



Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **Meeting of Maitland City Council** will be held in the **Council Chambers, Town Hall, High Street, Maitland**, commencing at **5.30pm**.

## **ORDINARY MEETING**

### **AGENDA**

## **12 MARCH 2024**

**JEFF SMITH**  
**GENERAL MANAGER**

**Please note:**

Councillors are reminded of their Oath or Affirmation of Office to undertake their duties in the best interests of the people of the City and Council and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act 1993, or any other Act to the best of their ability and judgement. Councillors are also reminded of their obligations under the Code of Conduct to disclose and appropriately manage conflicts of interest.

In accordance with the NSW Privacy and Personal Information Protection Act, you are advised that all discussion held during the Open Council meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, Staff member or a member of the public.



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**PRESENT**

**1 INVOCATION**

**2 ACKNOWLEDGEMENT OF COUNTRY**

**3 APOLOGIES, LEAVE OF ABSENCE AND REMOTE ATTENDANCE**

**4 DECLARATIONS OF INTEREST**

**5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

- *The Minutes of the Ordinary Meeting held 27 February 2024 be confirmed.*

**6 BUSINESS ARISING FROM MINUTES**

**7 WITHDRAWAL OF ITEMS AND ACCEPTANCE OF LATE ITEMS  
OF BUSINESS**

**8 PUBLIC ACCESS**

**9 MAYORAL MINUTE**

## 10 OFFICE OF THE GENERAL MANAGER

### 10.1 2024 ALGA NATIONAL GENERAL ASSEMBLY

FILE NO:	35/48
ATTACHMENTS:	1. 2024 NGA Discussion Paper
RESPONSIBLE OFFICER:	Linda McLaren - Office Manager
AUTHOR:	Kelsie Wilson - Team Leader OGM
MAITLAND +10	Outcome 14 To have elected leaders that look out for us
COUNCIL OBJECTIVE:	14.3.1 Ensure Councillors have access to professional development and support required to enable them to best fulfill their role

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#### EXECUTIVE SUMMARY

*This report is presented to Council to determine voting delegates of Council for the purpose of voting on motions presented at the 2024 Australian Local Government Association National General Assembly conference.*

#### OFFICER'S RECOMMENDATION

##### THAT

1. Council nominate Councillor/s as voting delegates for the National General Assembly incorporating the Regional Cooperation and Development Forum hosted by the Australian Local Government Association in Canberra from 2-4 July 2024.

#### REPORT

The 2024 National General Assembly (NGA) of Australian Local Government incorporating the Regional Cooperation and Development Forum, is scheduled to be held at the National Convention Centre in Canberra between 2 and 4 July 2024. The theme for this year's NGA is "Building Community Trust", which aims to explore the critical importance of trust in governments, between governments, its institutions and citizens, acknowledging trust as a fundamental building block of our nation's democracy.

The National General Assembly provides an opportunity for local government representatives to debate issues of national significance, hear from political and academic speakers and develop policies and strategies for the coming year. The provisional program can be found online at <https://conferenceco.eventsair.com/nga24/program>.

Registration is open and the options include the NGA early bird rate of \$945 available until 7 June and the Regional Forum NGA Delegate rate of \$275. Registration for virtual attendance is also available.

2024 ALGA NATIONAL GENERAL ASSEMBLY (Cont.)

The lodging of motions to be reviewed by the ALGA Board's NGA Sub-committee need to be submitted electronically by 11.59pm on Friday 29 March 2024. Any proposed submissions for motions need be provided to the Office of the General Manager by 15 March 2024, as per the seven (7) business day notification requirements, for any business to be considered at Council Meeting 26 March 2024. The endorsement of a motion by Council is required prior to the motion being submitted.

## **CONCLUSION**

Local government plays a significant role in the national economy and Councils play critical roles in their local economies. The National General Assembly provides an opportunity for the local government sector to unite and build on the work of the Australian Local Government Association Board and State and Territory Local Government Associations.

## **FINANCIAL IMPLICATIONS**

Councillor attendance at the ALGA National General Assembly conference will be funded from allocated conference professional development account as set in the Councillor Expenses and Facilities Policy.

## **POLICY IMPLICATIONS**

This matter has no specific policy implications for Council.

## **STATUTORY IMPLICATIONS**

There are no statutory implications under the Local Government Act 1993 with this matter.

# **Office of the General Manager**

## **2024 ALGA NATIONAL GENERAL ASSEMBLY**

### **2024 NGA Discussion Paper**

**Meeting Date: 12 March 2024**

**Attachment No: 1**

**Number of Pages: 24**

# 2024 NGA

Building  
Community  
Trust

National Convention Centre  
Canberra



AUSTRALIAN  
LOCAL GOVERNMENT  
ASSOCIATION



2 - 4  
JULY  
2024

DISCUSSION  
PAPER



## KEY DATES

29 March 2024 | Acceptance of Motions

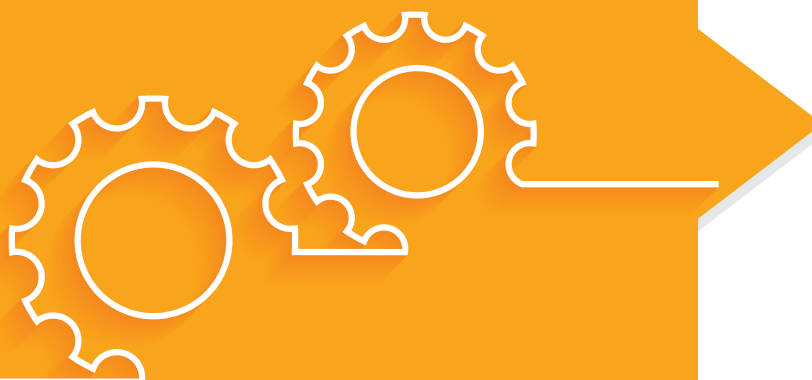
2 July 2024 | Regional Cooperation & Development Forum

3 - 4 July 2024 | National General Assembly

5 July 2024 | Australian Council of Local Government

## TO SUBMIT YOUR MOTION

VISIT: **ALGA.COM.AU**





The Australian Local Government Association (ALGA) is pleased to convene the 30th National General Assembly of Local Government (NGA), to be held in Canberra from 2-4 July 2024.

As convenor of the NGA, the ALGA Board cordially invites all councils to send representatives to this important national event.

The NGA is the premier national gathering of local governments, and provides councils with the opportunity to come together, share ideas, debate motions, and most importantly unite and further build on the relationship between local government and the Australian Government.

This discussion paper contains essential information for Australian councils considering submitting motions for debate at the 2024 National General Assembly of Local Government (NGA).

It is recommended that all councils and delegates intending to attend the 2024 NGA familiarise themselves with the guidelines for motions contained in this paper on page 6.

## BACKGROUND TO ALGA AND THE NGA

ALGA was established 1947. In structure, ALGA is a federation of member state and territory associations. Its mission is to achieve outcomes for local government through advocacy with impact, and maximise the economic, environmental and social wellbeing of councils and our communities.

Since 1994, the NGA has built the profile of local government on the national stage, showcased the value of councils, and most importantly demonstrated - particularly to the Australian Government - the strength and value of working with local government to help deliver on national priorities.

Debate on motions was introduced to the NGA as a vehicle for councils from across the nation to canvas ideas. Outcomes of debate on motions (NGA Resolutions) could be used by participating councils to inform their own policies and priorities, as well as their advocacy when dealing with federal politicians.

At the same time, they help ALGA and its member state and territory associations gain valuable insight into council priorities, emerging national issues, and the level of need and support for new policy and program initiatives.

Given the structure of ALGA, its Constitution, and level of resources, the NGA does not bind the ALGA Board. However, the Board carefully considers NGA resolutions as it determines ALGA's policies, priorities and strategies to advance local governments within the national agenda.

This is your NGA and ALGA is pleased to act as the convenor. ALGA's policies and priorities will continue to be determined by the ALGA Board in the interests of all councils.

**The ALGA Board thanks all councils for attending the NGA and those that will take the time to reflect on the purpose of debate on motions outlined in this paper, and to submit motions for debate at the 2024 NGA.**



## SUBMITTING MOTIONS

Australia is one of the world's great democracies. It is held in high regard across the world but should never be taken for granted.

### **The theme of the 2024 NGA is – Building Community Trust.**

This theme aims to explore the critical importance of trust in governments, between governments, its institutions, and its citizens. This trust is a fundamental building block of our nation's democracy.

While relatively low key, over the past decade there has been increasing public debate by scholars and policy makers about the level of trust in government, its institutions and indeed the operation of our democracy more broadly.

Mark Evans et al (2019) published research in 'The Conversation' indicating that Australians' trust in politicians (our political representatives) and democracy has hit an all-time low. This report indicates 'fewer than 41% of Australian citizens are satisfied with the way democracy works in Australia, down from 86% in 2007.

Public satisfaction has fallen particularly sharply since 2013, when 72% of Australian citizens were satisfied. Generation X is least satisfied (31%) and Baby Boomers most satisfied (50%). Some political authors suggest that these trends in part explain the rise in popularity and the relative success of independents and micro or single-issue parties.

These statistics should be of concern to every level of government and those interested in the future of our communities and Australia's democratic system.

It is said that 'trust is hard-earned, easily lost, and difficult to re-establish – and a key to absolutely everything.' While media and public attention frequently focuses on levels of trust in the national and state governments, local governments have an equally important role in building, maintaining and indeed, often repairing government-community relationships.

At its most fundamental level, the 2024 NGA focusses on the role of local government and how all levels of government can help each other build, maintain and strengthen government-community relationships.

This discussion paper is a call for councils to submit motions for debate at the 2024 NGA to be held in Canberra from 2-4 July 2024.



Motions for this year's NGA should consider:

- how all levels of government in Australia can build trust in each other and earn greater trust from the community;
- practical opportunities for the Australian Government to leverage the trust that local communities have in their local council;
- focus on practical programs that can strengthen the system of local government nationally to provide the services and infrastructure required to support and strengthen our communities; and
- new program ideas that that would help the local government sector to deliver the Australian Government's objectives.

Motions should be concise, practical and implementable and meet the guidelines for motions set out in the paper.

You are encouraged to read all the sections of the paper but are not expected to respond to every issue or question. Your council's motion/s must address one or more of the issues identified in the discussion paper.

Motions must be lodged electronically using the online form available on the NGA website at: [www.alga.com.au](http://www.alga.com.au) and received no later than 11:59pm AEST on Friday 29 March 2024.

All notices of motions will be reviewed by the ALGA Board's NGA Sub-committee prior to publishing the NGA Business Paper to ensure that they meet these guidelines. This sub-committee reserves the right to select, edit or amend notices of motions to facilitate the efficient and effective management of debate on motions at the NGA.

All NGA resolutions will be published on [www.nationalgeneralassembly.com.au](http://www.nationalgeneralassembly.com.au).

As the host of the NGA, ALGA will communicate resolutions to the relevant Australian Government Minister and publish Ministerial responses as they are received on this website.

Please note that if your council does submit a motion, there is an expectation that a council representative will be present at the NGA to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2024 NGA.

## CRITERIA FOR MOTIONS

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. Be relevant to the work of local government nationally.
2. Not be focused on a specific jurisdiction, location or region – unless the project or issue has national implications.
3. Be consistent with the themes of the NGA.
4. Complement or build on the policy objectives of ALGA and your state or territory local government association.
5. Be submitted by a council which is a financial member of their state or territory local government association.
6. Propose a clear action and outcome ie call on the Australian Government to act on something.
7. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.
8. Address issues that will directly improve the capacity of local government to deliver services and infrastructure for the benefit of all Australian communities.
9. Not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
10. Be supported by sufficient evidence to support the outcome being sought and demonstrate the relevance and significance of the matter to local government nationally.

Motions must commence with the following wording:

***This National General Assembly calls on the Australian Government to ...***

**Please note that resolutions of the NGA do not automatically become ALGA's national policy positions.**

## OTHER THINGS TO CONSIDER

It is important to complete the background section of the submission form. Submitters of motions should not assume that NGA delegates will have background knowledge of the proposal. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion. Please note, motions should NOT be prescriptive in directing how the matter should be pursued.

**Try to keep motions practical, focussed and capable of implementation to ensure that relevant Australian Government Ministers provide considered, thoughtful and timely responses.**

Try to avoid motions that are complex, contain multi-dot points and require complex cross-portfolio implementation.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-committee, in consultation with state and territory local government associations, to determine their eligibility for inclusion in the NGA Business Papers.

When reviewing motions, the Sub-committee considers the criteria, clarity of the motion and the importance and relevance of the issue to local government.

If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. With the agreement of the submitting council, these motions may be edited before inclusion in the NGA Business Papers.

To ensure an efficient and effective debate, where there are numerous motions on a similar issue, the NGA Sub-committee will group these motions together under an overarching strategic motion. The strategic motions will have either been drafted by ALGA or will be based on a motion submitted by a council which best summarises the subject matter.

Debate will occur in accordance with the rules for debate published in the Business Papers and will focus on the strategic motions. Associated sub-motions will be debated by exception only or in accordance with the debating rules.

Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

All motions require:

- a contact officer;
- a clear national objective;
- a summary of the key arguments in support of the motion; and
- endorsement of your council.

**Motions should be lodged electronically using the online form available at [www.alga.asn.au](http://www.alga.asn.au).**

**Motions should be received no later than 11:59pm AEST on Friday 29 March 2024.**

## SETTING THE SCENE

The theme for NGA24 'Building Community Trust' aims to focus on the role of local government in the Australian system of government and explore the critical importance of trust in governments, between governments, its institutions, and our citizens.

In a recent essay on Capitalism after the Crisis (2023) the Treasurer the Hon Dr Jim Chalmers MP wrote:

*'Our mission is to redefine and reform our economy and institutions in ways that make our people and communities more resilient, and our society and democracy stronger as well.'*

The need to strengthen our democracy was also emphasised the Prime Minister the Hon Anthony Albanese MP in a speech at Queensland's Woodford Folk Festival toward the end of 2022:

*'I urge anyone who thinks our democracy is unassailable to have a look around the world. Even some of the oldest, most stable democracies have come under attack from a whole range of corrosive, insidious forces. No one is immune. Our democracy is precious, something we have carefully grown and nurtured from one generation to the next. One of our core responsibilities is to make it stronger, and the key to that strength is transparency and accountability.'*

In early 2023 the Australian Government established a taskforce to advise government on 'what can be done – practically – to strengthen Australian democracy'.



The 2024 NGA provides you - the elected representatives of Australia's local councils and communities - with the opportunity to engage with the Federal Government and key Ministers.

Further, it is your opportunity to advocate for new or expanded programs and key policy initiatives that could strengthen local governments, its capacity to deliver services and infrastructure to local communities across the nation. This service delivery is critical to build, maintain and strengthen the trust of our citizens.

This year's call for motion focusses on twelve priority areas:

- Intergovernmental relations;
- Financial sustainability;
- Roads and infrastructure;
- Emergency management;
- Housing and homelessness;
- Jobs and skills;
- Community services;
- Closing the Gap and Aboriginal and Torres Strait Islander Reconciliation;
- Data, digital technology and cyber security;
- Climate change and renewable energy;
- Environment; and
- Circular economy.



# 1. INTERGOVERNMENTAL RELATIONS

‘Australia’s federal structure, built upon reciprocal financial, legislative and policy responsibilities, requires intelligent cooperation on issues of strategic national significance.’

National Cabinet is a forum for the Prime Minister, Premiers and Chief Ministers to meet and work collaboratively. National Cabinet was established on 13 March 2020 and is chaired by the Prime Minister. The National Cabinet is a key mechanism in Australia’s current intergovernmental architecture.

A representative of local government, the President of ALGA, is invited to meet with National Cabinet once each year. The President of ALGA also attends one meeting per year of the Council on Federal Financial Relations comprising the Commonwealth Treasurer as Chair and all state and territory treasurers.

A substantial body of research, from Australia and internationally, has highlighted that governments that work together are generally more successful in achieving shared national objectives, including economic recovery from events like the COVID-19 pandemic as well as in service and infrastructure delivery.

This research reinforces the need for local government to be included in relevant ministerial forums that support national priorities – from housing affordability to reaching net-zero emissions. ALGA currently participates in National Cabinet (1/year), Council on Federal Financial Relations (1/year), Infrastructure Transport Ministers Meeting, National Emergency Managers Meeting, Local Government Ministers Forum, Joint Council on Closing the Gap, Planning Ministers Meeting, Meeting of Environment Ministers, Energy and Climate Change Ministers and the Road Safety Ministers Meeting, to represent local government views.

Local government input can provide a community voice, enabling our intergovernmental forums to make decisions with greater legitimacy and authority.

*Given the importance of trust in governments, between governments and its citizens, how can intergovernmental arrangements be further improved in Australia?*

*Are there ways of maintaining and enhancing the community’s trust in local government?*

*Are there new initiatives and programs that could be adopted to improve the level of cooperation and collaboration between the Australian Government and local government?*

## 2. FINANCIAL SUSTAINABILITY

Trust in governments is highly correlated with their ability to fulfill the implicit social contract between government and its citizens by keeping promises.

Local government is the third sphere of government in Australia's system of government. Councils are comprised of locally elected representatives who understand local needs and engage locally on strategies to meet those needs.

Councils are responsible for providing a wide range of critical local area services including planning, libraries, waste management systems, transport and infrastructure (eg roads and footpaths, parks, sporting grounds and swimming pools) and social services.

These services are critical to the wellbeing, liveability and productivity of all local communities, and therefore the nation. Equally important is the sustaining of democratic processes at the local and regional level.

Local government's total annual expenditure in 2021 -22 was approximately \$43.6 billion. Non-financial assets including roads, community infrastructure such as buildings, facilities, airports, water, and sewerage (in some states) including land, are valued at \$539 billion [ABS Government Finance Statistics, Australia, 2021-22].

In 2021-22, the Australian Government provided \$2.6 billion in Financial Assistance Grants funding to councils. This included \$1.3b which was brought forward from the 2021-22 estimate and paid through state and territory governments in 2020-21.

Nationally, local government derives nearly 90% of its revenue from its own sources (including rates and services charges), compared to around 50% for state governments. Grants from other levels of government make up just over 10% of local government's total revenue, however these grants are particularly important in areas with a low-rate base, and/or high growth rates, and rapidly expanding service and infrastructure needs.

In 2021-22 Financial Assistance Grants to local governments was less than 0.6% of Commonwealth taxation revenue (CTR), a significant drop from 1996 when these grants were at 1% of CTR. In 2023-24 Financial Assistance Grants have fallen to 0.5% of Commonwealth taxation.

*What improvements are needed to the intergovernmental financial transfer system, particularly the Commonwealth transfers to local government, to enhance the community's trust in local government and by extension all governments?*

*Noting that Commonwealth tied funding is provided with detailed requirements how can this system be improved to provide flexibility and maximize the benefit to local communities?*



### 3. ROADS AND INFRASTRUCTURE

ALGA's 2021 National State of the Assets Report (NSoA) is currently being updated and expected to be launched in 2024. The most recent NSoA shows that while most local government assets such as roads, bridges, buildings, parks and recreation, stormwater, water and wastewater, and airports and aerodromes are generally in good to very good condition, around 10% are not fit for purpose, and around 20–25% are only fair and over time will need attention.

The last NSoA found that in 2019–20 non-financial infrastructure assets were valued at \$342 billion and were depreciating at \$7.7 billion per year. Replacement costs of these infrastructure assets were in the order of \$533 billion.

Local government assets make up a significant proportion of the physical structure of local communities and often provide critical access to and support for citizens to engage in state and national assets and opportunities.

For example, local roads provide important “first and last-mile access” for communities and industry to road networks, integral to economic development and community connection. Local sporting grounds can provide access for community groups to build community participation that has social, health and economic benefits.

*Are there programs or initiatives that the Australian Government could adopt to improve the long-term sustainability of local government infrastructure?*

*Are there programs or initiatives that the Australian Government could provide to improve the sector's capacity to manage local government infrastructure and to integrate these plans into long-term financial plans?*

*Are there programs or initiatives that the Australian Government could develop to maintain, strengthen and enhance the reputation of Australia's infrastructure providers, including local government?*

## 4. EMERGENCY MANAGEMENT

In 2022 alone, 46 disasters were declared across Australia, covering more than 300 different council areas. In recent years, almost every Australian council has been impacted in some way by fires, floods, or cyclones.

Last year's flooding caused a damage bill of approximately \$3.8 billion to local roads across Queensland, New South Wales, Victoria and South Australia. This was just a fraction of the total disaster costs incurred by governments across the country.

There have been numerous NGA motions in recent years regarding natural disasters and this has been a significant priority in ALGA's advocacy program.

In 2022 ALGA successfully advocated for a new \$200 million per year Disaster Ready Fund, with the first round of funding allocated in June 2023. This fund will support councils and communities to mitigate against the risk of future disasters and help address the significant imbalance between mitigation and recovery spending.

Councils are encouraged to draw on their practical experience of the improvements that could be made to managing emergencies.

Please note that many aspects of emergency management are state or territory responsibilities, and your motions should focus on how the Australian Government could assist.

*What new programs, or improvements to existing programs, could the Australian Government develop to partner with local government to improve the current natural disaster management systems to further assist in recovery and build resilience?*

## 5. HOUSING AND HOMELESSNESS

Almost every Australian council and community is facing challenges around a lack of affordable housing.

Alarming research by the UNSW City Futures Research Centre shows 640,000 Australian households – or one in 15 households – are under housing stress.

All levels of government, including councils, have a fundamental role to play in addressing this crisis, which is being compounded by high interest rates, rising construction costs and skills shortages.

At a national level, ALGA is a signatory to the National Housing Accord, and in 2023 successfully advocated for a new \$500 million Housing Support Program for state and local governments to deliver supporting infrastructure for new housing developments.

While the provision of affordable housing is not a local government responsibility, councils have a role to play in ensuring there is enough suitably located land available for housing and that a diversity of housing stock is supported. Councils also want to ensure that new housing developments are supported with the necessary services and infrastructure to create liveable and sustainable communities.

Many councils are also addressing thin markets and developing land and housing themselves, delivering local solutions to meet the needs of their communities.

Councils also want to ensure that they engaged with planning decisions that affect local communities. Taking planning powers away from councils does not always support the best local outcomes.

Councils also play an important role addressing some of the causes of homelessness, including social inclusion programs that can assist mental health and family violence issues, as well as providing support for people currently experiencing homelessness.

*What new programs and policies could the Australian Government develop to partner with local government to support the provision of more affordable housing?*

*How can the Australian Government work with councils to address the causes and impacts of homelessness?*

## 6. JOBS AND SKILLS

Local government is a major employer in Australia providing employment, career advancement and training opportunities for more than 190,800 Australians, across an estimated 400 occupations.

However, councils are facing significant jobs and skills shortages that are constraining their capacity to deliver services and build and maintain local infrastructure.

ALGA's 2022 National Local Government Workforce Skills and Capability Survey indicated that more than 90 percent of Australia's 537 councils were experiencing skills shortages.

The survey also showed that for approximately two-thirds of these councils, these shortages were impacting on project delivery.

In particular, councils are facing a shortage of planners, engineers, building surveyors, environmental officers and human resources professionals.

Skills shortages occur for a variety of reasons including an inability to compete against the private sector, worker accommodation, support services for families, ageing of the workforce and geographic isolation.

*Are there programs or initiatives that the Australian Government could implement that would enhance local government's capacity to attract and retain appropriately skilled staff now and into the future?*

*Are there programs or changes to existing programs that would increase local government's ability to employ apprentices and trainees?*

*Are there other initiatives that the Australian Government could provide to improve the sector's ability to plan and develop skills fit for the future?*

## 7. COMMUNITY SERVICES

Councils provide a wide range of services based on local characteristics, needs, priorities, and the resources of their community. Indeed, it is this level of responsiveness and accountability to the local community that is an essential feature of democratic local governments worldwide.

Some of these services are provided to address market failure, and many of them are provided by councils on behalf of other levels of government.

It is important to note that nationally local government is more than 83% self-sufficient ie funded at the local level either through rates, fees and charges, sale of goods and services, or interest. The Australian Bureau of Statistics data shows that total local government annual expenditure in 2021-22 was \$43.6 billion.

Only 17% comes from grants and subsidies from other levels of government. Unfortunately, many of these grants and subsidies are tied, or require matching funding which restricts the ability to address local priorities in the way the council and community might need.

Arguably there is no greater obligation upon government than to maintain the trust that citizens have in meeting their community services obligations and promises, particularly to society's most vulnerable.

Local government community services are broadly defined, and may include but are not limited to:

- environmental health including food safety;
- childcare, early childhood education, municipal health;
- aged care, senior citizens;
- services to people living with disability;
- programs to address disadvantage, to reduce poverty and homelessness;
- sporting and recreational programs;
- arts and cultural activities, programs and festivals;
- tourism and economic development activities; and
- library services.

*Noting the funding arrangements for the provision of local government community services are there programs and initiatives that the Australian Government could implement to improve the delivery of these services?*

*Are there reforms or improvements in national community services program that would help local governments support the Australian Government to deliver on its national objectives?*

## 8. CLOSING THE GAP AND ABORIGINAL AND TORRES STRAIT ISLANDER RECONCILIATION

In 2021, ALGA co-signed a landmark national agreement to close the gap between Indigenous and non-Indigenous Australians. At the heart of the National Agreement on Closing the Gap Partnership are four agreed priority reform targets and 19 socio-economic targets in areas including education, employment, health and wellbeing, justice, safety, housing, land and waters, and Aboriginal and Torres Strait Islander languages.

The Indigenous Voice Co-design Final Report to the Australian Government was released in December 2021. The Local & Regional Voice will contribute to achieving the Closing the Gap outcomes by providing avenues for Indigenous voices to be heard, including to provide feedback to government on Closing the Gap.

As the level of government closest to the people, councils have an essential role supporting and helping to steer the development of policies and programs in partnership with local Indigenous peoples that address closing the gap priorities at the local and regional level.

Local government plays a positive role in reconciliation and celebrating Indigenous culture and identity, and sustainably funded could work effectively to reduce Indigenous disadvantage in all its forms.

On 14 October 2023, Australians voted in a referendum about whether to change the Constitution to recognise the First Peoples of Australia by establishing a body called the Aboriginal and Torres Strait Islander Voice. The referendum did not pass.

*Are there programs or initiatives that the Australian Government could adopt to assist local government to advance reconciliation and close the gap?*

*Are there practical programs or initiatives that local government and the Australian Government could introduce to maintain, build and strengthen the level of trust between Aboriginal and Torres Strait Islanders and governments?*

## 9. DATA, DIGITAL TECHNOLOGY AND CYBER SECURITY

Provision of information technology to all Australians is vital to innovation, economic growth, and social equity. However, it is potentially even more important to regional Australia where the tyranny of distance increases the inequity of services available – including education, health, economic and social. Innovative technology is becoming more broadly available and could boost productivity and economic growth.

Councils around Australia continue to embrace new technologies to improve their service delivery standards and broaden consultation and engagement with their local communities. However, implementation can be hindered without access to basic technological infrastructure and the necessary IT skills and resources.

In recent times, cyber-attacks on major corporations and other businesses have resulted in significant data breaches. It is a timely reminder as digital information, services and products become an increasing feature of modern business operation including in local government.

Like all risks, local government must manage the risk of cyber-attacks and address cyber security. At a national level, there is limited understanding of local governments' vulnerability to cyber-attacks, preparedness and adequacy of risk management strategies or business continuity planning.

While this is primarily a responsibility of the sector itself, governments at all levels must work together to ensure that the public have confidence in government information management systems and its security.

*Drawing upon your council's experience, and your knowledge of other councils within your state or territory, are there programs and initiatives that the Australian Government could implement to help local government develop its digital technology services and infrastructure?*

*Are there actions the Australian Government could take to improve cyber security within the local government sector?*

## 10. CLIMATE CHANGE AND RENEWABLE ENERGY

Australia's changing climate presents a significant challenge to governments, individuals, communities, businesses, industry, and the environment.

The Australian Government has committed to address climate change and in June 2022 submitted its revised National Determined Contribution (NDC) to the United Nations Framework Convention on Climate Change. The revised NDC included reaffirming a target of net zero emissions by 2050 and committing to reduce greenhouse gas emissions by 43% from 2005 levels.

Local governments have played an important leadership role in addressing climate change, and councils have supported a wide range of community-based programs and initiatives to lower the carbon footprint of their own business operations and of their local communities.

As a sector, local government has been an advocate and active participant in the debate for lowering carbon emissions, is sourcing renewable energy, has responded creatively to reduce greenhouse gas emissions from landfills, and facilitated the construction of green buildings and water sensitive design of cities and towns.

Local government has been at the forefront in addressing the impacts of climate change and adaptation to climate change. In particular, councils have a practical understanding of the risk and impact of climate change on Australia's infrastructure and physical assets, natural ecosystems, local economies and their community.

*Noting the Australian Government's approach to reducing emissions, are there partnerships, programs, and initiatives that local government and the Australian Government can form to achieve Australia's 2050 net zero emissions target?*

*Are there initiatives that could assist local governments to build trust in the community for implementation of key climate change and emissions reduction initiatives?*



## 11. ENVIRONMENT

Australia's 537 local councils play an essential role in providing, regulating and managing Australia's environmental services and infrastructure.

Whether it's biodiversity, biosecurity, natural resource management (NRM), contaminated lands, waste management, water resources, sustainability or roadside environments, councils are responsible for educating households and businesses on environment policy, as well as driving environmental programs and initiatives in their local communities.

In recent years the National General Assembly has considered a range of environmental issues, and passed resolutions on biodiversity, biosecurity, conservation, climate change and water security.

*How could the Australian Government partner with local government to strengthen Australia's environmental services and infrastructure?*

*What new programs could the Australian Government partner with local government in to progress local regional and national objectives?*



## 12. CIRCULAR ECONOMY

Local government is responsible for the management of household and domestic waste and has a critical role to play in further developing the circular economy.

Australia's 537 councils manage approximately 26 percent of Australian waste, either directly or through contractual arrangements. Each year, local governments collect around 9.7 million tonnes of waste from kerbside bin services, sort it at material recovery facilities (MRFs), and dispatch what can be recycled to reprocessing facilities in Australia and overseas.

Where waste cannot be recovered it is landfilled, and local governments in most jurisdictions must pay a significant levy per tonne for landfilled waste, as well as incur the operational costs of maintaining and managing a landfill.

Collecting, treating, and disposing of Australian domestic waste costs local government an estimated \$3.5 billion annually. Local government also dedicates resources to administering community waste-education programs, collecting litter, addressing illegal rubbish dumping, and ensuring compliance with waste bylaws.

In November 2023, Australia's Environment Ministers agreed that the Federal Government would establish new regulations for packaging as well as mandate how packaging is designed, develop minimum recycled content requirements and prohibit harmful chemicals being used. These changes are expected to have a positive impact on the amount of waste sent to landfill, and the costs borne by councils and their communities.

*How could the Australian Government further strengthen product stewardship arrangements to support local governments in their endeavours to increase recycling and reduce the volume of waste?*

*How could the Australian Government partner with local government to advance the circular economy?*

## CONCLUSION

Thank you for taking the time to read this discussion paper and your support for the 2024 National General Assembly of Local Government.

### A FINAL REMINDER:

- » Motions should be lodged electronically at [www.alga.com.au](http://www.alga.com.au) and received no later than 11.59pm on Friday 29 March 2024.
- » Motions must meet the criteria published in this paper.
- » Motions should commence with the following wording: 'This National General Assembly calls on the Australian Government to...'
- » Motions should not be prescriptive in directing how the matter should be pursued.
- » Motions should be practical, focussed and relatively simple.
- » It is important to complete the background section on the form.
- » Motions must not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
- » When your council submits a motion there is an expectation that a council representative will be present at the 2024 National General Assembly to move and speak to that motion if required.
- » Resolutions of the National General Assembly do not automatically become ALGA's national policy positions. The resolutions are used by the ALGA Board to inform policies, priorities and strategies to advance local governments within the national agenda.

We look forward to hearing from you and seeing you at the 2024 National General Assembly in Canberra.



## 11 CITY PLANNING

### 11.1 DA/2023/536 FOR ALTERATIONS AND ADDITIONS TO A REGISTERED CLUB AT MELBEE STREET RUTHERFORD

FILE NO:	DA/2023/536
ATTACHMENTS:	<ol style="list-style-type: none"><li>1. Locality Plan</li><li>2. Development Plans (Under Separate Cover)</li><li>3. Assessment Report (Under Separate Cover)</li><li>4. Recommended Conditions of Consent (Under Separate Cover)</li><li>5. Redacted Submissions</li></ol>
RESPONSIBLE OFFICER:	Matthew Prendergast - Director City Planning Cindy Littlewood - Manager Development & Compliance Kristy Cousins - Coordinator Planning & Development
AUTHOR:	Thomas Howell - Senior Development Planner
APPLICANT:	Hardy Consultant Services Pty Ltd
OWNER:	Maitland City Bowls Sports and Recreation Club Limited
PROPOSAL:	Alterations and Additions to a Registered Club
LOCATION:	Melbee Street Rutherford
ZONE:	RE2 Private Recreation

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#### EXECUTIVE SUMMARY

*A development application (DA/2023/486) has been received seeking consent for Alterations and Additions to a Registered Club at Melbee Street Rutherford (Lot 842 DP 774734). The locality plan can be viewed at Attachment 1.*

*The matter is reported to Council in accordance with the 'Delegations of Authority' for the General Manager, Section 3(b)(iii), due to the estimated cost of works exceeding \$5,000,000. The cost of works summary submitted with the application nominates the estimated cost of works for the development as \$6,968,448.*

*The development is located within a site suitably zoned for the proposal and is of a size able to cater for such development. The development is compatible with the existing character, bulk, scale, and massing of the existing built form across the site without impeding on the amenity of surrounding residential dwellings. The proposal will not have any negative social or economic impacts. The proposal is consistent with the requirements of all relevant sections of Maitland LEP 2011 and Maitland DCP 2011.*

*The application has been assessed against the relevant heads of consideration under Section 4.15(1) in the Environmental Planning and Assessment Act 1979 and considered to be satisfactory subject to the imposition of conditions.*

DA/2023/536 FOR ALTERATIONS AND ADDITIONS TO A REGISTERED CLUB AT MELBEE STREET RUTHERFORD  
(Cont.)

## **OFFICER'S RECOMMENDATION**

### **THAT**

- 1. DA/2023/536 for Alterations and Additions to a Registered Club at Melbee Street Rutherford is approved subject to the recommended schedule of conditions provided in Attachment 4 of this report.**

## **INTRODUCTION**

The purpose of this report is to seek consent from Council for DA/2023/536 proposing Alterations and Additions to a Registered Club. The development plans can be viewed within **Attachment 2** of this report. The application is reported to Council as the cost of works for the proposed development nominated at \$6,968,448 exceed the delegations afforded to Council officers. A detailed assessment in accordance with Section 4.15 of the *Environmental Planning and Assessment Act 1979* is provided within **Attachment 3**.

## **SITE DESCRIPTION**

The site is known as Melbee Street Rutherford NSW and has a legal description of Lot 842 in Deposited Plan 774734. The site is irregular in shape and has a total site area of approximately 1.5ha. The site is zoned RE2 Private Recreation in which 'registered clubs' are permitted with consent.

The site is known as Club Maitland City and is currently occupied and used as bowling club. The site includes a large club facility, located centrally, and flanked by three bowling greens to the east and a large at-grade car park to the west. Vehicle access to the site and its associated carpark is gained via Arhtur Street (north) whilst deliveries and services are provided via Melbee Street (south). The site is located with an urban environment, in proximity to New England Highway and is therefore located adjacent to a diverse mix of land uses including large business developments, tourist facilities to the north and west and single detached residential dwellings along the opposite side of both Melbee and Woodberry Streets.

The site is also mapped as being within a potential mine subsidence area. The location of the site is represented in Figure 1 below.

DA/2023/536 FOR ALTERATIONS AND ADDITIONS TO A REGISTERED CLUB AT MELBEE STREET RUTHERFORD  
(Cont.)



