equipment during the 2023-24 financial year. This was mainly spent on roads, bridges and footpaths. New assets acquired during 2023–24 totalled $59.2 million, of which $38.9 million related to non-cash developer contributions.

PRESENTATION OF THE FINANCIAL STATEMENTS AND AUDITORS REPORT FOR THE YEAR ENDED 30 JUNE 2024 (Cont.)

OTHER MATTERS

Legislative compliance

My audit procedures did not identify any instances of material non-compliance with the financial reporting requirements in Chapter 13, Part 3, Division 2 of the LG Act and the associated regulation or a material deficiency in the Council's accounting records or financial statements. The Council's:

- accounting records were maintained in a manner and form to allow the GPFS to be prepared and effectively audited
- staff provided all accounting records and information relevant to the audit.



Cassie Malone
Director, Financial Audit

Delegate of the Auditor-General for New South Wales

Maitland City Council

Special Schedules for the year ended 30 June 2024

Contents

		Page
Special Schedules		
Special Schedule 1	Permissible income calculation	B2
Special Schedule 2	Report on infrastructure assets (not audited)	B3

Maitland City Council

Special Schedule 1
Permissible Income for General Rates

		2024-25 $'000	2023-24 $'000
Notional General Income Calculation[1]			
	Last year notional income yield	**84,566**	79,932
	Plus / minus adjustments[2]	**1,890**	213
	Notional general income	**86,456**	80,145
Permissible income calculation			
	Special variation percentage[3]	**0.00%**	0.00%
OR	Rate peg percentage	**5.00%**	5.90%
OR	Crown land adjustment incl. rate peg percentage	**-**	-
	Less expiring special variation amount	**-**	-
	Plus special variation amount	**-**	-
OR	Plus rate peg amount	**4,323**	4,729
OR	Plus crown land adjustment and rate peg amount	**-**	-
	Sub total	**90,779**	84,874
	Plus or minus last year's carry forward total	**1**	- 293
	Less valuation objections claimed in the previous year	**- 1**	- 14
	Sub total	**-**	- 307
Total permissible income		**90,779**	84,567
	Less notional general income yield	**90,779**	84,566
	Catch-up or (excess) result	**0**	1
	Plus income lost due to valuation objections claimed [4]	**-**	-
	Less unused catch-up [5]	**-**	-
	Carry forward to next year [6]	**0**	1

Notes

1. The notional general income will not reconcile with rate income in the financial statements in the corresponding year. The statements are reported on an accrual accounting basis which include amounts that relate to prior years' rates income.
2. Adjustments account for changes in the number of assessments and any increase or decrease in land value occurring during the year. The adjustments are called "supplementary valuations" as defined in the *Valuation of Land Act 1916 (NSW).*
3. The 'special variation percentage' is inclusive of the Rate Peg percentage and where applicable crown land adjustment.
4. Valuation objections are unexpected changes in land values as a result of land owners successfully objecting to the land value issued by the Valuer-General. Councils can claim the value of the income lost due to valuation objections in any single year.
5. Unused catch-up amounts will be deducted if they are not caught up within 2 years. Usually councils will have a nominal carry forward figure. These amounts can be adjusted for in setting the rates in a future year.
6. Carry forward amounts which are in excess (an amount that exceeds the permissible income) require Ministerial approval by order published in the NSW Government Gazette in accordance with section 512 of the *Local Government Act 1993.* The OLG will extract these amounts from councils' Special Schedule 2 in the Financial Data Return (FDR) to administer this process. Please check data is transferred accurately to the Special Schedule 2 of the Financial

PRESENTATION OF THE FINANCIAL STATEMENTS AND AUDITORS REPORT FOR THE YEAR ENDED 30 JUNE 2024 (Cont.)

