



Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **Meeting of Maitland City Council** will be held in the **Council Chambers, Town Hall, High Street, Maitland**, commencing at **5.30pm**.

# **ORDINARY MEETING**

## **AGENDA**

### **14 MAY 2024**

**JEFF SMITH**  
**GENERAL MANAGER**

**Please note:**

Councillors are reminded of their Oath or Affirmation of Office to undertake their duties in the best interests of the people of the City and Council and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act 1993, or any other Act to the best of their ability and judgement. Councillors are also reminded of their obligations under the Code of Conduct to disclose and appropriately manage conflicts of interest.

In accordance with the NSW Privacy and Personal Information Protection Act, you are advised that all discussion held during the Open Council meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, Staff member or a member of the public.



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**PRESENT**

**1 INVOCATION**

**2 ACKNOWLEDGEMENT OF COUNTRY**

**3 APOLOGIES, LEAVE OF ABSENCE AND REMOTE ATTENDANCE**

**4 DECLARATIONS OF INTEREST**

**5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

- *The Minutes of the Ordinary Meeting held 23 April 2024 be confirmed.*

**6 BUSINESS ARISING FROM MINUTES**

**7 WITHDRAWAL OF ITEMS AND ACCEPTANCE OF LATE ITEMS OF BUSINESS**

**8 PUBLIC ACCESS**

**9 MAYORAL MINUTE**

**10 OFFICE OF THE GENERAL MANAGER**

Nil

## 11 CITY PLANNING

### 11.1 REGENT STREET FLYING FOX CAMP

<b>FILE NO:</b>	55/2
<b>ATTACHMENTS:</b>	1. Regent Street Flying Fox Camp
<b>RESPONSIBLE OFFICER:</b>	Matthew Prendergast - Director City Planning Catherine Pepper - Manager Environment & Sustainability
<b>AUTHOR:</b>	Will Brown - Coordinator Natural Environment & Resilience
<b>MAITLAND +10</b>	Outcome 10 To love and look after our great outdoors
<b>COUNCIL OBJECTIVE:</b>	10.2.1 Retain areas of bushland and open space, including wildlife corridors

#### EXECUTIVE SUMMARY

*Since 2022 Council has been receiving correspondence from residents regarding the formation of a flying-fox camp on private land at 17 – 31 Regent Street Maitland. The flying-fox camp has been intermittently occupied since 2019, however since 2022 numbers of flying-foxes in the camp have grown substantially, at times increasing up to an estimated 20,000 individuals using the site. Up to three species have used the camp over time: grey-headed, black and little red flying-foxes.*

*In recognition of the increasingly difficult situation at Regent Street Maitland, officers from the NSW Department of Climate Change, Energy, the Environment and Water have been working with affected residents and Council Officers to manage impacts from the camp. This report provides an overview of the current situation, and recommends that Council enter into a Service Agreement with DCCEEW for the preparation of a camp management plan and associated works.*

#### OFFICER'S RECOMMENDATION

##### THAT

1. Council enters into a Service Agreement with the NSW Department of Climate Change, Energy, the Environment and Water (DCCEEW) to deliver the following services:
  - a. preparation of a Flying-fox Camp Management Plan covering private land in the vicinity of 17 – 31 Regent Street Maitland
  - b. implementation of management actions on public and private land under the camp management plan up to the value specified in the Service Agreement
2. Council accepts a contribution of \$25,000 excluding GST from DCCEEW for the completion of the work, and provides a co-contribution of \$15,000 excluding GST
3. The draft Camp Management Plan is reported to Council for public exhibition
4. A progress report is provided to Council within 12 months of execution of the Service Agreement

REGENT STREET FLYING FOX CAMP (Cont.)