Figure 1: Aerial photo of subject site

## PROPOSAL

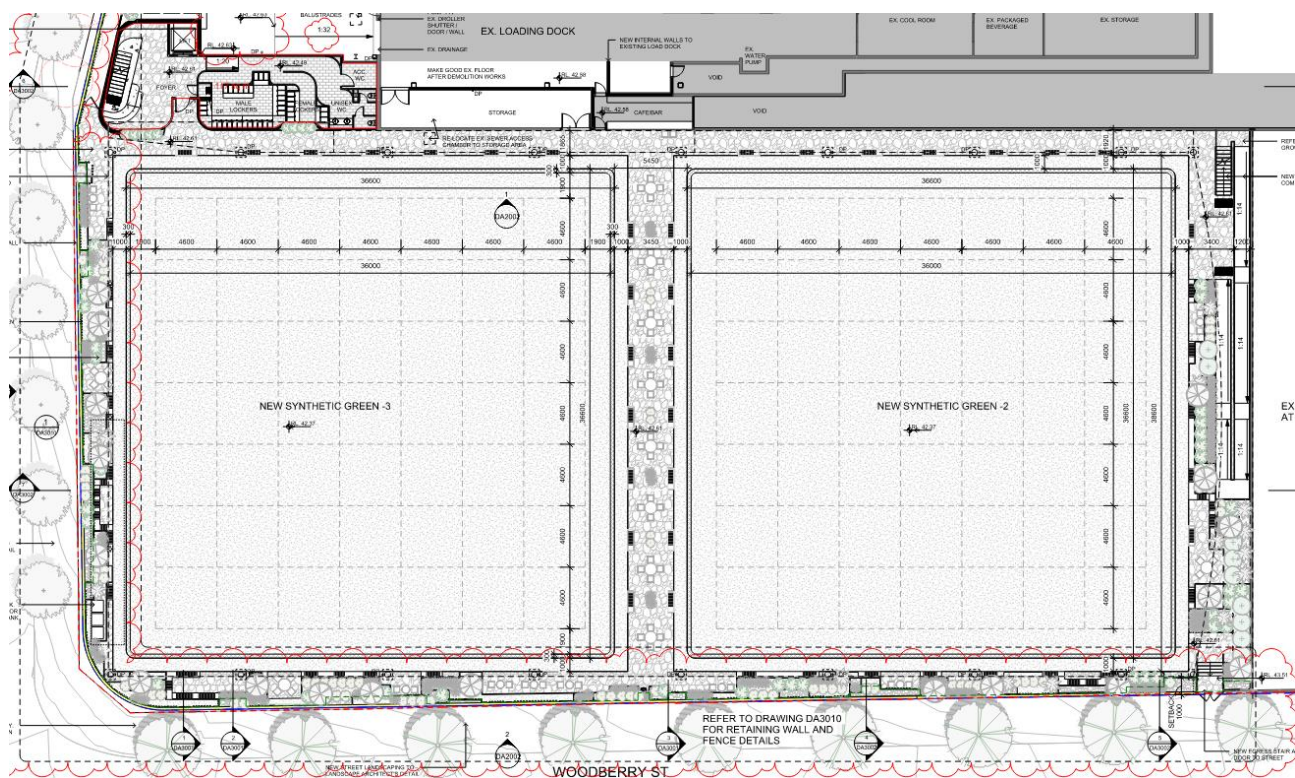
The development application proposes the alterations and additions to a registered club. The proposed works include:

- Demolition of turfed bowling greens '2' and '3', demolition of a small ground floor addition consisting of change rooms and a meeting room at the south-eastern corner of the building and minor demolition works to the existing loading dock at the Melbee Street elevation.
- Removal of 5 x existing bottle brush trees at the Melbee Street frontage.
- Erection of two new synthetic bowling greens in place of the existing turfed bowling greens '2' and '3' proposed for demolition including replacement of existing retaining walls to the property boundaries along Melbee and Woodberry Streets, fencing, new seating areas and benches for players.
- New weatherproof shade canopy over both new bowling greens to a maximum height of 8.9m constructed of metal support columns and canvas fabric.
- New external lighting to bowling greens.



- Erection of a 186m<sup>2</sup> two-storey addition at the south-eastern corner of the building to replace the addition proposed to be demolished, and consisting of:
  - New female and male lockers, entry foyer, stairwell, lift and ramp to loading dock at the lower ground level.
  - New foyer landing area, lift, office, function rooms, balcony and associated corridors and storage rooms to the ground level.
- Alteration to existing loading dock to accommodate new extension including new ramp.
- Associated stormwater works including on-site detention to manage flows.
- Comprehensive landscaping across the site including planting of 17 new street trees to the Melbee and Woodberry Street frontages.

The application does not propose any changes to the existing operational management of the registered club.





DA/2023/536 FOR ALTERATIONS AND ADDITIONS TO A REGISTERED CLUB AT MELBEE STREET RUTHERFORD  
(Cont.)

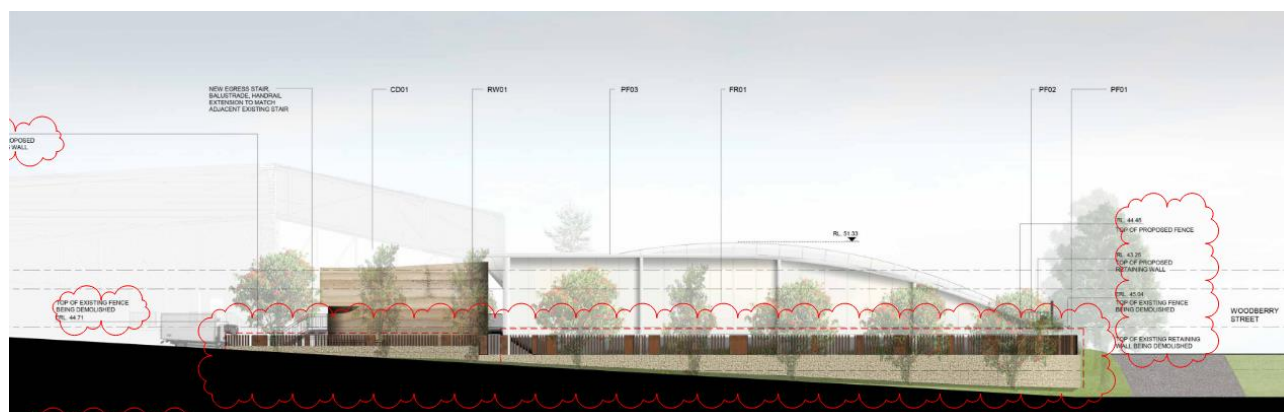


Figure 3: proposed southern elevation for DA/2023/536



Figure 4: proposed eastern elevation for DA/2023/536

## KEY ISSUES

### Noise

A Noise Impact Assessment (NIA) report by Acoustic Logic dated 14/07/2023, submitted with the application, followed guidelines from various authorities including the Independent Liquor and Gaming Authority (ILGA), the NSW Environment Protection Authority (EPA), and Australian Standard AS 1055:2018. The report reviewed residential receivers near the project, using a noise logger to capture background noise levels. Predictions showed compliance with maximum noise levels from operational sources like patrons and music, meeting ILGA criteria. Proposed noise controls include limiting patron numbers, using specific glazing and sealing for doors, time limiting use of outdoor areas and displaying signs for noise minimisation are recommended noise management requirements. The development does not seek to change current operating hours. Consent conditions will ensure compliance with relevant noise policies and recommendations from the NIA.

### Retaining walls

Replacement retaining walls are proposed along property boundaries, with varying heights to accommodate level changes due to the proposed bowling green replacements. Overall, the retaining walls are reduced in size. The retaining walls are clad in stone masonry with landscaping in between and on top softening the impact which is supplemented with significant tree planting along both Melbee and Woodberry Streets.

DA/2023/536 FOR ALTERATIONS AND ADDITIONS TO A REGISTERED CLUB AT MELBEE STREET RUTHERFORD (Cont.)

### Bulk and scale

The proposed shade structure, up to 8.9m high, may have some visual impact but has been designed to complement existing structures and surroundings. The lightweight canvas material and curvature in the design reduce dominance, with additional landscaping providing relief. Adequate building separation and overshadowing diagrams support minimal impact on adjoining properties' amenity and privacy.

### External lighting

The proposed works include the installation of new external lighting. To ensure that the proposed lighting provided to all open areas, including the new bowling greens, does not adversely impact the surrounding properties and residents, the applicant has submitted an external lighting report prepared by Marine Building Services Engineers dated 09/06/2023. The report concludes that the proposed external lighting can be installed in accordance with the requirements of AS/NZS 1158.3.1, AS 4282, and all other applicable standards. Conditions are recommended to ensure that external lighting complies with these requirements and the finding of the external lighting report.

### PUBLIC SUBMISSIONS

The proposal was publicly notified and advertised for a period of 14 days from 14 July 2023 to 28 July 2023 in accordance with the *Environmental Planning and Assessment Act 1979* and the Maitland Development Control Plan 2011. One submission was received by Council during the notification period, the redacted submissions can be viewed in **Attachment 5**.

The submission raised concerns regarding the location of street tree planting along Woodberry Street particularly regarding impact on stormwater lines and pedestrian safety.

Conditions of consent have been recommended requiring the applicant to submit a Section 138 Certificate for works within the road reserve, including planting of trees, prior to the works commencing. The condition also stipulates the landscaping works are to be undertaken in accordance with Council's Manual of Engineering Standards which requires a minimum clearance of 1.2m from existing kerbs and associated drainage.

The tree species will be approved by Maitland City Council during the Section 138 certificate stage. Maitland City Council approved street tree species are chosen appropriately to ensure safety to pedestrians. Further, a condition of consent requires the developer to maintain the trees for two years before maintenance is given to Council. This helps guarantee that trees are maintained at a reasonable level to not create any safety risk.

DA/2023/536 FOR ALTERATIONS AND ADDITIONS TO A REGISTERED CLUB AT MELBEE STREET RUTHERFORD  
(Cont.)

### **FINANCIAL IMPLICATIONS**

This matter has no direct financial impact upon Council's adopted budget or forward estimates.

### **POLICY IMPLICATIONS**

This matter has no specific policy implications for Council.

### **STATUTORY IMPLICATIONS**

Statutory implications relating to assessment of the subject application have been addressed in the body of the report under **Attachment 3**.

### **CONCLUSION**

An assessment of the application has been undertaken against Section 4.15(1) of the *Environmental Planning and Assessment Act 1979* and is provided under **Attachment 3**. The proposed development is considered acceptable in terms of the relevant matters for consideration under the Act and the development application is recommended for approval subject to the recommended condition contained within **Attachment 4**.

DA/2023/536 FOR ALTERATIONS AND ADDITIONS TO A REGISTERED CLUB AT MELBEE STREET RUTHERFORD  
(Cont.)

## **City Planning**

# **DA/2023/536 FOR ALTERATIONS AND ADDITIONS TO A REGISTERED CLUB AT MELBEE STREET RUTHERFORD**

## **Locality Plan**

**Meeting Date: 12 March 2024**

**Attachment No: 1**

**Number of Pages: 1**



DA/2023/536 FOR ALTERATIONS AND ADDITIONS TO A REGISTERED CLUB AT MELBEE STREET RUTHERFORD (Cont.)



Printed: 15/02/2024

## **City Planning**

# **DA/2023/536 FOR ALTERATIONS AND ADDITIONS TO A REGISTERED CLUB AT MELBEE STREET RUTHERFORD**

## **Redacted Submissions**

**Meeting Date: 12 March 2024**

**Attachment No: 5**

**Number of Pages: 1**

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DA/2023/536 FOR ALTERATIONS AND ADDITIONS TO A REGISTERED CLUB AT MELBEE STREET RUTHERFORD (Cont.)

[REDACTED]

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**From:** [REDACTED]  
**Sent:** Tuesday, 25 July 2023 5:22 PM  
**To:** Thomas Howell  
**Subject:** DA/2023/536

Hi Thomas

Further to our conversation regarding the DA application for Maitland City Bowling Club modifications and extensions, I could like the following taken into consideration.

I have been a resident of Woodberry st for over 40 years and as such very familiar with the issues that have affected the neighbourhood

Since 2018 I have talking to Council about the road conditions which relate largely to the the water discharge from the bowling club now in question. This has now been resolved only in the last few months, the problem related to inadequate drainage from the greens where the pipes were not connected to any Ag line so the result created a break of all the curbing and many parts of the road. An example was an 18m pothole which created a major traffic hazard.

The work recently done started by linking the club discharge to a new Ag line which run almost the full length of the street.

This is now very affected in handling the discharge to the point where little water now enters the curb for discharge.

My concern with the current proposal is that trees are planned to line the footpath to create visual barrier to the club but the end result is the roots of those tree will on time effect the drainage which will cause the issue we have just resolved.

Even though the two greens being modified I believe will be synthetic the will be still water discharge from the most northern green which will still require the Ag line for drainage.

Most of the residents in the street all single elderly ladies who also have expressed concern that to trees will provide cover for undesirable traffic who use the street as a direct route from Telarah to the Rutherford shopping centre. This is a problem for them now so I can only see the trees elevating this issue.

Please consider the issue raised and keep me informed on the planned DA/2023/536.

[REDACTED]  
Resident

**11.2 DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND**

<b>FILE NO:</b>	<b>2023/909</b>
<b>ATTACHMENTS:</b>	<b>1. Locality Plan 2. Development Plans 3. Assessment Report (Under Separate Cover) 4. Recommended Conditions of Consent</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Matthew Prendergast - Director City Planning Cindy Littlewood - Manager Development &amp; Compliance Kristy Cousins - Coordinator Planning &amp; Development</b>
<b>AUTHOR:</b>	<b>Emmilia Marshall - Senior Development Planner</b>
<b>APPLICANT:</b>	<b>David Cant Surveyors</b>
<b>OWNER:</b>	<b>Dewhoz Pty Ltd</b>
<b>PROPOSAL:</b>	<b>Two (2) into Two (2) Lot Torrens Title Subdivision, Demolition of existing Garage and Carport, and Construction of Two (2) Garages</b>
<b>LOCATION:</b>	<b>15 Carrington Street, Horseshoe Bend (Lot 3 &amp; 4, DP 1125467)</b>
<b>ZONE:</b>	<b>R1 – General Residential</b>

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**EXECUTIVE SUMMARY**

*The purpose of this report is to provide a detailed discussion and assessment of Development Application (DA) No. DA 2023/909 proposing Two (2) into Two (2) Lot Torrens Title Subdivision, Demolition of existing Garage and Carport and construction of Two (2) Garages. The locality plan can be viewed in Attachment 1 of this report.*

*The DA was not required to be publicly exhibited per the requirements of the Community Participation Plan and Maitland Development Control Plan 2011 (MDCP 2011). The DA is being reported to Council on the basis that the proposal requests a Clause 4.6 variation to the minimum lot size as permitted by Clause 4.1 of the Maitland Local Environmental Plan 2011.*

*The site is located at 15 Carrington Street, Horseshoe Bend and is legally described as Lots 3 and 4 of DP1125467. The lots both currently front Carrington Street, with the boundary line running north to south, and a dwelling house that has historically been utilised as two separate units. The existing boundary line conflicts with the existing structures on the site, and is therefore proposed to be adjusted to achieve a west to east orientation, locating an existing dwelling on each resulting allotment. The existing weatherboard garage and metal carport are proposed to be demolished, with a new weatherboard garage to be erected in the driveway of each new lot, providing onsite parking for each dwelling. The full development plans are contained within Attachment 2.*



DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)

*The Development Application has been assessed against the Environmental Planning and Assessment Act 1979, Environmental Planning and Assessment Regulations 2021, relevant Environmental Planning Instruments and Council Policies. The outcome of this assessment is detailed within the Planners Assessment Report in Attachment 3. The proposed development is considered appropriate subject to conditions, therefore it is recommended that the Development Application be approved subject to the recommended conditions of consent. contained in Attachment 4 of this report.*

## **OFFICER'S RECOMMENDATION**

### **THAT**

- 1. DA 2023/909 for two (2) into two (2) lot Torrens Title subdivision, demolition of existing garage and carport, and construction of two (2) garages at 15 Carrington Street, Horseshoe Bend, is approved subject to the recommended schedule of conditions provided in Attachment 4 of this report.**

## **INTRODUCTION**

Development Application 2023/909 was lodged on 6 November 2023 seeking approval for a two (2) into two (2) lot Torrens Title subdivision, demolition of existing garage and carport, and construction of two (2) new garages at 15 Carrington Street, Horseshoe Bend. The DA is being reported to Council on the basis that the proposal includes a Clause 4.6 variation to the minimum lot size permitted under the MLEP 2011.

## **SITE DESCRIPTION AND HISTORY**

The legal description of the land on which the development is to be carried out is Lot 3 and Lot 4 of Deposited Plan 1125467, commonly known as 15 Carrington Street Horseshoe Bend.

The allotments have a combined area of 510m<sup>2</sup>, with existing lot 3 being 262m<sup>2</sup> and existing lot 4 being 248m<sup>2</sup>. The lots both currently front Carrington Street, with the boundary line running in a north to south direction. An existing dwelling is located on the subject site, that has historically been utilised as two separate domiciles, being the single storey weatherboard residence fronting Carrington Street and Russell Street, and two storey brick residence fronting Russell Street only.

Existing ancillary structures, including a garage, carport, and brick out-house are located towards the rear property boundary. A colourbond fence separates the existing garage space from the rear yard of the two-storey residence, with a white picket fence situated at the corner of lot 4, fronting Carrington and Russell Street.

DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)

The allotment is situated within 200m of central Maitland, and approximately 200m south of the Hunter River. The site is surrounded by residential developments of similar age, siting, scale and design.

An aerial image is provided in *Figure 1* below, with a locality plan provided as **Attachment 1** of this report.



**Figure 1** - GIS aerial image, excerpt from locality plan.

## PROPOSAL

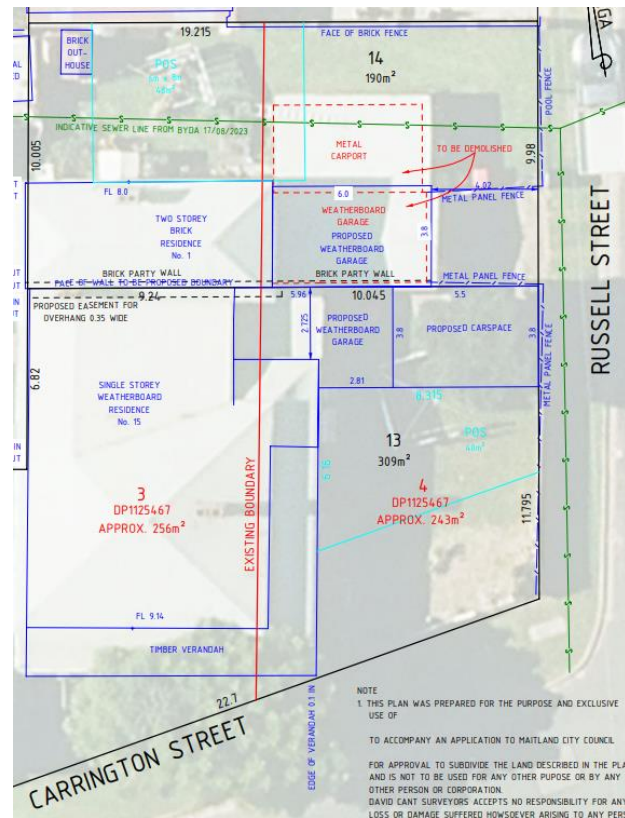
The development applications involves a two into two lot subdivision (boundary adjustment), to create the following configuration:

- **Lot 13** - 309m<sup>2</sup> retaining existing single storey weatherboard dwelling, and new weatherboard garage. To be known at 15 Carrington Street.
- **Lot 14** - 190m<sup>2</sup> retaining existing two storey brick dwelling, and new weatherboard garage. To be known as 1 Russell Street.

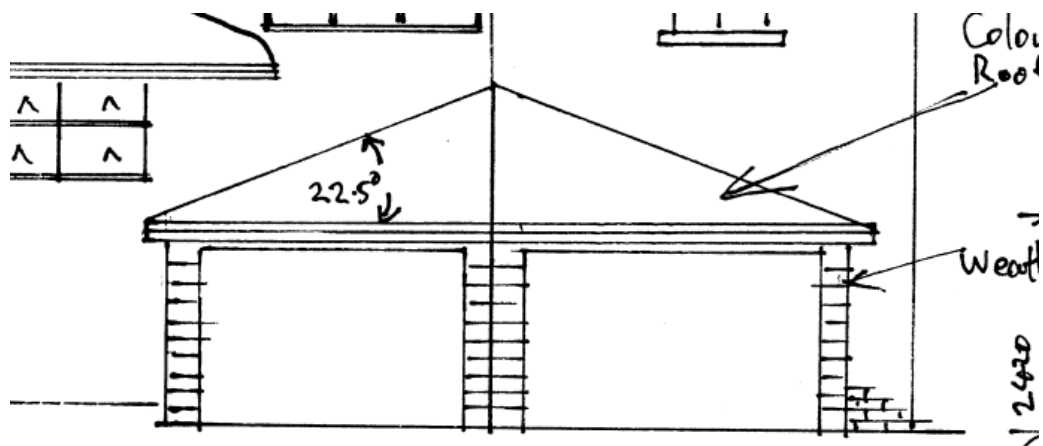
The existing weatherboard garage and metal carport are to be demolished, with a new weatherboard garage to be erected in the driveway of each new lot, providing onsite parking for each dwelling.

DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)

Excerpts from the proposed plans are provided in *Figures 2 and 3* below, with a full suite of plans provided in **Attachment 2** of this report.



**Figure 2** - Proposed plan of subdivision showing existing and proposed boundaries, with existing structures.



**Figure 3** - Proposed weatherboard garages with shared party wall, to be constructed at the new boundary line.

DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)

## KEY ISSUES

A comprehensive assessment of the proposal, including the Clause 4.6 exceptions to development standards assessment and consideration of all relevant clauses and chapters of the Maitland Local Environmental Plan 2011 (MLEP 2011) and Maitland Development Control Plan 2011 (DCP 2011), has been undertaken in the Planners Assessment Report which can be viewed in **Attachment 3**. Key issues identified throughout the assessment have been summarised below:

### Minimum Lot Size

Clause 4.1 of the MLEP 2011 outlines the minimum lot size applicable to the subject sites, to ensure that lot sizes can accommodate development that is suitable for its purpose and consistent with relevant development controls.

The subject site includes a minimum lot size requirement of 450m<sup>2</sup> however the resulting allotment do not achieve this standard with proposed Lot 13 – 309m<sup>2</sup> and proposed Lot 14 – 190m<sup>2</sup>. A Clause 4.6 variation was lodged for Council to consider an exception to this minimum lot size requirement. In determining whether or not to support a variation to the MLEP development standard Council is required to be satisfied that the applicant has demonstrated that:

- Compliance with the development standard is unreasonable or unnecessary in the circumstances of the case; and
- That there are sufficient environmental planning grounds to justify contravening the development standard.

Compliance with the development standard is unreasonable and unnecessary in this circumstance, given the proposal will respond to and regularise the current site conditions. It is noted that, as existing, the lots do not currently comply with the minimum lot size provision with Lot 3 being 256m<sup>2</sup> and lot 4 being 243m<sup>2</sup>. The proposal will therefore maintain this non-compliance, with a slight amendment to the percentage variation for each allotment. The proposed configuration results in an improved arrangement and orientation of the lots to respond to the existing dwellings of which have been in situ for over 100 years. The proposal, whilst not achieving minimum lot size provisions, is considered a more logical outcome for the site.

The dwellings and proposed new lot arrangement can largely comply with the provisions of the MDCP 2011, as is discussed in detail in the Planners Assessment Report, contained in **Attachment 3**.

### Heritage

A Heritage Impact Statement (HIS) was prepared by the applicant and included a letter from a descendant of the original owner of the property. The existing weatherboard

DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)

residence features a Victorian era architectural design, estimated construction between 1860's and 1870's, when the Horseshoe Bend area was originally subdivided for the purpose of residential development.

The two-storey brick residence was constructed around 1900, by local builder Lewis Morris. The brick dwelling originally served to house extended family, but since early 21st century, has been occupied independently. The brick dwelling functions with a separate mailing address (1 Russell Street), bin collection, driveway and parking facilities. The weatherboard garage and attached metal carport appear to be a more modern alteration, taking the place of the water tanks (seen in Figure 5). The date of construction of the existing garage and attached carport is unknown but appears post-1930s.



**Figure 2** - Excerpt from Heritage Impact Statement. Weatherboard dwelling at 15 Carrington Street circa 1890.



**Figure 3** - Excerpt from Heritage Impact Statement, weatherboard dwelling and brick addition at 15 Carrington Street, circa 1900.

The subdivision seeks to align with the existing structures on site, that of which have been in situ in excess of 100 years. In this way, the proposal is not considered to cause harm to the heritage context, but rather regularise the use of the site.

Additionally, when reviewing the arial survey of the immediate locality, the proposal seeks to align the block with the predominant subdivision pattern seen throughout adjacent blocks.

The proposed demolition and replacement garaging is considered to have a positive impact on the Heritage Conservation Area by removing a no contributing structure. The proposed new garages have been designed to compliment the existing building and HCA.

Overall, the proposal will have a negligible impact upon the heritage context, built form and character of the Central Maitland Heritage Conservation Area.

DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)

### **FINANCIAL IMPLICATIONS**

This matter has no direct financial impact upon Council's adopted budget or forward estimates.

### **POLICY IMPLICATIONS**

This matter has no specific policy implications for Council.

### **STATUTORY IMPLICATIONS**

Statutory implications relating to assessment of the subject application have been addressed in the detailed assessment report included at **Attachment 3**.

### **CONCLUSION**

Key issues identified during the assessment process include minimum lot size and heritage impact. No submissions were received relating to the proposal. This report represents a summary of these key issues, with a detailed assessment provided in the Assessment Report **Attachment 3**.

Based on the assessment, it is recommended that the Development Application be approved subject to the recommended conditions of consent included as **Attachment 4** of this Report.

DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)

## **City Planning**

# **DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND**

## **Locality Plan**

**Meeting Date: 12 March 2024**

**Attachment No: 1**

**Number of Pages: 1**



DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)



Printed: 16/02/2024



DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)

## **City Planning**

**DA 2023/909 FOR TWO (2) INTO TWO (2)  
LOT TORRENS TITLE SUBDIVISION,  
DEMOLITION OF EXISTING GARAGE AND  
CARPORT, AND CONSTRUCTION OF TWO  
(2) GARAGES AT 15 CARRINGTON STREET,  
HORSESHOE BEND**

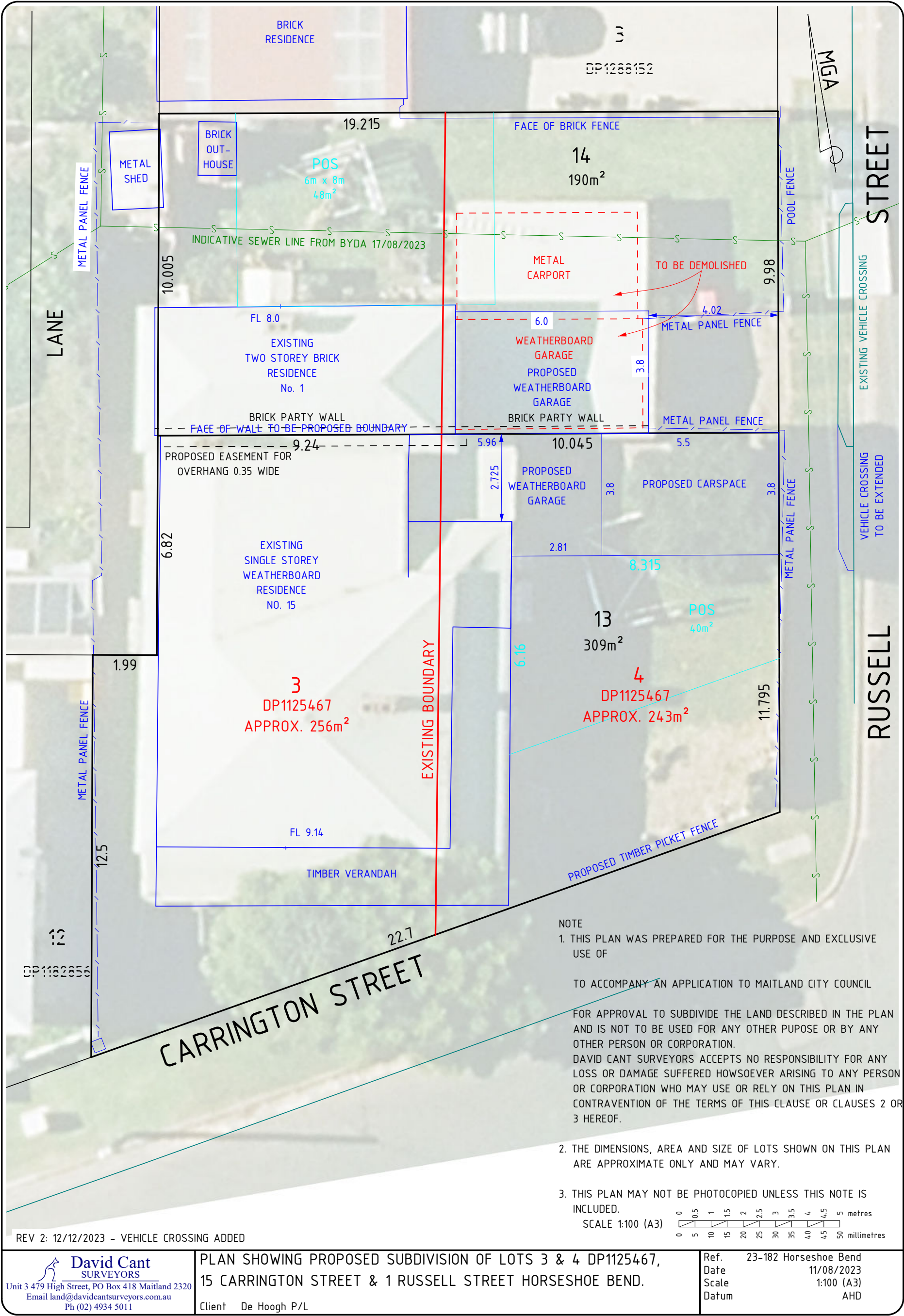
## **Development Plans**

**Meeting Date: 12 March 2024**

**Attachment No: 2**

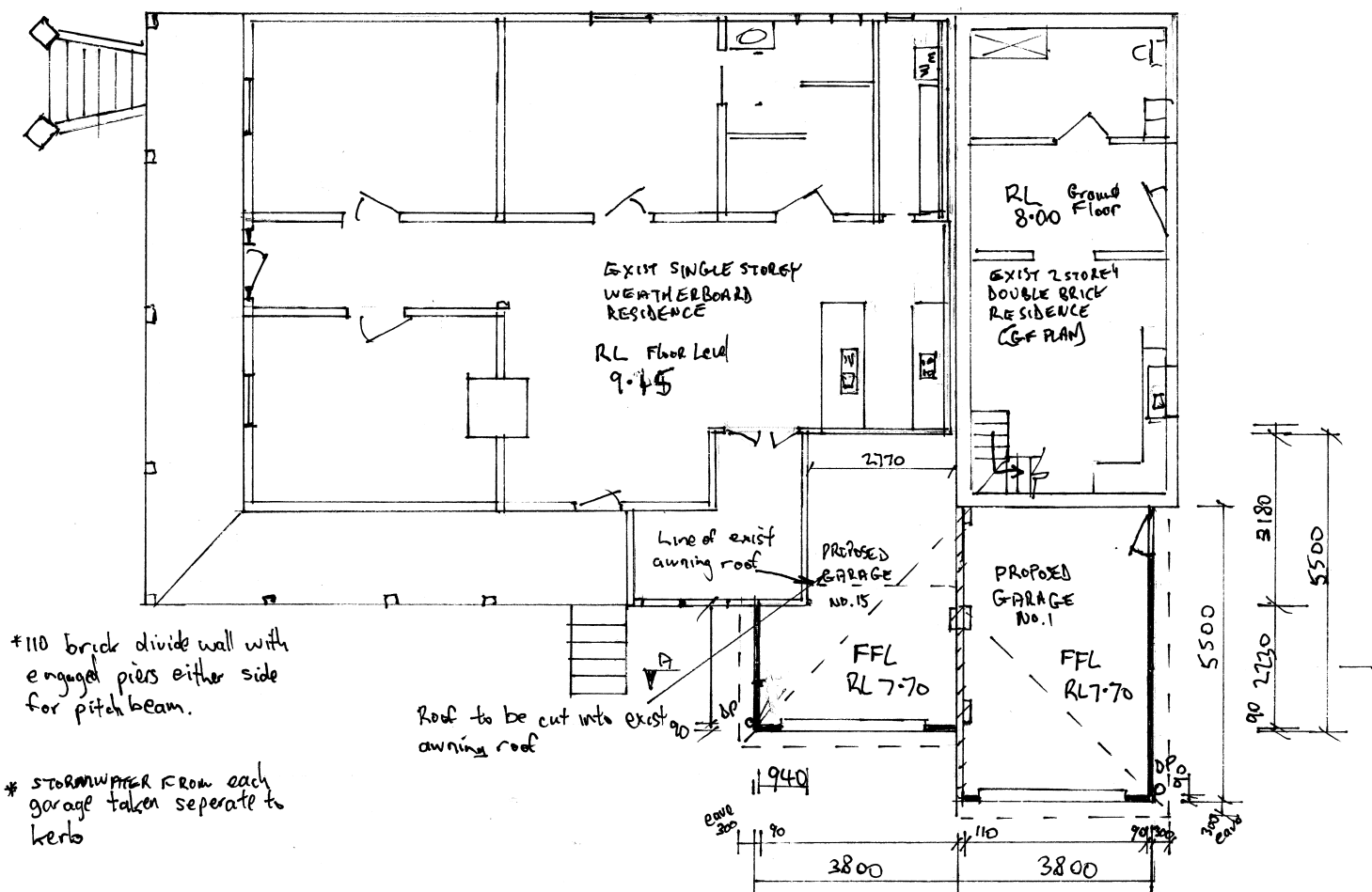
**Number of Pages: 7**

DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)

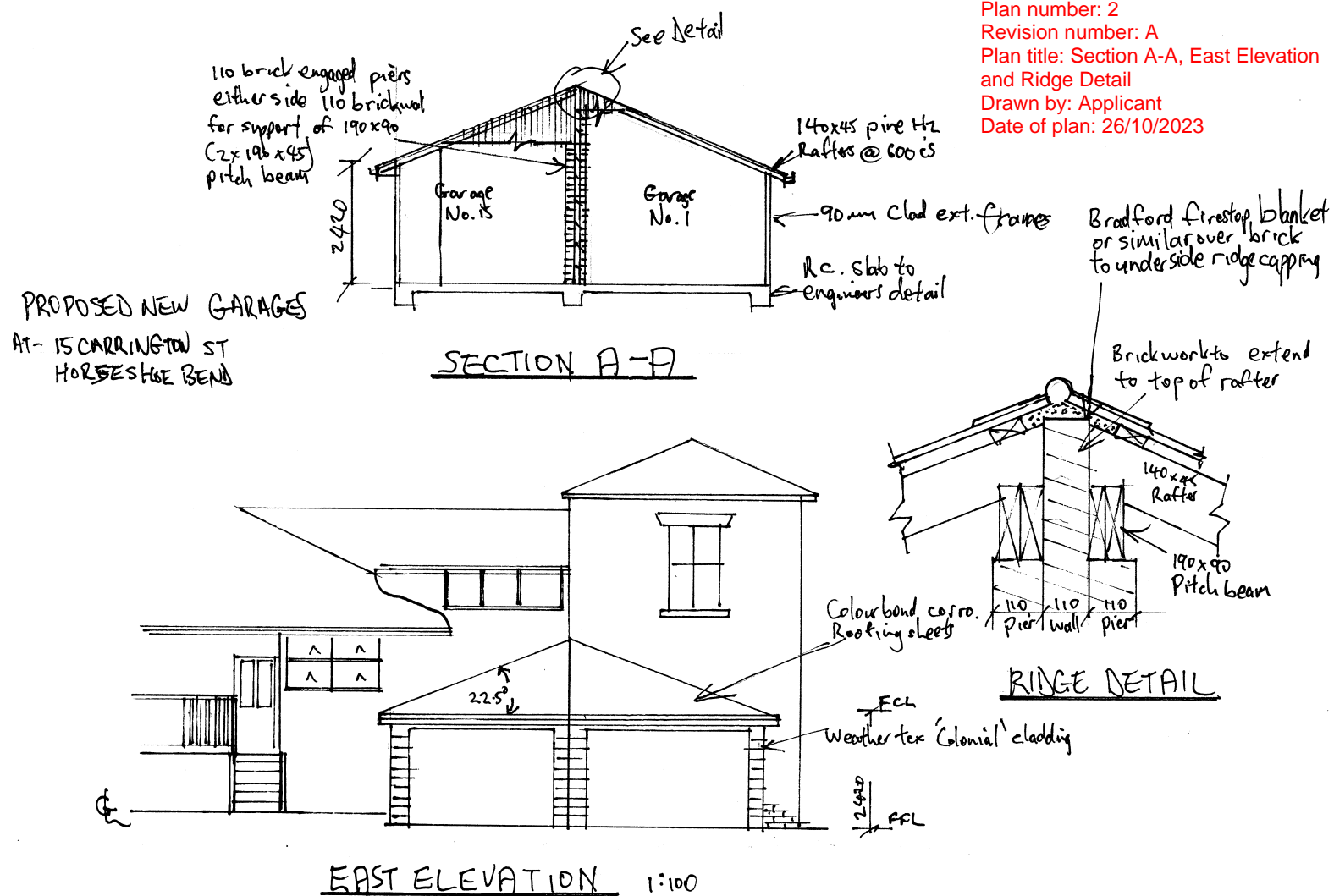


15 CARRINGTON ST, HORSESHOE BEND

Plan number: 1  
Revision number: A  
Plan title: Garage Floor Plan  
Drawn by: Applicant  
Date of plan: 26/10/2023