Maitland City Council

Special Schedule No. 2: Report on infrastructure assets as at 30 June 2024

Asset class	Asset category	Estimated cost to bring to a satisfactory standard	Estimated cost to bring to the agreed level of service set by Council	2023-24 Required maintenance	2023-24 actual maintenance^	Net carrying amount	Gross replacement cost (GRC)	Assets in condition as a % of Gross Replacement Cost				
		$'000	$'000	$'000	$'000	$'000	$'000	1	2	3	4	5
Buildings *		75,135	75,135	2,292	3,391	161,812	289,265	18.4%	20.6%	15.5%	30.5%	15.1%
Other structures *		-	-	-	-	-	-	-	-	-	-	-
Roads *	Sealed Roads	36,319	14,664	4,646	11,722	723,030	865,059	58.1%	33.4%	5.8%	2.2%	0.5%
	Unsealed Roads	3,833	3,833	14	84	1,632	5,739	60.0%	31.3%	5.9%	2.6%	0.2%
	Other Roads Assets	42,808	16,145	1,399	709	184,641	252,976	45.0%	20.0%	26.0%	6.0%	3.0%
	Bridges	5,500	16	643	68	53,555	62,520	62.6%	28.6%	8.8%	0.0%	0.0%
	Footpaths	20,366	2,183	1,048	1,386	139,267	183,652	47.0%	33.6%	17.9%	1.2%	0.2%
	Sub total	108,826	36,841	7,750	13,969	1,102,125	1,369,946					
Stormwater drainage *		19,434	7,979	3,117	1,421	358,135	436,534	68.3%	24.3%	5.2%	1.0%	1.2%
Open space / recreational assets *	Other open space / recreational assets	- 19,716	10,285	2,096	6,245	90,357	119,505	55.0%	20.0%	15.0%	9.0%	1.0%
	Sub total	19,716	10,285	2,096	6,245	89,879	118,986					
Total classes	**Total - all assets**	**223,111**	**130,240**	**15,255**	**25,026**	**1,711,951**	**2,214,731**					

Infrastructure Asset Condition Assessment

Level	Condition	Description
1	Excellent / Very good	No work required (normal maintenance)
2	Good	Only minor maintenance work required
3	Satisfactory	Maintenance work required
4	Poor	Renewal required
5	Very poor	Urgent renewal / upgrading required

* Reconciles with Note C1-5

^ Required maintenance is the amount identified in Council's asset management plans.

Maitland City Council

Special Schedule No. 2 (continued)

Report on infrastructure assets
30 June 2024

Infrastructure asset performance indicators *

		Amounts $'000	Current year indicators	2023	Benchmark
1. Building & infrastructure renewals ratio					
Asset renewals (renewals **only** for Infrastructure Assets)	**$**	**36,278**	**135.3%**	165.5%	**>100%**
Depreciation, amortisation and impairment	**$**	**26,811**			
2. Infrastructure backlog ratio					
Estimated cost to bring assets to a satisfactory condition	**$**	**223,111**	13.0%	14.1%	**<2%**
Net carrying amount of infrastructure assets	**$**	**1,711,951**			
3. Asset maintenance ratio					
Actual asset maintenance	**$**	**25,026**	164.1%	161.9%	**>100%**
Required asset maintenance	**$**	**15,255**			
4. Cost to bring assets to agreed service level					
Estimated cost to bring assets to an agreed level of service set by Council	**$**	**130,240**	5.9%	6.0%	
Gross replacement cost	**$**	**2,214,731**			

* All indicators are calculated using the asset classes identified in the table in Special Schedule 2

Other Information

The Council's annual report for the year ended 30 June 2024 includes other information in addition to the Schedule and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements and Special Schedule 'Report on infrastructure assets as at 30 June 2024.

My opinion on the Schedule does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements.

In connection with my audit of the Schedule, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Schedule or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Schedule

The Councillors are responsible for the preparation of the Schedule in accordance with the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation of the Schedule that is free from material misstatement, whether due to fraud or error.

In preparing the Schedule, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Schedule

My objectives are to:

- obtain reasonable assurance whether the Schedule as a whole is free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the Schedule.

A description of my responsibilities for the audit of the Schedule is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar8.pdf. The description forms part of my auditor's report.

PRESENTATION OF THE FINANCIAL STATEMENTS AND AUDITORS REPORT FOR THE YEAR ENDED 30 JUNE 2024 (Cont.)

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited Schedule on any website where it may be presented
- about any other information which may have been hyperlinked to/from the Schedule.