## **REPORT**

Since 2022 Council has been receiving correspondence from residents regarding the formation of a flying-fox camp on private land at 17 – 31 Regent Street Maitland (**Attachment 1**). The flying-fox camp has been intermittently occupied since 2019, however since 2022 numbers of flying-foxes in the camp have grown substantially, at times increasing up to an estimated 20,000 individuals using the site. Up to three species have used the camp over time: grey-headed, black and little red flying-foxes. All native species are protected from harm under the Biodiversity Conservation Act 2016 (NSW) (BC Act). The grey-headed flying-fox is also specifically listed as a threatened species under Schedule 1 of the BC Act and the Environment Protection and Biodiversity Conservation Act 1999 (Commonwealth) and is therefore afforded additional protection under legislation. Flying-foxes play an important role for our ecosystem health and preservation of our forests. Flying-foxes pollinate flowers and disperse seeds as they forage.

The NSW Biodiversity Conservation Division (BCD) within the NSW Department of Climate Change, Energy, the Environment and Water (DCCEEW) has overarching responsibility for the management of flying-foxes in NSW, with on ground management provided by land managers, including Councils. In recognition of the increasingly difficult situation at Regent Street Maitland, BCD officers have been working with affected residents and Council Officers to manage impacts from the camp.

### **Habitat and movement of Flying-foxes**

The grey-headed flying-fox is a mobile species distributed across eastern and southern Australia. Seasonal and annual variations occur in camp size and locations. In summer they are widespread throughout their range, but in autumn and winter they congregate over a more restricted area. The number of flying-fox camps in urban areas has increased in recent years in both NSW and QLD, which has been associated with reduction of the availability of native forage in non-urban landscapes and an increase in the density and diversity of food trees in the gardens and streetscapes of cities. In general, loss of both foraging habitat and roosting habitat in rural and urban landscapes has been identified as a key threat to grey-headed flying-foxes. The 2019/20 bushfires across southern and eastern Australia has affected large areas of foraging habitat, and it is expected that bushfire impacts on the grey-headed flying-fox will be significant over time. In addition the rains the Hunter has been experiencing following the crippling drought has resulted in multiple flowering periods for a number of flying-fox forage trees which has seen them spend longer periods in areas than previously expected.

Conflict between people and flying-foxes has also been identified as a threat to the grey-headed flying-fox, particularly because people living near camps can find them annoying and unpleasant due to noise, odour and mess. Negative perceptions can lead to deliberate destruction and lack of support for conservation efforts. As a result, protecting and increasing roosting habitat for grey-headed flying-foxes, particularly in low conflict locations, is an important action in the National Recovery Plan for the Grey-headed Flying-

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REGENT STREET FLYING FOX CAMP (Cont.)

fox. Based on feedback from community members, outlined below, the Regent Street flying-fox camp is not considered a low conflict location.

### **Impact to Residents**

Since the formation of the flying-fox camp in 2019 residents living close to the camp have advised Council of the following health and amenity impacts:

- Flying-foxes camped in trees overhanging yards and driveways
- Noise impacts from the screeching and calling of the flying-foxes, particularly around night fall when the flying-foxes leave to forage for food and in the early morning from around 4am when they are returning to the camp. This is causing ongoing sleep disturbance and mental health impacts both for adults and children residing close to the camp.
- Odour impacts – residents have reported not being able to open windows due to the constant smell and needing to run the air conditioning 24/7.
- Faeces on cars, decks, paved areas, swimming pools – residents closest to the camp are having to clean cars and outdoor areas daily to remove faeces, which are also corrosive to duco. Some residents are unable to dry their washing outside or use backyards, swimming pools and garden areas.
- Damage to gardens, in particular tall trees and bamboo where large numbers of flying-foxes are roosting..
- Concern for pets interacting with flying-foxes and their faeces.
- Decrease in bookings of short term rental accommodation on one of the properties where the flying-foxes are roosting.

### **Management Actions**

During early 2024 BCD officers have worked with the most affected landowners to implement emergency camp management measures, including trimming of vegetation to increase the distance between the camp and houses. BCD has advised that their overarching objective in relation to flying-foxes is to minimise health and amenity impacts for people living close to flying-fox camps while avoiding unnecessary harm to flying-foxes.