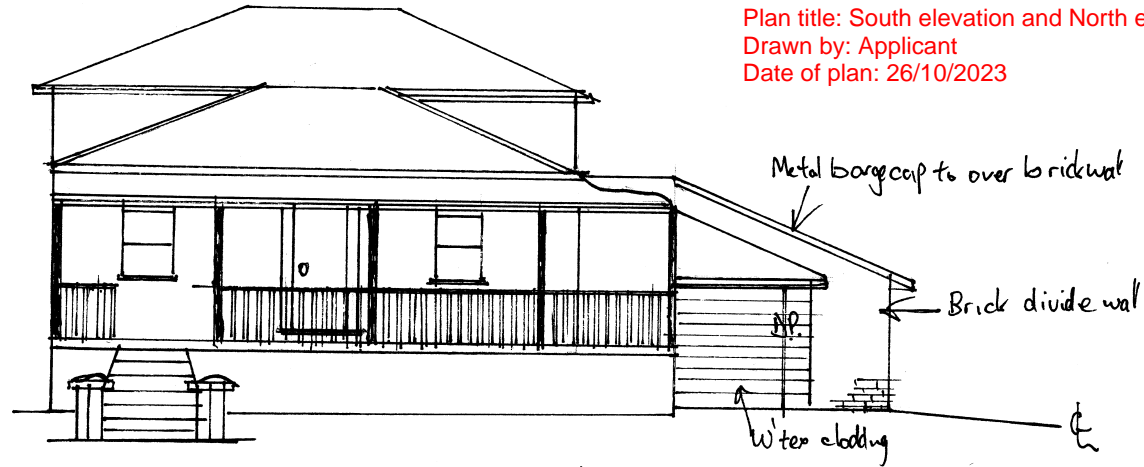


DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)

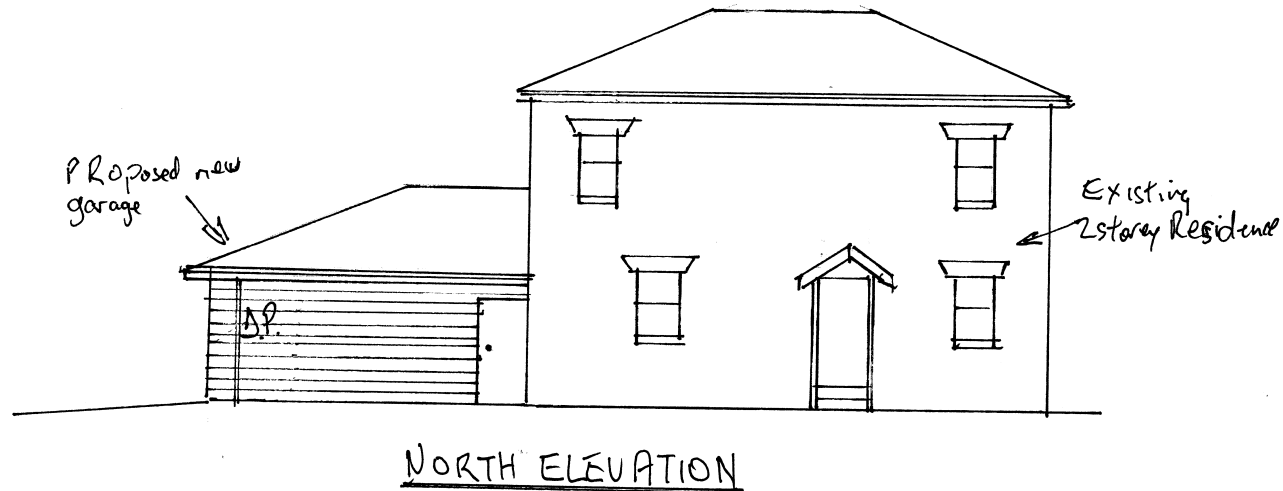


DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)

Plan number: 3  
Revision number: A  
Plan title: South elevation and North elevation  
Drawn by: Applicant  
Date of plan: 26/10/2023

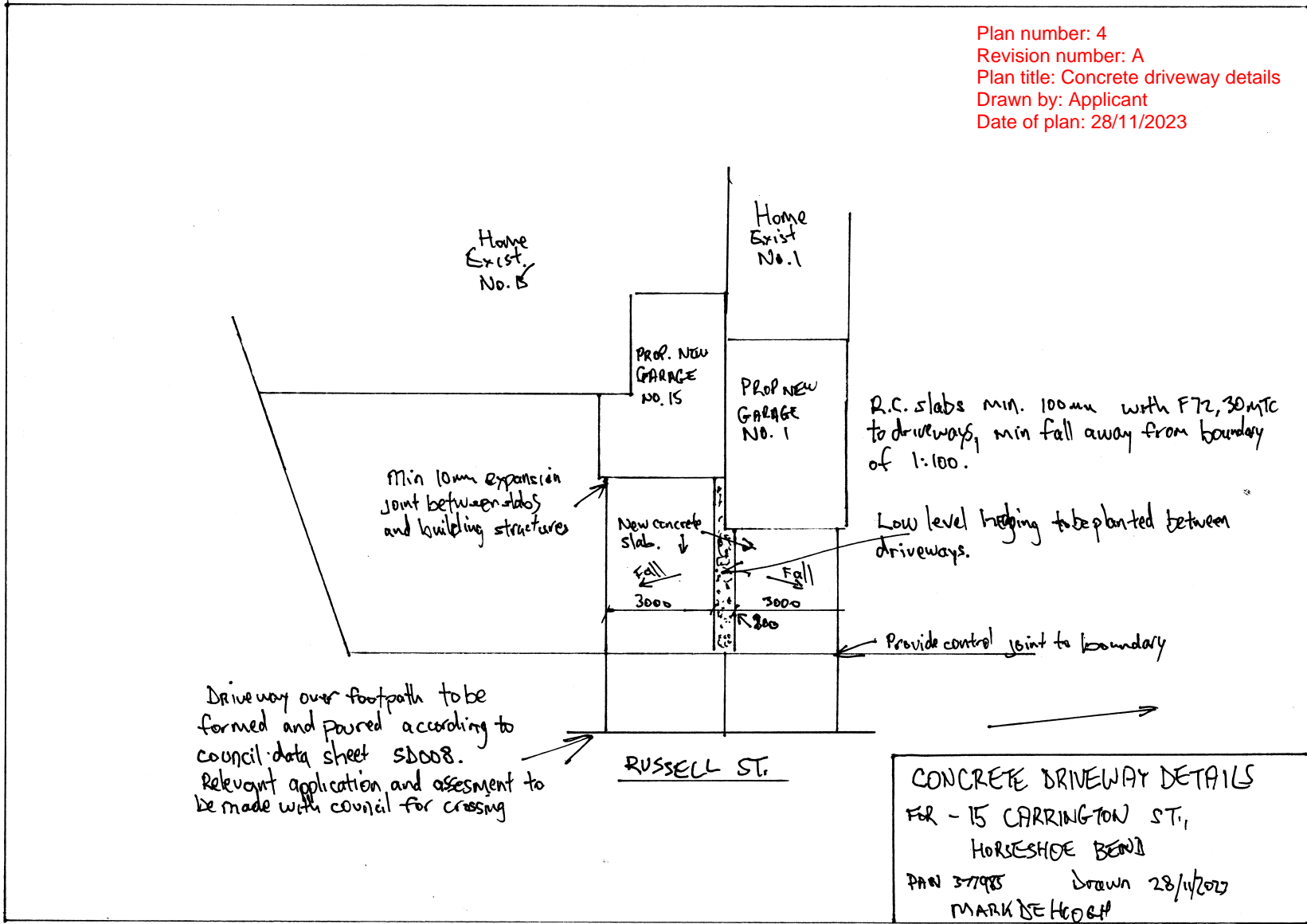


PROPOSED NEW GARAGES      SOUTH ELEVATION  
AT - 15 CARRINGTON ST. HORSESHOE BEND



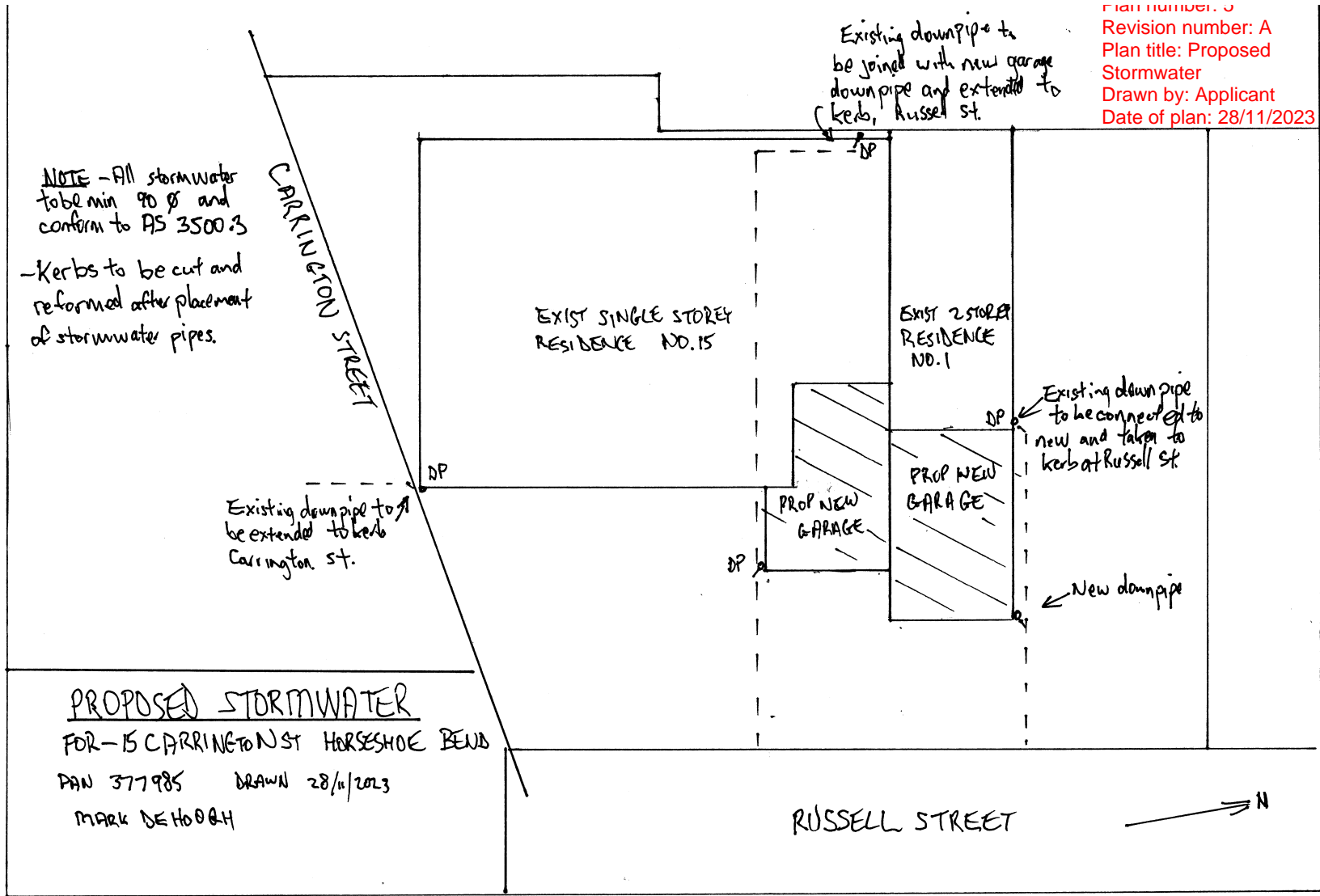
NORTH ELEVATION

DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)





DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)



DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)

**PAN 377985 Additional Information required.**

15 Carrington St, Horseshoe Bend

Demolition and Waste Management

Demolition of old garage and carport as follows –

Carport and garage roof, carport posts metal, all to be removed for recycling.

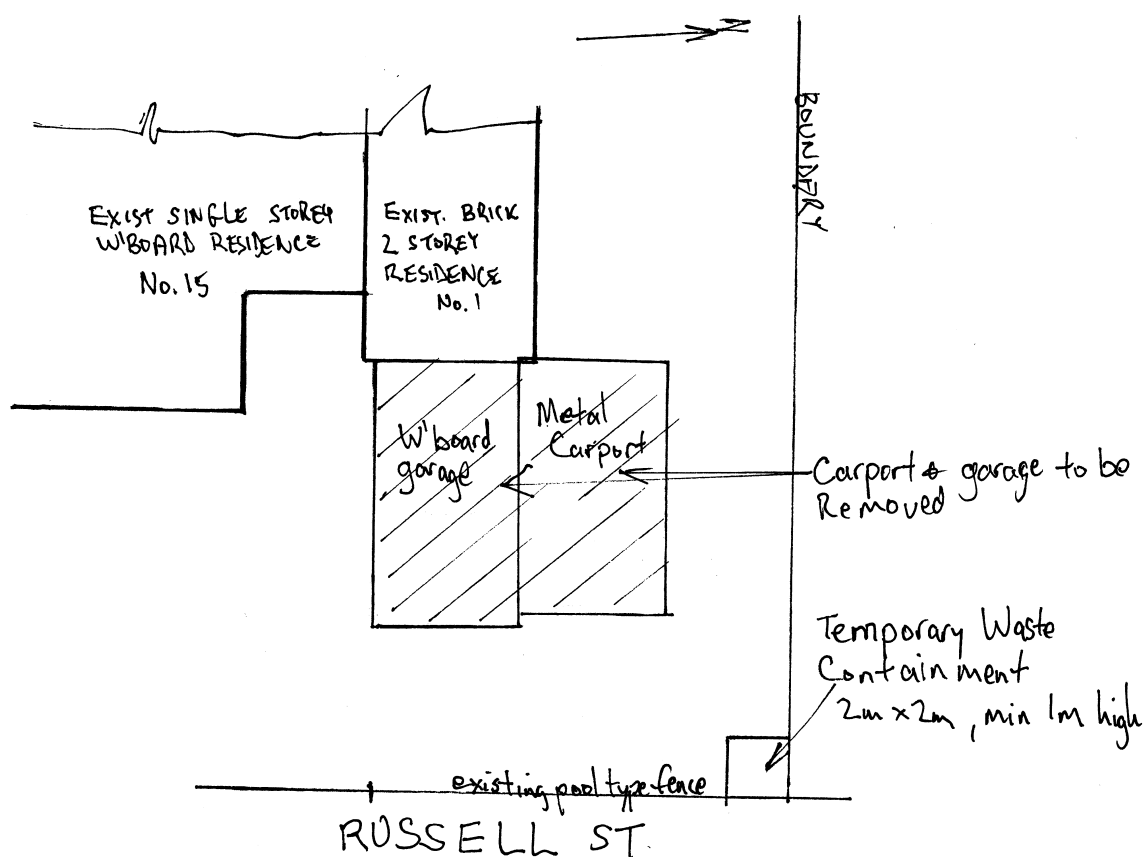
Weatherboard, timber garage “barn doors” and hardwood framing to be stripped, removed from site for future use on other projects.

Existing garage and carport floor are earthen and have no need of “demolition”.

Brick footing under 2 sides of garage are bedded in lime mortar and will be lifted and removed from site for future use.

Waste from new build to be contained within a 2m x 2m metal temporary hold inside north corner of rear fence to Russel street.

Plan number: 6  
Revision number: A  
Plan title: Demolition Plan  
Drawn by: Applicant  
Date of plan: 28/11/2023





DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)

## **City Planning**

# **DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND**

## **Recommended Conditions of Consent**

**Meeting Date: 12 March 2024**

**Attachment No: 4**

**Number of Pages: 7**

DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)

1	<b>Construction Certificate Required</b>
	Prior to commencement of construction works, a Construction Certificate is to be issued by the Registered Certifier.
	<b>Reason:</b> To ensure a Construction Certificate is issued prior to works commencing.
2	<b>Council to be notified of any damage to kerb, gutter, footpath etc prior to commencement</b>
	The applicant is required to notify Council in writing <b>prior to commencing building operations</b> , of any existing damage to kerbing and guttering and/or footpath paving associated with the subject Lot. The absence of such notification signifies that no damage exists and the applicant shall therefore be liable for the cost of the repair of any damage to kerbing and guttering or footpath paving which may be necessary after completion of the building operation.
	<b>Reason:</b> To ensure Council is notified of any existing damage to Council assets.
3	<b>Home Building Act - Insurance</b>
	1. Building work that involves residential building work (within the meaning of the Home Building Act, 1989) must not be carried out unless the Principal Certifier for the development to which the work relates has provided Council with written notice of the following information: a) in the case of work to be done by a licensee under that Act: i. the licensee's name and contractor licence number, and ii. of the name of the insurer by which the work is insured under Part 6 of that Act, or b) in the case of work to be done by any other person: i. the name of the owner-builder, and ii. if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.  2. A certificate purporting to be issued by an approved insurer under Part 6 of the Home Building Act, 1989, that states that a person is the holder of an insurance policy issued for the purposes of this clause, sufficient evidence that the person has complied with the requirements of that part.
	<b>Reason:</b> Prescribed conditions of development consent pursuant to Section 4.16(11) of the Environmental Planning and Assessment Act 1979 and Section 71 of the Environmental Planning and Assessment Regulation 2000.
4	<b>Notice of appointment of PCA to be provided prior to commencement</b>
	The applicant shall submit to Council a 'Notice of Appointment of the Principal Certifier' at least two (2) days prior to the commencement of construction works.
	<b>Reason:</b> To ensure a Principal Certifier is appointed prior to works commencing.
5	<b>Rubbish Generated from the Development For all construction sites</b>
	Before the commencement of any building works, a waste containment facility is to be established on site. The facility is to be regularly emptied and maintained for the duration of works.  No rubbish must be stockpiled in a manner which facilitates the rubbish to be blown or washed off site. The site must be cleared of all building refuse and spoil immediately upon completion of the development.
	<b>Reason:</b> Ensuring proper waste management and preventing environmental pollution during the construction process.
6	<b>Notice of commencement to be provided to Council</b>

DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)

	The applicant shall submit to Council a "Notice of Commencement" form at least two (2) days <b>prior to the commencement of construction works</b> .
	<b>Reason:</b> To ensure Council is notified prior to works commencing.
7	<b>Sign on Building</b>
	Except in the case of work only carried out to the interior of a building or Crown building work, a sign must be erected in a prominent position on the site showing <ol style="list-style-type: none"> <li>the name, address and telephone number of the Principal Certifier for the work, and</li> <li>the name of any principal contractor and their after-hours contact number, and</li> <li>must contain a statement that unauthorised entry to the site is prohibited.</li> </ol> The sign must be maintained while the work is being carried out and is to be removed when the work is completed.
	<b>Reason:</b> Prescribed conditions of development consent pursuant to Section 4.16(11) of the Environmental Planning and Assessment Act 1979 and Section 70 of the Environmental Planning and Assessment Regulation 2000.
8	<b>Compliance with Building Code of Australia and insurance requirements under Home Building Act 1989</b>
	<ol style="list-style-type: none"> <li>It is a condition of a development consent for development that involves building work that the work must be carried out in accordance with the requirements of the Building Code of Australia.</li> <li>It is a condition of a development consent for development that involves residential building work for which a contract of insurance is required under the Home Building Act 1989, Part 6 that a contract of insurance is in force before building work authorised to be carried out by the consent commences.</li> <li>It is a condition of a development consent for a temporary structure used as an entertainment venue that the temporary structure must comply with Part B1 and NSW Part H102 in Volume 1 of the Building Code of Australia.</li> <li>In subsection (1), a reference to the Building Code of Australia is a reference to the Building Code of Australia as in force on the day on which the application for the construction certificate was made.</li> <li>In subsection (3), a reference to the Building Code of Australia is a reference to the Building Code of Australia as in force on the day on which the application for development consent was made.</li> <li>This section does not apply—           <ol style="list-style-type: none"> <li>to the extent to which an exemption from a provision of the Building Code of Australia or a fire safety standard is in force under the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021, or</li> <li>to the erection of a temporary building, other than a temporary structure to which subsection (3) applies.</li> </ol> </li> </ol>
	<b>Reason:</b> Prescribed condition under section 69 of the Environmental Planning and Assessment Regulation 2021.
9	<b>Long Service Levy</b>
	In accordance with Section 34 of the Building and Construction Industry Long Service Payments Act 1986, the applicant must pay a long service levy at the prescribed rate to the Long Service Payments Corporation for any works that cost \$250,000 or more.
	<b>Reason:</b> To ensure payment of the Long Service Levy.

DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)

10	<b>Occupation certificate required</b>
	A relevant Occupation Certificate must be obtained prior to any use or occupation of the development.
	The Principal Certifier must be satisfied that the development has been constructed in accordance with approved plans, specifications and conditions of this consent.
	<b>Reason:</b> To ensure development is suitable for occupation and / or use.
11	<b>Removal of waste upon completion</b>
	Before the issue of an Occupation Certificate: a. all refuse, spoil and material unsuitable for use on-site must be removed from the site and disposed of in accordance with the approved waste management plan; and b. written evidence of the waste removal must be provided to the satisfaction of the principal certifier.
	<b>Reason:</b> To ensure waste material is appropriately disposed or satisfactorily stored.
12	<b>Smoke Alarms</b>
	<b>Before the issue of an occupation certificate</b> , in accordance with Clause 95 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021, where not existing, smoke detectors complying with AS 3786 'Smoke Alarms' and section H3D6 of the BCA must be installed. Details demonstrating compliance must be provided to the Principal certifier.
	<b>Reason:</b> To ensure compliance with legislation for smoke alarms in buildings.
13	<b>Building materials on Council's footpath</b>
	While work is being carried out, no building materials, refuse or spoil is to be deposited on or be allowed to remain on Council's footpath.
	<b>Reason:</b> To ensure no building materials, refuse or spoil restricts use of Council's footpath.
14	<b>Excavation for Residential Building Works</b>
	If an excavation associated with the erection or demolition of a building extends below the level of the base of the footings of a building on an adjoining allotment of land, the person having benefit of the development consent:  i) Must preserve and protect the building from damage, and ii) If necessary, must underpin and support the building in an approved manner, and  The owner of the adjoining allotment of land is not liable for any part of the cost of work carried out for the purposes of this condition, whether carried out on the allotment of land being excavated or on the adjoining allotment of land. (Includes a public road and any other public place).
	<b>Reason:</b> Prescribed conditions of development consent pursuant to Section 4.16(11) of the Environmental Planning and Assessment Act 1979 and Section 74 of the Environmental Planning and Assessment Regulation 2000.
15	<b>Excavations and backfilling to be executed safely</b>
	All excavations and backfilling must be executed safely, in accordance with appropriate professional standards and be properly guarded and protected to prevent them from being dangerous to life or property.
	<b>Reason:</b> To ensure excavations and backfilling is executed safely.
16	<b>Property to be protected against soil erosion (minor)</b>

DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)

	The environment surrounding the work shall be protected against soil erosion, such that sediment is not carried from the construction site by the action of stormwater, wind and "vehicle tracking".
	Reason: To ensure compliance of erosion and sediment control measures throughout the course of construction.
<b>17</b>	<b>Public access to the site to be restricted</b>
	Suitable and adequate measures are to be applied to restrict public access to the site and building works, materials and equipment.
	Reason: To ensure public access to the building site is restricted.
<b>18</b>	<b>Restriction on working hours for building activity</b>
	Unless otherwise approved by Council in writing, all general building work shall be carried out between the hours of:
	a. 7.00am to 6.00pm Monday to Friday
	b. 7.00am to 5.00pm Saturday
	Any work performed on Sunday's or Public Holidays that may cause offensive noise, as defined under the Protection of the Environment Operations Act, is prohibited. Minor works (such as hand sanding, painting, digging and the like) is permitted between the hours of 9.00am to 5.00pm. Power operated tools are not permitted to be used.
	Reason: To ensure approved building activity does not disrupt the amenity of the surrounding area.
<b>19</b>	<b>Site to be cleared of building refuse on completion</b>
	The site is to be cleared of all building refuse and spoil immediately after completion of the building/structure.
	Reason: To ensure all building waste, refuse and spoil is removed from site upon completion of works.
<b>20</b>	<b>Stormwater drainage disposal</b>
	Following the installation of any roof or hardstand area, final discharge of collected stormwater runoff shall be piped, in accordance with Council's Manual of Engineering Standards to the street gutter with a "kerb adaptor" (see Council's Standard Drawing). Stormwater pipes across the footway shall be "100mm sewer grade" and shall be under-bored beneath any existing concrete path, or alternatively by the removal of one complete slab segment between joints and replaced in concrete, dowelled to the existing path and finished similar to the adjoining surface.
	Reason: To ensure stormwater connection is in accordance with Council's Manual of Engineering Standards and the approved plan(s).
<b>21</b>	<b>Toilet facilities</b>
	While work is being carried out, temporary toilet(s) must be provided and maintained on site from the time of commencement of building work to completion. The number of toilets provided must be one toilet per 20 persons or part thereof employed on the site at any one time.
	The temporary toilet is to be either connected to the sewerage system or an approved septic tank or otherwise may be a chemical toilet supplied by a licensed contractor.
	Reason: To ensure adequate sanitary facilities during construction.
<b>22</b>	<b>Notice of commencement for demolition</b>

DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)

	<p>At least one week before demolition work commences, written notice must be provided to council and the occupiers of neighbouring premises of the work commencing. The notice must include:</p> <ol style="list-style-type: none"> <li>1. name</li> <li>2. address,</li> <li>3. contact telephone number,</li> <li>4. licence type and license number of any demolition waste removal contractor and, if applicable, asbestos removal contractor, and</li> <li>5. the contact telephone number of council and</li> <li>6. the contact telephone number of SafeWork NSW (4921 2900).</li> </ol> <p>Reason: To advise neighbours about the commencement of demolition work and provide contact details for enquiries</p>
23	<b>Recycling/disposal of demolition waste</b>
	<p>Demolition material shall be recycled as far as is practicable and any demolition waste disposed of only at an authorised landfill facility.</p> <p>Reason: To ensure demolition material is recycled or disposed of appropriately.</p>
24	<b>Removal of asbestos to be in accordance with NSW WorkCover requirements</b>
	<p>While demolition or work is being carried out, any asbestos containing material encountered during demolition or works, is to be removed in accordance with the requirements of Safe Work NSW and disposed of to an appropriately licenced waste facility.</p> <p>Evidence is to be provided to the Principal Certifier demonstrating that asbestos waste has been disposed of appropriately in accordance with this condition.</p> <p>Reason: To ensure asbestos is appropriately managed per the provisions of the NSW Work Cover Authority.</p>
25	<b>Removal of waste upon completion</b>
	<p>After completion of all site work:</p> <ol style="list-style-type: none"> <li>a. all refuse, spoil and material unsuitable for use on-site must be removed from the site and disposed of in accordance with the approved waste management plan; and</li> <li>b. written evidence of the waste removal must be provided to the satisfaction of the Principal Certifier.</li> </ol> <p>Reason: To ensure waste material is appropriately disposed or satisfactorily stored.</p>
26	<b>Documentary evidence from utility providers</b>
	<p>Documentary evidence from the suppliers of electrical power, and communications (and including gas if applicable), confirming that satisfactory arrangements have been made for the installation of infrastructure services to each allotment, shall be submitted to Council.</p> <p>Reason: To ensure essential services are provided to each allotment.</p>
27	<b>Show Easements/ Restrictions on The Plan of Subdivision</b>
	<p>The developer must acknowledge all existing easements and/or restrictions on the use of the land on the final plan of subdivision.</p> <p>Reason: To ensure all existing easements and restrictions are acknowledged where applicable.</p>
28	<b>Installation of building upgrade measures</b>
	<p>Before the issue of the Subdivision Certificate or Occupation Certificate (whichever occurs first), the following building upgrade measures shall be installed to the buildings for the purposes of improving fire safety for the occupants of the buildings. Building elements</p>

DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)

	shall be modified and upgraded (where needed) to meet the requirements of Part H3P1 of the National Construction Code, Volume Two.																				
	Reason: To ensure buildings achieve compliance with the National Construction Code.																				
29	<b>Alteration to Utility Services</b>																				
	If the work requires alteration to, or the relocation of, utility services on, or adjacent to, the lot on which the work is carried out, the work is not complete until all such works are carried out.																				
	Reason: To ensure essential services.																				
30	<b>Construction requirements for driveways (subdivision)</b>																				
	All driveways, parking areas and vehicles turning areas shall be designed as reinforced concrete or a granular pavement base with asphalt or segmental paver surface.																				
	Reason: To ensure the driveways, parking areas and vehicles turning areas meets the current standards.																				
31	<b>Driveway layout and profile constructed (subdivision)</b>																				
	<b>Prior to issue of the Subdivision Certificate</b> the driveway layout and profile shall be constructed in concrete (heavy duty), in accordance with Council's Manual of Engineering Standards, which include the retention of (or if damaged reconstruction as plain concrete of) any existing footpath, and with reference to Council's information document 'Footway Crossings (Driveways)'.																				
	To ensure appropriate approval is obtained prior to works on the public road.																				
32	<b>Payment of subdivision certificate and house numbering fees</b>																				
	<b>Prior to the issue of the Subdivision Certificate</b> , "house numbering" and "subdivision certificate" fees, in accordance with Council's Schedule of Fees and Charges, shall be paid to Council.																				
	To ensure all applicable fees are paid.																				
33	<b>Removal of ancillary structure prior to subdivision</b>																				
	Prior to the issue of the Subdivision certificate, the existing carport and garage is to be demolished (per plan: dated: ) and replaced with two new garage (per plan: dated: ). Garages shall be at lock-up stage, or occupation certificate issued, prior to the issue of a subdivision certificate.																				
	Reason: To ensure permissible development remains on vacant lot.																				
34	<b>Section 50 – Prior to Subdivision Certificate</b>																				
	A Section 50 Application under the Hunter Water Act 1991 must be lodged with Hunter Water Corporation (HWC) and details of the Notice of Compliance from HWC must be provided to the Registered Certifier, prior to the issue of a Subdivision Certificate.																				
	Reason: To ensure HWC requirements are met.																				
35	<b>Approved plans and supporting documentation</b>																				
	Development must be carried out in accordance with the following approved plans and documents, except where the conditions of this consent expressly require otherwise.																				
	<table><tr><th colspan="5">Approved Plans</th></tr><tr><th>Plan Number</th><th>Revision Number</th><th>Plan Title</th><th>Drawn By</th><th>Date of Plan</th></tr><tr><td>23-182</td><td>2</td><td>Plan showing proposed subdivision of Lots 3 &amp; 4 DP1125467</td><td>David Cant Surveyors</td><td>12/12/2023</td></tr><tr><td>1</td><td>A</td><td>Garage Floor Plan</td><td>Applicant</td><td>26/10/2023</td></tr></table>	Approved Plans					Plan Number	Revision Number	Plan Title	Drawn By	Date of Plan	23-182	2	Plan showing proposed subdivision of Lots 3 & 4 DP1125467	David Cant Surveyors	12/12/2023	1	A	Garage Floor Plan	Applicant	26/10/2023
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DA 2023/909 FOR TWO (2) INTO TWO (2) LOT TORRENS TITLE SUBDIVISION, DEMOLITION OF EXISTING GARAGE AND CARPORT, AND CONSTRUCTION OF TWO (2) GARAGES AT 15 CARRINGTON STREET, HORSESHOE BEND (Cont.)

	2	A	Section A-A, East Elevation and Ridge Detail	Applicant	26/10/2023
	3	A	South elevation and North elevation	Applicant	26/10/2023
	4	A	Concrete driveway details	Applicant	28/11/2023
	5	A	Proposed Stormwater	Applicant	28/11/2023
	6	A	Demolition Plan	Applicant	28/11/2023
	<b>Approved Documents</b>				
	<b>Document title</b>	<b>Version number</b>	<b>Prepared by</b>	<b>Date of document</b>	
	Waste Management Plan	-	Applicant	28/11/2023	
	In the event of any inconsistency between the approved plans and documents, the approved <b>Plans</b> prevail.				
	In the event of any inconsistency with the approved plans and a condition of this consent, the condition prevails.				
Reason: To ensure all parties are aware of the approved plans and supporting documentation that applies to the development.					
36	<b>Heritage Colours and Materials</b>				
	Unless otherwise approved in writing by Council, the development shall be constructed of and finished with colours and materials consistent with that of the existing dwelling(s) on site, and panel lift doors are to be installed on each garage.				
	Reason: To ensure the new building works complement Council's heritage conservation policies applicable to Heritage Conservation Areas.				
37	<b>Works within existing public road reserve</b>				
	Prior to commencement of works within an existing public road reserve:				
	a) an engineering design, in accordance with Council's Manual of Engineering Standards, shall be submitted to Council for approval				
	b) consent under the Roads Act for the approved works, shall be issued by Council				
	c) all relevant Council fees shall be paid				
	d) a Traffic Guidance Scheme in accordance with the Transport for New South Wales publication 'Traffic control at Worksites' shall be submitted to Council.				
	Reason: To ensure appropriate approval(s) has been obtained prior to commencement of works.				



## 12 CITY SERVICES

### 12.1 LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024)

<b>FILE NO:</b>	140/5
<b>ATTACHMENTS:</b>	<ol style="list-style-type: none"> <li>1. LTC Minutes February 2024</li> <li>2. Live at the Levee Street Party - Event Traffic &amp; Transport Management</li> <li>3. Anzac Day - Central Maitland - 25 April 2024 - Event Traffic &amp; Transport Management</li> <li>4. Anzac Day - East Maitland - 25 April 2024 - Event Traffic &amp; Transport Management</li> <li>5. Anzac Day - Morpeth - 25 April 2024 - Event Traffic &amp; Transport Management</li> </ol>
<b>RESPONSIBLE OFFICER:</b>	Todd Stanley - Manager Building Projects & Services Kevin Stein - Manager Engineering & Design
<b>AUTHOR:</b>	Chris Pinchen - Operations Manager Transport & Infrastructure Engineering
<b>MAITLAND +10</b>	Outcome 2 To easily get to where we want to go
<b>COUNCIL OBJECTIVE:</b>	2.2.2 Make our roads safer through the timely delivery of road maintenance and safety programs

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#### EXECUTIVE SUMMARY

*The minutes of Maitland City Council's Local Traffic Committee meeting held Thursday 1 February 2024 are attached for information. At this meeting temporary road closure applications were considered and endorsed for acceptance for four (4) events. Council resolution is required to implement the temporary road closures associated with the management of the events.*

#### OFFICER'S RECOMMENDATION

##### THAT

1. The Local Traffic Committee meeting minutes of 1 February 2024 be noted.
2. Council approve the traffic management plans and road closures for the following event as recommended in the attached reports:
  - a. Live at The Levee Street Party – Event Traffic & Transport Management
  - b. Anzac Day – Central Maitland – 25 April 2024 – Event Traffic & Transport Management
  - c. Anzac Day – East Maitland – 25 April 2024 – Event Traffic & Transport Management
  - d. Anzac Day – Morpeth – 25 April 2024 – Event Traffic & Transport Management

**REPORT**

The minutes of Maitland City Council's Local Traffic Committee (LTC) Meeting held Thursday 1 February 2024 are attached for information. The LTC recommended regulatory items contained within these minutes have been authorised by the General Manager under Council's Instrument of Delegated Authority, dated 12 June 2018.

Approval is sought to implement the temporary road closures associated with the traffic and transport management as recommended for the following events as reported to and endorsed for acceptance by the LTC at the meeting held 1 February 2024.

- Live at The Levee Street Party – Event Traffic & Transport Management – Item 5.1
- Anzac Day – Central Maitland – 25 April 2024 – Event Traffic & Transport Management – Item 5.2
- Anzac Day – East Maitland – 25 April 2024 – Event Traffic & Transport Management – Item 5.3
- Anzac Day – Morpeth – 25 April 2024 – Event Traffic & Transport Management – Item 5.4

The agenda item with recommended closures for the above events are attached.

**CONCLUSION**

Approval be sought to implement the temporary road closures associated with the traffic and transport management for the following event as reported to and recommended for acceptance by the LTC at the meeting held 1 February 2024 for the following events:

- Live at The Levee Street Party – Event Traffic & Transport Management
- Anzac Day – Central Maitland – 25 April 2024 – Event Traffic & Transport Management
- Anzac Day – East Maitland – 25 April 2024 – Event Traffic & Transport Management
- Anzac Day – Morpeth – 25 April 2024 – Event Traffic & Transport Management

**FINANCIAL IMPLICATIONS**

This matter has no direct financial impact upon Council's adopted budget or forward estimates with Council costs associated with facilitating the events to be incorporated within existing project funding allocations.

**POLICY IMPLICATIONS**

This matter has no specific policy implications for Council.

**STATUTORY IMPLICATIONS**

There are no statutory implications under the Local Government Act 1993 with this matter.