Cassie Malone
Director, Financial Audit

Delegate of the Auditor-General for New South Wales

24 October 2024
SYDNEY

16 Items for Information

16.1 Development Applications Determined Under General Manager Delegation During the 2024 Election Caretaker Period

FILE NO:	**103/5**
ATTACHMENTS:	**Nil**
RESPONSIBLE OFFICER:	**Matthew Prendergast - Director City Planning**
AUTHOR:	**Lillian Stevenson - Executive Support Officer** **Kristy Cousins - Coordinator Planning & Development**
MAITLAND +10	**Outcome 7 To afford the house we want in the neighbourhood we like**
COUNCIL OBJECTIVE:	**7.2.2 Deliver a development assessment approach that supports development in new and established areas**

EXECUTIVE SUMMARY

At its Council meeting of the 27 August 2024, Council resolved the following.

The General Manager be delegated all delegable functions of determining non-controversial development applications for the period between the last meeting before the NSW Local Government Election and the first meeting of the Council following election.

This report provides a summary of the development applications that were approved by the General Manager during the Caretaker period of the 2024 Election.

OFFICER'S RECOMMENDATION

THAT the information contained in this Report be noted.

REPORT

The following two Development Applications were approved by the General Manager during the caretaker period of the 2024 election.

Development Application 2023/578

Applicant: Park & Shop Pty Ltd
Owner: Park & Shop Pty Ltd
Proposal: 1 into 10 Lot Torrens Title Subdivision with new road
Location: Lot 201 DP 711193, No. 28 Raworth Avenue RAWORTH
Zone: R1 General Residential
Determination Date: 19 September 2024

DEVELOPMENT APPLICATIONS DETERMINED UNDER GENERAL MANAGER DELEGATION DURING THE 2024 ELECTION CARETAKER PERIOD

The proposal involves a 1 into 10 Lot Torrens Title Subdivision, construction of a new road, associated stormwater drainage infrastructure, associated earthworks and demolition. The site currently contains an existing Motel, carpark and pool which will be located on proposed Lot 201. The remaining infrastructure including tennis courts, shed, shade structure, outdoor play area, gym and carpark are to be demolished to create vacant residential allotments.

The Development Application was initially notified from 28 August to 11 September 2023 with nine (9) submissions received. Following the receipt of amended plans, the application was re-notified from 12 April to 26 April 2024, with eight (8) submissions received. The Development Application therefore could not be determined under delegation however, the submissions were considered within the assessment report.



Figure 1: Aerial Image of subject property.

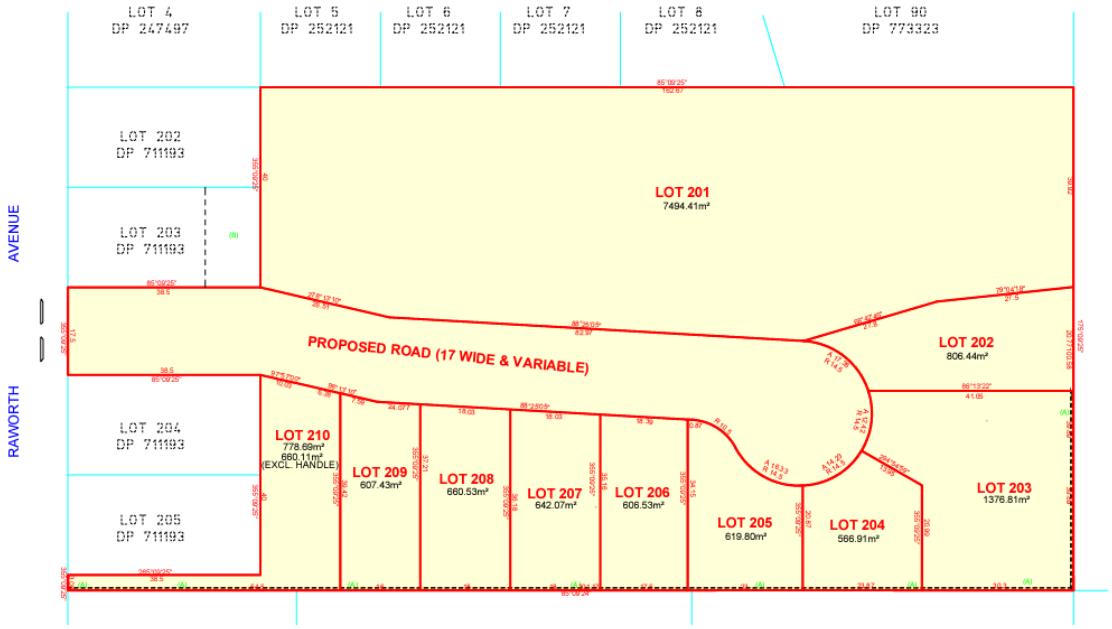


Figure 2: Extract from Approved Plan of Subdivision.