As such, BCD has requested Council to coordinate the following actions, with technical support and a monetary contribution to the works to be provided by BCD under a Service Agreement:

1. Prepare a camp management plan covering the Regent Street flying-fox camp in accordance with the NSW Flying-fox Camp Management Policy 2015, inclusive of project management services, engagement of a suitably qualified contractor to prepare the plan and consultation with relevant landowners, residents and other stakeholders
2. Implement agreed management actions pursuant to the development of the flying-fox camp management plan, including flying-fox habitat restoration, community consultation, and landowner subsidies.
3. Identify further opportunities to improve camp management processes and plans within the Maitland LGA

REGENT STREET FLYING FOX CAMP (Cont.)

## Consultation

Council officers have been in correspondence with residents of Regent Street Maitland and the BCD since 2022. During the preparation of the management plan, further consultation with BCD, landowners, residents, wildlife groups and the Local Aboriginal Land Council will be undertaken.

## CONCLUSION

Flying-foxes are part of a complex and interdependent natural system, and their behaviours are complex and hard to predict. This presents difficulties for communities and land managers. A coordinated approach between state and local government, landholders, residents and wildlife carers, supported by suitably qualified and experienced contractors, is more likely to reduce the impact of the flying-fox camp on Maitland residents.

The proposed Service Agreement is consistent with the recently adopted Maitland Environmental Sustainability Strategy 2030 which seeks to achieve a healthy and resilient natural environment that supports a good quality of life for the community. It builds on the 'Flying-fox Home Base Project' being delivered by Maitland City Council under the Flying-fox Habitat Restoration Program, and enables financial support to be provided to Council by the NSW state government.

## FINANCIAL IMPLICATIONS

The total estimated budget for the preparation of the camp management plan and administration of short term works is \$40,000 excluding GST. Funding is proposed to be sourced as follows:

- DCCEEW contribution; \$25,000
- Maitland City Council co-contribution; \$15,000

## POLICY IMPLICATIONS

A review of Council's current approach to flying-fox camp management will be undertaken as a part of the work. This may result in further recommendations to Council regarding flying-fox camp management policy and process.

## STATUTORY IMPLICATIONS

Works on private land are pursuant to Section 67 of the *Local Government Act 1993* except where work is carried out by a Council for another Council or Public Authority. Prior to Council undertaking works on ground on private land associated with the flying-fox camp, a further report should be brought to Council outlining the nature of the works and what fee, if any, is recommended to be charged.



## **City Planning**

# **REGENT STREET FLYING FOX CAMP**

## **Regent Street Flying Fox Camp**

**Meeting Date: 14 May 2024**

**Attachment No: 1**

**Number of Pages: 1**

REGENT STREET FLYING FOX CAMP (Cont.)



Attachment 1 – Flying Fox Camp, Regent Street Maitland

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## 12 CITY SERVICES

### 12.1 SECTION 356 HIGH ACHIEVERS GRANTS PROGRAM

<b>FILE NO:</b>	10/5/19
<b>ATTACHMENTS:</b>	Nil
<b>RESPONSIBLE OFFICER:</b>	Jason Linnane - Director City Services Darren Crumpler - Manager Culture Community & Recreation Whitney Hainey - Coordinator Community & Recreation Planning
<b>AUTHOR:</b>	Laura Peake - Graduate Community & Recreation Liaison Officer
<b>MAITLAND +10</b>	Outcome 15 To have an effective and efficient Council
<b>COUNCIL OBJECTIVE:</b>	15.1.2 Ensure Council is financially sustainable and meets required levels of performance

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#### EXECUTIVE SUMMARY

*This report presents to Council a recommendation to endorse the funding of eight (8) applications under Council's Section 356 High Achievers Grant Program, in accordance with Section 356 of the Local Government Act.*

#### OFFICER'S RECOMMENDATION

#### THAT

Council adopts the Maitland Sport and Recreation Advisory Board (MSRAB) endorsement of the following eight (8) applications for funding through the Section 356 High Achievers Grant Program:

1. Leo Weston-Aarts
2. Team Australia Junior Pom
  - A. Emily Gabites
  - B. Charlotte Halverson
  - C. Aisha Greedy
  - D. Amelia Newberry
  - E. Taylah Greedy
  - F. Emily Robertson
  - G. Sarah Robertson

SECTION 356 HIGH ACHIEVERS GRANTS PROGRAM (Cont.)