## **City Services**

# **LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024)**

## **LTC Minutes February 2024**

**Meeting Date: 12 March 2024**

**Attachment No: 1**

**Number of Pages: 15**



## **LOCAL TRAFFIC COMMITTEE MEETING**

### **MINUTES**

**1 FEBRUARY 2024**



1 FEBRUARY 2024

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**LOCAL TRAFFIC COMMITTEE MEETING MINUTES****1 FEBRUARY 2024****PRESENT**

Kevin Stein – Maitland City Council (Chairperson)  
Giovanna Kozary – State Member's Representative  
Mark Morrison – Transport for NSW Representative  
Sen Const. Josh Tyacke – Maitland Police Representative  
Sgt Amber Brown – Maitland Police Representative  
Yarry Netluch – Hunter Valley Buses  
William Ridley – Hunter Valley Buses  
Chris Pinchen – Maitland City Council  
Kate Taylor – Maitland City Council  
Steven Roach – Maitland City Council  
Claire Corcoran – Maitland City Council (until 9.43am)  
Ben Maddox – Maitland City Council  
David Graham – Maitland City Council (until 9.36am)  
Andrew Dean – Maitland City Council  
Christina Devine – Maitland City Council (minute taker)

**COMMENCEMENT**

The meeting was declared open at 9.33am.

**1 ACKNOWLEDGEMENT OF COUNTRY****2 APOLOGIES AND LEAVE OF ABSENCE****3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

## COMMITTEE RECOMMENDATION

THAT the minutes of the Local Traffic Committee Meeting held 7 December 2023 be confirmed.

**4 BUSINESS ARISING FROM MINUTES**

1 FEBRUARY 2024

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## 5 GENERAL BUSINESS

### 5.1 LIVE AT THE LEVEE STREET PARTY - EVENT TRAFFIC & TRANSPORT MANAGEMENT

FILE NO: 399830

ATTACHMENTS: 1. The Levee - 1/2 Closure

AUTHOR: Steven Roach - Traffic Management Officer  
Chris Pinchen - Operations Manager Transport & Infrastructure Engineering

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#### EXECUTIVE SUMMARY

*Live at The Levee Street Party is a night time event held on 23<sup>rd</sup> March 2024. Attendees can enjoy a live music performance along with food stalls and a pop-up bar. Catered to all ages, the evening will involve a night of live music coupled with food and beverage options, games, and other activities. Local businesses will be encouraged to trade open to take advantage of the extra foot traffic. Road closures are proposed to cater for the event as outlined within this report.*

#### OFFICER'S RECOMMENDATION

THAT

The following temporary road closures and traffic management controls associated with the Live at the Levee Street Party be approved:

From 11.30am until 11:59pm 23<sup>rd</sup> March 2024

- a) Bulwer Street North of Dransfield Lane
- b) The Levee / High St between Bulwer Street & Elgin Street

#### COMMITTEE RECOMMENDATION

THAT

The following temporary road closures and traffic management controls associated with the Live at the Levee Street Party be approved:

From 11.30am until 11:59pm 23<sup>rd</sup> March 2024

LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

1 FEBRUARY 2024

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- a) **Bulwer Street North of Dransfield Lane**
- b) **The Levee / High St between Bulwer Street & Elgin Street**



1 FEBRUARY 2024

**5.2 ANZAC DAY - CENTRAL MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT****FILE NO:** 2023/400575**ATTACHMENTS:**

- 1. Stage 1 Traffic Guidance Scheme
- 2. Stage 2 Traffic Guidance Scheme
- 3. Stage 3 Traffic Guidance Scheme

**AUTHOR:** Steven Roach - Traffic Management Officer  
Chris Pinchen - Operations Manager Transport & Infrastructure Engineering**EXECUTIVE SUMMARY**

*Council has received an application from Maitland Park Anzac Day Committee to temporarily close sections of Maitland Park Accessway, Church Street & Walker Street, Maitland to hold the annual Anzac Day Ceremony on Thursday, 25 April 2024. The Anzac Day march starts at the Council owned Church Street carpark, the assembly area, and progresses south along Church Street under police escort to the Cenotaph, where the ceremony is held. The Cenotaph is located within Maitland Park.*

*Temporary road closure devices and signs will be in place for the duration of the event.*

**OFFICER'S RECOMMENDATION****THAT**

The temporary road closures to vehicular traffic proposed on the submitted Work Zone Traffic Guidance Schemes for Anzac Day Tuesday, 25 April 2024 at Central Maitland be approved.

- 2. The times of the temporary road closures as detailed in this report be approved.
- 3. The installation of the road closure devices, signs and markings, to affect the proposed road closures, be approved.
- 4. The march and the temporary road closure of the New England Highway is contingent of lodgment and approval from Transport for NSW for a Road Occupancy License.

**COMMITTEE RECOMMENDATION****THAT**

## LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

1 FEBRUARY 2024

1. The temporary road closures to vehicular traffic proposed on the submitted Work Zone Traffic Guidance Schemes for Anzac Day Tuesday, 25 April 2024 at Central Maitland be approved.
2. The times of the temporary road closures as detailed in this report be approved.
3. The installation of the road closure devices, signs and markings, to affect the proposed road closures, be approved.
4. The march and the temporary road closure of the New England Highway is contingent of lodgment and approval from Transport for NSW for a Road Occupancy License.

1 FEBRUARY 2024

**5.3 ANZAC DAY - EAST MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT**

**FILE NO:** 400531

**ATTACHMENTS:** 1. East Maitland ANZAC March Traffic Guidance Scheme

**AUTHOR:** Steven Roach - Traffic Management Officer  
Chris Pinchen - Operations Manager Transport & Infrastructure Engineering

**EXECUTIVE SUMMARY**

*Council has received an application from East Maitland RSL sub-branch to temporarily close sections of the New England Highway and William Street, East Maitland to hold the annual Anzac Day Ceremony on Thursday, 25 April 2024. The Anzac Day march starts at the East Maitland RSL sub-branch located near the intersection of High Street and New England Highway, the assembly area, and progresses along the New England Highway westbound lane before transferring over to the east bound lane at the intersection with George Street, before continuing to the war memorial located in William Street.*

**OFFICER'S RECOMMENDATION****THAT**

1. The following temporary road closure to vehicular traffic associated with the Anzac Day 2024 be approved:
  - a. From 04:45am to 07:00am and from 08:30am to 11:00am, *Thursday, 25 April 2024*:
    - i. William Street from New England Highway to the first northbound median vehicular turnaround.
2. The installation of the road closure devices, signs and markings, to effect the proposed road closures, be approved.
3. The march and the temporary road closure of the New England Highway is contingent of lodgment and approval from Transport for NSW for a Road Occupancy License.

**COMMITTEE RECOMMENDATION****THAT**

1 FEBRUARY 2024

1. The following temporary road closure to vehicular traffic associated with the Anzac Day 2024 be approved:
  - a. From 04:45am to 07:00am and from 08:30am to 11:00am, *Thursday, 25 April 2024*:
    - i. William Street from New England Highway to the first northbound median vehicular turnaround.
2. The installation of the road closure devices, signs and markings, to effect the proposed road closures, be approved.
3. The march and the temporary road closure of the New England Highway is contingent of lodgment and approval from Transport for NSW for a Road Occupancy License.

1 FEBRUARY 2024

**5.4 ANZAC DAY - MORPETH - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT****FILE NO:** 400661**ATTACHMENTS:**  
1. Traffic Guidance Scheme 1  
2. Traffic Guidance Scheme 2**AUTHOR:** Steven Roach - Traffic Management Officer  
Chris Pinchen - Operations Manager Transport & Infrastructure Engineering**EXECUTIVE SUMMARY**

*Council has received an application from Morpeth Anzac Day Committee to temporarily close sections of Swan Street, Northumberland Street and Green Street, Morpeth to hold the annual Anzac Day Ceremony on Thursday, 25 April 2024. The Anzac Day march starts at the closed northbound lane of Queens Wharf Road, the assembly area, and progresses on Swan Street under police escort to the Cenotaph, where the ceremony is held. The Cenotaph is located outside the former Morpeth Courthouse / Museum.*

*Temporary road closure devices and signs will be in place for the duration of the event.*

**OFFICER'S RECOMMENDATION****THAT**

1. The temporary road closures to vehicular traffic proposed on the submitted Work Zone Traffic Management Plans for Anzac Day Thursday, 25 April 2024 at Morpeth be approved.
2. The times of the temporary road closures as detailed in this report be approved.
3. The installation of the road closure devices, signs, and markings, to affect the proposed road closures, be approved.

**COMMITTEE RECOMMENDATION****THAT**

1. The temporary road closures to vehicular traffic proposed on the submitted Work Zone Traffic Management Plans for Anzac Day Thursday, 25 April 2024 at Morpeth be approved.

LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

**1 FEBRUARY 2024**

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- 2. The times of the temporary road closures as detailed in this report be approved.**
- 3. The installation of the road closure devices, signs, and markings, to affect the proposed road closures, be approved.**

1 FEBRUARY 2024

**5.5 IMPLEMENTATION OF "NO U-TURN" SIGNAGE AT COUNCIL WORKS DEPOT, METFORD ROAD METFORD****FILE NO:** 4128**ATTACHMENTS:** 1. Sign locations**AUTHOR:** Steven Roach - Traffic Management Officer  
Chris Pinchen - Operations Manager Transport & Infrastructure Engineering**EXECUTIVE SUMMARY**

The purpose of this report is to seek approval to implement proposed adjustments to the existing Council depot access points to minimize the occurrence of illegal U-turn's at the Depot access points.

**OFFICER'S RECOMMENDATION****THAT**

1. 1 x R2-5n "No 'U' Turn" sign be installed on Metford Road Metford 50m north of the Councils Depot car park entry on the southern side facing southbound traffic.
2. 1 x R2-5n "No 'U' Turn" sign be installed on Metford Road Metford 50m south of the Councils Depot main gate on the northern side facing northbound traffic.

**COMMITTEE RECOMMENDATION****THAT**

1. 1 x R2-5n "No 'U' Turn" sign be installed on Metford Road Metford 50m north of the Councils Depot car park entry on the southern side facing southbound traffic.
2. 1 x R2-5n "No 'U' Turn" sign be installed on Metford Road Metford 50m south of the Councils Depot main gate on the northern side facing northbound traffic.

1 FEBRUARY 2024

**5.6 INSTALLATION OF NO STOPPING ZONE - OLIVE ST, MAITLAND****FILE NO:** 396358**ATTACHMENTS:** Nil**AUTHOR:** Kate Taylor - Road Safety Officer  
Chris Pinchen - Operations Manager Transport &  
Infrastructure Engineering**EXECUTIVE SUMMARY**

*Approval is sought to extend and install "No Stopping" zone to the northern side of Olive Street, Maitland from Elgin Street to Catherine Street Maitland to improve visibility of pedestrians, vehicle maneuverability and reaffirm parking requirements in the school zone.*

**OFFICER'S RECOMMENDATION****THAT**

1. A "No Stopping" zone be installed on the northern side of Olive Street Maitland between Elgin Street and Catherine Street.

**COMMITTEE RECOMMENDATION****THAT**

1. A "No Stopping" zone be installed on the northern side of Olive Street Maitland between Elgin Street and Catherine Street.



1 FEBRUARY 2024

**5.7 ELECTRIC VEHICLE SIGNAGE AND LINEMARKING AT HAROLD GREGSON RESERVE****FILE NO:** 55/2**ATTACHMENTS:** Nil**AUTHOR:** Ben Maddox - Principal Sustainability Officer  
Chris Pinchen - Operations Manager Transport & Infrastructure Engineering**EXECUTIVE SUMMARY**

*As part of the Harold Gregson Reserve Upgrade project Council committed to the delivery of public Electric Vehicle charging. To ensure that this infrastructure is used appropriately signage and space marking is required to provide direction to the users of the carpark that 4 out of the 90 spaces at the site have been allocated to Electric Vehicle Charging.*

**OFFICER'S RECOMMENDATION****THAT**

1. That signage and line marking to the TfNSW approved standard for Electric Vehicle Charging be approved for installation as per the diagrams in figures 1 and 2 below.

**COMMITTEE RECOMMENDATION****THAT**

1. That signage and line marking to the TfNSW approved standard for Electric Vehicle Charging be approved for installation as per the diagrams in figures 1 and 2 below.

LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

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LOCAL TRAFFIC COMMITTEE MEETING MINUTES

1 FEBRUARY 2024

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**6 CLOSURE**

The meeting was declared closed at 9.58 am.

## **City Services**

# **LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024)**

## **Live at the Levee Street Party - Event Traffic & Transport Management**

**Meeting Date: 12 March 2024**

**Attachment No: 2**

**Number of Pages: 8**

1 FEBRUARY 2024

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## 5 GENERAL BUSINESS

### 5.1 LIVE AT THE LEVEE STREET PARTY - EVENT TRAFFIC & TRANSPORT MANAGEMENT

**FILE NO:** 399830

**ATTACHMENTS:** 1. The Levee - 1/2 Closure

**AUTHOR:** Steven Roach - Traffic Management Officer  
Chris Pinchen - Operations Manager Transport & Infrastructure Engineering

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#### EXECUTIVE SUMMARY

*Live at The Levee Street Party is a night time event held on 23<sup>rd</sup> March 2024. Attendees can enjoy a live music performance along with food stalls and a pop-up bar. Catered to all ages, the evening will involve a night of live music coupled with food and beverage options, games, and other activities. Local businesses will be encouraged to trade open to take advantage of the extra foot traffic. Road closures are proposed to cater for the event as outlined within this report.*

#### OFFICER'S RECOMMENDATION

##### THAT

The following temporary road closures and traffic management controls associated with the Live at the Levee Street Party be approved:

From 11.30am until 11:59pm 23<sup>rd</sup> March 2024

- a) Bulwer Street North of Dransfield Lane
- b) The Levee / High St between Bulwer Street & Elgin Street

#### PURPOSE

Approval for road closures of:

- Bulwer Street, north of Dransfield Lane, and
- The Levee between Bulwer Street and Elgin Street,

and its associated detours is required to facilitate the implementation of Live at the Levee Street Party. Further information on local traffic management adjustments associated with the implementation of the road closure is discussed here.

## LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

1 FEBRUARY 2024

LIVE AT THE LEVEE STREET PARTY - EVENT TRAFFIC &amp; TRANSPORT MANAGEMENT (Cont.)

**PROPOSAL****Event Details**

Event Day: 23 March 2024

Event Hours: 5.30pm – 9.30pm

Expected Attendance: Approx. 500 people

All proposed traffic management adjustments are temporary and would be removed and original reinstated upon completion of the event. The modifications and the loss of car parking in this area is considered reasonable given the short-term nature of the proposal for road closure.

**ASSESSMENT**

Existing Conditions:

PARAMETER	DATA		
Road Name	High St / The Levee	Bulwer Street / The Levee	Dransfield Lane
Road Classification	<i>Local</i>	<i>Local</i>	<i>Local</i>
Adjacent Land Use	Business	Business	Business
Road Width	Road reserve 20m (travel lane 3.5m one-way westbound)	Road reserve 15.4m (carriageway 9.6m; footway 2.9m)	Road reserve 5.0m
Traffic Volumes	Elgin St 5143 ADT (2019)	Not Available	1235 ADT (2019)
Traffic/ Parking Controls	One lane travelling westbound. Some parallel parking available.	Two-way traffic flow. Some on-street parking present in area.	One lane travelling eastbound. Associated parking available on adjacent private property.
Speed Limit Speed Zone app	10km/h The Levee shared zone	10km/h The Levee shared zone	40km/h
85th Percentile Speed	Elgin Street 28.1 km/h	Bulwer Street 24.9 km/h	...

## LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

1 FEBRUARY 2024

## LIVE AT THE LEEVEE STREET PARTY - EVENT TRAFFIC &amp; TRANSPORT MANAGEMENT (Cont.)

**Accident History**

No crashes recorded in vicinity of site over last five years.

**With Proposal:**

CONSIDERATIONS	COMMENTS INCLUDING IMPACTS
<b>Access</b>	<p><b>Road:</b></p> <p>Temporary Road Closures will be in place to manage the expected high volumes of pedestrians.</p> <ul style="list-style-type: none"> <li>· Bulwer Street North of Dransfield Lane</li> <li>· The Levee / High St between Bulwer Street &amp; Bourke Street</li> </ul> <p><b>Parking:</b></p> <p>Some existing on street parking will be temporarily unavailable due to the road closures. The short-term loss of approx. five (5) spaces is considered acceptable with ample off-street parking in proximity to the site.</p>
<b>Traffic impacts</b>	Traffic will be managed via temporary road closures and traffic detours as shown on the traffic control plans attached to this report.
<b>Speed</b>	<p>The Levee Shared Zone High Street – 10km/h</p> <p>Other streets in event area – 40km/h</p>
<b>Active Transport (walk/ cycle)</b>	<p><b>Pedestrians:</b></p> <p>Events areas secured by temporary road closures.</p> <p><b>Cyclists:</b></p> <p>On road cyclists will be impacted by the proposed closures and will need to detour as per the proposed general traffic management measures.</p>
<b>Public Transport (buses/ taxis)</b>	<p><b>Bus/ Taxi:</b></p> <p>No restrictions.</p>

## LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

1 FEBRUARY 2024

## LIVE AT THE LEVEE STREET PARTY - EVENT TRAFFIC &amp; TRANSPORT MANAGEMENT (Cont.)

<b>Freight Transport</b>	<b>Service vehicles:</b>  There will be a range of logistics suppliers associated with the event that will require access to The Levee and will be permitted to access the area despite the implemented road closures.  All vehicles will be expected to be off-site for the 17:30 event start. Logistic vehicles will be allowed back into the area from 11:30pm on completion of the event.  All other service vehicles will be expected to comply with the proposed traffic management measures.
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**COMMUNITY CONSULTATION**

All Levee businesses have been notified of this closure. The proposed road closure will also be published for a period of 28 days in the local paper and on Councils website in accordance with the requirements of the Roads Act 1993 with any comments received to be considered prior to Councils determination of the road closure.

**CONCLUSION**

Activation of the event will allow attendees to enjoy a live music performance along with food stalls and a pop-up bar. Catered to all ages, the evening will involve a night of live music coupled with food and beverage options, games, and other activities. Local businesses will be encouraged to trade open to take advantage of the extra foot traffic.

## LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

1 FEBRUARY 2024

## LIVE AT THE LEVEE STREET PARTY - EVENT TRAFFIC &amp; TRANSPORT MANAGEMENT (Cont.)



Locality diagram



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LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

1 FEBRUARY 2024

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LIVE AT THE LEVEE STREET PARTY - EVENT TRAFFIC & TRANSPORT MANAGEMENT (Cont.)



Google  
Site photo

1 FEBRUARY 2024

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LIVE AT THE LEVEE STREET PARTY - EVENT TRAFFIC & TRANSPORT MANAGEMENT (Cont.)

## **General Business**

### **LIVE AT THE LEVEE STREET PARTY - EVENT TRAFFIC & TRANSPORT MANAGEMENT**

#### **The Levee - 1/2 Closure**

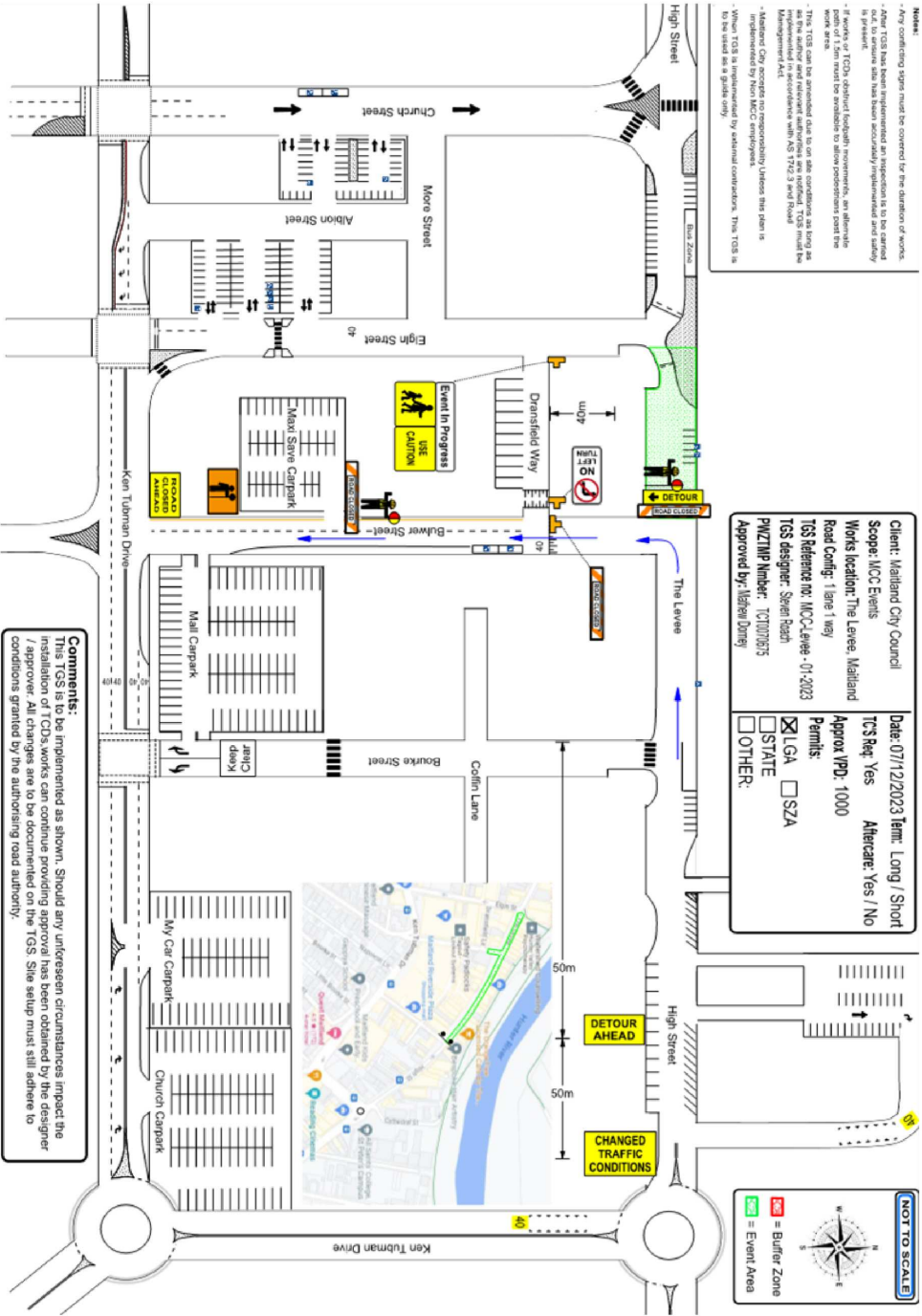
**Meeting Date: 1 February 2024**

**Attachment No: 1**

**Number of Pages: 1**

LIVE AT THE LEVEE STREET PARTY - EVENT TRAFFIC & TRANSPORT MANAGEMENT (Cont.)

1 FEBRUARY 2024



## **City Services**

# **LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024)**

## **Anzac Day - Central Maitland - 25 April 2024 - Event Traffic & Transport Management**

**Meeting Date: 12 March 2024**

**Attachment No: 3**

**Number of Pages: 13**

1 FEBRUARY 2024

ANZAC DAY - CENTRAL MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC &amp; TRANSPORT MANAGEMENT (Cont.)

**5.2 ANZAC DAY - CENTRAL MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT****FILE NO:** 2023/400575**ATTACHMENTS:**  
1. Stage 1 Traffic Guidance Scheme  
2. Stage 2 Traffic Guidance Scheme  
3. Stage 3 Traffic Guidance Scheme**AUTHOR:** Steven Roach - Traffic Management Officer  
Chris Pinchen - Operations Manager Transport & Infrastructure Engineering**EXECUTIVE SUMMARY**

*Council has received an application from Maitland Park Anzac Day Committee to temporarily close sections of Maitland Park Accessway, Church Street & Walker Street, Maitland to hold the annual Anzac Day Ceremony on Thursday, 25 April 2024. The Anzac Day march starts at the Council owned Church Street carpark, the assembly area, and progresses south along Church Street under police escort to the Cenotaph, where the ceremony is held. The Cenotaph is located within Maitland Park.*

*Temporary road closure devices and signs will be in place for the duration of the event.*

**OFFICER'S RECOMMENDATION****THAT**

The temporary road closures to vehicular traffic proposed on the submitted Work Zone Traffic Guidance Schemes for Anzac Day Tuesday, 25 April 2024 at Central Maitland be approved.

2. The times of the temporary road closures as detailed in this report be approved.
3. The installation of the road closure devices, signs and markings, to affect the proposed road closures, be approved.
4. The march and the temporary road closure of the New England Highway is contingent of lodgment and approval from Transport for NSW for a Road Occupancy License.

**PURPOSE**

The Central Maitland Anzac Day 2024 event temporary traffic management plan is submitted to the committee for review.

1 FEBRUARY 2024

ANZAC DAY - CENTRAL MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC &amp; TRANSPORT MANAGEMENT (Cont.)

**BACKGROUND**

Council has received an application from Maitland Park Anzac Day committee to temporarily close sections of Maitland Park Accessway, Church Street and Walker Street, Maitland to hold the annual Anzac Day ceremony on Thursday, 25 April 2024.

A traditional dawn service is held that will require restricting vehicle access within Maitland Park between 05:00am and 07:00am with the road segment to be reopened upon conclusion of the event. Between 10:00am and 01:00pm a march starting at the Council owned Church Street carpark, the assembly area, progresses under police escort south along Church Street, crossing the New England Highway and entering Maitland Park to the Cenotaph, where the ceremony is held.

During recent years, Anzac Day attendances have increased throughout the nation, with the Maitland event being no exception. Recent attendance figures have been estimated to be between 300 and 400 people.

**PROPOSAL**

The event Work Zone Traffic Management Plans attached to this report include:

- TGS Ref MCC-ANZAC-01- TGS - Church Street Assembly Phase
- TGS Ref MCC-ANZAC-02-TGS – Church Street March Phase
- TGS Ref MCC-ANZAC-03-TGS - Maitland Park ANZAC Day Ceremony Phase

Dawn Service

- Implementation of the Ceremony phase traffic management plan for Maitland Park only between 05:00am and 07:00am. Ceremony approx. between 05:25am and 06:15am.

Mid-morning march and ceremony

- Implementation of Church Street Assembly Phase traffic management plan.
- Assembly at Church Street carpark approx. 10:00am.
- Commencement of march approx. 10:30am under NSW Police escort south along Church Street, through the New England Highway Roundabout and into Maitland Park to the cenotaph.
- Conclusion of ceremony approx. 12:30pm.

## LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

1 FEBRUARY 2024

ANZAC DAY - CENTRAL MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC &amp; TRANSPORT MANAGEMENT (Cont.)

**ASSESSMENT**

Existing Conditions:

PARAMETER	DATA
Road Name	Church Street
Road Classification	Major local road from Allan Walsh Drive to Moore Street. Sub-arterial road from New England Highway to Allan Walsh Drive.
Adjacent Land Use	Zoned B4 business.
Road Width	10m kerb to kerb with parking lanes. Concrete footpaths either side.
Traffic Volumes	13,420 between Alan Walsh Drive and New England Highway.
Traffic/ Parking Controls	Time restricted (2hr) on-street parking is provided along Church Street. Some 'No Stopping' and 'Bus Zone' markings are also present.
Speed Limit	50 & 40 km/h
85th Percentile Speed	43.1km/hr as recorded over railway bridge
Accident History	<p>In the available recorded history (last five years) there has been</p> <ul style="list-style-type: none"> <li>Three (3) accidents at the intersection of Ken Tubman Drive</li> <li>Fourteen (14) in/on the New England Highway roundabout</li> </ul> <p>Of the above recorded accidents, ten (10) involved moderate injury with the remainder being non-casualty – towaway.</p>

## LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

1 FEBRUARY 2024

ANZAC DAY - CENTRAL MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC &amp; TRANSPORT MANAGEMENT (Cont.)

With Proposal:

CONSIDERATIONS	COMMENTS INCLUDING IMPACTS
Access	<p><b>Road:</b></p> <p>Central Maitland Anzac Day is considered to be a Class 1 event in accordance with the Guide to Traffic and Transport Management for Special Events. Church Street from Moore Street to Walker Street and the crossing of the New England Highway is part of a principal transport route.</p> <p>Temporary road closures are in place during the march and ceremony as detailed in the proposal and the march is to be conducted under NSW Police supervision.</p> <p><b>Parking:</b></p> <p>Parking is available on local streets and other car parks within the Maitland CBD and Maitland Park. The temporary closure of the Church Street carpark is not expected to have a significant impact, particularly on a Public Holiday.</p>
Traffic impacts	<p>Although sections of local roads will be temporarily closed at various times throughout the morning, these will be closed on an as needed basis. There are adequate local detour routes for vehicles to use. New England Highway traffic will only be affected for a short period as the march approaches Walker Street and Maitland Park.</p> <p>Traffic detours are planned with temporary road closures for the Church Street carpark during the assembly phase:</p> <p>Temporary closure under NSW Police operation will be undertaken as the march progresses.</p> <p>Temporary road closures will be implemented to the Maitland Park Accessway during the ceremony. There are suitable detours available for vehicles around all proposed road closure sites.</p> <p>Traffic controllers will direct motorists away from the temporary road closures in line with the proposed detours.</p>
Speed	No changes to speed limits associated with the proposal
Active Transport (walk/	<b>Pedestrians &amp; Cyclists:</b>



## LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

1 FEBRUARY 2024

## ANZAC DAY - CENTRAL MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC &amp; TRANSPORT MANAGEMENT (Cont.)

<b>cycle)</b>	<p>The temporary road closures provided for the event are associated with providing a safe area for pedestrian activity.</p> <p>The temporary closure of the Maitland Park Accessway between Walker Street and Maitland Pool will provide a safe area for the attending crowd to disperse after the end of the memorial ceremony.</p>
<b>Public Transport (buses/ taxis)</b>	<p><b>Bus/ Taxi:</b></p> <p>Church Street is a common route for several bus services including the 179, 180, 181, 182, 183, 185 and 192 services. During the march, buses may be impacted by the temporary road closures and may be required to wait until the march has concluded and the roads reopened to vehicular traffic. The common route requires buses to transit via Maitland railway station where buses could hold until such time as the march has concluded.</p> <p>With the event occurring on a Public Holiday, reduced bus services and demand are anticipated. However, weekend schedules suggest up to three (3) buses may be affected with an arrival time to the Maitland Railway Station stop between 10:00am and 11:00am.</p>
<b>Freight Transport</b>	<p><b>Service vehicles:</b></p> <p>Minimal heavy vehicle traffic is expected as the event is on a public holiday. However, traffic on the New England Highway is anticipated to be temporarily impacted as the march proceeds through the Cessnock Road roundabout.</p>

**COMMUNITY CONSULTATION**

Council advertised this event in the Maitland Mercury on Friday 19 January 2024. As required by the Roads Act, the public have 28 days to submit any comments regarding the proposed temporary road closures. No submissions have been received at the time of writing this report with comment required by the due date

of Friday 16 February 2024. Any comments received will be incorporated into reporting to Council as part of the required event management approval.

LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

1 FEBRUARY 2024

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ANZAC DAY - CENTRAL MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT (Cont.)

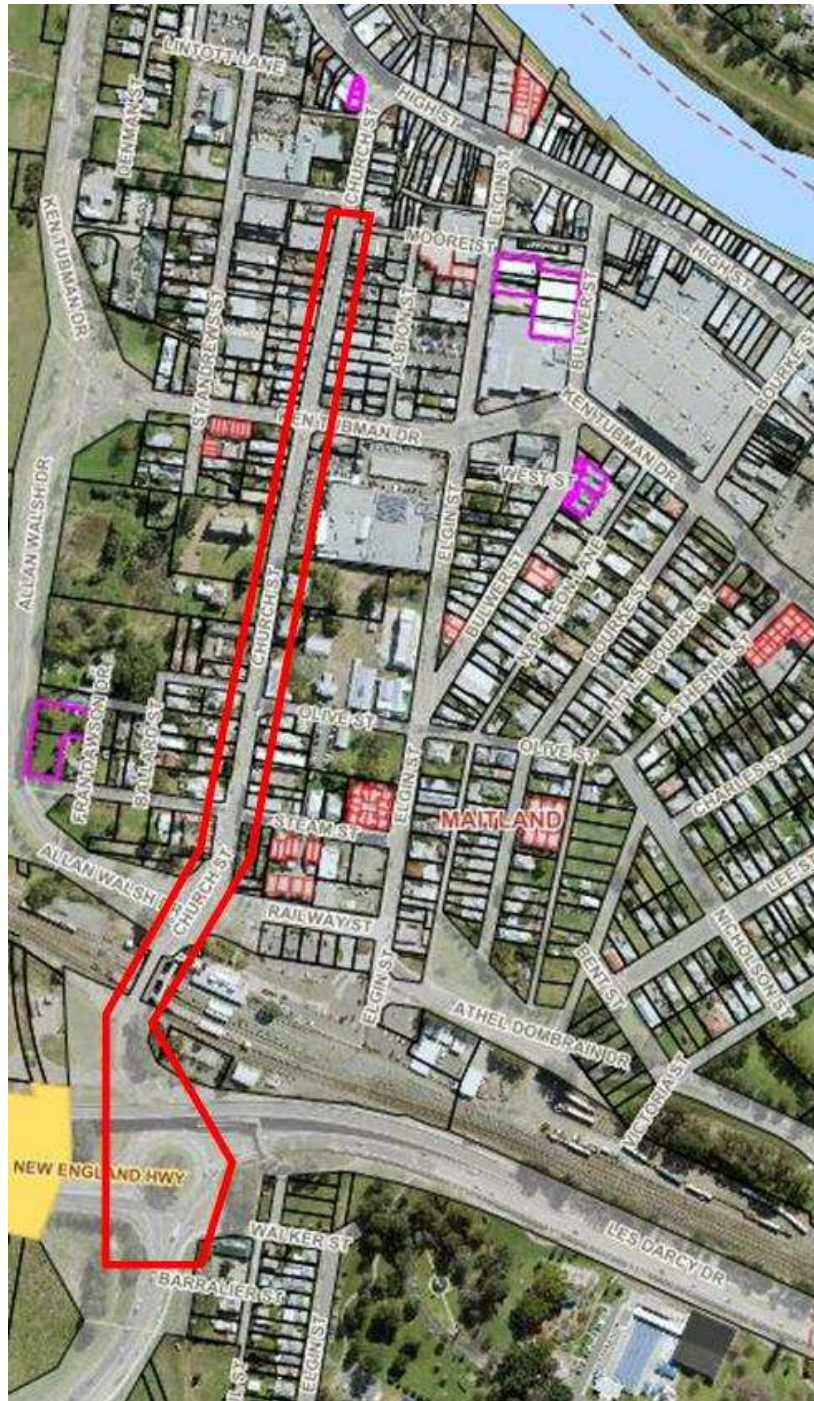
**CONCLUSION**

The applicant has submitted Event Traffic Management Plans for this event. The temporary traffic management for this event plans to implement temporary road closures overseen by traffic controllers for setting up, the march and ceremony phases of the event.

LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

1 FEBRUARY 2024

ANZAC DAY - CENTRAL MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT (Cont.)



Locality diagram

1 FEBRUARY 2024

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ANZAC DAY - CENTRAL MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT (Cont.)

## **General Business**

# **ANZAC DAY - CENTRAL MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT**

## **Stage 1 Traffic Guidance Scheme**

**Meeting Date: 1 February 2024**

**Attachment No: 1**

**Number of Pages: 1**

P18

[illegible]

1 FEBRUARY 2024

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ANZAC DAY - CENTRAL MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT  
(Cont.)

## **General Business**

# **ANZAC DAY - CENTRAL MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT**

## **Stage 2 Traffic Guidance Scheme**

**Meeting Date: 1 February 2024**

**Attachment No: 2**

**Number of Pages: 1**

S/GN SPACINGS		REF. 1,3(TCMS) 1 (P4)
Speed of Traffic in km/h	Dimension "D" in meters	
65 km/h or less	Posted Speed $\geq 1.5$ meters	
65 km/h or greater	Posted Speed $\geq 2$ meters	
Lane widths	REF. 4,7,2	
65 km/h or less	3.0m	
65 km/h or greater	3.5m	
Tolerances <sup>a</sup>	REF. 7 (AAS TOADS) 6.1 (P19)	

<sup>a</sup> Tolerances of signs and dimensions are made of 1% (increments of one inch) and 0.25% (increments of one millimeter).

[illegible]

1 FEBRUARY 2024

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ANZAC DAY - CENTRAL MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT  
(Cont.)