Development Application 2022/511

Applicant: McCloy Project Management
Owner: McCloy Station Lane Pty Ltd
Proposal: 353 Lot Torrens Title Subdivision with New Road
Location: Lot 2 DP 634523, Lot 100 DP 1282345 & Lot 101 DP 1282345, No 51, 134 & 146 Station Lane LOCHINVAR
Zone: R1 General Residential & RU2 Rural Landscape
Determination Date: 3 October 2024

The proposal involves a subdivision to create 353 residential allotments with varying sizes of 450m2 and 2432m2 to be released over 13 stages. In addition, three allotments are to be created for stormwater basins, 1 public park, 1 for drainage purposes and a residue allotment.

The proposal also includes demolition of the existing dwelling and ancillary outbuildings. The construction of a local park, bulk earthworks and civil construction work associated with the subdivision.

The Development Application was notified from 19 December 2022 to 23 January 2023 with three (3) submissions received. The submissions were considered within the assessment report. The estimated cost of works was nominated as $24,373,962, therefore the Development Application could not be determined under staff delegation.

DEVELOPMENT APPLICATIONS DETERMINED UNDER GENERAL MANAGER DELEGATION DURING THE 2024 ELECTION CARETAKER PERIOD

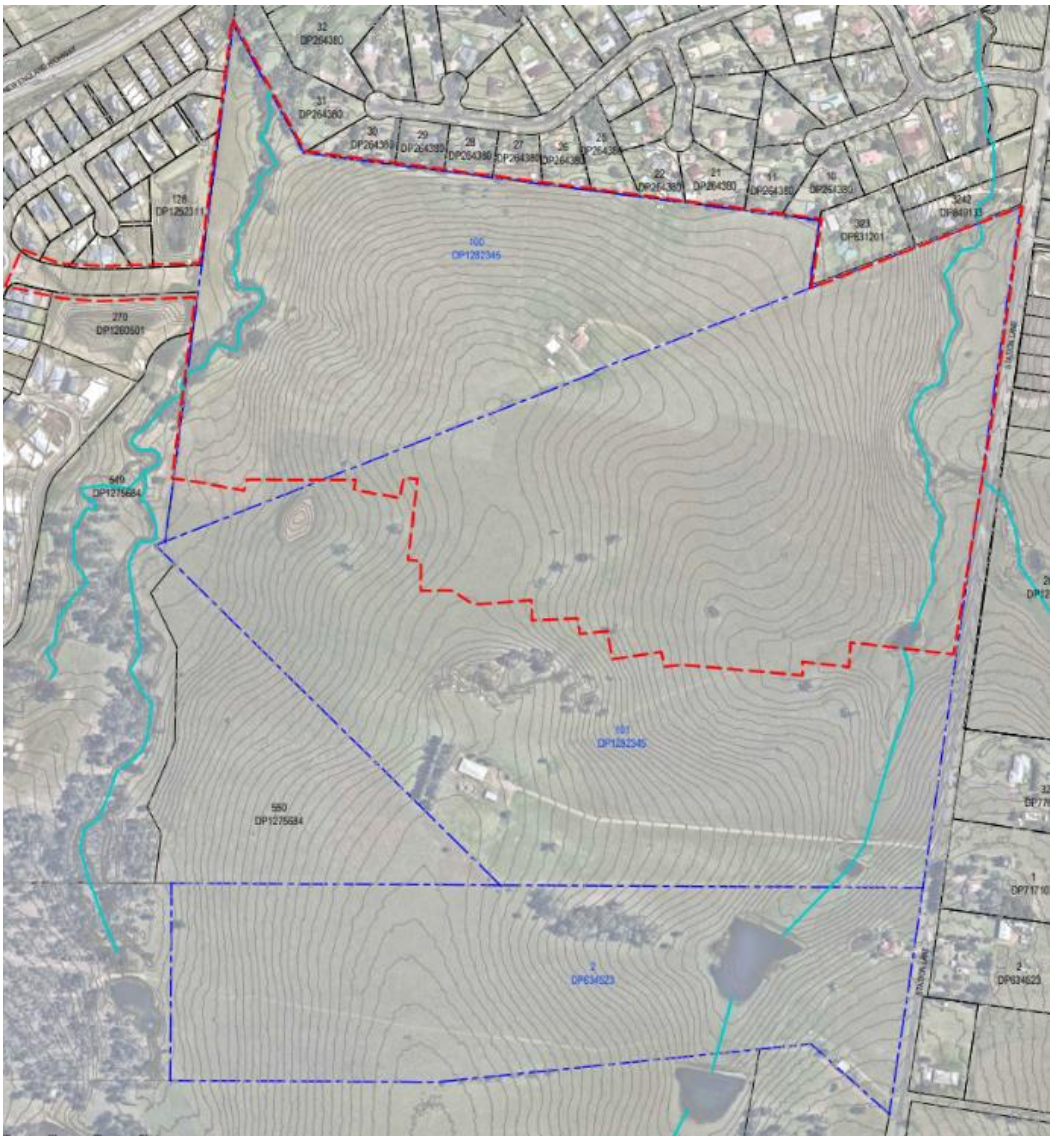


Figure 3: Aerial Image of subject property outlined in Blue, with residential subdivision are outlined in red.