- H. Lila Skinner**
  - I. Eva Skinner**
  - J. Mikayla Robson**
  - K. Estelle Kelly**
  - L. William McLaughlin**
  - M. Charlotte Andrei**
  - N. Sienna Morton**
  - O. Savannah Perry**
  - P. Grace O'Brien**
- 3. Michele Thomas**
  - 4. Karen Montgomery**
  - 5. Heather Flanigan**
  - 6. Gavin Gillard**
  - 7. Attitude Dance & Cheer**
    - A. Zoe Card**
    - B. Amelia Newberry**
    - C. Taylah Greedy**
    - D. Jessica Cassel**
    - E. Lila Skinner**
    - F. Eva Skinner**
    - G. William McLaughlin**
    - H. Estelle Kelly**
    - I. Millie Janson**
    - J. Miranda Murray**
    - K. Emily Robertson**
    - L. Sarah Robertson**
    - M. Faith Gaylard**
  - 8. Harata Wilson**

## SECTION 356 HIGH ACHIEVERS GRANTS PROGRAM (Cont.)

**REPORT**

The Section 356 High Achievers Grant Program offers financial assistance to applicants under two categories being Sports and Creative Arts. The program is open all year, with individuals, collectives and teams eligible to apply.

The level of support under the Sports High Achievers category is as follows:

- \$450 for individuals selected to compete on behalf of NSW at a National competition or equivalent
- \$750 for individuals selected to compete on behalf of Australia at International competition or equivalent
- \$1,000 for individuals competing at the Commonwealth Games
- \$1,500 for individuals competing at the Olympic Games
- Teams: 25% of the level of support for each selected individual.

The level of support under the Creative Arts High Achievers category is as follows:

- \$450 for individuals selected to participate on behalf of NSW at a National level or equivalent
- \$750 for individuals selected to participate on behalf of Australia at International level or equivalent
- Collectives: 25% of the level of support for each selected individual.

Eight (8) eligible applications were received under the Sports High Achievers category and zero (0) eligible applications were received under the Creative Arts High Achievers category of the program.

The policy and guidelines require applications for the Sports High Achievers category to be endorsed by the Maitland Sport and Recreation Advisory Board (MSRAB) and applications for Creative Arts by the Friends of Library committee or the Maitland Regional Art Gallery Members committee.

The following table summarises the endorsed applications:

Level of Support	Applicant	Support Information	Details	Amount Sought	Amount Approved
National	Leo Weston-Aarts	Australian Youth Water Polo Championships	Selected to represent NSW at Australian Youth Water Polo Championships, Brisbane in January 2024	\$450.00	\$450.00
International	Team Australia Junior Pom • Emily Gabites • Charlotte Halverson	World Cheerleading Championships	Team of 16 athletes selected to represent Australia at the International Cheerleading Union (ICU) World	\$3000.00	\$3000.00