## **General Business**

# **ANZAC DAY - CENTRAL MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT**

## **Stage 3 Traffic Guidance Scheme**

**Meeting Date: 1 February 2024**

**Attachment No: 3**

**Number of Pages: 1**



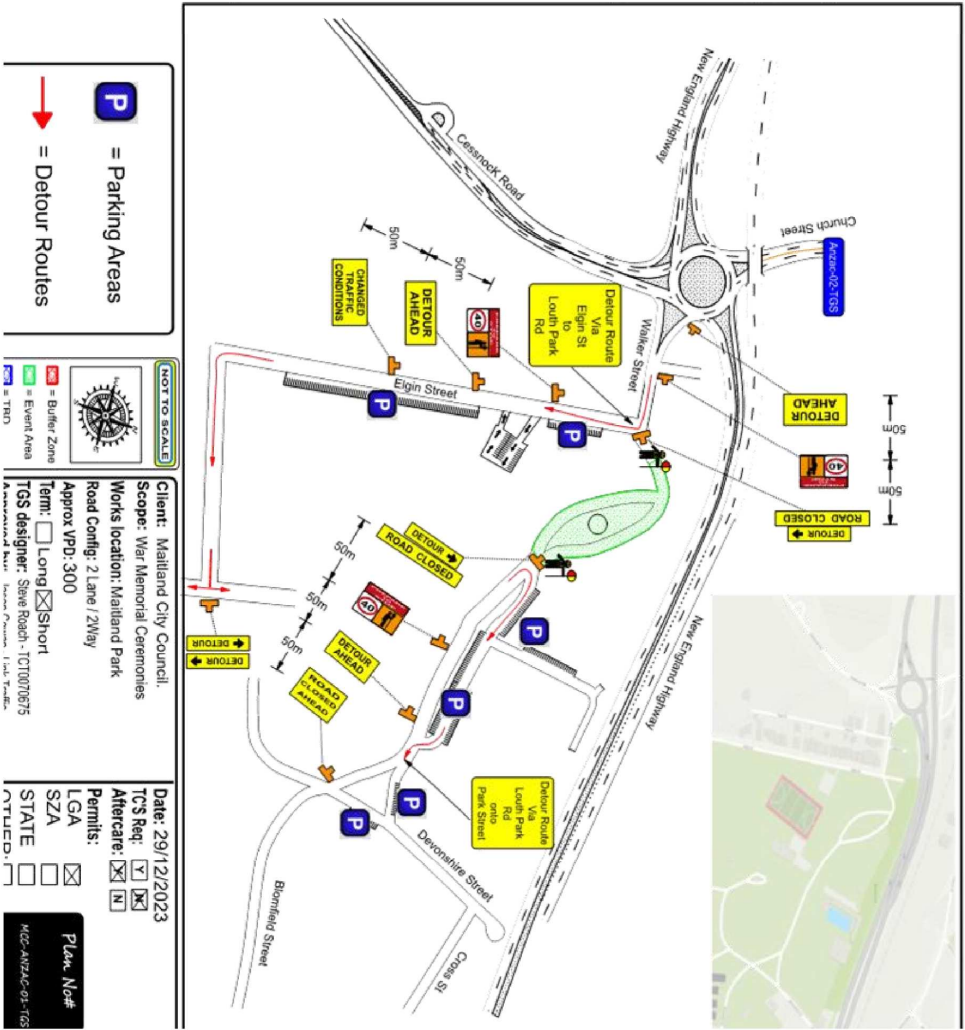
**PEDESTRIANS** REF: 4.4.2 TCAMS 6.1 (P22)  
For works on and around footpath of 1.2m shall be maintained at all times for pedestrians to pass unhindered.  
Pedestrians shall not be directed onto roadway unless traffic controllers are used to control site and proper measures are in place to conform with AS 1742.3, TCAMS v6.1 and Austroads Guide.

**SIGN SPACINGS** REF: 7.3 TCAMS 6.1 (P141)  
Speed of traffic in km/h Dimension "D" in meters  
65 km/h or less Posted Speed x1.5 in meters  
65 km/h or greater Posted Speed x2 in meters

**Lane Widths** REF: 4.3.2  
65 km/h or less 3.0m  
65 km/h or greater 3.5m

**Tolerances** REF: 7.10.3 TCAMS 6.1 (P179)  
Adjustments of signs and devices can be made of 10% towards the work area and 25% away from the work area.

**NOTES:**  
Any conflicting signs must be covered for the duration of works.  
After TCS has been implemented an inspection is to be carried out, to ensure site has been accurately implemented and safety is present.  
If works or TCDs obstruct footpath movements, an alternate path shall be made available to allow pedestrians past the work area.  
This TCS can be amended due to on site conditions as long as the author and relevant authorities are notified. TCS must be implemented in accordance with AS 1742.3 and Road Management Act.  
Maitland City Council takes no responsibility unless implemented by Maitland City Council.  
All conflicting signs to be retained on completion of works.  
All controllers and implementers must be accredited with current certification.  
All works and/or activities must comply with AS 1742.3, TCAMS v6.1 and Austroads Guide.  
All TCDs to be put in clear line of sight to oncoming traffic.  
Copies of TCS and associated permits to be always available onsite.  
All Maitland City Council plans remain the property of Maitland City Council and can not be altered without the consent of an authorised signatory.



## **City Services**

# **LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024)**

## **Anzac Day - East Maitland - 25 April 2024 - Event Traffic & Transport Management**

**Meeting Date: 12 March 2024**

**Attachment No: 4**

**Number of Pages: 10**

1 FEBRUARY 2024

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**5.3 ANZAC DAY - EAST MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT**

**FILE NO:** 400531

**ATTACHMENTS:** 1. East Maitland ANZAC March Traffic Guidance Scheme

**AUTHOR:** Steven Roach - Traffic Management Officer  
Chris Pinchen - Operations Manager Transport & Infrastructure Engineering

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**EXECUTIVE SUMMARY**

*Council has received an application from East Maitland RSL sub-branch to temporarily close sections of the New England Highway and William Street, East Maitland to hold the annual Anzac Day Ceremony on Thursday, 25 April 2024. The Anzac Day march starts at the East Maitland RSL sub-branch located near the intersection of High Street and New England Highway, the assembly area, and progresses along the New England Highway westbound lane before transferring over to the east bound lane at the intersection with George Street, before continuing to the war memorial located in William Street.*

**OFFICER'S RECOMMENDATION****THAT**

1. The following temporary road closure to vehicular traffic associated with the Anzac Day 2024 be approved:
  - a. From 04:45am to 07:00am and from 08:30am to 11:00am, *Thursday, 25 April 2024*:
    - i. William Street from New England Highway to the first northbound median vehicular turnaround.
2. The installation of the road closure devices, signs and markings, to effect the proposed road closures, be approved.
3. The march and the temporary road closure of the New England Highway is contingent of lodgment and approval from Transport for NSW for a Road Occupancy License.

**PURPOSE**

The purpose of this report is to seek approval to close a portion of William Street in proximity to the War Memorial to allow for attendees to pay their respects as part of the East Maitland Anzac Day 2024 ceremony.

## LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

1 FEBRUARY 2024

ANZAC DAY - EAST MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC &amp; TRANSPORT MANAGEMENT (Cont.)

**BACKGROUND**

Council has received an application from East Maitland RSL Sub-Branch to temporarily close sections of New England Highway and William Street, East Maitland to hold the annual Anzac Day ceremony including a street march on Thursday, 25 April 2024.

A traditional dawn service is held between 05:00am and 07:00am that will require restricting vehicle access along the New England Highway during the march which is estimated to take approx. 10 minutes. The road segments to be reopened upon conclusion of the event. The process is repeated between 08:30am and 11:00am for the main march and service.

During recent years, Anzac Day attendances have increased throughout the nation, with the Maitland event being no exception. Recent attendance figures have been estimated at 2000 people.

**PROPOSAL**

The march route and traffic management proposal is shown in the attached sketch.

**ASSESSMENT**

Existing Conditions:

PARAMETER	DATA
Road Name	William Street
Road Classification	Local Road
Adjacent Land Use	Residential dwellings with businesses fronting the New England Highway.
Road Width	William Street – 8m wide carriageways (single lanes). Overall 50m wide.
Traffic Volumes	William Street – 822 (AADT 5 Day)
Traffic/ Parking Controls	Parallel on-street parking and angled median parking. School zone, bus zone and no stopping restriction at various locations along the road segment.
Speed Limit	50 km/h
85th Percentile Speed	45.7km/hr
Accident History	Ten (10) accidents were noted as occurring along the New England Highway corridor generally consisting of rear end and

## LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

1 FEBRUARY 2024

ANZAC DAY - EAST MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC &amp; TRANSPORT MANAGEMENT (Cont.)

cross movements associated with traffic light operation.

## With Proposal:

CONSIDERATIONS	COMMENTS INCLUDING IMPACTS
Access	<p><b>Road:</b></p> <p>East Maitland Anzac Day is considered to be a Class 1 event in accordance with the Guide to Traffic and Transport Management for Special Events. The New England Highway from High Street to William Street is part of a principal transport route.</p> <p>Temporary road closures and associated detours are to be put in place during the march and ceremony by an Authorised Traffic Control contractor as detailed in the proposal.</p> <p>NSW Police have historically participated as escorts as lead and tail vehicles and allowances have been made for these roles to continue, however NSW Police cannot guarantee resources and traffic management at the site has been developed to be implemented without the reliance of NSW Police participation.</p> <p><b>Parking:</b></p> <p>Parking is available on local streets and other car parks within the local area. The temporary closure is not expected to significantly impact on parking in the vicinity of the event, particularly on a Public Holiday.</p>
Traffic impacts	<p>Although a section of the New England highway will be temporarily closed at various times throughout the morning, these will be closed on an as needed basis for approx. 10minutes at a time. There are adequate local detour routes for vehicles to use or alternatively may wait until the march has concluded.</p> <p>Traffic detours are planned with temporary road closures for the William Street Road segment during the ceremony.</p> <p>Temporary closure of the New England highway will be undertaken as the march progresses.</p> <p>Traffic controllers will direct motorists away from the temporary road closures in line with the proposed detours.</p>

## LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

1 FEBRUARY 2024

ANZAC DAY - EAST MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC &amp; TRANSPORT MANAGEMENT (Cont.)

<b>Speed</b>	No changes to speed limits associated with the proposal
<b>Active Transport (walk/cycle)</b>	<p><b>Pedestrians/Cyclists:</b></p> <p>The temporary road closures provided for the event are associated with providing a safe area for pedestrian activity.</p> <p>The temporary closure of segments of the New England Highway and William Street will provide a safe area for the attending crowd to disperse after the end of the memorial ceremony.</p>
<b>Public Transport (buses/taxis)</b>	<p><b>Bus/ Taxi:</b></p> <p>The impacted segments of the New England Highway is serviced by the 182 bus service. During the march, buses may be impacted by the temporary road closures and may be required to wait until the march has concluded and the roads reopened to vehicular traffic.</p> <p>With the event occurring on a Public Holiday, reduced bus services and demand are anticipated.</p>
<b>Freight Transport</b>	<p><b>Service vehicles:</b></p> <p>Minimal heavy vehicle traffic is expected as the event is on a public holiday. However, traffic on the New England Highway is anticipated to be temporarily impacted as the march proceeds through the New England Highway roundabout.</p>

**COMMUNITY CONSULTATION**

Council advertised this event in the Maitland Mercury on Friday 19 January 2024. As required by the Roads Act, the public have 28 days to submit any comments regarding the proposed temporary road closures. No submissions have been received at the time of writing this report with comment required by the due date of Friday 16 February 2024. Any comments received will be incorporated into reporting to Council as part of the required event management approval.

**CONCLUSION**

The temporary event traffic management proposal is shown in the attached sketch noting that the event is to be controlled by Traffic Power.



LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

1 FEBRUARY 2024

ANZAC DAY - EAST MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT (Cont.)



Locality diagram

1 FEBRUARY 2024

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ANZAC DAY - EAST MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT (Cont.)

## **General Business**

# **ANZAC DAY - EAST MAITLAND - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT**

## **East Maitland ANZAC March Traffic Guidance Scheme**

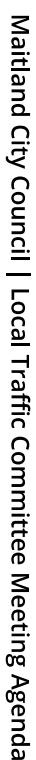
**Meeting Date: 1 February 2024**

**Attachment No: 1**

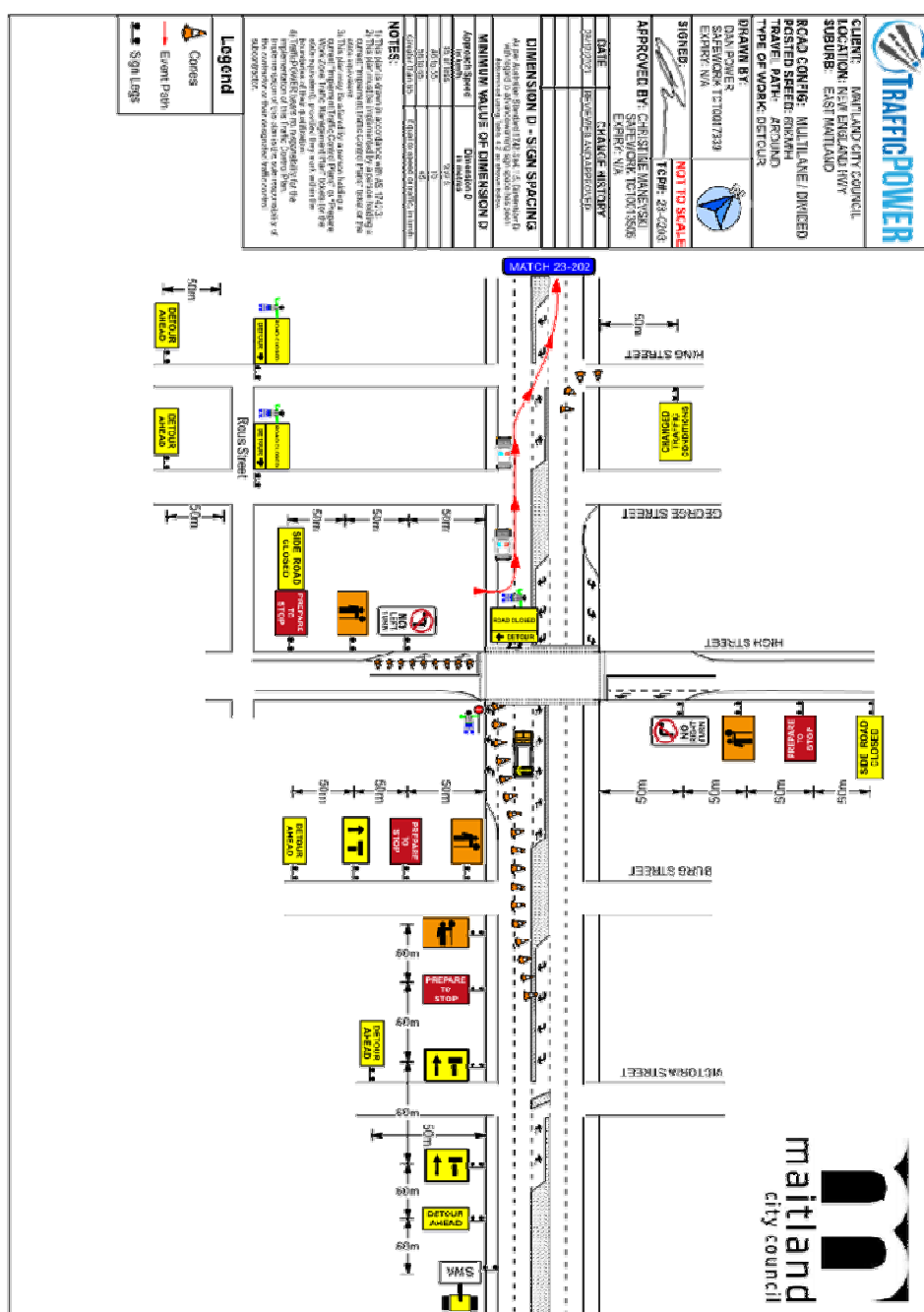
**Number of Pages: 4**




## Maitland City Council | Ordinary Meeting Agenda




## Maitland City Council | Ordinary Meeting Agenda






**maitland**  
city council



**TRAFFICPOWER**

<b>CLIENT:</b> MAITLAND CITY COUNCIL <b>LOCATION:</b> NEW ENGLAND HWY <b>SUBURB:</b> EAST MAITLAND	<b>ROAD CONFIG:</b> MULTILANE / DIVIDED <b>POSTED SPEED:</b> 60KPH <b>TYPE OF WORK:</b> ROAD <b>TYPE OF WORK DETOUR:</b>	<b>DESIGNED BY:</b> TRAFFICPOWER <b>DATE:</b> 20/07/2021 <b>SAFARIWORK:</b> 12/1081733 <b>EXPERT:</b> N/A	<b>SIGNED:</b>  <b>NOT TO SCALE</b>	<b>APPROVED BY:</b> CHRISTINE WARDENSKI <b>SAFARIWORK:</b> 12/1081733 <b>EXPERT:</b> N/A
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DATE		CHANGE HISTORY
20/07/2021	1	ISSUED FOR ADOPTION (VIA)

**DIMENSION D - SIGN SPACING**  
 As per Australian Standard 1742-Sub 4.3, Dimension D with regard to prewarning sign (code 445, 446) is 100m.

**MINIMUM VALUE OF DIMENSION D**

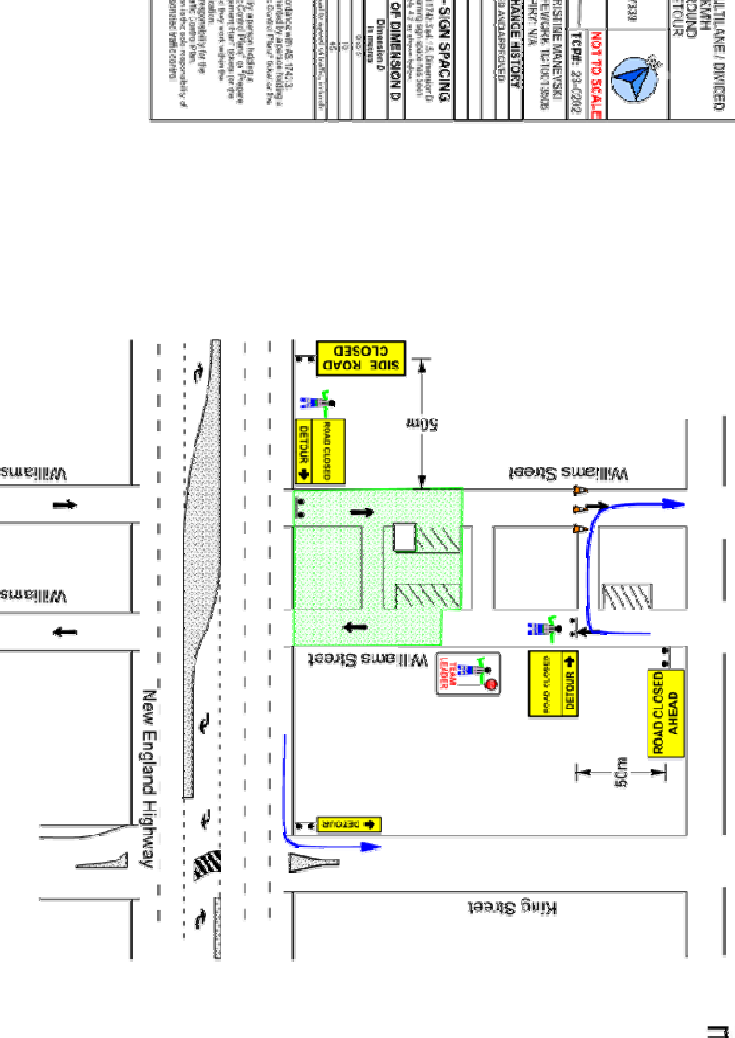
Approach Speed in km/h	Dimension D in metres
20	5
30	10
40	15
50	20
60	25
70	30
80	35
90	40
100	45

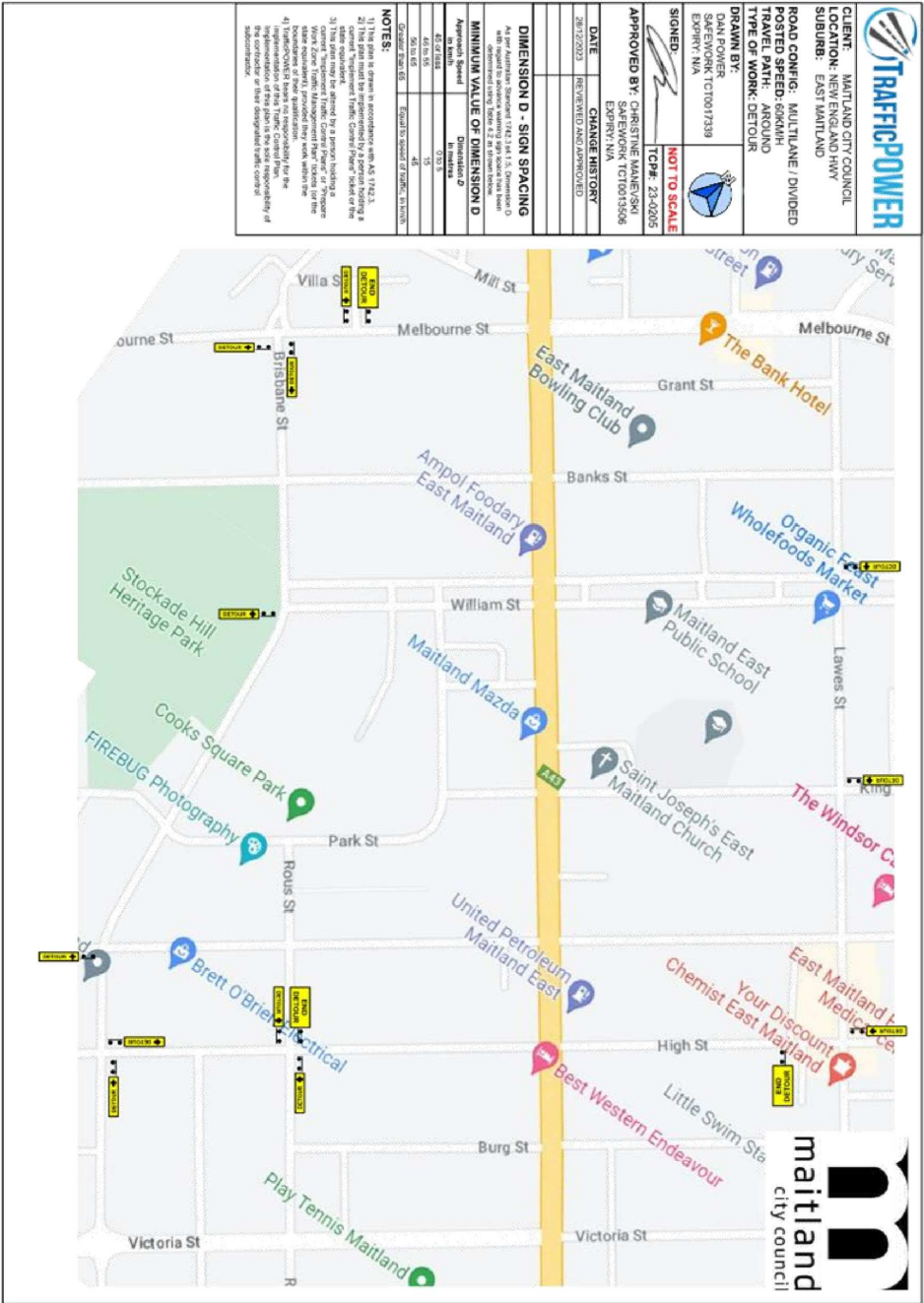
**NOTES:**

- 1) This plan is a general indication only.
- 2) This plan is a general indication only.
- 3) This plan is a general indication only.
- 4) This plan is a general indication only.
- 5) This plan is a general indication only.
- 6) This plan is a general indication only.
- 7) This plan is a general indication only.
- 8) This plan is a general indication only.
- 9) This plan is a general indication only.
- 10) This plan is a general indication only.

**Legend**

- Overst
- Detour Route
- Sign Posts
- Work Area





## **City Services**

# **LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024)**

## **Anzac Day - Morpeth - 25 April 2024 - Event Traffic & Transport Management**

**Meeting Date: 12 March 2024**

**Attachment No: 5**

**Number of Pages: 12**

1 FEBRUARY 2024

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**5.4 ANZAC DAY - MORPETH - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT****FILE NO:** 400661**ATTACHMENTS:**  
1. Traffic Guidance Scheme 1  
2. Traffic Guidance Scheme 2**AUTHOR:** Steven Roach - Traffic Management Officer  
Chris Pinchen - Operations Manager Transport & Infrastructure Engineering

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**EXECUTIVE SUMMARY**

*Council has received an application from Morpeth Anzac Day Committee to temporarily close sections of Swan Street, Northumberland Street and Green Street, Morpeth to hold the annual Anzac Day Ceremony on Thursday, 25 April 2024. The Anzac Day march starts at the closed northbound lane of Queens Wharf Road, the assembly area, and progresses on Swan Street under police escort to the Cenotaph, where the ceremony is held. The Cenotaph is located outside the former Morpeth Courthouse / Museum.*

*Temporary road closure devices and signs will be in place for the duration of the event.*

**OFFICER'S RECOMMENDATION****THAT**

1. The temporary road closures to vehicular traffic proposed on the submitted Work Zone Traffic Management Plans for Anzac Day Thursday, 25 April 2024 at Morpeth be approved.
2. The times of the temporary road closures as detailed in this report be approved.
3. The installation of the road closure devices, signs, and markings, to affect the proposed road closures, be approved.

**PURPOSE**

The Morpeth Anzac Day 2024 event temporary traffic management plan is submitted to the committee for review.

**BACKGROUND**

Council has received an application from Morpeth Anzac Day committee to temporarily close sections of Swan Street Morpeth, Northumberland Street, and Green Street to hold the annual Anzac Day ceremony on Thursday, 25 April 2024.

1 FEBRUARY 2024

ANZAC DAY - MORPETH - 25 APRIL 2024 - EVENT TRAFFIC &amp; TRANSPORT MANAGEMENT (Cont.)

The Anzac Day march starts at Queen Wharf Road and progresses on Swan Street under police escort to the cenotaph where the ceremony will be held. The cenotaph is located outside the former Morpeth courthouse / museum.

During recent years, Anzac Day attendances have increased throughout the nation, with the Morpeth event being no exception. Recent attendance figures have been estimated to be between 500 and 1500 people.

The march is along the arterial road Swan Street and across the intersection with Northumberland Street. The traffic along Swan Street and Northumberland Street is busy during peak times linking with the Morpeth Bridge located adjacent to this intersection.

### PROPOSAL

The event Work Zone Traffic Management Plans attached to this report include:

- Morpeth – ANZAC Day Ceremony – Phase 1 – Setting Up
- Morpeth – ANZAC Day Ceremony – Phase 2 – The March
- Morpeth – ANZAC Day Ceremony – Phase 3 – The Ceremony

The applicant phase times have been modified to be consistent with the traffic management plan.

#### Morpeth – ANZAC Day Ceremony – Phase 1 – Setting Up

- Phase 1 from 9.30am to 10.00am.
- Temporary road closure Swan Street from Northumberland Street to Market Street.
- Traffic detours in place.
- All other streets in event area open to traffic.

#### Morpeth – ANZAC Day Ceremony – Phase 2 – The March

- Phase 2 from 10.00am to 11.00am.
- Temporary road closure Swan Street from Tank Street to Northumberland Street.
- Temporary road closure Swan Street from Northumberland Street to Market Street.
- Temporary road closure Green Street from Swan Street to Close Street 10.00am to 11.00am for School Children Assembly area.
- Traffic detours in place.
- All other streets in event area open to traffic includes Northumberland Street.

#### Morpeth – ANZAC Day Ceremony – Phase 3 – The Ceremony

- Phase 3 from 10.50am to 1.00pm.
- Temporary road closure Swan Street from Northumberland Street to Market Street.
- Temporary road closure Northumberland Street from Swan Street to Close Street.
- Traffic detours in place.
- All other streets in event area open to traffic includes Swan Street.

## LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

1 FEBRUARY 2024

ANZAC DAY - MORPETH - 25 APRIL 2024 - EVENT TRAFFIC &amp; TRANSPORT MANAGEMENT (Cont.)

Variable Message Signage is proposed on the north side of the bridge with the message to approaching traffic: ANZAC SERVICE – TEMPORARY CLOSURE – MORPETH BRIDGE.

Application times have been adjusted by Council to be consistent with the phasing of the Work Zone Traffic Management Plans.

**ASSESSMENT**

How does this proposal manage traffic safely?

Existing Conditions:

PARAMETER	DATA
Road Name	Swan Street
Road Classification	Distributor
Adjacent Land Use	Commercial/Retails
Road Width	17.5 metre carriageway; 4.5 metre footway northside; 3.5 metre footway southside
Traffic Volumes	5,145 ADT, Sept 2014 5,158 Saturday Sept 2014 465 10am – 11am 516 11am – 12 noon
Traffic/ Parking Controls	50km/h
Speed Limit	-
85th Percentile Speed	-
Accident History	Two accidents including a X-intersection with moderate injury have been recorded within the extent of the proposal.



## LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

1 FEBRUARY 2024

ANZAC DAY - MORPETH - 25 APRIL 2024 - EVENT TRAFFIC &amp; TRANSPORT MANAGEMENT (Cont.)

## With Proposal:

CONSIDERATIONS	COMMENTS INCLUDING IMPACTS
Access	<p><b>Road:</b></p> <p>Morpeth Anzac Day is considered to be a Class 1 event in accordance with the Guide to Traffic and Transport Management for Special Events. Swan Street from Tank Street to Northumberland Street is part of a principal transport route.</p> <p>Temporary road closures are in place during the march and ceremony as detailed in the proposal.</p> <p><b>Parking:</b></p> <p>Parking is available on local streets in Morpeth.</p> <p>Parking north of Morpeth Bridge and walking across the bridge is not permitted.</p>
Traffic impacts	<p>Although sections of Swan Street will be temporarily closed at various times throughout the morning, there are adequate local detour routes for vehicles to use. Morpeth Bridge traffic will only be affected for a short period as the march approaches Northumberland Street and disperses towards Market Street.</p> <p>Traffic detours are planned for each phase with temporary road closures:</p> <p>Phase 1 detour roads Close Street and Market Street</p> <p>Phase 2 detour roads include High Street, Northumberland Street, and Market Street</p> <p>Phase 3 detour roads include Berkley Street, Close Street and Market Street</p> <p>Traffic controllers will direct motorists away from the temporary road closures in line with the proposed detours.</p> <p>Event organiser has informed that temporary traffic control will take place as detailed in the attached traffic control plans, and that Gateshead traffic services will be implementing temporary traffic management for the event.</p>

## LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

1 FEBRUARY 2024

ANZAC DAY - MORPETH - 25 APRIL 2024 - EVENT TRAFFIC &amp; TRANSPORT MANAGEMENT (Cont.)

<b>Speed</b>	There are no Temporary 'Roadwork' Speed Limits during the event. Temporary road closures are in place to manage speed.
<b>Active Transport (walk/cycle)</b>	<p><b>Pedestrians/ Cyclists:</b></p> <p>The temporary road closures provided for the event are associated with providing a safe area for pedestrian activity.</p> <p>The temporary closure of Northumberland Street between Swan Street and Close Street to the south will provide a safe area for the attending crowd to disperse after the end of the memorial ceremony.</p>
<b>Public Transport (buses/taxis)</b>	<p><b>Bus/ Taxi:</b></p> <p>Bus service(s) along Swan Street are planned to be redirected during the Morpeth Anzac Day march. On public holidays there are two services through Morpeth with one during the event time at 10.27am. Unless notified otherwise, Hunter Valley Buses service route on the day will be Robert Street – High Street – Tank Street. The Swan Street bus stop between Northumberland Street and Market Street is located within the temporary road closure where the ceremony is held.</p>
<b>Freight Transport</b>	<p><b>Freight vehicles:</b></p> <p><i>The 3t Load Limit on High Street is recommended to be temporarily suspended during the event. Heavy vehicle detour signs are proposed on Tank Street and Edwards Street to direct heavy vehicles into High Street whilst the suspension is active.</i></p> <p>Minimal heavy vehicle traffic is expected as the event is on a public holiday.</p>

**COMMUNITY CONSULTATION**

Council advertised this event in the Maitland Mercury on Friday 19 January 2024. As required by the Roads Act, the public have 28 days to submit any comments regarding the proposed temporary road closures. No submissions have been received at the time of writing this report with comment required by the due date of Friday 16 February 2024. Any comments received will be incorporated into reporting to Council as part of the required event management approval.

LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

1 FEBRUARY 2024

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ANZAC DAY - MORPETH - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT (Cont.)

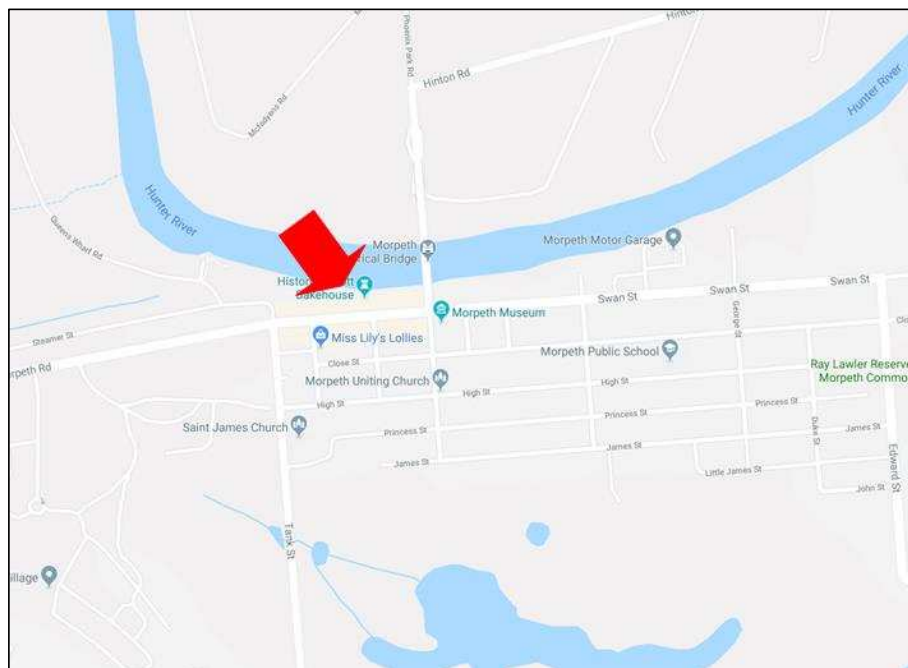
**CONCLUSION**

The applicant has submitted Event Traffic Management Plans for this event. The temporary traffic management for this event plans to implement temporary road closures overseen by traffic controllers for setting up, the march and ceremony phases of the event.

## LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

1 FEBRUARY 2024

## ANZAC DAY - MORPETH - 25 APRIL 2024 - EVENT TRAFFIC &amp; TRANSPORT MANAGEMENT (Cont.)



Locality diagram



Site photo

LOCAL TRAFFIC COMMITTEE MEETING MINUTES (FEBRUARY 2024) (Cont.)

1 FEBRUARY 2024

ANZAC DAY - MORPETH - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT (Cont.)



Site photo



Site photo

1 FEBRUARY 2024

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ANZAC DAY - MORPETH - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT (Cont.)

## **General Business**

# **ANZAC DAY - MORPETH - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT**

## **Traffic Guidance Scheme 1**

**Meeting Date: 1 February 2024**

**Attachment No: 1**

**Number of Pages: 1**



## Maitland City Council | Local Traffic Committee Meeting Agenda

Maitland City Council | Ordinary Meeting Agenda

1 FEBRUARY 2024

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ANZAC DAY - MORPETH - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT (Cont.)