DEVELOPMENT APPLICATIONS DETERMINED UNDER GENERAL MANAGER DELEGATION DURING THE 2024 ELECTION CARETAKER PERIOD

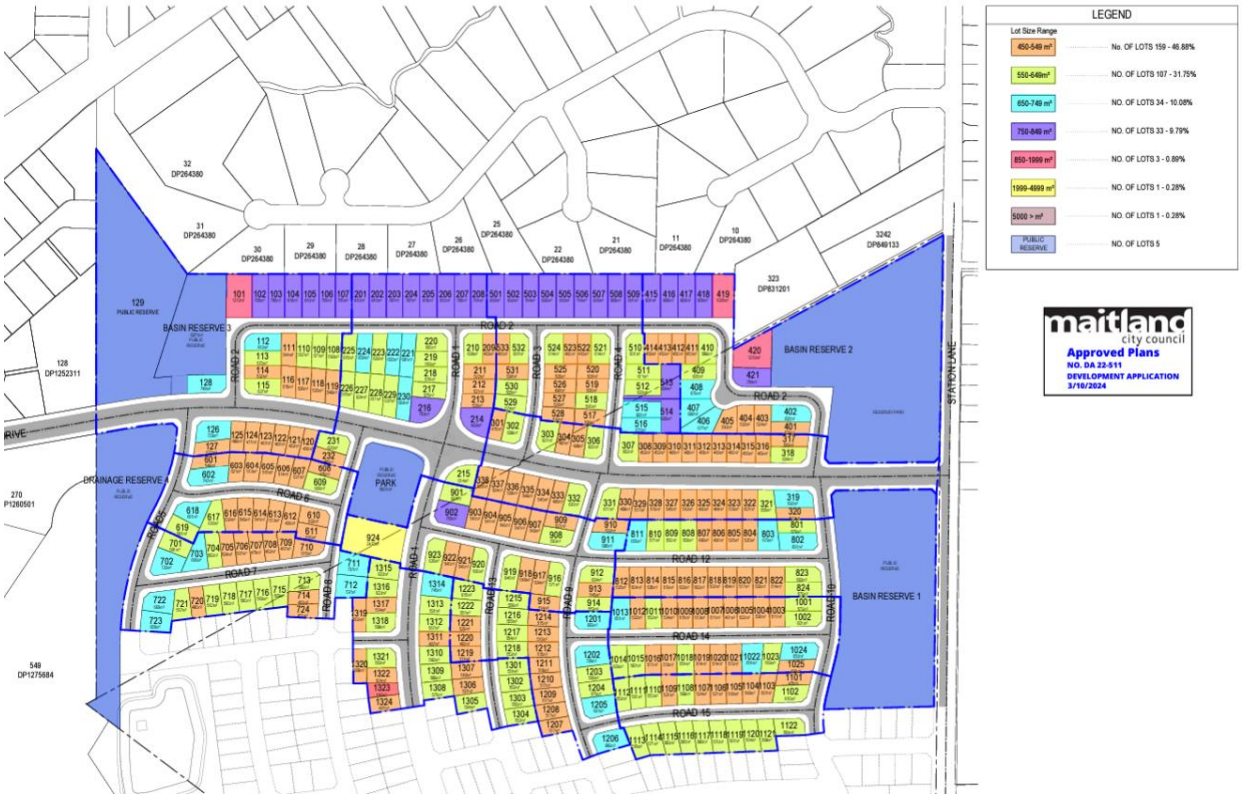


Figure 5: Extract from Approved Lot Size Plan.

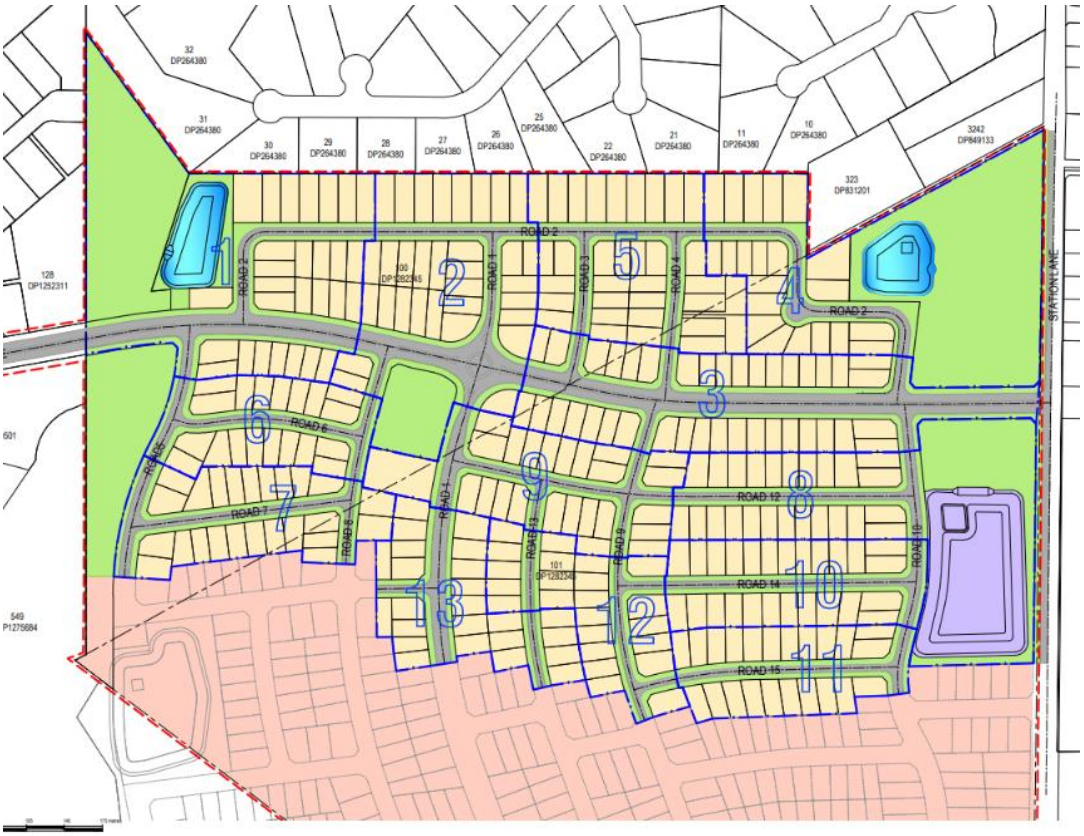


Figure 6 – Extract from Approved Staging Plan.

17 Notices of Motion/Rescission

18 Questions with Notice

19 Urgent Business

20 Committee of the Whole

21 Committee of the Whole Recommendations

22 Closure