## SECTION 356 HIGH ACHIEVERS GRANTS PROGRAM (Cont.)

	<ul style="list-style-type: none"> <li>• Aisha Greedy</li> <li>• Amelia Newberry</li> <li>• Taylah Greedy</li> <li>• Emily Robertson</li> <li>• Sarah Robertson</li> <li>• Lila Skinner</li> <li>• Eva Skinner</li> <li>• Mikayla Robson</li> <li>• Estelle Kelly</li> <li>• William McLaughlin</li> <li>• Charlotte Andrei</li> <li>• Sienna Morton</li> <li>• Savannah Perry</li> <li>• Grace O'Brien</li> </ul>		Cheerleading Championships, Orlando Florida in April 2024		
National	Michele Thomas	Australian Dragon Boating Championships	Selected to represent NSW at the Australian Dragon Boating Championships 2024, Armadale WA in April 2024	\$450.00	\$450.00
National	Karen Montgomery	Australian Dragon Boating Championships	Selected to represent NSW at the Australian Dragon Boating Championships 2024, Armadale WA in April 2024	\$450.00	\$450.00
National	Heather Flanigan	Australian Dragon Boating Championships	Selected to represent NSW at the Australian Dragon Boating Championships 2024, Armadale WA in April 2024	\$450.00	\$450.00
National	Gavin Gillard	Cooper Finlay Cup	Selected to represent NSW at the Cooper Finlay Cup (over 65 Cricket vs Queensland) Port Macquarie NSW in March 2024	\$450.00	\$450.00
International	<p>Attitude Dance &amp; Cheer</p> <ul style="list-style-type: none"> <li>• Zoe Card</li> <li>• Amelia Newberry</li> <li>• Taylah Greedy</li> <li>• Jessica Cassel</li> <li>• Lila Skinner</li> <li>• Eva Skinner</li> <li>• William McLaughlin</li> <li>• Estelle Kelly</li> <li>• Millie Janson</li> <li>• Miranda Murray</li> <li>• Emily Robertson</li> <li>• Sarah Robertson</li> <li>• Faith Gaylard</li> </ul>	The Dance Worlds Summit	Team of 13 athletes selected to represent Australia at the Dance Worlds Summit, Orlando Florida in April 2024	\$2437.50	\$2437.50

## SECTION 356 HIGH ACHIEVERS GRANTS PROGRAM (Cont.)

National	Harata Wilson	Australian Dragon Boating Championships	Selected to represent NSW at the Australian Dragon Boating Championships 2024, Armadale WA in April 2024	\$450.00	\$450.00
Total:				\$8,137.50	\$8,137.50

**CONCLUSION**

The Section 356 High Achievers Grant Program offers financial assistance to applicants under two categories being Sport and Creative Arts. Eight (8) applications received on this occasion were assessed under the Sports High Achievers category. The applications were endorsed by the Maitland Sport and Recreation Advisory Board. There is adequate budget to fund the recommendation. It is recommended that Council approve the endorsed applications in accordance with the Section 356 Community Grant Policy and High Achievers Program guidelines.

**FINANCIAL IMPLICATIONS**

Section 356 Community Grants Program Funding Allocation 23/24 FY	Budget	Expended (including recommendation)	Remaining Budget
Total Grant Funding Allocation (100%)	\$150,000.00	\$118,563.11	\$31,436.89
<b>Distribution of Grant Funding Allocation</b>			
Annual Community Grants (60%)	\$90,000.00	\$73,924.61	\$16,035.39
Commemorative & Recognised Days & Weeks (12%)	\$18,000.00	\$17,301.00	\$699.00
High Achievers (25%)	\$37,500.00	\$27,337.50	\$10,162.50
Discretionary Fund (3%)	\$4,500.00	\$0	\$4,500.00

**POLICY IMPLICATIONS**

The recommendation is consistent with Councils current Section 356 Community Grants Policy.

**STATUTORY IMPLICATIONS**

There are no statutory implications under the Local Government Act 1993 with this matter.

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## 12.2 LOCAL TRAFFIC COMMITTEE MEETING MINUTES (APRIL 2024)

<b>FILE NO:</b>	<b>140/5</b>
<b>ATTACHMENTS:</b>	<ol style="list-style-type: none"><li><b>1. Local Traffic Committee Minutes April 2024</b></li><li><b>2. Agenda Item 5.1 - Maitland River Run 2024 - Event Traffic &amp; Transport Management</b></li><li><b>3. Agenda Item 5.7 - Road Works Road Closure - Owl Pen Lane Farley between Mapplewell Circuit and Harlington avenue</b></li></ol>
<b>RESPONSIBLE OFFICER:</b>	<b>Jason Linnane - Director City Services Stephen Smith - Manager Assets and Engineering</b>
<b>AUTHOR:</b>	<b>Chris Pinchen - Operations Manager Transport &amp; Infrastructure Engineering</b>
<b>MAITLAND +10</b>	<b>Outcome 2 To easily get to where we want to go</b>
<b>COUNCIL OBJECTIVE:</b>	<b>2.2.2 Make our roads safer through the timely delivery of road maintenance and safety programs</b>