## **General Business**

# **ANZAC DAY - MORPETH - 25 APRIL 2024 - EVENT TRAFFIC & TRANSPORT MANAGEMENT**

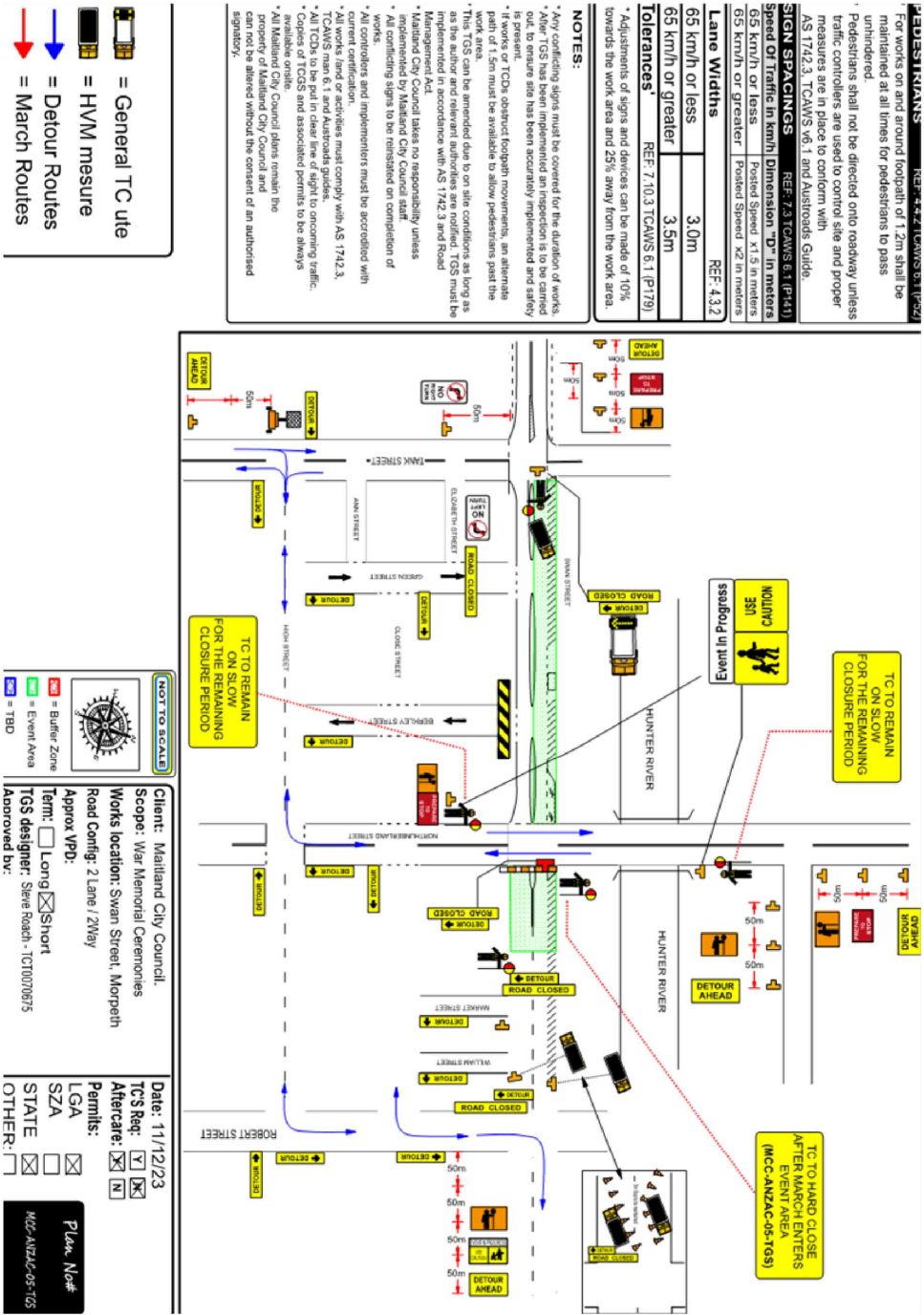
## **Traffic Guidance Scheme 2**

**Meeting Date: 1 February 2024**

**Attachment No: 2**

**Number of Pages: 1**





## NEIGHBOURHOOD PLANS (Cont.)

**12.2 NEIGHBOURHOOD PLANS**

<b>FILE NO:</b>	<b>29/60</b>
<b>ATTACHMENTS:</b>	<ol style="list-style-type: none"> <li><b>1. Rutherford Neighbourhood Plan</b></li> <li><b>2. Woodberry Neighbourhood Plan</b></li> <li><b>3. Telarah Neighbourhood Plan</b></li> </ol>
<b>RESPONSIBLE OFFICER:</b>	<b>Darren Crumpler - Acting Group Manager Community and Recreation</b>
<b>AUTHOR:</b>	<b>David Baker - Team Leader Community and Recreation Planner</b> <b>Erin Pascall - Community Planner</b>
<b>MAITLAND +10</b>	<b>Outcome 1.To stay friendly, happy and proud as our city grows</b>
<b>COUNCIL OBJECTIVE:</b>	<b>1.1.1 Welcome new residents and foster community connection</b>

**EXECUTIVE SUMMARY**

*Extensive research and community consultation has been undertaken to develop four Neighbourhood Plans that seek to address the needs and aspirations of:*

- 1. Metford*
- 2. Rutherford*
- 3. Telarah*
- 4. Woodberry*

*These Plans identify the key areas requiring resourcing and support across each of the four suburbs. These Plans provide a community profile of each of the suburbs as well as several actions that aim to meet the needs and wants of each community to improve community connection, cohesion, and local community assets. Each Neighbourhood Plan focuses on locally specific matters that will help shape our neighbourhoods for the future.*

**OFFICER'S RECOMMENDATION****THAT**

- 1. Council note the information in this report**
- 2. Council resolves to adopt the Neighbourhood Plans for Metford, Rutherford, Telarah and Woodberry and their associated actions**

## NEIGHBOURHOOD PLANS (Cont.)

**REPORT**

Delivery Plan Action 1.1.1.3 Progress the delivery of Neighbourhood Plans for Rutherford, Telarah, Woodberry and Metford.

Neighbourhood planning has been undertaken by Maitland City Council's Community and Recreation Planning Team over the last three years for the suburbs of Metford, Rutherford, Telarah and Woodberry. These suburbs were identified based on demographic data and their placement on the SEIFA (Socio-Economic Indexes for Areas) scale, rating them as likely to be facing disadvantage.

The objectives of these plans are:

- To have individual community led plans for Metford, Rutherford, Telarah and Woodberry that guide community and Council to work in partnership to enable safe and connected places.
- To capitalise on local community assets, aspirations and opportunities with the intention of creating places that promote people's health and wellbeing.
- Provide opportunities for community voices to be included in the planning process for their neighbourhood. This will encourage commitment within communities to make their suburb an even better place to live.

The Neighbourhood Plans for Metford, Rutherford, Telarah and Woodberry have been finalised and outline the history of the suburb, the projected growth, the current demographics, and the wants and needs of the community. The identified actions outlined within the Neighbourhood Plans were informed by the community through engagement in 2020 and then secondary engagement in June 2022, where we checked back in with the community to confirm if the actions developed for the finalised plans were still an accurate reflection of community aspirations.

This information was assessed to identify several key findings, with actions developed to address the findings, also presented in the plans. Internal consultation was also undertaken to identify what existing departmental Delivery Program objectives align with the Neighbourhood Plan actions. The actions within these plans are intended to be fluid, in line with community growth and change, and resourcing within Council.

**CONCLUSION**

It is recommended that the four Neighbourhood Plans and their associated actions be adopted by Council. The adoption of these Neighbourhood Plans will allow for improved social cohesion, connection, and engagement with Council owned community assets across the four identified suburbs. Following the endorsement and actioning of the four neighbourhood plans, the Community and Recreation Planning Team will develop plans for additional suburbs within the Maitland Local Government Area.

**FINANCIAL IMPLICATIONS**

This matter has no direct financial impact upon Council's adopted budget or forward estimates.

NEIGHBOURHOOD PLANS (Cont.)

**POLICY IMPLICATIONS**

This matter has no specific policy implications for Council.

**STATUTORY IMPLICATIONS**

There are no statutory implications under the Local Government Act 1993 with this matter.

## **City Services**

# **NEIGHBOURHOOD PLANS**

## **Rutherford Neighbourhood Plan**

**Meeting Date: 12 March 2024**

**Attachment No: 1**

**Number of Pages: 15**



NEIGHBOURHOOD PLANS (Cont.)



**OUR PLACE  
RUTHERFORD  
NEIGHBOURHOOD  
PLAN**





ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Wonnarua People as the Traditional Owners and Custodians of the land within the Maitland Local Government Area.  
Council pays respect to all Aboriginal Elders, past, present and future with a spiritual connection to these lands.

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# Strategic Context



The Neighbourhood Plans sit within the 'Informing strategies' space, providing insight and feedback from community to help facilitate the design and implementation of the Delivery Program and Operational Plan. They also support opportunities for resourcing, in particular applications for grants to enable implementation of actions identified within the plans.

# Let's Talk Neighbourhood Planning

Maitland City Council is moving towards a more localised approach when developing strategies for our community. This means that we focus on the demographics and feedback of specific suburbs (referred to as neighbourhoods) to inform our future planning and tailor our actions for each community.

We analyse a variety of data, including statistical information such as the information on the 'Our People' page (page 8 to 11) in combination with feedback provided by the local community of a neighbourhood. We sought and will continue to seek community feedback through our socials, Maitland Your Say web page and platforms, community events such as fun days and through surveys. This information is then looked at holistically and used to inform our future planning based on the identified needs and focus areas of the community.

Developing strong relationships with the communities that make and shape our city is very important to Council. We need to work together to create a city where residents want to live, and visitors want to invest and explore. As one of the fastest growing regional cities in New South Wales, our rapidly growing population offers an opportunity for us to develop strong and vibrant neighbourhoods.

Neighbourhood Plans are all about community - what we enjoy about our neighbourhood, what would make it an even greater place to live, work, study and play as well as the ideas and the action plan to help us get there. The actions identified in this plan aims to provide opportunity for the community to be involved in planning and decision making about the neighbourhood they call home while providing Maitland City Council and key stakeholders within individual neighbourhoods with 'what, where and how' insight for future planning.

These neighbourhood plans are living documents, which means we'll regularly be checking in with you to see whether or not we're doing a good job at addressing the actions, whether the actions are still a priority for you or if we need to shift our focus. We'll be checking in with you on socials and in person at community activities or you can complete the survey via the QR code or link at the end of this plan at any time to let us know your thoughts.

## WHAT IS A NEIGHBOURHOOD PLAN?

A Neighbourhood Plan is our roadmap to achieve a shared vision for our neighbourhoods and the people that make and shape them. Neighbourhood Plans are designed to evolve as their communities evolve and will assist managing change, accommodating growth and ensuring we create a sense of place and pride that thrives for generations to come.



# Rutherford

From approximately 1818, life and the landscape started to change with the impact of European colonisation. Maitland became central to the trade and growth of the Hunter Region. Over time, with steady growth, Maitland became an important regional centre.

Understanding the history of a community, is a key element in understanding the current identity of that community and is instrumental in informing future planning. The suburb of Rutherford, belonging to the Maitland Region is enriched with the cultural history and heritage of the Wonnarua people, who are the Traditional Custodians and Owners of the land.

Rutherford is a rapidly expanding suburb in the Western Precinct of Maitland that has a range of facilities and services for residents and visitors. Rutherford currently spans 1,347 hectares with a population of approximately 13,091 people, of which a large proportion are families (ABS 2021). It is described as a thriving hub of industrial estates, retail centres as well as providing playspaces, recreation and sporting facilities and is located only seven kilometres from the centre of Maitland.

The Western Precinct is the area which contains suburbs including Rutherford and Telarah, Aberglasslyn, Lochinvar, Anambah and Farley. The precinct has a significant area of industrial and bulky goods land uses located along the New England Highway at Rutherford. This Precinct is home to around 23,000 residents and is expected to grow to over 40,700 residents with an additional 17,700 residents between now and 2040 (LSPS).



6 MAITLAND CITY COUNCIL

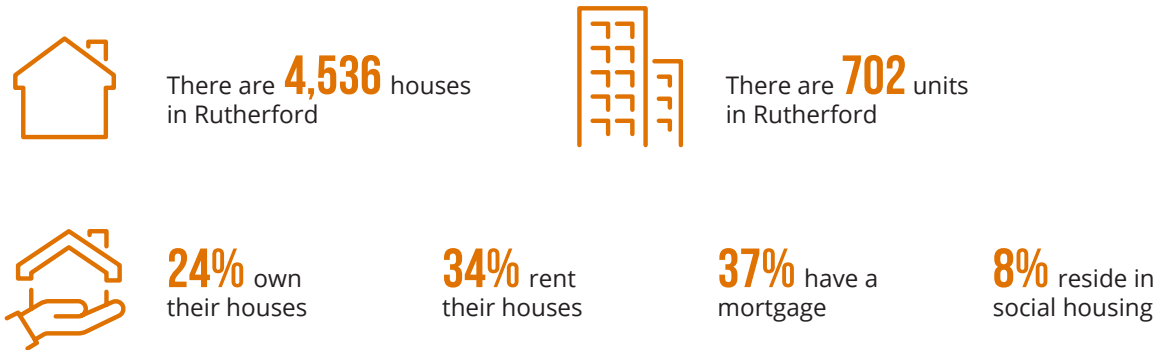


RUTHERFORD NEIGHBOURHOOD PLAN 7

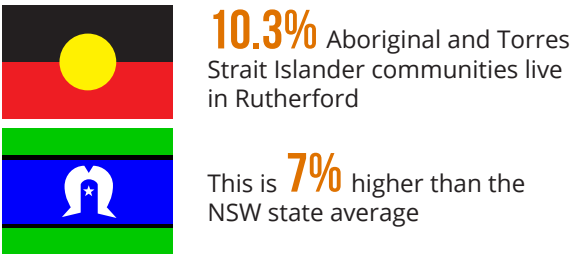
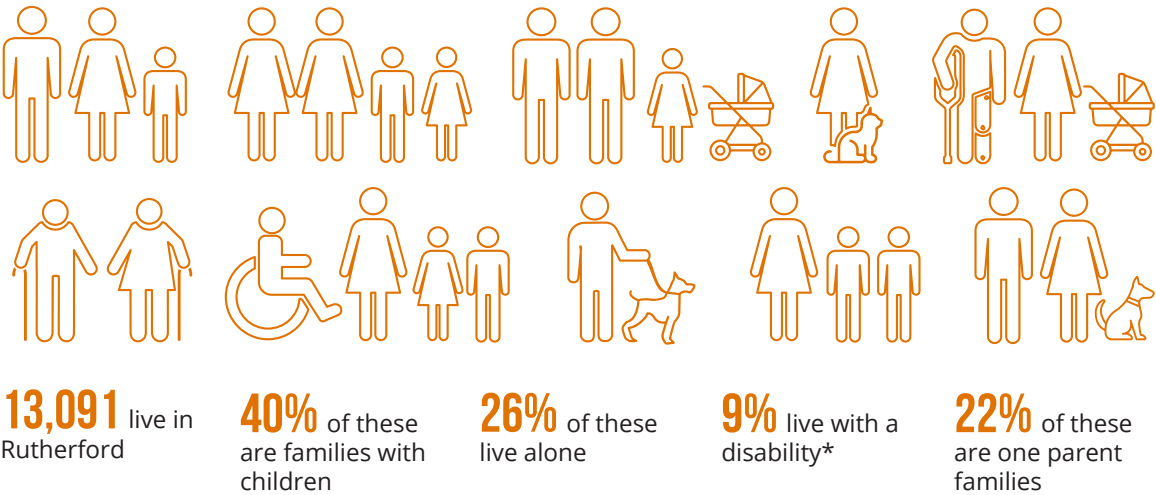


# Our People

## RUTHERFORD IS HOME TO



## WHO WE ARE



**RUTHERFORD HAS THE LARGEST NUMBER OF RESIDENTS OUT OF ALL THE SUBURBS IN MAITLAND AND GROWING!**

### MOST COMMON LANGUAGE SPOKEN IN RUTHERFORD



### OTHER LANGUAGES SPOKEN IN RUTHERFORD

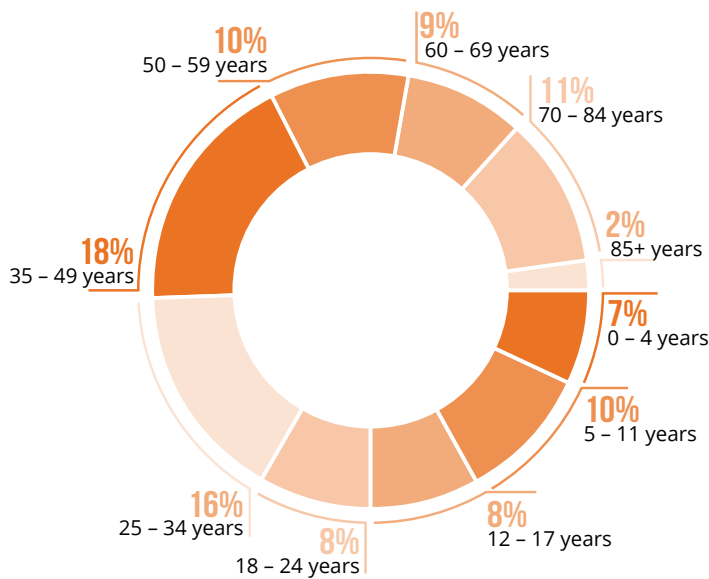


### ANCESTRY AND CULTURAL BACKGROUNDS

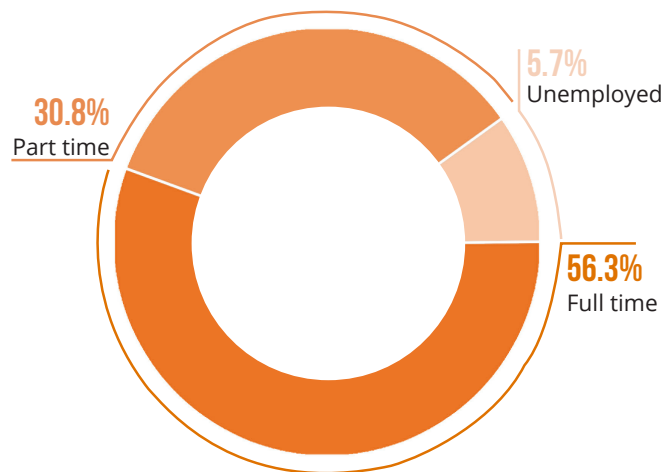


\*Defined as people needing assistance with core activities

WHO WE ARE



WORK



THE MAIN TYPES OF INDUSTRIES WE WORK IN:

- Health care and social assistance
- Retail trade
- Construction
- Mining
- Manufacturing

TYPES OF UNPAID WORK WE DO:

- 32% Care for children
- 14% Assist others due to disability, illness or age related reasons
- 8% Volunteer

INCOME



MEDIAN WEEKLY INCOME \$1,475

This is \$291 LESS a week than the Maitland average



14% weekly household income is less than \$650

14% weekly income of more than \$3,000

TRANSPORT



Most households have **ONE MOTOR VEHICLE**



6.8% of people have none



1.5% of working population walk or ride a bike



10.8% of working population work from home



68% use cars as preferred transport method



1.4% use public transport preferred transport method to travel to work

The above information is based on the most current data by the Australian Bureau of Statistics 2021 Census, therefore some of the above statistics may be represented differently today. ABS, 2021



# Our Community Assets

Good planning will help guide the growth and renewal of Rutherford, while ensuring a sense of identity, pride and community values are protected. It's important to understand what community assets we have to begin with and what might be missing to inform our planning for now and into the future.

Here is a snapshot of some of the known community assets in Rutherford. As we work with the community to deliver the actions of this plan, we expect our identified community assets to grow and inform our needs for the future. We also want to make sure our community assets are meeting the needs of, and are utilised by, the local community.

## COMMUNITY ASSETS

Include the tangible things we can see and touch and the things we can't. They are everything from the people that live in the community, including their knowledge, skills and experience, to the local schools, businesses, facilities, hard infrastructure like roads, footpaths, cycleways and buildings. It also includes things like groups, clubs, teams, networks, programs and activities.

\*Note that services identified are only those that are located in Rutherford and do not include services located outside of the suburb.



8 community spaces



7 early childhood service



3 post boxes



1 public high school



6 public phones



1 public primary school



8 recreation facilities



1 private primary school



8 bus lines



6 other education

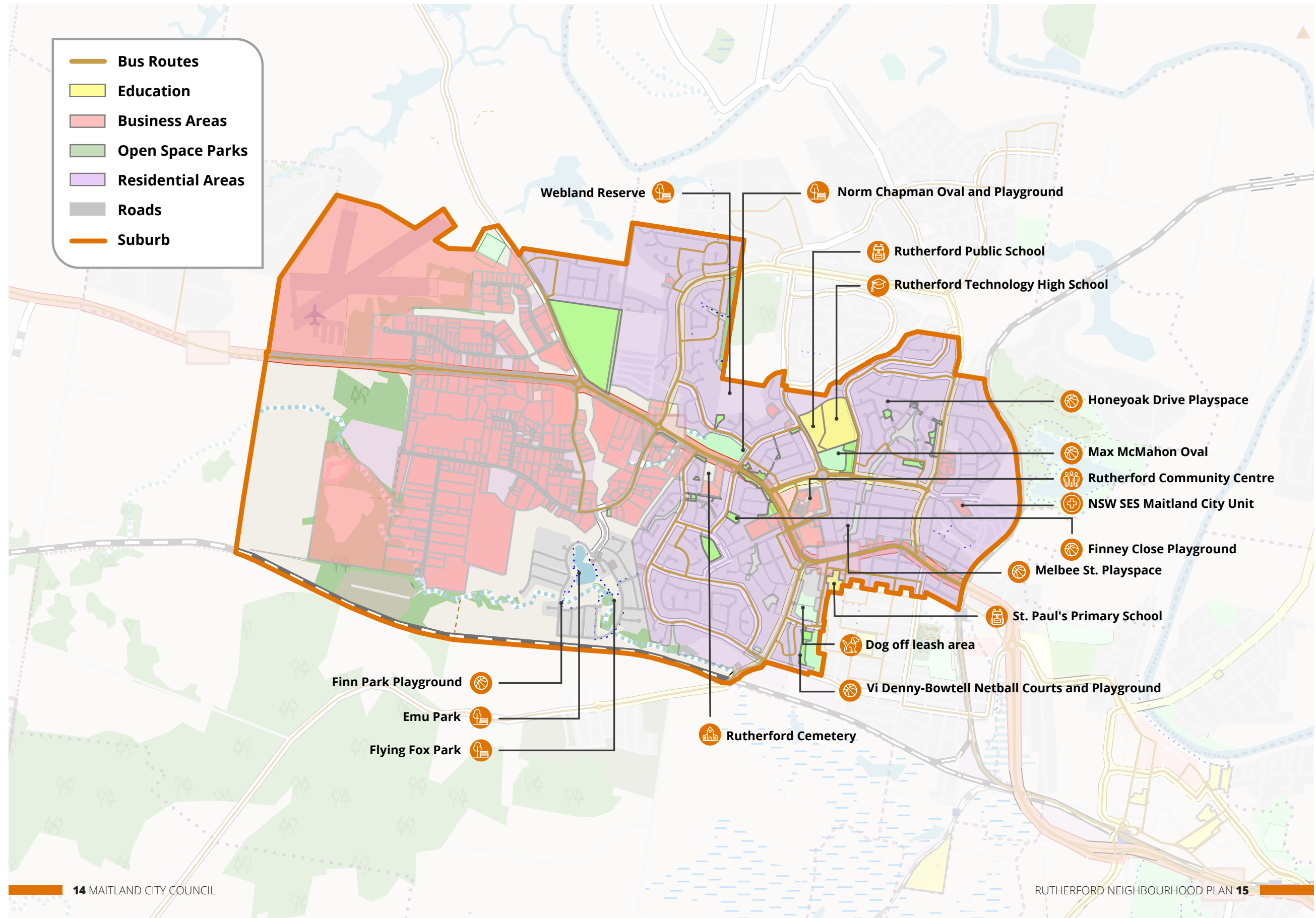


4 places of worship



RUTHERFORD NEIGHBOURHOOD PLAN 13





# What You Have Told Us So Far

We've been reaching out to our community over the last few years to find out what they love, where Rutherford can be improved and what's important to them. We've gathered this feedback at community fun days as well as through surveys for our Community Strategic Plan and surveys on our neighbourhood plans. We've looked at all of the feedback and found out what matters to our communities.

## WHAT YOU LIKE ABOUT RUTHERFORD

- The diversity, the people and sense of community
- The central, convenient, and affordable location
- The slower pace, casual vibe and small town rural feel
- The local facilities and services on offer

## YOUR PRIORITIES FOR RUTHERFORD INCLUDE:

 **A CLEAN AND GREEN ENVIRONMENT**

 **ROAD AND PEDESTRIAN SAFETY**

 **PLACES TO PLAY AND BE ACTIVE**

 **A SAFE AND CONNECTED COMMUNITY**

# Looking To The Future

The priorities identified through the 2021 Census data and by the local Rutherford community highlight that in the future Rutherford should look, feel and be green, safe, active, and connected.

The specific priorities identified by the community to achieve this look and feel include:



### A CLEAN AND GREEN ENVIRONMENT

- Preservation of native vegetation and wildlife
- More trees
- Less pollution



### PLACES TO PLAY AND BE ACTIVE

- More playspaces and upgrades to playspaces
- More opportunities for recreational activities including for BMX
- More outdoor events
- More community sports events



### ROAD AND PEDESTRIAN SAFETY

- Improvements in road infrastructure and reduction of traffic congestion
- More footpaths for walking and jogging
- More safe pedestrian crossings



### A SAFE AND CONNECTED COMMUNITY

- More community events
- Cycleways to create connectivity
- More entertainment such as live music, events and activities
- Bus services covered more area
- More facilities for kids and families
- Provide young people with recreational opportunities













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# Where To From Here?

Now that we know the current priorities and focus areas for Rutherford, we can plan to address them. Some of the priority areas identified are already being addressed through **Maitland City Council's Delivery Program 2022-2026**.

We have also identified eight key themes that were prevalent in community feedback and demographic data, and these will carry across all our neighbourhood plans. Within the neighbourhood plans of Maitland, the themes can be understood as:














-  **Nature** - improving green and natural spaces across the Maitland Region and/or providing or improving access to these spaces or related activities such as tree planting or community gardening.
-  **Economy** - activities that support and benefit the economy of the neighbourhood or the Maitland Region.
-  **Indigenous** - understanding, promoting, supporting, and celebrating the Indigenous culture surrounding the neighbourhood as well as collaborating with Aboriginal and Torres Strait Islander Peoples to inform future decision making.
-  **Multicultural** - understanding, promoting, supporting, and celebrating the various cultures within a neighbourhood.
-  **Accessibility** - improving access to and connection of neighbourhoods across the Maitland Region. This includes making facilities and areas more accessible for all as well as improving infrastructure such as public transport and roads to make it easier for residents to access other suburbs across Maitland.
-  **Safer Communities** - promoting or implementing activities or infrastructure to improve community safety and reduce the likelihood of crime including vandalism.
-  **Community/Connection** - any activity, engagement or consideration that builds up or celebrates the community. This includes building community capacity and celebrating the neighbourhood (for example celebrating the history of somewhere).
-  **Community Infrastructure** - development and implementation of infrastructure that improves the community e.g., community and recreation spaces.












RUTHERFORD NEIGHBOURHOOD PLAN ACTIONS

Working together with the community is critical in making and shaping neighbourhoods that support growth and renewal, while ensuring sense of identity, pride and community values are supported. Through listening to the community's thoughts, ideas and feedback, and understanding the priorities of the local community, the following provides a framework for identifying areas of priority for the community, highlighting Delivery Program action items that are currently taking place around Maitland, and opportunities for future planning specifically to support Rutherford. To deliver desired outcomes for the Rutherford community, the following will also inform the design, development and delivery of future community programs/projects that are not currently funded in Council's work program.

Priorities for Rutherford, identified by the community are:

WHAT HAVE YOU TOLD US?			WHAT IS OUR CURRENT COMMITMENT ACROSS MAITLAND LGA?	LOOKING TO THE FUTURE IN RUTHERFORD
PRIORITY RANKING	RUTHERFORD COMMUNITY PRIORITY	THEMES	DELIVERY PROGRAM OBJECTIVE 2022-2026	ACTIONS TO INVESTIGATE FOR FUTURE COMMUNITY PROJECTS
1	Provision of accessible, family friendly and child friendly activities and events held in local Rutherford area.	    	1.1.4 Deliver vibrant and valued community events and programs.	Work with the community to develop family orientated programs, activities that engage children, and programming which respects, celebrates, and acknowledges the local Aboriginal community, history, and land.
			1.3.1 Acknowledge and improve engagement with our Indigenous community, the caretakers of the land, who have been looking after both land and waterways for thousands of years.	
			3.4.1 Support the State Government's commitment to diversion of waste from landfill.	
2	Review needs for educational facilities to support indicated growth to ensure equal access to learning opportunities as the population increases.	  	1.1.2 Provide inclusive spaces where people can access services, and participate in a wide range of recreation, cultural and social activities.	Work closely with the community and key stakeholders to understand the priorities for current and future education infrastructure needs and investigate strategies to address this.  Utilise mapping and projections to plan for appropriate access to education as development of the area continues.
			1.4.14 Advocate for the provision of education facilities and services that meet current and anticipated community growth.	
3	Develop engagement with young people and their families who currently feel isolated from community and educational opportunities.	  	1.1.4 Deliver vibrant and valued community events and programs.	Collaborate with key stakeholders to continue engagement with youth through programming and capacity building opportunities.
			1.4.7 Construct, maintain and manage inclusive sport and recreation facilities across the city.	Provide insight on how to ensure the design of future spaces take into consideration spaces that feel safe for young people to use, including members of priority groups
4	Plan for less traffic congestion, safer roads, and easy access to public transportation in urban development planning.	 	1.2.5 Continue to advocate for more and improved public transport services including stops and service frequency in areas of identified residential and economic growth.	Identify and plan for future road infrastructure needs and explore initiatives promoting other transport options to reduce traffic congestion.



WHAT HAVE YOU TOLD US?			WHAT IS OUR CURRENT COMMITMENT ACROSS MAITLAND LGA?	LOOKING TO THE FUTURE IN RUTHERFORD
PRIORITY RANKING	RUTHERFORD COMMUNITY PRIORITY	THEMES	DELIVERY PROGRAM OBJECTIVE 2022-2026	ACTIONS TO INVESTIGATE FOR FUTURE COMMUNITY PROJECTS
5	Activation of spaces and venues around Rutherford, increasing safety and community engagement.	 	1.1.4 Deliver vibrant and valued community events and programs. 1.1.9 Design and manage our public spaces to ensure people feel safe.	Work with the community to develop programs and opportunities for engagement in local spaces.
6	Interested in development of open spaces for active and/or structured recreation.	 	3.3.2 Address urban heat island effects through increased tree planting and retention across the city.	Incorporate native tree plantings into future planning. Identify and promote opportunities to participate in green initiatives and wildlife programs.
7	Ensure environmental impact of industrial and residential development is minimised.	 	3.3.2 Address urban heat island effects through increased tree planting and retention across the city.	Incorporate native tree plantings into future planning. Identify and promote opportunities to participate in green initiatives and wildlife programs.
8	Develop an understanding of the impact of development in the local area on Australian animals and birds.	 	3.3.1 Partner with the community to develop a sustainability strategy and action plan	Investigate and advocate for the preservation of existing greenery as habitat for native wildlife
9	Identify infrastructure that feels tired, run down, and in need of refreshing.			Identify ongoing opportunities to revitalise spaces, and maintain upkeep on existing infrastructure







# How The Community Shapes The Future



## RESIDENTS

Residents are the foundation of a neighbourhood and play an important role in shaping their community. There are many ways that residents shape their community, which can include: feedback, being involved in community gardens, landcare or tree planting days or participating in local activities and events.



## ABORIGINAL AND TORRES STRAIT ISLANDER COMMUNITY

The Wonnarua people, who are the Traditional Owners and Custodians of the land on which Maitland exists. The Aboriginal and Torres Strait Islander community have and continue to play a significant role in shaping the community through their culture, connection to land and their stories.



## COMMUNITY GROUPS

Community groups include schools, sporting clubs, charities, social groups or interest groups. These groups often drive action in their community and create opportunities for residents to connect with each other.



## BUSINESSES AND SERVICES

Businesses play an important role in our local communities by providing convenience and access to services within a suburb. Businesses can also support communities by providing sponsorship or funding community groups.



## MAITLAND CITY COUNCIL

Council is in place to serve our community and this can occur in a variety of ways. Council engages with, advocates for, coordinates and delivers projects, programs and activities for our community.



# Ongoing Engagement

A Neighbourhood Plan is our roadmap to achieve a shared vision for neighbourhoods and the people that make and shape them. Neighbourhood Plans are designed to evolve as their communities evolve and will assist managing change, accommodating growth and ensuring we create a sense of place and pride that thrives for generations to come.

Let's call this the start of a conversation, our commitment to continue working with you on shaping a shared vision for Rutherford.



Share your thoughts with us any time via [yoursay.maitland.nsw.gov.au/neighbourhood-plans](https://yoursay.maitland.nsw.gov.au/neighbourhood-plans) or by scanning the QR code.

We value your feedback to our community's progress, evolving priorities, and how we can improve. Your input informs our regular reviews and planning, with updates on progress every year and a comprehensive review every four years.

## REFERENCES

MAITLAND +10 COMMUNITY STRATEGIC PLAN 2022, MAITLAND CITY COUNCIL

MAITLAND LOCAL STRATEGIC PLANNING STATEMENT 2040+, MAITLAND CITY COUNCIL

REMPAN (2021) RUTHERFORD, ACCESSED JANUARY 2023



NEIGHBOURHOOD PLANS (Cont.)



263 High Street  
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Maitland NSW 2320

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f 02 4933 3209

info@maitland.nsw.gov.au  
maitland.nsw.gov.au

## **City Services**

# **NEIGHBOURHOOD PLANS**

## **Woodberry Neighbourhood Plan**

**Meeting Date: 12 March 2024**

**Attachment No: 2**

**Number of Pages: 15**



NEIGHBOURHOOD PLANS (Cont.)



# OUR PLACE WOODBERRY NEIGHBOURHOOD PLAN





ACKNOWLEDGEMENT OF COUNTRY

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# Strategic Context



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Developing strong relationships with the communities that make and shape our city is very important to Council. We need to work together to create a city where residents want to live, and visitors want to invest and explore. As one of the fastest growing regional cities in New South Wales, our rapidly growing population offers an opportunity for us to develop strong and vibrant neighbourhoods.

Neighbourhood Plans are all about community - what we enjoy about our neighbourhood, what would make it an even greater place to live, work, study and play as well as the ideas and the action plan to help us get there. The actions identified in this plan aims to provide opportunity for the community to be involved in planning and decision making about the neighbourhood they call home while providing Maitland City Council and key stakeholders within individual neighbourhoods with ‘what, where and how’ insight for future planning.

These neighbourhood plans are living documents, which means we’ll regularly be checking in with you to see whether or not we’re doing a good job at addressing the actions, whether the actions are still a priority for you or if we need to shift our focus. We’ll be checking in with you on socials and in person at community activities or you can complete the survey via the QR code or link at the end of this plan at any time to let us know your thoughts.

## WHAT IS A NEIGHBOURHOOD PLAN?

A Neighbourhood Plan is our roadmap to achieve a shared vision for our neighbourhoods and the people that make and shape them. Neighbourhood Plans are designed to evolve as their communities evolve and will assist managing change, accommodating growth and ensuring we create a sense of place and pride that thrives for generations to come.



# Woodberry

From approximately 1818, life and the landscape started to change with the impact of European colonisation. Maitland became central to the trade and growth of the Hunter Region. Over time, with steady growth, Maitland became an important regional centre.

Understanding the history of a community is a key element in understanding the current identity of that community and is instrumental in informing future planning. The suburb of Woodberry, belonging to the Maitland Region is enriched with the cultural history and heritage of the Wonnarua people, who are the Traditional Custodians and Owners of the land.

Woodberry is an established community in the Eastern Precinct of Maitland with most of the population living in residential subdivisions. Woodberry currently spans 838 hectares with a population of approximately 3,024 people, of which a large proportion are families (ABS 2021). Most of the land in Woodberry is private rural land and low lying floodplains and wetlands, including areas of permanent open water, wetlands and pastures.

The Eastern Precinct is home to the East Maitland Strategic Centre, Thornton and East Maitland town centres and East Maitland town centres. It also includes regionally significant Thornton industrial and employment land cluster. It contains established neighbourhoods in Thornton, Ashtonfield, Metford, Tenambit, Raworth, Morpeth, Woodberry and urban release areas in Chisholm and Thornton-North. This Precinct is home to around 42,700 residents and is expected to grow to over 48,800 residents between now and 2040 (LSPS).





# Our People

## WOODBERRY IS HOME



There are **1,147** houses in Woodberry



There are **51** units in Woodberry



**28%** own their houses

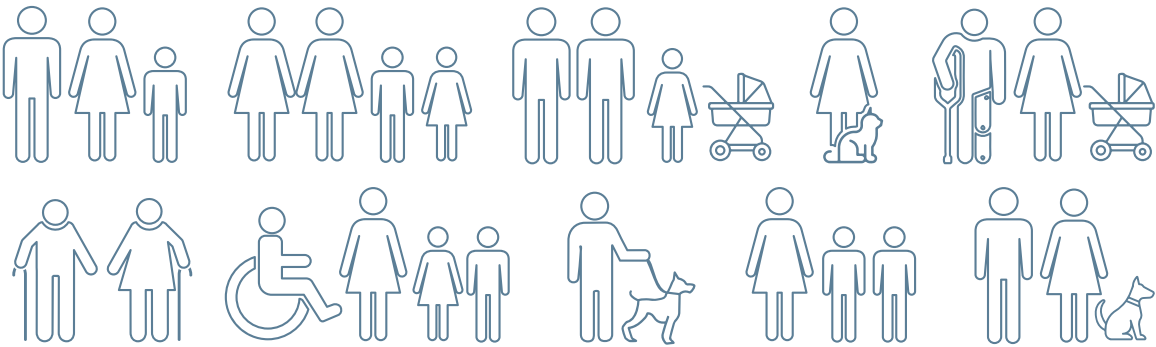
**35%** rent their houses

**38%** have a mortgage

**18%** reside in social housing



## WHO WE ARE



**3,024** live in Woodberry

**32%** of these are families with children

**24%** of these live alone

**9%** live with a disability\*

**31%** of these are one parent families



**15.4%** Aboriginal and Torres Strait Islander communities live in Woodberry

This is **12%** higher than the NSW state average

**WOODBERRY IS HOME TO A YOUNGER POPULATION WHEN COMPARED WITH THE WIDER HUNTER REGION**

### MOST COMMON LANGUAGE SPOKEN IN WOODBERRY



ENGLISH

### OTHER LANGUAGES SPOKEN IN WOODBERRY



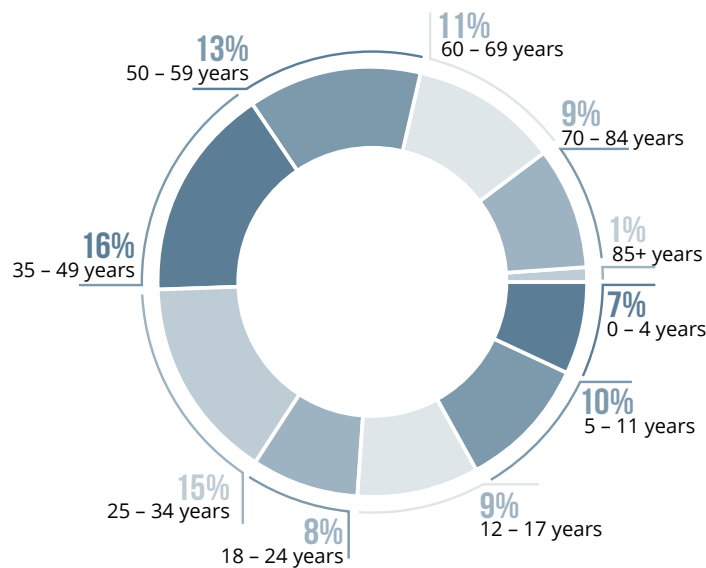
### ANCESTRY AND CULTURAL BACKGROUNDS



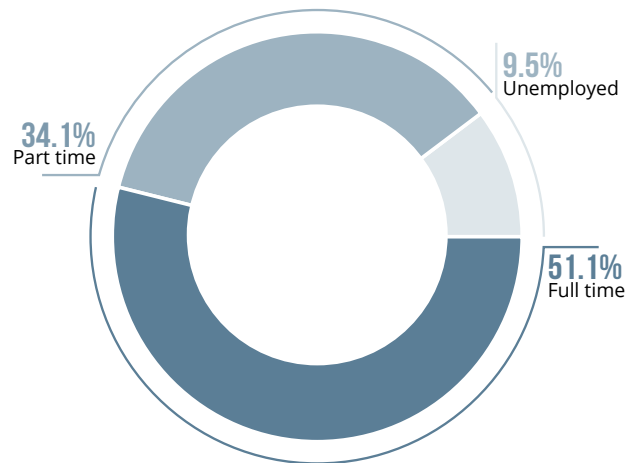
Most of the Woodberry community speak English (91%), however people also speak Tongan, Tagalog, Maori, Thai and Filipino. The most common ancestries and cultural backgrounds identified by people living in Woodberry are Australian (46.7%), English (41.9%), Australian Aboriginal (14.1%), Scottish (8.2%), and Irish (7.4%).

\*Defined as people needing assistance with core activities

WHO WE ARE



WORK



THE MAIN TYPES OF INDUSTRIES WE WORK IN:

- Health care and social assistance
- Construction
- Retail trade
- Manufacturing
- Transport, postal and warehousing

TYPES OF UNPAID WORK WE DO:

- **28%** Care for children
- **15%** Assist others due to disability, illness or age related reasons
- **9%** Volunteer

INCOME



**MEDIAN WEEKLY INCOME \$1,187**

This is **\$579 LESS** a week than the Maitland average



**21%** weekly household income is less than \$650

**8%** weekly income of more than \$3,000

TRANSPORT



Most households have **ONE MOTOR VEHICLE**



**5.4%** of people have none



**1.2%** of working population walk or ride a bike



**8.4%** of working population work from home



**73%** use cars as preferred transport method



**1.7%** use public transport preferred transport method to travel to work

*The above information is based on the most current data by the Australian Bureau of Statistics 2021 Census, therefore some of the above statistics may be represented differently today. ABS, 2021*



# Our Community Assets


Good planning will help guide the growth and renewal of Woodberry, while a ensuring sense of identity, pride and community values are protected. It's important to understand what community assets we have to begin with and what might be missing to inform our planning for now and into the future.

Here is a snapshot of some of the known community assets in Woodberry. As we work with the community to deliver the actions of this plan, we expect our identified community assets to grow and inform our needs for the future. We also want to make sure our community assets are meeting the needs of, and are utilised by, the local community.

\*Note that services identified are only those that are located in Woodberry and do not include services located outside of the suburb.

 **2** community spaces


 **2** post boxes


 **1** public phones


 **3** recreation facilities

 **14** bus lines

 **2** business centers

 **2** early childhood service

 **1** public high school

 **1** public primary school

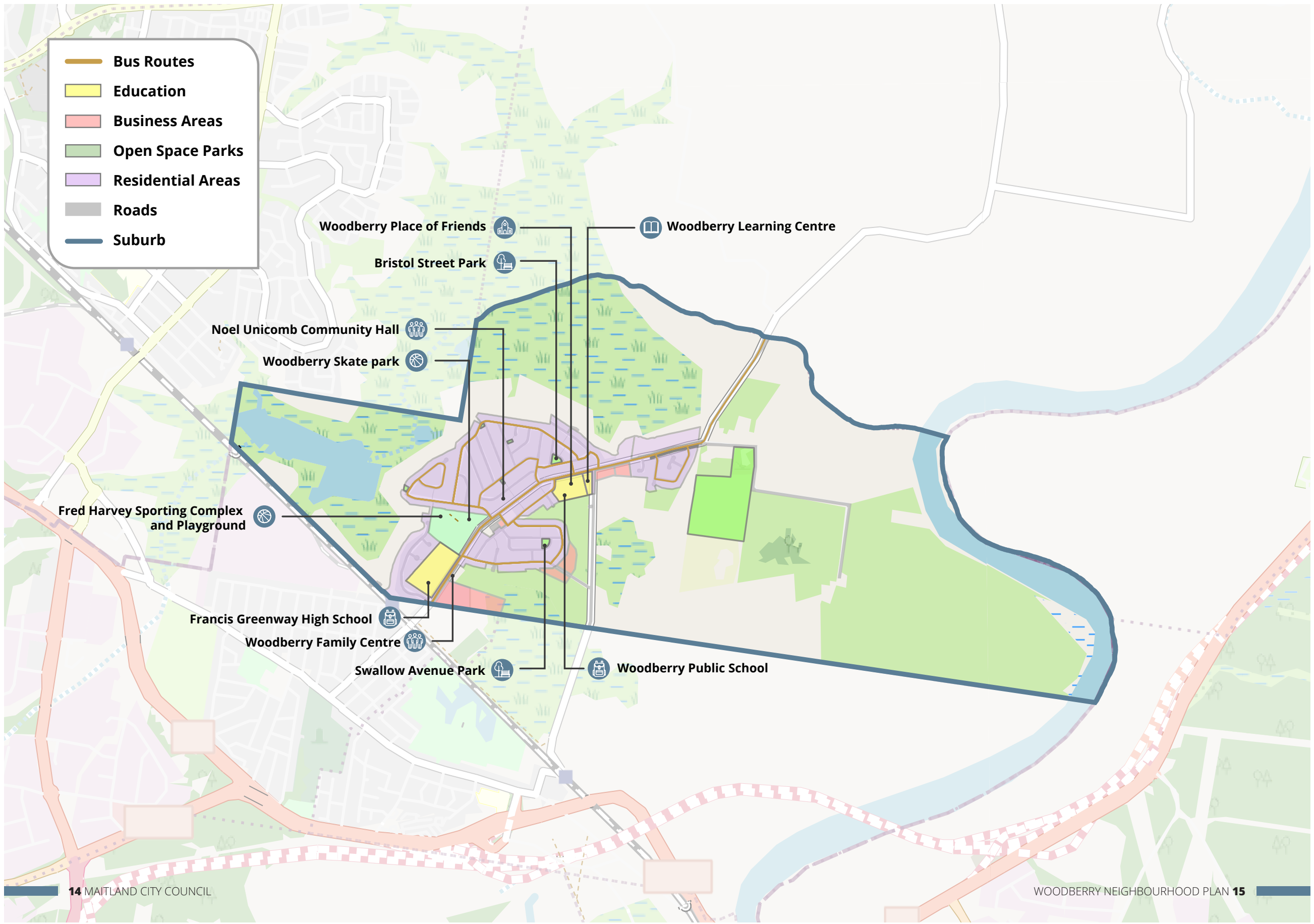
 **2** other education

## COMMUNITY ASSETS

Include the tangible things we can see and touch and the things we can't. They are everything from the people that live in the community, including their knowledge, skills and experience, to the local schools, businesses, facilities, hard infrastructure like roads, footpaths, cycleways and buildings. It also includes things like groups, clubs, teams, networks, programs and activities.












# What You Have Told Us So Far

We've been reaching out to our community over the last few years to find out what they love, where Woodberry can be improved and what's important to them. We've gathered this feedback at community fun days as well as through surveys for our Community Strategic Plan and surveys on our neighbourhood plans. We've looked at all of the feedback and found out what matters to our communities.

## WHAT YOU LIKE ABOUT WOODBERRY

- The diversity, the people and sense of community
- The proximity to Beresfield for access to shops and the trainline
- Service and school programs that offer opportunities for people to come together
- The quiet nature of the area and the affordable housing
- The family friendly community events
- The community street art

## YOUR PRIORITIES FOR WOODBERRY INCLUDE:

-  **A GREEN ENVIRONMENT**
-  **A SAFE, FAMILY FRIENDLY COMMUNITY**
-  **ACCESS TO SERVICES AND FACILITIES**

# Looking To The Future

The priorities identified through the 2021 Census data and by the local Woodberry community highlight that in the future Woodberry should look, feel and be green, safe, and connected.

The specific priorities identified by the community to achieve this look and feel include:

 **A GREEN ENVIRONMENT**

- Increased focus on and celebration of our natural wetlands
- More trees and tree plantings

 **A SAFE, FAMILY-FRIENDLY COMMUNITY**

- Provide young people with recreational outlets to reduce anti-social behaviour
- More cultural events
- More free or low cost family friendly events
- More programs and activities to foster community connection
- More community consultation with residents

 **ACCESS TO SERVICES AND FACILITIES**









- Better shopping precinct
- Services that assist with life and work skills
- Linking young people with mentors
- Create new or improve road surfaces and footpaths
- Update recreational facilities and amenities



# Where To From Here?

Now that we know the current priorities and focus areas for Woodberry, we can plan to address them. Some of the priority areas identified are already being addressed through **Maitland City Council's Delivery Program 2022-2026**.














We have also identified eight key themes that were prevalent in community feedback and demographic data, and these will carry across all our neighbourhood plans. Within the neighbourhood plans of Maitland, the themes can be understood as:

-  **Nature** - improving green and natural spaces across the Maitland Region and/or providing or improving access to these spaces or related activities such as tree planting or community gardening.
-  **Economy** - activities that support and benefit the economy of the neighbourhood or the Maitland Region.
-  **Indigenous** - understanding, promoting, supporting, and celebrating the Indigenous culture surrounding the neighbourhood as well as collaborating with Aboriginal and Torres Strait Islander Peoples to inform future decision making.
-  **Multicultural** - understanding, promoting, supporting, and celebrating the various cultures within a neighbourhood.
-  **Accessibility** - improving access to and connection of neighbourhoods across the Maitland Region. This includes making facilities and areas more accessible for all as well as improving infrastructure such as public transport and roads to make it easier for residents to access other suburbs across Maitland.
-  **Safer Communities** - promoting or implementing activities or infrastructure to improve community safety and reduce the likelihood of crime including vandalism.
-  **Community/Connection** - any activity, engagement or consideration that builds up or celebrates the community. This includes building community capacity and celebrating the neighbourhood (for example celebrating the history of somewhere).
-  **Community Infrastructure** - development and implementation of infrastructure that improves the community e.g., community and recreation spaces.

WOODBERRY NEIGHBOURHOOD PLAN ACTIONS

Working together with the community is critical in making and shaping neighbourhoods that support growth and renewal, while ensuring sense of identity, pride and community values are supported. Through listening to the community's thoughts, ideas and feedback, and understanding the priorities of the local community, the following provides a framework for identifying areas of priority for the community, highlighting Delivery Program action items that are currently taking place around Maitland, and opportunities for future planning specifically to support Woodberry. To deliver desired outcomes for the Woodberry community, the following will also inform the design, development and delivery of future community programs/projects that are not currently funded in Council's work program.

Priorities for Woodberry, identified by the community are:

WHAT HAVE YOU TOLD US?			WHAT IS OUR CURRENT COMMITMENT ACROSS MAITLAND LGA?	LOOKING TO THE FUTURE IN WOODBERRY
PRIORITY RANKING	WOODBERRY COMMUNITY PRIORITY	THEMES	DELIVERY PROGRAM OBJECTIVE 2022-2026	ACTIONS TO INVESTIGATE FOR FUTURE COMMUNITY PROJECTS
1	Improve community environments to foster a sense of safety and security across the Woodberry community, including to address concerns around anti-social youth behaviour.	 	1.1.9 Design and manage our public spaces to ensure people feel safe.	Work with key stakeholders to identify what makes residents feel safe in Woodberry and identify strategies and initiatives to improve safety.
			1.4.7 Construct, maintain and manage inclusive sport and recreation facilities across the city.	Work to develop Operational Plan Actions for 2024-2025 to ensure action is undertaken and reported back to the community in this priority area.
2	Providing accessible programming (free or little costs associated) for community members while utilising current infrastructure and green spaces.	 	1.1.4 Deliver vibrant and valued community events and programs.	Increase engagement with Woodberry community and build capacity through partnerships with local stakeholders and groups to support ongoing place activation.
			2.4.1 Deliver flagship events and place activation programs.	
3	Lack of access to childcare in the Woodberry area creates challenges for community members.	  	1.1.2 Provide inclusive space where people can access services, participate in a wide range of recreation, cultural and social activities.	Continue a review of access to education from early childhood through to higher educational opportunities.  Work with stakeholders to provide access to educational opportunities outside of formalised education.
			1.4.14 Advocate for the provision of education facilities and services that meet current and anticipated community growth.	
4	There are elevated levels of unemployment in Woodberry with limited to no access to employment services.	 	2.1.3 Complete and implement a new approach to economic development.	Advocate for improved employment pathways, such as access to vocational education, services, and transport infrastructure, for Woodberry residents.  Work with service providers to identify ways to create employment pathways for Woodberry residents.
5	Identified inadequate green initiatives and projects in the community.		3.3.2 Address urban heat island effects through increased tree planting and retention across the city.	Incorporate native tree plantings into future planning.  Identify and promote opportunities to participate in green initiatives and wildlife programs.
6	While centre of Woodberry is within 700m of most houses, minimal footpaths or shaded areas for travel create unsafe conditions.	  	1.4.8 Plan and build more shared pathways that connect sites and centres via walking and riding, both within the Maitland local government area and regionally.	Advocate for improved infrastructure, including footpaths, public transport, tree and shade cover, and lighting across Woodberry to improve accessibility.



WHAT HAVE YOU TOLD US?			WHAT IS OUR CURRENT COMMITMENT ACROSS MAITLAND LGA?	LOOKING TO THE FUTURE IN WOODBERRY
PRIORITY RANKING	WOODBERRY COMMUNITY PRIORITY	THEMES	DELIVERY PROGRAM OBJECTIVE 2022-2026	ACTIONS TO INVESTIGATE FOR FUTURE COMMUNITY PROJECTS
7	Shopfronts and venues are empty and unused at Woodberry Village and Noel Unicomb Community Hall.	   	2.1.3 Complete and implement a new approach to economic development.	Work with residents and businesses to understand what is needed to revitalise and activate Woodberry Shopping Village and surrounding community facilities.







# How The Community Shapes The Future



## RESIDENTS

Residents are the foundation of a neighbourhood and play an important role in shaping their community. There are many ways that residents shape their community, which can include: feedback, being involved in community gardens, landcare or tree planting days or participating in local activities and events.



## ABORIGINAL AND TORRES STRAIT ISLANDER COMMUNITY

The Wonnarua people, who are the Traditional Owners and Custodians of the land on which Maitland exists. The Aboriginal and Torres Strait Islander community have and continue to play a significant role in shaping the community through their culture, connection to land and their stories.



## COMMUNITY GROUPS

Community groups include schools, sporting clubs, charities, social groups or interest groups. These groups often drive action in their community and create opportunities for residents to connect with each other.



## BUSINESSES AND SERVICES

Businesses play an important role in our local communities by providing convenience and access to services within a suburb. Businesses can also support communities by providing sponsorship or funding community groups.



## MAITLAND CITY COUNCIL

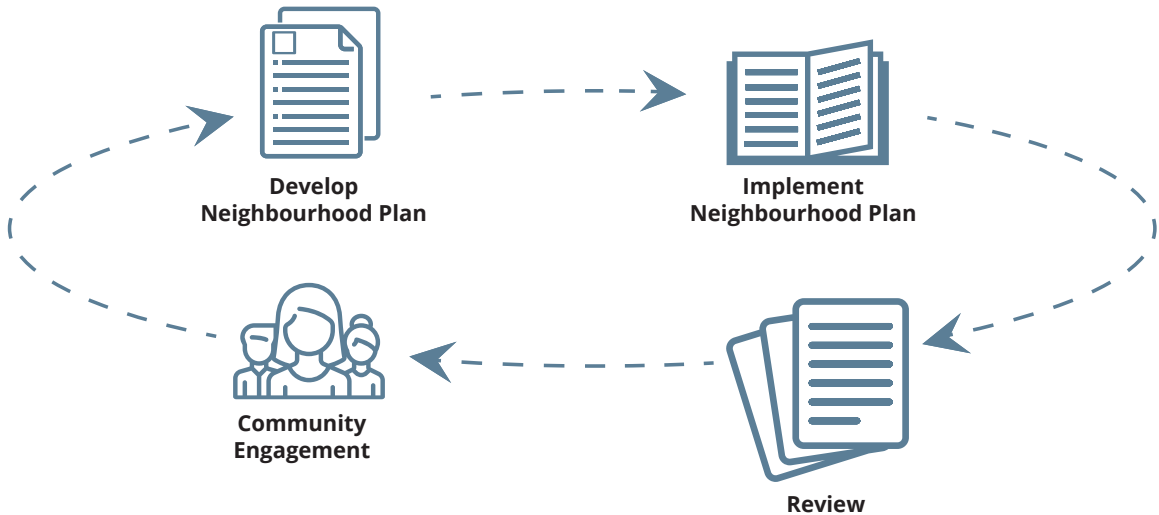
Council is in place to serve our community and this can occur in a variety of ways. Council engages with, advocates for, coordinates and delivers projects, programs and activities for our community.



# Ongoing Engagement

A Neighbourhood Plan is our roadmap to achieve a shared vision for neighborhoods and the people that make and shape them. Neighbourhood Plans are designed to evolve as their communities evolve and will assist managing change, accommodating growth and ensuring we create a sense of place and pride that thrives for generations to come.

Let's call this the start of a conversation, our commitment to continue working with you on shaping a shared vision for Woodberry.



Share your thoughts with us any time via [yoursay.maitland.nsw.gov.au/neighbourhood-plans](https://yoursay.maitland.nsw.gov.au/neighbourhood-plans) or by scanning the QR code.

We value your feedback to our community's progress, evolving priorities, and how we can improve. Your input informs our regular reviews and planning, with updates on progress every year and a comprehensive review every four years.

## REFERENCES

MAITLAND +10 COMMUNITY STRATEGIC PLAN 2022, MAITLAND CITY COUNCIL

MAITLAND LOCAL STRATEGIC PLANNING STATEMENT 2040+, MAITLAND CITY COUNCIL

REMPAN (2021) WOODBERRY, ACCESSED JANUARY 2023



WOODBERRY NEIGHBOURHOOD PLAN 27

NEIGHBOURHOOD PLANS (Cont.)



263 High Street  
(PO Box 220)  
Maitland NSW 2320

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maitland.nsw.gov.au

## **City Services**

# **NEIGHBOURHOOD PLANS**

## **Telarah Neighbourhood Plan**

**Meeting Date: 12 March 2024**

**Attachment No: 3**

**Number of Pages: 15**



NEIGHBOURHOOD PLANS (Cont.)



# OUR PLACE TELARAH NEIGHBOURHOOD PLAN





ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Wonnarua People as the Traditional Owners and Custodians of the land within the Maitland Local Government Area.

Council pays respect to all Aboriginal Elders, past, present and future with a spiritual connection to these lands.

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# Strategic Context



The Neighbourhood Plans sit within the ‘Informing strategies’ space, providing insight and feedback from community to help facilitate the design and implementation of the Delivery Program and Operational Plan. They also support opportunities for resourcing, in particular applications for grants to enable implementation of actions identified within the plans.

# Let’s Talk Neighbourhood Planning

Maitland City Council is moving towards a more localised approach when developing strategies for our community. This means that we focus on the demographics and feedback of specific suburbs (referred to as neighbourhoods) to inform our future planning and tailor our actions for each community.

We analyse a variety of data, including statistical information such as the information on the ‘Our People’ page (page 8 to 11) in combination with feedback provided by the local community of a neighbourhood. We sought and will continue to seek community feedback through our socials, Maitland Your Say website page and platforms, community events such as fun days and through surveys. This information is then looked at holistically and used to inform our future planning based on the identified needs and focus areas of the community.

Developing strong relationships with the communities that make and shape our city is very important to Council. We need to work together to create a city where residents want to live, and visitors want to invest and explore. As one of the fastest growing regional cities in New South Wales, our rapidly growing population offers an opportunity for us to develop strong and vibrant neighbourhoods.

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# Telarah

From approximately 1818, life and the landscape started to change with the impact of European colonisation. Maitland became central to the trade and growth of the Hunter Region. Over time, with steady growth, Maitland became an important regional centre.

Understanding the history of a community, is a key element in understanding the current identity of that community and is instrumental in informing future planning. The suburb of Telarah, belonging to the Maitland Region is enriched with the cultural history and heritage of the Wonnarua people, who are the Traditional Custodians and Owners of the land.

Telarah is an established community in the Western Precinct of Maitland that is surrounded by established communities including Rutherford and urban release areas such as Aberglasslyn, Lochinvar, Anambah and Farley. Telarah is approximately four kilometres from the centre of Maitland, however you can also access many of the essentials from the local shopping village. Telarah currently spans 143 hectares with a population of approximately 2,318 people, of which a large proportion are families (ABS 2021).

The Precinct has a significant area of industrial and bulky goods land uses located along the New England Highway at Rutherford. The Rutherford Town Centre offers retail, health and community services. This Precinct is home to around 23,000 residents and is expected to grow to over 40,700 residents with an additional 17,700 residents between now and 2040 (LSPS).



6 MAITLAND CITY COUNCIL



TELARAH NEIGHBOURHOOD PLAN 7

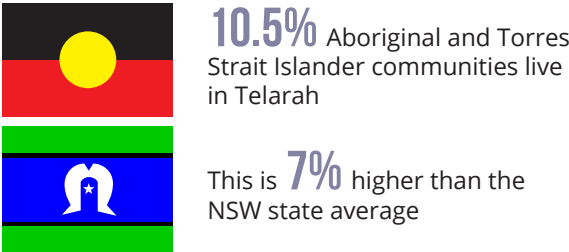
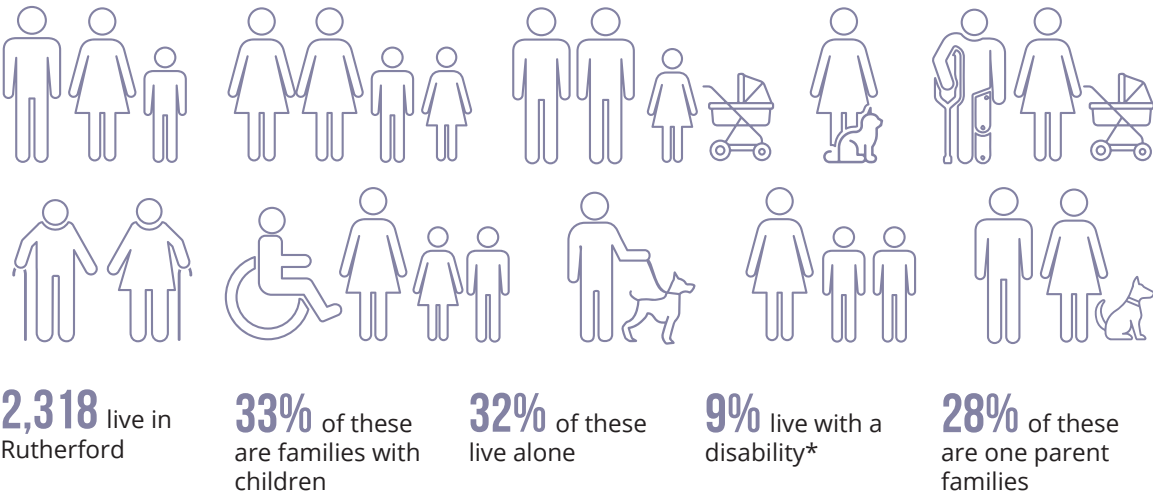


# Our People

## TELARAH IS HOME TO



## WHO WE ARE



A HIGH PROPORTION OF FAMILIES MEANS IT'S IMPORTANT THERE ARE LOTS OF FAMILY FRIENDLY ACTIVITIES AND FACILITIES ON OFFER

### MOST COMMON LANGUAGE SPOKEN IN TELARAH



### OTHER LANGUAGES SPOKEN IN TELARAH



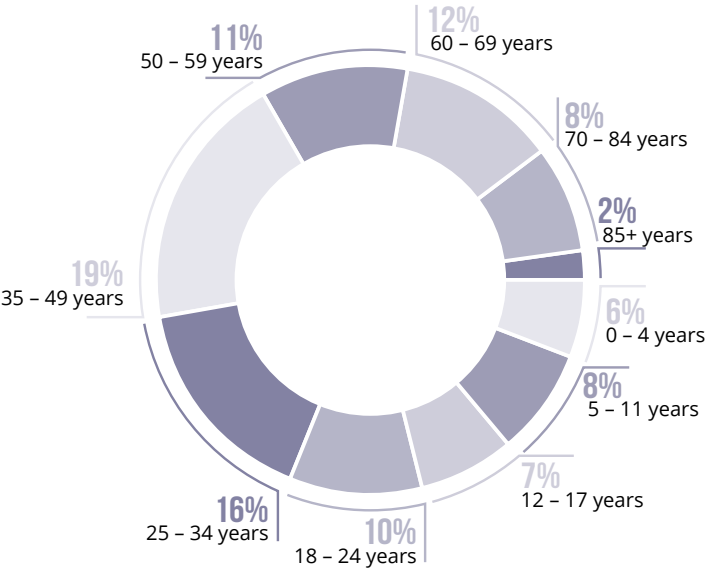
### ANCESTRY AND CULTURAL BACKGROUNDS

Most of the Telarah community speak English (93%), however people also speak Samoan, Polish, Tagalog, Kuku Yalanji and Italian.

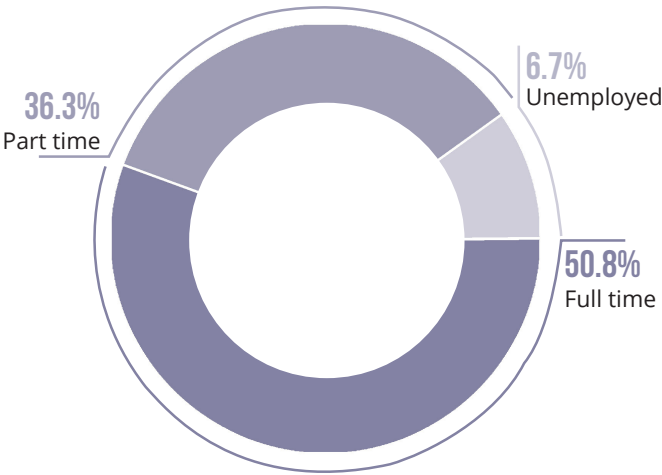
The most common ancestries and cultural backgrounds identified by people living in Telarah are Australian (45.8%), English (43.4%), Irish (13%), Scottish (10.6%), and Australian Aboriginal (9.6%).

\*Defined as people needing assistance with core activities

WHO WE ARE



WORK



THE MAIN TYPES OF INDUSTRIES WE WORK IN:

- Health care and social assistance
- Retail trade
- Construction
- Accommodation and food services
- Education and training

TYPES OF UNPAID WORK WE DO:

- **28%** Care for children
- **15%** Assist others due to disability, illness or age related reasons
- **9%** Volunteer

INCOME



**MEDIAN WEEKLY INCOME \$1,311**

This is **\$455 LESS** a week than the Maitland average



**20%** weekly household income is less than \$650

**8%** weekly income of more than \$3,000

TRANSPORT



Most households have **ONE MOTOR VEHICLE**



**8.1%** of people have none



**2.3%** of working population walk or ride a bike



**11.9%** of working population work from home



**66%** use cars as preferred transport method



**2.4%** use public transport preferred transport method to travel to work

*The above information is based on the most current data by the Australian Bureau of Statistics 2021 Census, therefore some of the above statistics may be represented differently today. ABS, 2021*



# Our Community Assets

Good planning will help guide the growth and renewal of Telarah, while ensuring a sense of identity, pride and community values are protected. It's important to understand what community assets we have and what might be missing to inform our planning for the future.

Here is a snapshot of some of the known community assets in Telarah. As we work with the community to deliver the actions of this plan, we expect our identified community assets to grow and inform our plans for the future. We also want to make sure our community assets are meeting the needs of, and are utilised by, the local community.

\*Note that services identified are only those that are located in Telarah and do not include services located outside of the suburb.

- 

5 community spaces
- 

1 place of worship
- 

1 post boxes
- 

1 train station
- 

2 public phones
- 

1 public primary school
- 

7 recreation facilities
- 

1 other education
- 

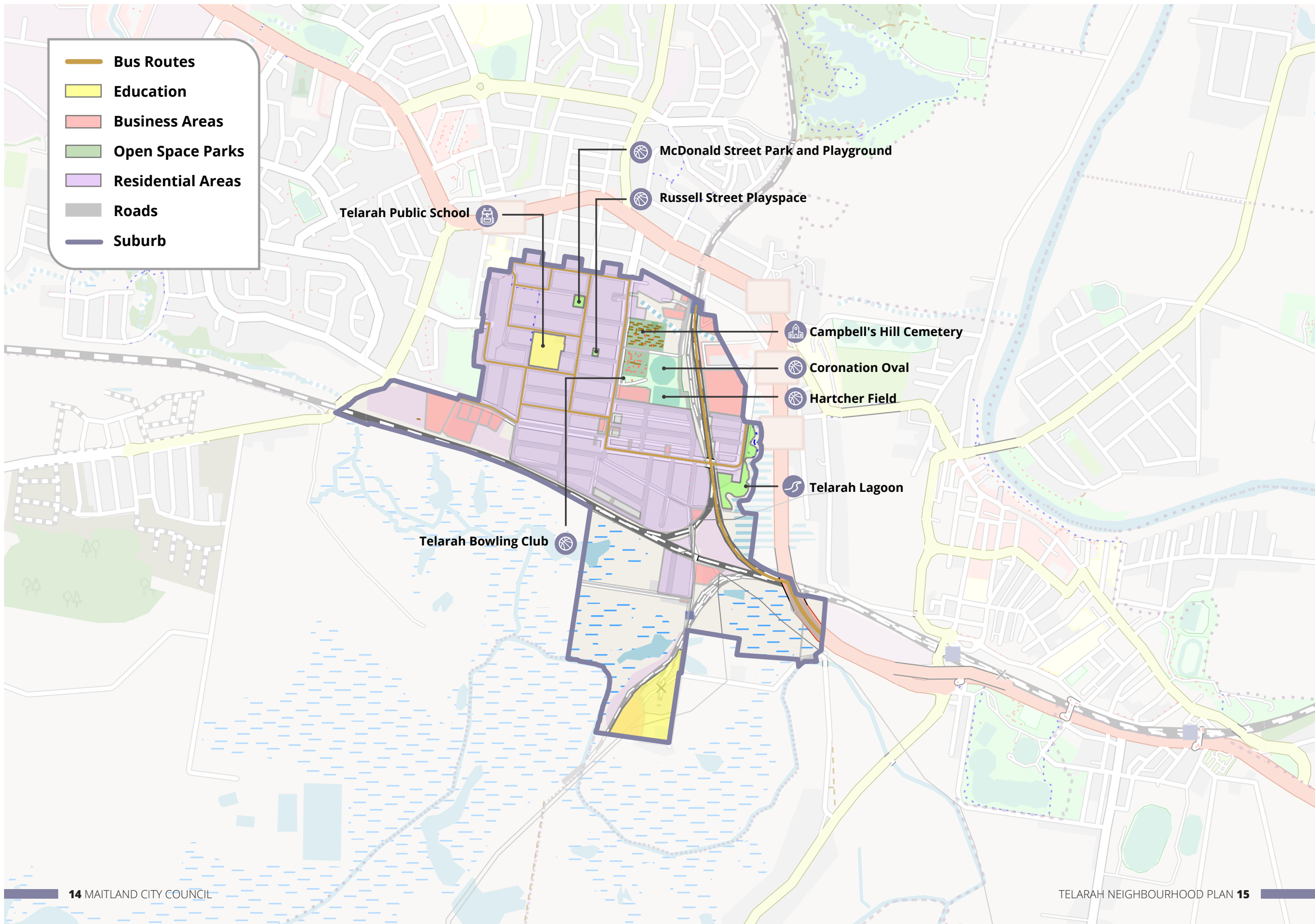
1 bus lines

**COMMUNITY ASSETS**  
Include the tangible things we can see and touch and the things we can't. They are everything from the people that live in the community, including their knowledge, skills and experience, to the local schools, businesses, facilities, hard infrastructure like roads, footpaths, cycleways and buildings. It also includes things like groups, clubs, teams, networks, programs and activities.



TELARAH NEIGHBOURHOOD PLAN 13









# What You Have Told Us So Far

We've been reaching out to our community over the last few years to find out what they love, where Telarah can be improved and what's important to them. We've gathered this feedback at community fun days as well as through surveys for our Community Strategic Plan and surveys on our neighbourhood plans. We've looked at all of the feedback and found out what matters to our communities.

## WHAT YOU LIKE ABOUT TELARAH

- The small and peaceful location, country outlook, spacious
- The quiet location and strong sense of community
- The convenience and it's central to everything we need
- The history, agricultural roots and culture
- The friendly, active community
- The wide streets, old character homes and beautiful landscapes


## YOUR PRIORITIES FOR TELARAH INCLUDE:

-  **A GREEN ENVIRONMENT**
-  **ROAD AND PEDESTRIAN SAFETY**
-  **AN ACTIVATED AND ENGAGED COMMUNITY**
-  **ACCESS TO SERVICES AND FACILITIES**


# Looking To The Future

The priorities identified through the 2021 Census data and by the local Telarah community highlight that in the future Telarah should look, feel and be green, safe, connected, and engaged.


The specific priorities identified by the community to achieve this look and feel include:

 **A GREEN ENVIRONMENT**


- More tree plantings, more trees along streets
- An urban forest strategy developed to help cool down the suburb
- The rural aspect of Telarah preserved

 **AN ACTIVATED AND ENGAGED COMMUNITY**

- Activation of youth spaces and activities for young people
- Celebration of our Aboriginal and Torres Strait Islander culture
- Family friendly activities and programs

 **ROAD AND PEDESTRIAN SAFETY**

- Improve traffic congestion and flow
- Reduce speeding
- Improved or new footpaths

 **ACCESS TO SERVICES AND FACILITIES**

- Improved access to services such as GP's
- Improved recreational spaces and facilities
- Better playspaces for younger children













# Where To From Here?

Now that we know the current priorities and focus areas for Telarah, we can plan to address them. Some of the priority areas identified are already being addressed through **Maitland City Council's Delivery Program 2022-2026**.

We have also identified eight key themes that were prevalent in community feedback and demographic data, and these will carry across all our neighbourhood plans. Within the neighbourhood plans of Maitland, the themes can be understood as:



















-  **Nature** - improving green and natural spaces across the Maitland Region and/or providing or improving access to these spaces or related activities such as tree planting or community gardening.
-  **Economy** - activities that support and benefit the economy of the neighbourhood or the Maitland Region.
-  **Indigenous** - understanding, promoting, supporting, and celebrating the Indigenous culture surrounding the neighbourhood as well as collaborating with Aboriginal and Torres Strait Islander Peoples to inform future decision making.
-  **Multicultural** - understanding, promoting, supporting, and celebrating the various cultures within a neighbourhood.
-  **Accessibility** - improving access to and connection of neighbourhoods across the Maitland Region. This includes making facilities and areas more accessible for all as well as improving infrastructure such as public transport and roads to make it easier for residents to access other suburbs across Maitland.
-  **Safer Communities** - promoting or implementing activities or infrastructure to improve community safety and reduce the likelihood of crime including vandalism.
-  **Community/Connection** - any activity, engagement or consideration that builds up or celebrates the community. This includes building community capacity and celebrating the neighbourhood (for example celebrating the history of somewhere).
-  **Community Infrastructure** - development and implementation of infrastructure that improves the community e.g., community and recreation spaces.