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### EXECUTIVE SUMMARY

*The minutes of Maitland City Council's Local Traffic Committee meeting held Thursday 4 April 2024 are attached for information. At this meeting, temporary road closure applications were considered and endorsed for acceptance for two (2) items. Council resolution is required to implement the temporary road closures associated with the management of these items.*

### OFFICER'S RECOMMENDATION

#### THAT

- 1. The Local Traffic Committee meeting minutes of 4 April 2024 be noted.**
- 2. Council approve the traffic management plans and road closures for the following items as recommended in the attached reports:**
  - a. Maitland River Run 2024 – Event Traffic & Transport Management**
  - b. Road Works Road Closure – Owl Pen Lane Farley between Mapplewell Circuit and Harlington Avenue**

### REPORT

The minutes of Maitland City Council's Local Traffic Committee (LTC) Meeting held Thursday 4 April 2024 are attached for information. The LTC recommended regulatory items contained within these minutes have been authorised by the General Manager under Council's Instrument of Delegated Authority, dated 8 November 2022.

Approval is sought to implement the temporary road closures associated with the traffic and transport management as recommended for the following items as reported to and endorsed for acceptance by the LTC at the meeting held 4 April 2024.



LOCAL TRAFFIC COMMITTEE MEETING MINUTES (APRIL 2024) (Cont.)

- Maitland River Run – Event Traffic & Transport Management – Item 5.1
- Road Works Road Closure – Owl Pen Lane Farley Between Mapplewell Circuit and Harlington Avenue – Item 5.7

The agendas with recommended closures for the above items are attached.

### **CONCLUSION**

Approval is sought to implement the temporary road closures associated with the traffic and transport management for the following items as reported to and recommended for acceptance by the LTC at the meeting held 4 April 2024 for the following items:

- Maitland River Run – Event Traffic & Transport Management
- Road Works Road Closure – Owl Pen Lane Farley Between Mapplewell Circuit and Harlington Avenue

### **FINANCIAL IMPLICATIONS**

This matter has no direct financial impact upon Council's adopted budget or forward estimates with Council costs associated with facilitating the items to be incorporated within existing project funding allocations.

### **POLICY IMPLICATIONS**

This matter has no specific policy implications for Council.

### **STATUTORY IMPLICATIONS**

There are no statutory implications under the Local Government Act 1993 with this matter.

## **City Services**

# **LOCAL TRAFFIC COMMITTEE MEETING MINUTES (APRIL 2024)**

## **Local Traffic Committee Minutes April 2024**

**Meeting Date: 14 May 2024**

**Attachment No: 1**

**Number of Pages: 16**



## **LOCAL TRAFFIC COMMITTEE MEETING**

### **MINUTES**

**4 APRIL 2024**



4 APRIL 2024

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**LOCAL TRAFFIC COMMITTEE MEETING MINUTES****4 APRIL 2024****PRESENT**

Stephen Smith – Maitland City Council (Chairperson)  
Giovanna Kozary– State Member’s Representative  
Mark Morrison – Transport for NSW Representative  
Sergeant Amber Brown – Maitland Police Representative  
Sen Const. Josh Tyacke – Maitland Police Representative (from 9:44am)  
William Ridley – Hunter Valley Buses  
Chris Pinchen – Maitland City Council  
Kate Taylor – Maitland City Council  
Steven Roach – Maitland City Council  
Babita Subedi – Maitland City Council  
Christina Devine – Maitland City Council (minute taker)

**COMMENCEMENT**

The meeting was declared open at 9:32 am.