TELARAH NEIGHBOURHOOD PLAN ACTIONS

Working together with the community is critical in making and shaping neighbourhoods that support growth and renewal, while ensuring sense of identity, pride and community values are supported. Through listening to the community's thoughts, ideas and feedback, and understanding the priorities of the local community, the following provides a framework for identifying areas of priority for the community, highlighting Delivery Program action items that are currently taking place around Maitland, and opportunities for future planning specifically to support Telarah. To deliver desired outcomes for the Telarah community, the following will also inform the design, development and delivery of future community programs/projects that are not currently funded in Council's work program.

Priorities for Telarah, identified by the community are:

WHAT HAVE YOU TOLD US?			WHAT IS OUR CURRENT COMMITMENT ACROSS MAITLAND LGA?	LOOKING TO THE FUTURE IN TELARAH
PRIORITY RANKING	TELARAH COMMUNITY PRIORITY	THEMES	DELIVERY PROGRAM OBJECTIVE 2022-2026	ACTIONS TO INVESTIGATE FOR FUTURE COMMUNITY PROJECTS
1	Activation of spaces and activities for young people, families, and children.	   	1.1.4 Deliver vibrant and valued community events and programs.	Work with the community to develop family orientated programs and opportunities for youth engagement in local spaces.
			1.1.9 Design and manage our public spaces to ensure people feel safe.	
2	Improved access to community infrastructure, services, and facilities for Telarah's growing population given the Farley Urban Release Area.	   	1.2.1 Better align land use and transport planning to move toward the region's target of 15 minute neighbourhoods with access to housing, jobs, services and transport.	Advocate for improved access to community infrastructure, services and facilities including access to services such as GP's and improve Council owned infrastructure including roads and footpaths.
			1.2.2 Work with the State Government to fund the timely maintenance and/or delivery of essential State infrastructure across the City and its urban release areas.	
			1.4.1 Deliver Council's community health responsibilities.	
3	Improved community safety, including road safety.	  	1.2.4 Make our roads safer through the timely delivery of road maintenance and safety programs.	Identify what makes residents feel safe and continue to work to improve community safety, including road safety.
4	Celebration of Aboriginal and Torres Strait Islander culture.	 	1.3.1 Acknowledge and improve engagement with our Indigenous community, the caretakers of the land, who have been looking after both land and waterways for thousands of years.	Work with the community and stakeholders to understand and celebrate the historical stories and spaces significant to Aboriginal and Torres Strait Islander people in Telarah.
5	Improved parking, park and ride options, commuter drop-off/pick up at Telarah Train Station.	 	1.2.5 Continue to advocate for more and improved public transport services including stops and service frequency in areas of identified residential and economic growth.	Consult with key stakeholders to identify need and advocate to Infrastructure NSW for improvements at Telarah Train Station.
6	Revitalising, celebrating, and preserving significant buildings and facilities while activating these spaces to build community connections.	  	1.5.1 Curate and promote our unique history through our collections, museums and experiences.	Work with the community to identify significant places and spaces and explore partnership opportunities to undertake revitalisation works while simultaneously activating current community facilities on offer in Telarah.
			1.5.3 Support a modern approach to the interpretation of our city's built heritage through development controls and incentives.	
			1.1.4 Deliver vibrant and valued community events and programs.	

WHAT HAVE YOU TOLD US?			WHAT IS OUR CURRENT COMMITMENT ACROSS MAITLAND LGA?	LOOKING TO THE FUTURE IN TELARAH
PRIORITY RANKING	TELARAH COMMUNITY PRIORITY	THEMES	DELIVERY PROGRAM OBJECTIVE 2022-2026	ACTIONS TO INVESTIGATE FOR FUTURE COMMUNITY PROJECTS
7	Improved employment pathways and opportunities	 	1.2.1 Better align land use and transport planning to move toward the region's target of 15-minute neighbourhoods with access to housing, jobs, services and transport.	Advocate for improved employment pathways, such as access to vocational education, services, and transport infrastructure, for Telarah residents.
			2.1.3 Complete and implement a new approach to economic development.	
8	Opportunities for the community to be involved in green initiatives and improve open spaces such as Telarah Lagoon.	  	3.2.1 Provide opportunities to participate in environmental learning activities and programs.	Identify and promote opportunities for the community to be involved in green initiatives and improve open spaces such as Telarah Lagoon.
			3.1.4 Improve the management of stormwater to protect homes, improve water quality and mitigate water wastage.	
			3.3.1 Partner with the community to develop a sustainability strategy and action plan.	
9	Improved recreational spaces and facilities.	  	1.4.7 Construct, maintain and manage inclusive sport and recreation facilities across the city	Partner with stakeholders including service providers and sporting clubs to engage with and promote accessible recreation opportunities in Telarah, identified as needed by the community.  Ensure facility infrastructure accommodates for non-standard hours usage.
10	Additional community outreach programs.	 	1.4 To be healthy and active with access to local services and facilities	Work with key stakeholders to identify what is needed and implement outreach programs.







# How The Community Shapes The Future



## RESIDENTS

Residents are the foundation of a neighbourhood and play an important role in shaping their community. There are many ways that residents shape their community, which can include: feedback, being involved in community gardens, landcare or tree planting days or participating in local activities and events.



## ABORIGINAL AND TORRES STRAIT ISLANDER COMMUNITY

The Wonnarua people, who are the Traditional Owners and Custodians of the land on which Maitland exists. The Aboriginal and Torres Strait Islander community have and continue to play a significant role in shaping the community through their culture, connection to land and their stories.



## COMMUNITY GROUPS

Community groups include schools, sporting clubs, charities, social groups or interest groups. These groups often drive action in their community and create opportunities for residents to connect with each other.



## BUSINESSES AND SERVICES

Businesses play an important role in our local communities by providing convenience and access to services within a suburb. Businesses can also support communities by providing sponsorship or funding community groups.



## MAITLAND CITY COUNCIL

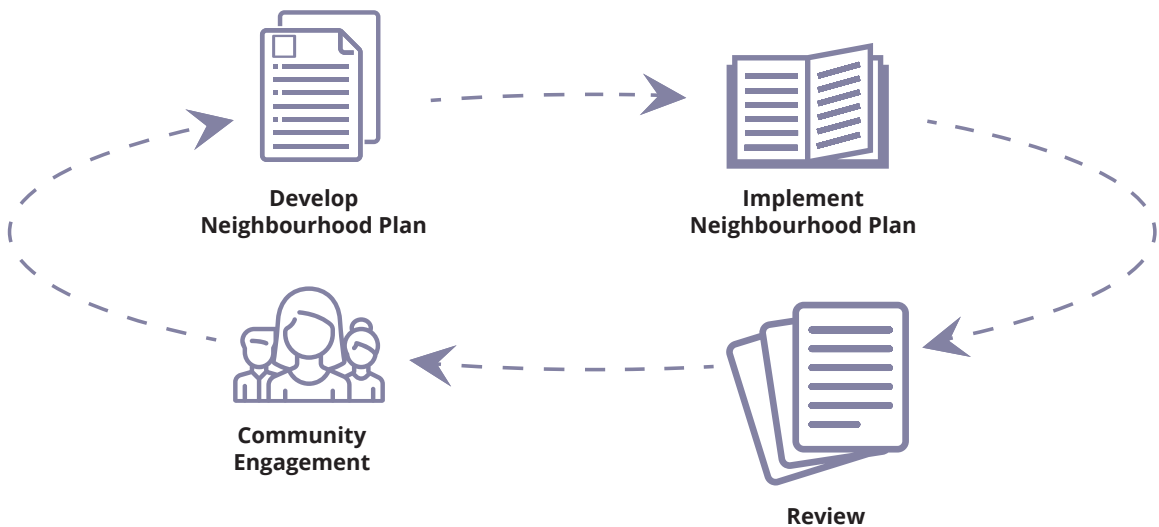
Council is in place to serve our community and this can occur in a variety of ways. Council engages with, advocates for, coordinates and delivers projects, programs and activities for our community.



# Ongoing Engagement

A Neighbourhood Plan is our roadmap to achieve a shared vision for neighbourhoods and the people that make and shape them. Neighbourhood Plans are designed to evolve as their communities evolve and will assist managing change, accommodating growth and ensuring we create a sense of place and pride that thrives for generations to come.

Let's call this the start of a conversation, our commitment to continue working with you on shaping a shared vision for Telarah.



Share your thoughts with us any time via [yoursay.maitland.nsw.gov.au/neighbourhood-plans](https://yoursay.maitland.nsw.gov.au/neighbourhood-plans) or by scanning the QR code.

We value your feedback to our community's progress, evolving priorities, and how we can improve. Your input informs our regular reviews and planning, with updates on progress every year and a comprehensive review every four years.

## REFERENCES

MAITLAND +10 COMMUNITY STRATEGIC PLAN 2022, MAITLAND CITY COUNCIL

MAITLAND LOCAL STRATEGIC PLANNING STATEMENT 2040+, MAITLAND CITY COUNCIL

REMPAN (2021) TELARAH, ACCESSED JANUARY 2023



NEIGHBOURHOOD PLANS (Cont.)



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## **City Services**

# **NEIGHBOURHOOD PLANS**

## **Metford Neighbourhood Plan**

**Meeting Date: 12 March 2024**

**Attachment No: 4**

**Number of Pages: 15**



NEIGHBOURHOOD PLANS (Cont.)



**OUR PLACE  
METFORD  
NEIGHBOURHOOD  
PLAN**





ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Wonnarua People as the Traditional Owners and Custodians of the land within the Maitland Local Government Area.  
Council pays respect to all Aboriginal Elders, past, present and future with a spiritual connection to these lands.

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# Strategic Context



The Neighbourhood Plans sit within the ‘Informing strategies’ space, providing insight and feedback from community to help facilitate the design and implementation of the Delivery Program and Operational Plan. They also support opportunities for resourcing, in particular applications for grants to enable implementation of actions identified within the plans.

# Let’s Talk Neighbourhood Planning

Maitland City Council is moving towards a more localised approach when developing strategies for our community. This means we focus on the demographics and feedback from specific suburbs (referred to as neighbourhoods) to inform our future planning and tailor our actions for each community.

We analyse a variety of data, including statistical information such as the information on the ‘Our People’ page (page 8 to 11) in combination with feedback provided by the local community of a neighbourhood. We sought and will continue to seek community feedback through our socials, Maitland Your Say website page and platforms, community events such as fun days and through surveys. This information is then looked at holistically and used to inform our future planning based on the identified needs and focus areas of the community.

Developing strong relationships with the communities that make and shape our city is very important to Council. We need to work together to create a city where residents want to live, and visitors want to invest and explore. As one of the fastest growing regional cities in New South Wales, our rapidly growing population offers an opportunity for us to develop strong and vibrant neighbourhoods.

Neighbourhood Plans are all about community - what we enjoy about our neighbourhood, what would make it an even greater place to live, work, study and play as well as the ideas and the action plan to help us get there. The actions identified in this plan aim to provide opportunities for the community to be involved in planning and decision making about the neighbourhood they call home while providing Maitland City Council and key stakeholders within individual neighbourhoods with ‘what, where and how’ insight for future planning.

These neighbourhood plans are living documents, which means regularly checking in with you to see whether or not we’re doing a good job at addressing the actions, whether the actions are still a priority for you or if we need to shift our focus. We’ll be checking in with you on socials and in person at community activities or you can complete the survey via the QR code or link at the end of this plan at any time to let us know your thoughts.

## WHAT IS A NEIGHBOURHOOD PLAN?

A Neighbourhood Plan is our roadmap to achieve a shared vision for our neighbourhoods and the people that make and shape them. Neighbourhood Plans are designed to evolve as their communities evolve and will assist managing change, accommodating growth and ensuring we create a sense of place and pride that thrives for generations to come.



# Metford

From approximately 1818, life and the landscape started to change with the impact of European colonisation. Maitland became central to the trade and growth of the Hunter Region. Over time, with steady growth, Maitland became an important regional centre.

Understanding the history of a community is a key element in understanding the current identity of that community and is instrumental in informing future planning. The suburb of Metford, belonging to the Maitland Region, is enriched with the cultural history and heritage of the Wonnarua people, who are the Traditional Custodians and Owners of the land.

Metford can be described as a growing residential suburb in the Eastern Precinct of Maitland. Metford currently spans 242 hectares with a population of approximately 4,700 people, of which a large proportion are families (ABS 2021). Surrounded by educational facilities, food outlets and within a short drive to Green Hills shopping centre, Metford is family friendly, having both newer and more established areas.

A greenbelt along Three Mile Gully runs through the suburb which has its own train station allowing easy access to the inner Newcastle suburbs. Metford is an area of increasing development with a new public hospital recently built in the north western end.

The Eastern Precinct is home to the East Maitland Strategic Centre for health and retail within the Hunter. The Eastern Precinct also includes Thornton and East Maitland town centres, and the regionally significant Thornton industrial and employment land cluster. It contains established neighbourhoods in Thornton, Ashtonfield, Metford, Tenambit and Raworth, the picturesque heritage village of Morpeth and urban release areas in Thornton North. This Precinct is home to around 42,700 residents and is expected to grow to over 48,800 residents between now and 2040 (LSPS).



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METFORD NEIGHBOURHOOD PLAN 7



# Our People

## METFORD IS HOME TO



There are **1,560** houses in Metford



There are **327** units in Metford



**24%** own their houses

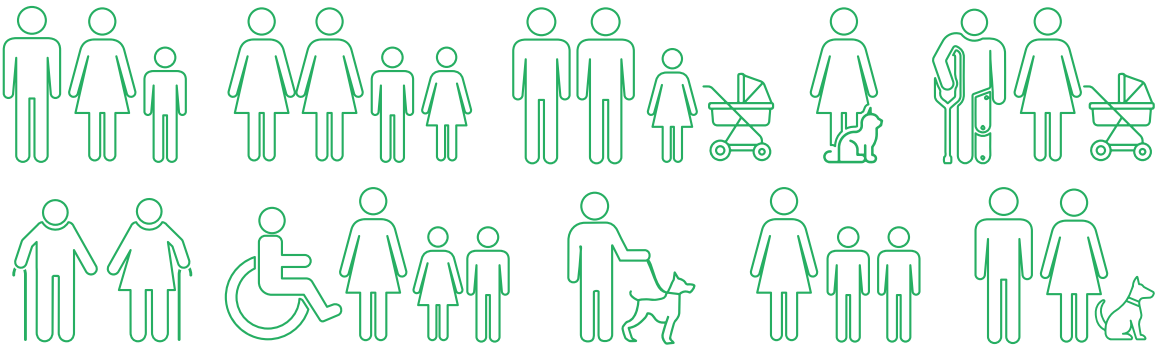
**38%** rent their houses

**37%** have a mortgage

**9%** reside in social housing



## WHO WE ARE



**4,707** live in Metford

**38%** of these are families

**24%** of these live alone

**8%** live with a disability\*

**23%** of these are one parent families



**10.3%** Aboriginal and Torres Strait Islander communities live in Metford

This is **7%** higher than the NSW state average

METFORD IS HOME TO A YOUNGER POPULATION WHEN COMPARED WITH THE WIDER HUNTER REGION

### MOST COMMON LANGUAGE SPOKEN IN METFORD



ENGLISH

### OTHER LANGUAGES SPOKEN IN METFORD



### ANCESTRY AND CULTURAL BACKGROUNDS

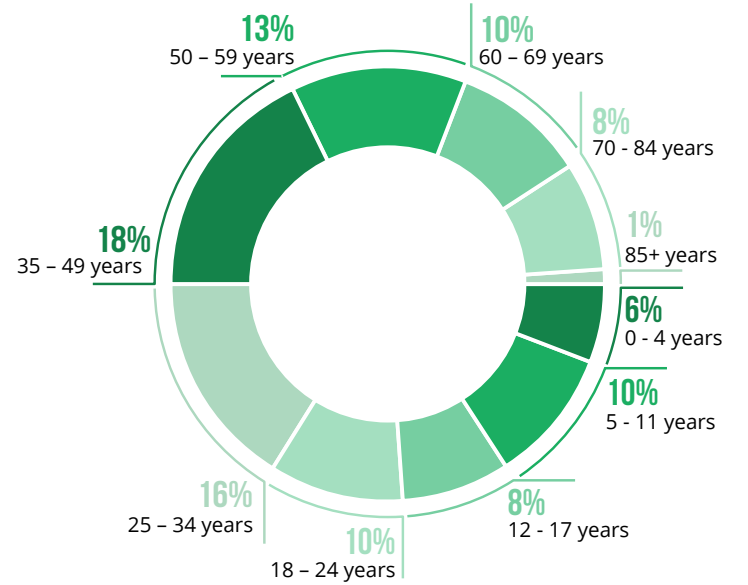


Most of the Metford community speak English (88%), however people also speak Telugu, Mandarin, Cantonese, Punjabi and Vietnamese.

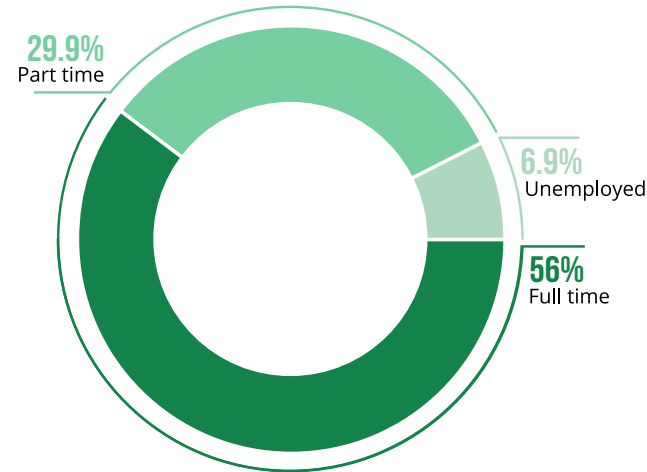
The most common ancestries and cultural backgrounds identified by people living in Metford are Australian (42.9%), English (42.3%), Irish (9.9%), Australian Aboriginal (9.9%) and Scottish (9.3%).

\*Defined as people needing assistance with core activities

WHO WE ARE



WORK



THE MAIN TYPES OF INDUSTRIES WE WORK IN:

- Health care and social assistance
- Retail trade
- Manufacturing
- Construction
- Accommodation and food services

TYPES OF UNPAID WORK WE DO:

- 31% Care for children
- 15% Assist others due to disability, illness or age related reasons
- 10% Volunteer

INCOME



MEDIAN WEEKLY INCOME \$1,484

This is \$282 LESS a week than the Maitland average



15% weekly household income is less than \$650

12% weekly income of more than \$3,000

TRANSPORT



Most households have TWO MOTOR VEHICLES



5.7% of people have none



1.4% of working population walk or ride a bike



12.5% of working population work from home



67% use cars as preferred transport method



1.8% use public transport preferred transport method to travel to work

The above information is based on the most current data by the Australian Bureau of Statistics 2021 Census, therefore some of the above statistics may be represented differently today. ABS, 2021





# Our Community Assets


Good planning will help guide the growth and renewal of Metford, while ensuring sense of identity, pride and community values are protected. It's important to understand what community assets we have to begin with and what might be missing to inform our planning for now and into the future.


Here is a snapshot of some of the known community assets in Metford. As we work with the community to deliver the actions of this plan, we expect our identified community assets to grow and inform our needs for the future.


\*Note that services identified are only those that are located in Metford and does not include services located outside of the suburb.


- 


4 community spaces
- 


2 places of worship
- 


2 post boxes
- 


2 business centers
- 


2 public phones
- 


2 early childhood service
- 

8 recreation facilities
- 

1 private high school
- 

2 bus lines
- 

2 public primary school
- 

1 train station
- 

3 other education

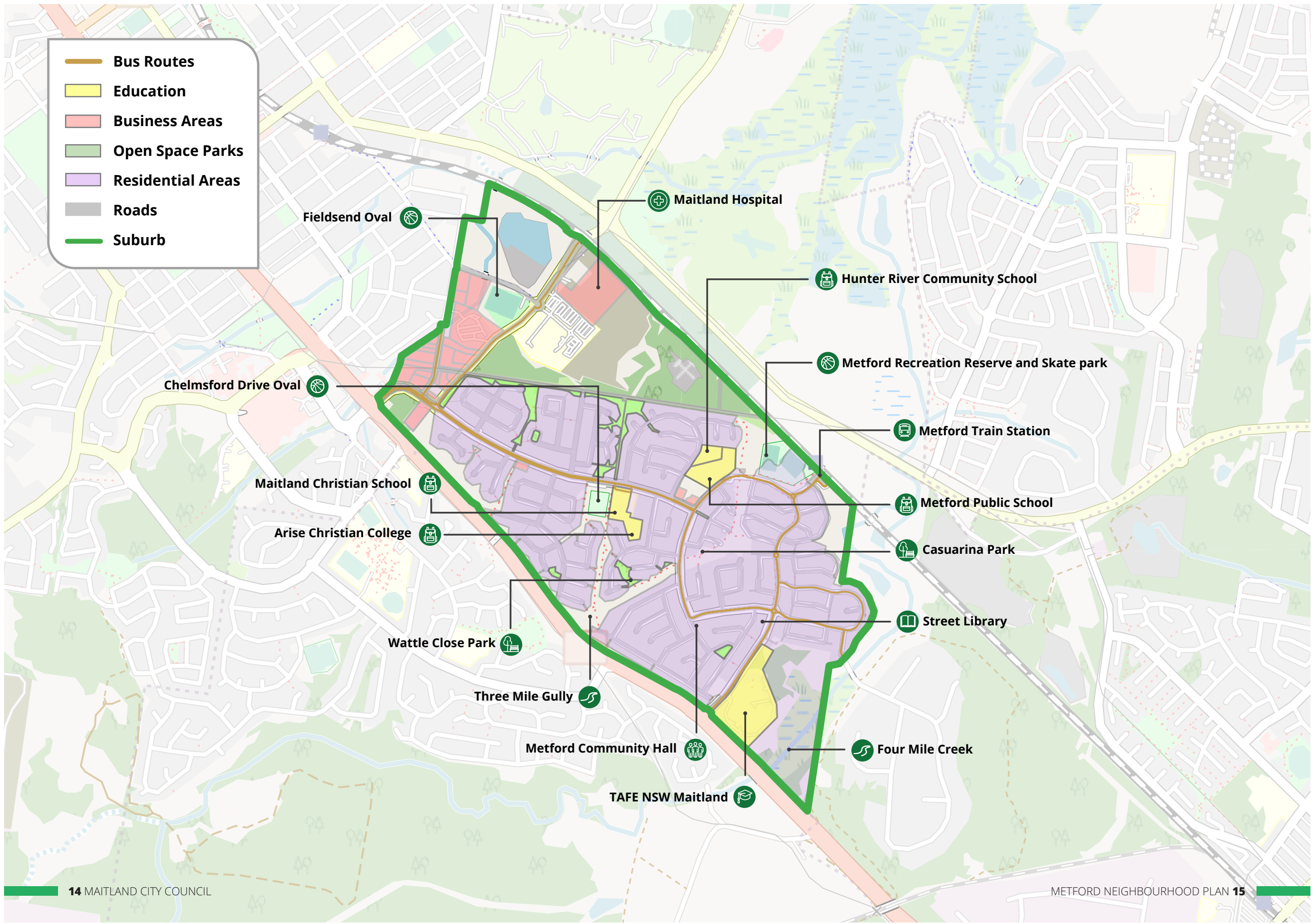
## COMMUNITY ASSETS

Include the tangible things we can see and touch and the things we can't. They are everything from the people that live in the community, including their knowledge, skills and experience, to the local schools, businesses, facilities, hard infrastructure like roads, footpaths, cycleways and buildings. It also includes things like groups, clubs, teams, networks, programs and activities.



METFORD NEIGHBOURHOOD PLAN 13







# What You Have Told Us So Far

We've been reaching out to our community over the last few years to find out what they love, where Metford can be improved and what's important to them. We've gathered this feedback at community fun days as well as through surveys for our Community Strategic Plan and surveys on our neighbourhood plans. We've looked at all of the feedback and found out what matters to our communities.

## WHAT YOU LIKE ABOUT METFORD

- The quiet walking paths that are surrounded by native vegetation
- The convenient location which is close to new developments and facilities
- The blend of old and new houses in a suburban, low density area
- The community connection found through family events and community social media groups
- The unique people and families with generational ties to Metford

## YOUR PRIORITIES FOR METFORD INCLUDE:

 **A CLEAN AND GREEN ENVIRONMENT**

 **ROAD AND PEDESTRIAN SAFETY**

 **A SAFE AND CONNECTED COMMUNITY**

 **AN ACTIVE NEIGHBOURHOOD**

# Looking To The Future

The priorities identified through the 2021 Census data and by the local Metford community highlight that in the future Metford should look, feel and be green, safe, connected, and active.

The specific priorities identified by the community to achieve this look and feel include:

**A CLEAN AND GREEN ENVIRONMENT**

- Better access to bulk waste
- More tree plantings
- Preservation of native vegetation
- Environmental awareness and education campaigns

**ROAD AND PEDESTRIAN SAFETY**

- Safer and better flowing roads including a reduction in traffic congestion
- Safe and accessible footpaths for pedestrians
- Reduction of trail bikes riding in open spaces and near residential properties
- Community education on road safety including speeding
- Well maintained roads and footpaths

**A SAFE AND CONNECTED COMMUNITY**

- Cycleways connecting Metford with other suburbs
- Cohesion between different parts of Metford
- Support easily accessible for those needing it such as budget management and financial counselling services for families
- Improved reputation for Metford
- Free and low cost family initiatives including indoor activities for families during winter
- More local school holiday activities
- Sensory activities or spaces for families

**AN ACTIVE NEIGHBOURHOOD**

- Activation of local parks with projects and activities including activating Metford Oval
- Continuation of activities such as Maitland Park Run and Stockade Hill Disc Golf
- Outdoor gym equipment
- Access to suitable and functional parks and playgrounds
- Improvement of Metford Skate Park





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# Where To From Here?

Now that we know the current priorities and focus areas for Metford, we can plan to address them. Some of the priority areas identified are already being addressed through **Maitland City Council's Delivery Program 2022-2026**.

We have also identified eight key themes that were prevalent in community feedback and demographic data, and these will carry across all our neighbourhood plans. Within the neighbourhood plans of Maitland, the themes can be understood as:














-  **Nature** - improving green and natural spaces across the Maitland Region, providing or improving access to these spaces and/or related activities such as tree planting or community gardening.
-  **Economy** - activities that support and benefit the economy of the neighbourhood or the Maitland Region.
-  **Indigenous** - understanding, promoting, supporting, and celebrating the Indigenous culture surrounding the neighbourhood as well as collaborating with Aboriginal and Torres Strait Islander Peoples to inform future decision making.
-  **Multicultural** - understanding, promoting, supporting, and celebrating the various cultures within a neighbourhood.
-  **Accessibility** - improving access to and connection of neighbourhoods across the Maitland Region. This includes making facilities and areas more accessible for all as well as improving infrastructure such as public transport and roads to make it easier for residents to access other suburbs across Maitland.
-  **Safer Communities** - promoting or implementing activities or infrastructure to improve community safety and reduce the likelihood of crime including vandalism.
-  **Community/Connection** - any activity, engagement or consideration that builds up or celebrates the community. This includes building community capacity and celebrating the neighbourhood (for example celebrating the history of somewhere).
-  **Community Infrastructure** - development and implementation of infrastructure that improves the community e.g., community and recreation spaces.



METFORD NEIGHBOURHOOD PLAN ACTIONS

Working together with the community is critical in making and shaping neighbourhoods that support growth and renewal, while ensuring sense of identity, pride and community values are supported. Through listening to the community's thoughts, ideas and feedback, and understanding the priorities of the local community, the following provides a framework for identifying areas of priority for the community, highlighting Delivery Program action items that are currently taking place around Maitland, and opportunities future planning specifically to support Metford. To deliver desired outcomes for the Metford community, the following will also inform the design, development and delivery of future community programs/projects that are not currently funded in Council's work program.

Priorities for Metford, identified by the community are:

WHAT HAVE YOU TOLD US?			WHAT IS OUR CURRENT COMMITMENT ACROSS MAITLAND LGA?	LOOKING TO THE FUTURE IN METFORD
PRIORITY RANKING	METFORD COMMUNITY PRIORITY	THEMES	DELIVERY PROGRAM OBJECTIVE 2022-2026	ACTIONS TO INVESTIGATE FOR FUTURE COMMUNITY PROJECTS
1	Provide opportunities for engagement among young people with an aim to encourage community cohesion.		1.1.9 Design and manage our public spaces to ensure people feel safe.	Explore opportunities to work with schools, young people, and the community to encourage interest and activation of local open spaces like Metford Recreation Reserve and skate parks.
2	Appreciation for quiet walking paths, surrounded by native vegetation and would like more preservation and environmental awareness and education.	  	3.3.2 Address urban heat island effects through increased tree planting and retention across the city.	Incorporate native tree plantings into future planning.  Identify and promote opportunities to participate in green initiatives and wildlife programs.
3	Provision of accessible, family friendly and child friendly activities and events held in local Metford area.	    	1.1.4 Deliver vibrant and valued community events and programs.  1.3.1 Acknowledge and improve engagement with our Indigenous community, the caretakers of the land, who have been looking after both land and waterways for thousands of years.  1.4.6 Provide play spaces across the city to accommodate all age and ability groups.	Work with the community to develop family orientated programs, activities that engage children, and programming which respects, celebrates and acknowledges the local Aboriginal community, history and land.  Facilitate the upgrades and further activation at Metford Oval.
4	Support better economic outcomes for all Metford residents, as demographic data highlights a significant range in the levels of income.		2.1.3 Complete and implement a new approach to economic development.	Work alongside pre-existing program providers to support job pathways, implement financial literacy programs, and connecting community members with financial counselling services for those in need.
5	Develop community outreach programs utilising local community facilities.	  	1.1.4 Deliver vibrant and valued community events and programs.	Work with key stakeholders to implement ongoing outreach programs at local community facilities.



WHAT HAVE YOU TOLD US?			WHAT IS OUR CURRENT COMMITMENT ACROSS MAITLAND LGA?	LOOKING TO THE FUTURE IN METFORD
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6	Work closely with Aboriginal and Torres Strait Islander communities in the development of community infrastructure initiatives.	 	1.3.1 Acknowledge and improve engagement with our indigenous community, the caretakers of the land, who have been looking after both land and waterways for thousands of years.	Work with the community and stakeholders to: <ul style="list-style-type: none"><li>• understand and celebrate the historical stories and spaces significant to Aboriginal and Torres Strait Islander people in Metford.</li><li>• provide accessible and inclusive services and facilities.</li></ul>
7	Provide educational opportunities around road concerns to minimise congestion and speeding, and increase road safety for all.		1.2.4 Make our roads safer through the timely delivery of road maintenance and safety programs.	Collaborate with stakeholders within Metford to identify methods for addressing safety concerns in public spaces, including roads and pathways, and develop initiatives to improve the community's sense of safety.







# How The Community Shapes The Future

## RESIDENTS



Residents are the foundation of a neighbourhood and play an important role in shaping their community. There are many ways that residents shape their community, which can include: feedback, being involved in community gardens, landcare or tree planting days or participating in local activities and events.

## ABORIGINAL AND TORRES STRAIT ISLANDER COMMUNITY



The Wonnarua people, who are the Traditional Owners and Custodians of the land on which Maitland exists. The Aboriginal and Torres Strait Islander community have and continue to play a significant role in shaping the community through their culture, connection to land and their stories.

## COMMUNITY GROUPS



Community groups include schools, sporting clubs, charities, social groups or interest groups. These groups often drive action in their community and create opportunities for residents to connect with each other.

## BUSINESSES AND SERVICES



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## MAITLAND CITY COUNCIL



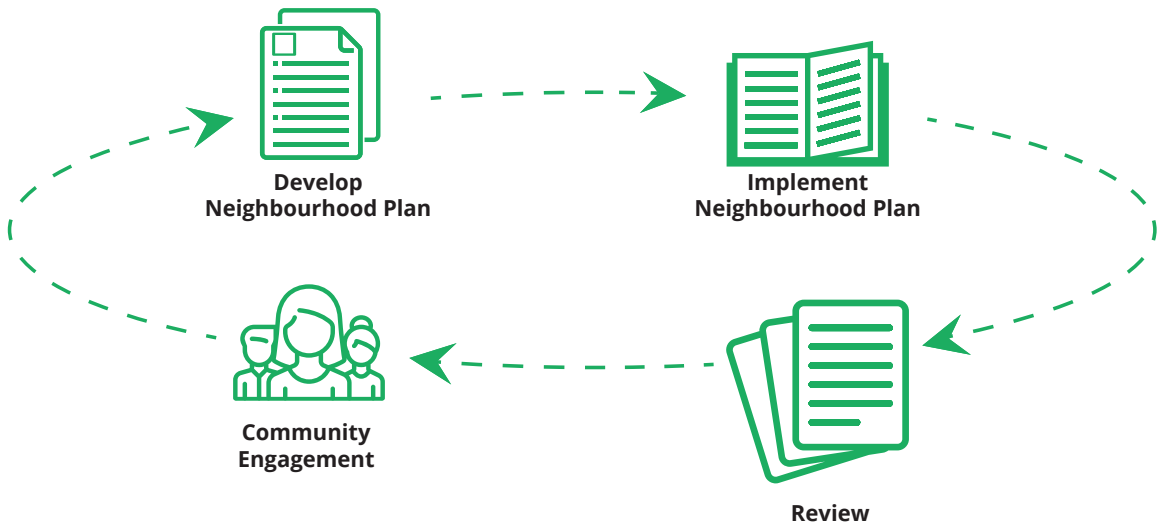
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# Ongoing Engagement

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Let's call this the start of a conversation, our commitment to continue working with you on shaping a shared vision for Metford.



Share your thoughts with us any time via [yoursay.maitland.nsw.gov.au/neighbourhood-plans](https://yoursay.maitland.nsw.gov.au/neighbourhood-plans) or by scanning the QR code.

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## REFERENCES

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REMPAN (2021) METFORD, ACCESSED JANUARY 2023



METFORD NEIGHBOURHOOD PLAN 27



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**13 CUSTOMER AND DIGITAL SERVICES**

Nil

**14 PEOPLE AND PERFORMANCE**

Nil

**15 FINANCE**

Nil

**16 ITEMS FOR INFORMATION**

Nil



## **17 NOTICES OF MOTION/RESCISSION**

### **17.1 FINANCIAL SUPPORT TO SENIORS AND PENSIONERS**

#### **NOTICE OF MOTION SUBMITTED BY CR MITCHELL GRIFFIN**

**FILE NO:** 35/45  
**ATTACHMENTS:** Nil  
**RESPONSIBLE OFFICER:** Jeff Smith - General Manager

---

Cr Mitchell Griffin has indicated his intention to move the following Notice of Motion at the next Council Meeting being held on 12 March 2024:

#### ***THAT***

*Maitland City Council:*

- 1. Acknowledge the need to provide additional financial support to seniors and pensioners across the community, particularly during the cost of living challenge currently facing those across the Maitland LGA;*
- 2. Acknowledge the New South Wales State Government has not increased its proportion of the Pensioner Concession Rebate for more than a decade.*
- 3. Note that the current Pensioner Concession Rebate of \$250 is funded 55%/45% by the State Government and Council respectively.*
- 4. Calls on the New South Wales Government to immediately double the Pensioner Concession Rebate from \$250 to \$500 per annum, and the annual water rates and charges rebate from \$87.50 to \$175, and meet the entire cost from NSW Treasury; and*
- 5. Writes to the State Members for Maitland and Upper Hunter seeking their support for the Council's position.*

**18 QUESTIONS WITH NOTICE**

**19 URGENT BUSINESS**

## **20 COMMITTEE OF THE WHOLE**

### **20.1 CONSIDERATION OF TENDERS - OPEN SPACE GROUNDS MAINTENANCE, WALKA WATER WORKS AND WILDLIFE RESERVE.**

<b>FILE NO:</b>	<b>137/2312</b>
<b>ATTACHMENTS:</b>	<b>Nil</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Todd Stanley - Manager Building Projects &amp; Services Ashley Kavanagh - Manager Works</b>
<b>AUTHOR:</b>	<b>Clinton Anderson - Project Officer Recreation Works</b>
<b>MAITLAND +10</b>	<b>Outcome 4 To be healthy and active with access to local services and facilities</b>
<b>COUNCIL OBJECTIVE:</b>	<b>4.3 Provide facilities that enable us to participate in recreational and sports activities, no matter our background, ability or age</b>

*THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows: (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.*

---

#### **EXECUTIVE SUMMARY**

*Council has requested tenders for the ongoing grounds maintenance of Walka Water Works and Wildlife Reserve.*

*Tenders have been received for these works and are presented for Council's consideration and determination. The tenders are presented to Committee of the Whole as they contain confidential commercial information.*

**21 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

**22 CLOSURE**