**1 ACKNOWLEDGEMENT OF COUNTRY****2 APOLOGIES AND LEAVE OF ABSENCE****3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

- *No objection or amendments were received within the two week notification period with regards to the distributed Minutes of the Local Traffic Committee Meeting held 7 March 2024 and the minutes were hereby considered adopted on 21 March 2024.*

**4 BUSINESS ARISING FROM MINUTES**

4 APRIL 2024

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## 5 GENERAL BUSINESS

### 5.1 MAITLAND RIVER RUN 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT

FILE NO: 2024/405413

ATTACHMENTS: 1. Road Closure Traffic Guidance Schemes

AUTHOR: Steven Roach - Traffic Management Officer  
Chris Pinchen - Operations Manager Transport & Infrastructure Engineering

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#### EXECUTIVE SUMMARY

*The Maitland River Run will take place on Sunday 2 June 2024. There are no changes proposed to the event from the event held in 2023. The running event starts and finishes on the Maitland Regional Athletic Centre track, and the course route includes Odd Street, Hunter Street and the Hunter River Foreshore Path. Temporary traffic management is proposed on public roads that form part of the running course.*

#### OFFICER'S RECOMMENDATION

##### THAT

1. The following temporary road closures be approved to operate from 6.00am to 12.30pm (maximum) on Sunday 2 June 2024 during the Maitland River Run event:
  - a. Radford Street from Carrington Street to Raglan Street, and Raglan Street from Radford Street to James Street (Resident Only Access).
  - b. Odd Street from James Street to Hunter Street Maitland.
  - c. James Street from Odd Street to 208 High Street Maitland (Athletics Track access road).
  - d. Hunter Street northbound lanes including kerbside parking lane from Odd Street to Carrington Street, and full road closure of Hunter Street from Carrington Street to northern end.

Note: Filtered access to be maintained along the eastern side of Hunter Street between Carrington Street and Odd Street.
2. The Traffic Guidance Scheme as detailed in this report be implemented.
3. The installation of the road closure devices and signs to affect the proposed road closures be approved.

4 APRIL 2024

**COMMITTEE RECOMMENDATION****THAT**

1. **The following temporary road closures be approved to operate from 6.00am to 12.30pm (maximum) on Sunday 2 June 2024 during the Maitland River Run event:**
  - a. **Radford Street from Carrington Street to Raglan Street, and Raglan Street from Radford Street to James Street (Resident Only Access).**
  - b. **Odd Street from James Street to Hunter Street Maitland.**
  - c. **James Street from Odd Street to 208 High Street Maitland (Athletics Track access road).**
  - d. **Hunter Street northbound lanes including kerbside parking lane from Odd Street to Carrington Street, and full road closure of Hunter Street from Carrington Street to northern end.**

**Note: Filtered access to be maintained along the eastern side of Hunter Street between Carrington Street and Odd Street.**

2. **The Traffic Guidance Scheme as detailed in this report be implemented.**
3. **The installation of the road closure devices and signs to affect the proposed road closures be approved.**



























## **City Services**

# **LOCAL TRAFFIC COMMITTEE MEETING MINUTES (APRIL 2024)**

## **Agenda Item 5.1 - Maitland River Run 2024 - Event Traffic & Transport Management**

**Meeting Date: 14 May 2024**

**Attachment No: 2**

**Number of Pages: 12**



























## **City Services**

# **LOCAL TRAFFIC COMMITTEE MEETING MINUTES (APRIL 2024)**

## **Agenda Item 5.7 - Road Works Road Closure - Owl Pen Lane Farley between Mapplewell Circuit and Harlington avenue**

**Meeting Date: 14 May 2024**

**Attachment No: 3**

**Number of Pages: 6**















**13 CUSTOMER AND DIGITAL SERVICES**

Nil

**14 PEOPLE AND PERFORMANCE**

Nil

**15 FINANCE**

Nil

**16 ITEMS FOR INFORMATION**

Nil

**17 NOTICES OF MOTION/RESCISSION**

**18 QUESTIONS WITH NOTICE**

**19 URGENT BUSINESS**

## 20 COMMITTEE OF THE WHOLE

### 20.1 FLEET TELEMATICS SYSTEM REPLACEMENT - RFP 2023/2314

<b>FILE NO:</b>	<b>137/2</b>
<b>ATTACHMENTS:</b>	<b>Nil</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Mark Margin - Executive Manager Customer &amp; Digital Services</b>
<b>AUTHOR:</b>	<b>Ned Scopulovic - Manager Enterprise Architecture</b>
<b>MAITLAND +10</b>	<b>Outcome 15 To have an effective and efficient Council</b>
<b>COUNCIL OBJECTIVE:</b>	<b>15.1 Ensure our city infrastructure, services and finances are managed sustainably and transparently</b>

*THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows: (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.*

#### EXECUTIVE SUMMARY

*As the Telstra 3G mobile carrier network faces decommissioning by August 31, 2024, MCC's existing fleet monitoring solution, managed by Ezy2C—NetStar, is nearing obsolescence. With over 200 fleet assets under its oversight, this incumbent system struggles with suboptimal data capabilities.*

*In response to this challenge, MCC initiated an open Request for Tender (RFT) in December 2023. The goal was to find a suitable Telematics and Duress Solution (TDS) that would not only address the decommissioning of the 3G-based fleet monitoring but also provide real-time insights into fleet operations, safety, and driver behavior.*

*Several proposals were received, each offering an integrated hardware and software solution. After evaluation, the MCC tender review panel agreed on Formbird-GeoSecure. This solution stood out for its alignment with functional requirements and its promise of data analytics capabilities.*



## 20.2 CONSIDERATION OF TENDERS - SOLAR FOOTPATH LIGHTING - MAITLAND PARK AND NORM CHAPMAN OVAL

<b>FILE NO:</b>	2337
<b>ATTACHMENTS:</b>	Nil
<b>RESPONSIBLE OFFICER:</b>	Jason Linnane - Director City Services Ashley Kavanagh - Manager Works
<b>AUTHOR:</b>	Clinton Anderson - Project Officer Recreation Works
<b>MAITLAND +10</b>	Outcome 4 To be healthy and active with access to local services and facilities
<b>COUNCIL OBJECTIVE:</b>	4.3 Provide facilities that enable us to participate in recreational and sports activities, no matter our background, ability or age

*THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows: (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.*

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### EXECUTIVE SUMMARY

*Tenders have been called for the design and construction of solar pathway lighting along sections of shared pathway at Maitland Park and Norm Chapman Oval. The project is funded wholly by Stronger Country Communities Fund Round 5 Grant funding.*

*The project brief contained the requirements of the lighting designs to be submitted by tenderers. All tenders were assessed by a tender review panel, of which the results, notes, and recommendations are contained within this report.*

### 20.3 CONSIDERATION OF TENDERS - DEPOT HYDRAULIC WORKS

<b>FILE NO:</b>	<b>2024/137/2357</b>
<b>ATTACHMENTS:</b>	<b>Nil</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Jason Linnane - Director City Services Todd Stanley - Manager Building Projects and Services</b>
<b>AUTHOR:</b>	<b>Brock Andrews - Project Manager - Delivery</b>
<b>MAITLAND +10</b>	<b>Outcome 15 To have an effective and efficient Council</b>
<b>COUNCIL OBJECTIVE:</b>	<b>15.1 Ensure our city infrastructure, services and finances are managed sustainably and transparently</b>

*THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows: (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.*

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#### **EXECUTIVE SUMMARY**

*Maitland City Council's City Services Team has undertaken a selective tender process to identify a suitable contractor to reconfigure and upgrade the existing hydrant system to the council depot site on Metford Road to provide hydrant coverage to council plant, equipment and assets.*

*A selective tender process was conducted with three suppliers approached for submissions. Two suppliers made submissions with both being in accordance with the tender requirements. The tender submissions were assessed by a 3-person tender evaluation panel. Following evaluation and consensus by the tender evaluation panel a single preferred supplier has been identified.*

*This report provides details of the tender assessment process and a recommendation to award a contract. The tenders are being reported to the Committee of the Whole as they contain confidential commercial information.*

**21 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

**22 CLOSURE**